

FINANCIAL SERVICES ADMINISTRATION
Alternative Workspace Pilot Projects



2015-17 BIENNIAL BUDGET

Request	FY16	FY17	15-17
FTE	0	0	0
GF-State	\$923,000	\$0	\$923,000
Total	\$1,125,000	\$0	\$1,125,000

DECISION PACKAGE SUMMARY

The Financial Services Administration (FSA), Operations Support and Services Division (OSSD), requests \$1,125,000 in order to remodel and furnish workspace alternatives at two facilities. By funding this request, OSSD Leased Facilities Unit (LFU) plans to demonstrate alternatives to routine furniture layouts and space utilization that may allow us to meet our customer’s growing needs without increasing leased office space.

PROBLEM STATEMENT

Private businesses as well as governmental entities are employing alternative workplace strategies to meet a growing demand for space as well as changing work environments and strategies. There is a need for programs to see these alternatives in action in order for them to accept a change in how the workplace looks and functions.

PROPOSED SOLUTION

The Department of Social and Health Services would like to pilot two test projects, one at headquarters and one in a field office. The purpose of these projects is not to reduce space, but to utilize the space currently leased smarter and to allow other programs and agencies to see what is possible.

Implementation of alternative work strategies require study of the workforce to understand and design space that will work for what they do. We will utilize many different strategies to include open plan environments with fewer and lower partitions, quiet and team spaces, assigned and unassigned seating and reservation-based workspaces for traveling staff.

With this funding we expect to remodel workspaces for 150 staff at a cost of \$7,500 per person, 100 headquarters staff and 50 field services staff. This will include tenant improvements of the space and new furniture all laid out in a way that utilizes space effectively and supports a variety of work styles.

DSHS will begin the planning and design process for these projects in Fiscal Year 2015. If funding is approved we plan to implement the projects during Fiscal Year 2016.



DSHS VISION
 People are healthy • People are safe • People are supported • Taxpayer resources are guarded

DSHS MISSION
 To transform lives

DSHS VALUES
 Honesty and Integrity • Pursuit of Excellence • Open Communication • Diversity and Inclusion • Commitment to Service

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EXPECTED RESULTS

The budget request supports DSHS Goal 5: Public Trust – Strong management practices will be used to ensure quality and efficiency.

Successful office design strategies can help send a positive, authentic message, fostering a culture that makes it easier to attract and retain an engaged workforce. Modern office layouts encourage more collaboration and creativity among staff by providing a variety of areas to meet, confer, brainstorm and socialize. Moving toward a more open workplace is one significant design trend that can make communication more effective.

STAKEHOLDER IMPACT

Some stakeholders may have concerns about how the space will be laid out and work for them but we will only pilot projects where management supports the concept and approves the plan.

OSSD has volunteered to pilot the headquarters project. We are still searching for a volunteer to pilot a project in a field services office.



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