



**Move-In: Warehouse Staging Request**

<b>Agency:</b>		
<b>Requested Support Date:</b>		
<b>Worksite Address:</b>		
<b>Agency POC / Phone Number</b>		
<b>HB#</b>		

**Toiletries/Restroom**

<b><u>Item</u></b>	<b><u># Required</u></b>	<b><u>TR Ready</u></b>	<b><u>Note</u></b>
Towel			(one per person at least)
Shaving Cream			
Body Lotion			
Shampoo			(2-3 per family)
Cream Rinse			
Body Wash			
Disposable Razors			(set)
Toothbrush			(per person)
Toothpaste			(2-3 per family)
Hygiene Pads			(At least 2 packages per female over age of 12 in household)
Deodorant			(per person)
Toilet Paper			(At least 12 rolls per family)
Nail Clippers			
Soap (Hand)			(per person)
Shower Curtain			(if needed)
Shower hooks			(if needed)
Thermometer			
Toilet Scrubber			
Toilet Plunger			

<b><u>Cleaning Supplies</u></b>			
<b><u>Item</u></b>	<b><u># Required</u></b>	<b><u>TR Ready</u></b>	<b><u>Note</u></b>
Laundry Detergent			
All-Purpose Cleaner			
Toilet Cleaner			
Dish Soap			
Wastebaskets			(1 large for kitchen, small for every bathroom)
Trash bags			(box) for all wastebaskets
Broom			
Mop			
Vacuum			
<b><u>Kitchen Supplies</u></b>			
<b><u>Item</u></b>	<b><u># Required</u></b>	<b><u>TR Ready</u></b>	<b><u>Note</u></b>
Kitchen Table			
Kitchen Chairs			(per person)
Baking Dishes			(cookie sheet, glass baking dish set)
Mixing/Serving Dishes and Bowls			(set)
Colander			
Can Opener			
Cooking Utensils Set			(spatula, wooden spoon, serving utensils)
Silverware set per person			
Plate, bowl, cup or glass set per person			
Knife Set			
Cutting Board			
Tea Kettle			
Stationery Set			(paper, pens or pencils)
Sponges or Cleaning rags			
Paper Towels			
Cookware Set			(1 pots/pans set, 1 large pot)
Microwave			
Oven Mitt			
Masks			(at least 5 per person)

<b><u>Bedrooms</u></b>			
<b><u>Item</u></b>	<b><u># Required</u></b>	<b><u>IR Ready</u></b>	<b><u>Note</u></b>
Twin Bed Frame			
Twin Box Frame			
Twin Mattress			
Twin Fitted Sheet Per Bed			
Twin Flat Sheet Per Bed			
Twin Blanket Per Bed			
Full Bed Frame			
Full Box Frame			
Full Mattress			
Full Fitted Sheet Per Bed			
Full Flat Sheet Per Bed			
Full Blanket Per Bed			
Sterilite Storage			(1 per bedroom)
Laundry Basket			
<b><u>Living Room</u></b>			
<b><u>Item</u></b>	<b><u># Required</u></b>	<b><u>IR Ready</u></b>	<b><u>Note</u></b>
Couch			
Lamps			(if necessary) + Lightbulb
Iron			
Ironing Board			
Misc Baby Items:			
Toilet Lock			
<b><u>Miscellaneous</u></b>			
<b><u>Item</u></b>	<b><u># Required</u></b>	<b><u>IR Ready</u></b>	<b><u>Note</u></b>
Outlet Cover			(Set of 3-4)
Car Seat			
Baby Diapers			
Diapers			(If needed)
Baby Wipes			(If needed)

Misc Baby Items:			
Toilet Lock			
<b><u>Other</u></b>			
<b><u>Item</u></b>	<b><u># Required</u></b>	<b><u>TR Ready</u></b>	<b><u>Note</u></b>