

WorkFirst Training Options

The matrix below describes current WorkFirst policy. (Last updated March 01, 2017)

	ESL/ GED/HIGH SCHOOL COMPLETION	SKILLS ENHANCEMENT (Job Skills)	VOCATIONAL EDUCATION (12 month life-time)	HIGHER EDUCATION	CUSTOMIZED JOB SKILLS TRAINING (was pre-employment training)	HIGH WAGE/ HIGH DEMAND	SOFT/LIFE SKILLS
eJAS codes	ES, GE, HS	JT	VE	VU	PE	HW, DC	LS
Training Options can include	<p>For participants 19 years of age or younger (core):</p> <ul style="list-style-type: none"> GED preparation (HS), High school completion (HS) <p>For participants 20 years of age or older (non-core):</p> <ul style="list-style-type: none"> GED preparation (GE) High school completion (BE) <p>ESL (Levels 1 & 2) or ESL Level 3+ not stacked with Core activities</p>	<ul style="list-style-type: none"> ESL (stacked with core activity) Basic Education WorkFirst Family Literacy (aka Families That Work) or Pregnancy to Employment educational programs Pre-requisites Developmental/remedial education Part-time vocational education or customized employer training General Training 	<p>Certificate/degree for a specific occupation from a</p> <ul style="list-style-type: none"> Public/private technical college or school Community college Tribal college <p>This includes I-BEST.</p>	<p>Degree in an area of study or occupation (up to 4 yrs)</p>	<p>FT individualized or group training for a specific job with a higher than average starting wage than the average for all regional WF job entries. May include integrated basic skills. (Typically up to 22 weeks of Training)</p>	<p>FT training options (up to 12 calendar months) that will lead to a certificate or degree that will lead to employment in a high-wage, high-demand field</p>	<ul style="list-style-type: none"> Self-awareness Attitude Balancing work and personal life Money management Stress and anger management Time management Interpersonal communication skills Appropriate standards for dress and participation
Example	High school/ GED , ESL- Levels 1& 2 and ESL – Level 3+ not stacked with a Core Activity	Microsoft Excel Workplace Communications (memos, business letters, presentations)	Certified medical records technician	Licensed practical nurse	Certified medical records technician	Computer Technology/Health Care	Dependable Strength Interpersonal Communication
Add to IRP when:	<p>CE approval and:</p> <ul style="list-style-type: none"> GE /BE combined w/20 hours/wk Core Activity; (20 years of age and older) ESL- Levels 1& 2, or ESL Level 3+ not stacked with Core activities, or HS core activity – no stacked activities needed (19 years of age and younger) 	Is combined with 20 hours or more of Core Activities	CE approval and: Approved for full-time training	<p>Do not approve, but parents can pursue on their own (w/o supports)</p> <p>If combined with 20 hrs/wk employment or 16-19 hrs/wk work study, it meets Washington state, not federal, WF participation requirements (except for single parent with a child younger than six.)</p>	CE approval and : Approved for full-time training	<p>When approved by Community/Technical College (use HW)</p> <p>Degree completion requires exception to policy approval by State Board for Community and Technical Colleges. (use DC)</p>	Whenever determined appropriate to be engage in activities that helps and prepares the parent to make good choices about participating and keeping a job.
Child Care	Child care for employment, work activity and class time with no time limit	Child care for employment, work activity and class time with no time limit	<p>Child care for employment, work activity and class time</p> <p>1 year time limit for child care for class time.</p>	<p>Child care for employment with no time limit.</p> <p>No child care for class time</p>	<p>Child care for up to 30 days before CJST starts.</p> <p>Child care for up to 22 weeks of CJST.</p>	<p>Child care until start of next quarter.</p> <p>Child care for up to 12 months of high-wage/high-demand training (HW and DC.).</p>	Child care for employment, work activity and class time
WAC Reference	388-310-0900	388-310-1050	388-310-1000	388-310-1000	388-310-1000	388-310-1000	388-310-0600

