Comprehensive Evaluation: Client Flow Chart

Note: The DSHS Annual and Returner Updates will not be available until August 22, 2014.

TANF Application or Reapplication (see below for returners) → Eligibility Established → Comprehensive Evaluation → Parts 1, 2 and 3

Note: You can pend after Part 1 or Part 2 of the CE, as needed, to address emergencies or barriers

Returners

- **Short-term** (within 6 months): If Part 2 saved/finished, Part 1 (with returner questions) and family violence section and family planning question in Part 2. Update other sections as needed.
- **Mid-term** (between 7-12 months): If Part 2 & 3 saved/finished, returner questions in Parts 2 & 3 and family violence section and family planning question in Part 2. Update other sections as needed.
- **Long-term** (more than 12 months): Do new CE.
- **Return in Sanction**: Do Sanction CE update in addition to CE.

Part 1. Emergent/Urgent → Address Emergencies (up to 30 days)

Part 2. Family Issues → Address Barriers (1-12 months)

Part 3. Employability → Use updates for next IRP

Individual Responsibility Plan → Referral To Partner, Provider or Social Services

DSHS Annual Update → Partner/Provider Update → Sanction CE Update

If the client fails to participate without good cause, we will use specialized sanction re-engagement questions to update the evaluation.