

## Strategies for Success – LS Referrals

### Referrals for participants not in JS

WorkFirst staff refers the participant to Employment Security Department for Strategies for Success Life Skills modules using LS component code for 20 hours. Enter the SFS contractor code and enter the SW indicator code with zero hours.

The start date is the date WorkFirst staff meets with the participant. The end date should be the last scheduled day of the workshop series, refer to the Trumba calendar to determine the appropriate end date for the entire workshop series.

**Scenario:** You meet with a WorkFirst participant, and they agree to participate in Strategies for Success life skills modules. Review the curriculum and determine which workshops the participant will attend.

[Add a Contractor](#)

Component	Start Date	Hours	Scheduled End
LS LIFE SKILLS/ SOFT SKILLS	08/09/2025	20	09/19/2025 <input type="checkbox"/>

  

Contr Code	Contractor Name	Scheduled Start	Scheduled End
SFS	SFS ESD- STRATEGIES FOR SUCCESS	08/09/2025 <input type="checkbox"/>	09/19/2025 <input type="checkbox"/>

[DSHS Responsible Dates](#)

[Add a Contractor](#)

Component	Start Date	Hours	Scheduled End
SW STRATEGIES FOR SUCCESS (WORKFI	08/09/2025	00	09/19/2025 <input type="checkbox"/>

[DSHS Responsible Dates](#)

When populating the text in the IRP, WorkFirst staff will need to click the check box for SW, (do not click the box for LS.) Once the SW box is checked, the language will generate in the IRP where staff can add the Strategies for Success modules dates/times and instructor information, by pulling up the information from the [WorkFirst Partner Directory](#) sharepoint site.