


## Success Prep Life Skills Workshops

WorkFirst staff refers the participant to the Employment Security Department for Success Prep Workshops using the LS component code for 4 hours. Enter SFS contractor code with the LS component code and enter the SW component code with zero hours.

In addition to the LS component, to participate in Success Prep the participant must be engaged in an X component activity and that activity must be reflected in their IRP.




**Scenario:** You meet with a participant and you both agree that the participant would benefit from attending Success Prep Workshops. Review the curriculum and determine which workshops the participant will attend. You can find a list of the workshops through the ESD Trumba calendar.

[Add a Contractor](#)

| Component                               | Start Date | Hours | Scheduled End  |
|---|------------|-------|--|
| SW<br>STRATEGIES FOR<br>SUCCESS (WORKFI | 08/04/2025 | 00    | 09/20/2025  |

[DSHS Responsible Dates](#)

[Add a Contractor](#)

| Component                         | Start Date                         | Hours  | Scheduled End  |
|-----------------------------------|------------------------------------|--|--|
| LS<br>LIFE SKILLS/ SOFT<br>SKILLS | 08/04/2025                         | 04   | 09/19/2025    |
| Contr Code                        | Contractor Name                    | Scheduled Start  | Scheduled End  |
| SFS                               | SFS ESD- STRATEGIES FOR<br>SUCCESS | 08/08/2025  | 09/19/2025  |

[DSHS Responsible Dates](#)

When populating the text in the IRP, WorkFirst staff will need to click the check box for SW, (do not click the box for LS.) Once the SW box is checked, the language will generate in the IRP where staff can add the Success Prep modules dates/times and instructor information, by pulling up the information from the [WorkFirst Partner Directory](#) sharepoint site.