

Capturing Homework Hours

	Types of Homework	Calculating Homework Hours	Completed By	IRP requirement	For More Information
Community & Technical Colleges	supervised & unsupervised	WorkFirst Calculator Tool	Community & Technical College Staff	Scheduled class, lab, supervised and unsupervised homework hours built into IRP	See the step-by-step instructions under each Education & Training activity
LEP Pathway Providers	unsupervised only (simplified method)	<ul style="list-style-type: none"> LEP Pathway Educational Requirements Worksheet 	LEP Pathway Providers	No homework hours built into IRP	Please see section 5.2
DSHS Non-contracted Educational Providers	unsupervised only (simplified method)	<ul style="list-style-type: none"> Non-contracted IRP Worksheet Non-contracted Counting Homework Hours Worksheet 	<ul style="list-style-type: none"> IRP Worksheet: Provider completes & sends to DSHS Counting Homework Hours Worksheet: DSHS staff 	No homework hours built into IRP	Please see section 7.1.4
Commerce Contractors	unsupervised only (simplified method)	<ul style="list-style-type: none"> Contractor IRP Worksheet 	Instructor completes and sends to Commerce contractor	Will build additional homework hours into IRP.	Please see section 8.3