

3.5.2 Ending Non-Compliance Sanction (NCS)

Non-Compliance Sanction Policy

Revised on: ~~September 20XX~~ July 1, 2021

A note on transition policy: All WorkFirst participants and applicants in any non-compliance sanction status prior to July 1, 2021 have a "clean slate." This means that all WorkFirst recipients/applicants are in good standing without a requirement of a sanction "cure" for any sanction statuses prior to July 1, 2021.

~~Effective March 16, 2020, due to the COVID-19 outbreak, WorkFirst participants are temporarily suspended from:~~

- ~~• **Mandatory participation**~~
- ~~• **Sanction and sanction termination.**~~

Legal References:

- [RCW 74.08.090; 74.08A.260 & .270](#)
- [WAC 388-310-1600](#)

The *Non-Compliance Sanction Policy* section is divided into the following sub-sections:

- [Section 3.5.1](#) - *Entering Non-Compliance Sanction (NCS)* describes how to make the NCS decision.
- [Section 3.5.2](#) - *Ending Non-Compliance Sanction (NCS)* describes what happens when a participant stays in NCS.

This section includes:

- [3.5.2.1](#) What happens after a case is placed in Non-Compliance sanction (NCS)?
- [3.5.2.2](#) How to complete Monthly NCS Re-engagement Contact?
- [3.5.2.3](#) What are the re-engagement requirements for participants in Non-Compliance Sanction?
- [3.5.2.4](#) How does a participant end a Non-Compliance Sanction?
- [3.5.2.5](#) How a change in circumstance may affect a participant's grant or cure requirements.
- [3.5.2.6](#) What if the participant doesn't re-engage in WorkFirst after 10 months of NCS reduction?
- [3.5.2.7](#) What if the NCS reduction lasts longer than 10 months?

- [3.5.2.8 Ending Non-Compliance Sanction - Step-by-Step Guide](#)

Other Related Chapters

- [3.5.3- NCS Reapplications](#) describes how to process reapplications from NCS terminations.

3.5.2 Ending Non-Compliance Sanction (NCS)

3.5.2.3 What are the re-engagement requirements for participants in Non-Compliance Sanction (NCS)?

If staff make contact with a participant, the WFPS/WFSSS must offer an opportunity to re-engage with WorkFirst activities and begin their NCS cure during the documented contact.

The re-engagement process when meeting with a participant:

- Complete or update the comprehensive evaluation using the Pathway Development Tool the necessary updates to the CE, to include the re-engagement portion as described in (WFHB 3.2.3.7)- Comprehensive Evaluation Updates to start an NCS cure,
- Develop an Individual Responsibility Plan (IRP),
 - The IRP must reflect the activities based on current goals and circumstances identified in the comprehensive eEvaluation and/or assessment.
 - Doesn't require a special "sanction IRP" just because they have entered NCS.
- Review support services to ensure the participant has proper support to engage in required WorkFirst activities.

If the participant agrees to a NCS cure plan, the participant must comply with their existing IRP requirements for four weeks (28 days) to cure the NCS.

Resources

Related WorkFirst Handbook Sections

- [3.1 Tools - Overview](#)
- [3.2.1 Comprehensive Evaluation](#)
- [3.2.3 Pathway Development Tool](#)
- [3.4 Case Staffing](#)
- [3.5.3 NCS Reapplications](#)
- [6.1 Resolving issues](#)