

Medical Evidence Evaluations Basic Flow Chart

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Step One

Learn of physical, mental, or emotional condition.



- Gather Information:
- DSHS 14-012
 - 'OR' IRP for medical evidence – 30 days

- Evidence-Based Decisions to:
- Assign case
 - Set IRP requirements
 - EA plan screening/update

Step Two

Mandatory Participant

Determine who is assigned case

No Impairments
WFPS does full time IRP

- Participation Requirements in IRP (31+ hrs/week) may include:
- Core
 - Non-core
 - Accommodations, as needed

≤3 Months - WFPS does IRP

>3 Months/Complex – WFSSS does IRP

- Participation Requirements in IRP (≤10 hrs/week) may include:
- X component (treatment activity)
- Participation Requirements in IRP (11-20 hrs/week) may include:
- X component (treatment activity)
 - Accommodations, as needed
 - Life Skills, Commerce activities, education/training

Note: Use RR component code to refer to a WFSSS or SSIF.

Chronic & Severe
≥12 month duration **AND** ≤10 hours per week
WFSSS - SSI track (XB)

- Participation Requirements in IRP may only include:
- XB (SSI track)
 - OR component to gather objective medical evidence, as found in WAC 388-449-0015
 - X component (treatment activity)

WorkFirst (WF) uses a two-step process to manage cases when parents report physical (XM) and/or mental/emotional (XG) conditions. Please see WorkFirst Handbook section 6.8.12 for the step-by-step guide for this process.

See WFHB 6.8, Exemptions, for parents with chronic and severe conditions who move to the SSI track.

Step 1: Gather Medical Evidence

- Ask for evidence up front about physical, mental, or emotional conditions, including diagnosis and treatment.
- Use 14-012 Consent form to assist the client in gathering medical evidence as needed. This is required to comply with HIPPA standards.
- Use the OR component code for 30 days and create an IRP to obtain medical evidence that includes severity, duration, and treatment plan(s) for the condition(s).
- Use WF Support Services to pay for medical evidence, as needed.

Step 2: Evidence – Based Decisions

- Use medical evidence to decide who will manage the case.
- Use the RR component code to refer the case to a WFSSS as needed.
- Require the parent to participate up to the limits set by their provider.
- Use the EA Screening or plan to determine needed accommodations.
- Use the 14-012 Consent Form to communicate with partners what accommodations the parent needs to participate.
- Incorporate recommended treatment plans in their IRP.

Some parents will only be able to participate 10 hours or less per week. Use the following components in these cases:

- XG and/or XM for conditions expected to last less than 12 months.
- XB or ZD exemption (and any other X components as needed) for conditions expected to last 12 months or more.