

Table of Contents ¹

¹ Table of contents introduced for ease of navigation on the web.

Section 1: Organization Chart

Section 2: Activity Inventory Report

Section 3: Performance Measures

Section 4: Indirect Cost Allocation

Section 5: Budget Recommendation Summary

Section 6: Maintenance Level

Recommendation Summary

Decision Packages

- M1-93 Mandatory Caseload Adjustments
- M2-8L Lease Rate Adjustments
- M2-8P Postage Rate Adjustments
- M2-9H FMAP Match Adjustment
- M2-9T Transfers
- M2-AQ FamLink/Modis Project
- M2-AR PC Replacement
- M2-PW Decommissioning SSPS
- M2-WA One-Time Relocation
- M2-WB Federal Funds Technical Adjustment

Section 7: Policy Level

Recommendation Summary

Decision Packages

- PL-AS Ad Hoc Rpts-FamLink/Modis Interface
- PL-AU Family Assessment Response Services
- PL-AV Vehicle Replacements and Request
- PL-AX Evidence Based Practices
- PL-AZ FAR and Investigation Staff
- PL-FP Federal Sequester
- PL-PX Upgrade Network Capacity
- PL-PY Support Wi-Fi in Offices

Section 8: Special Report

2013-15

Biennial Budget

Children's Administration

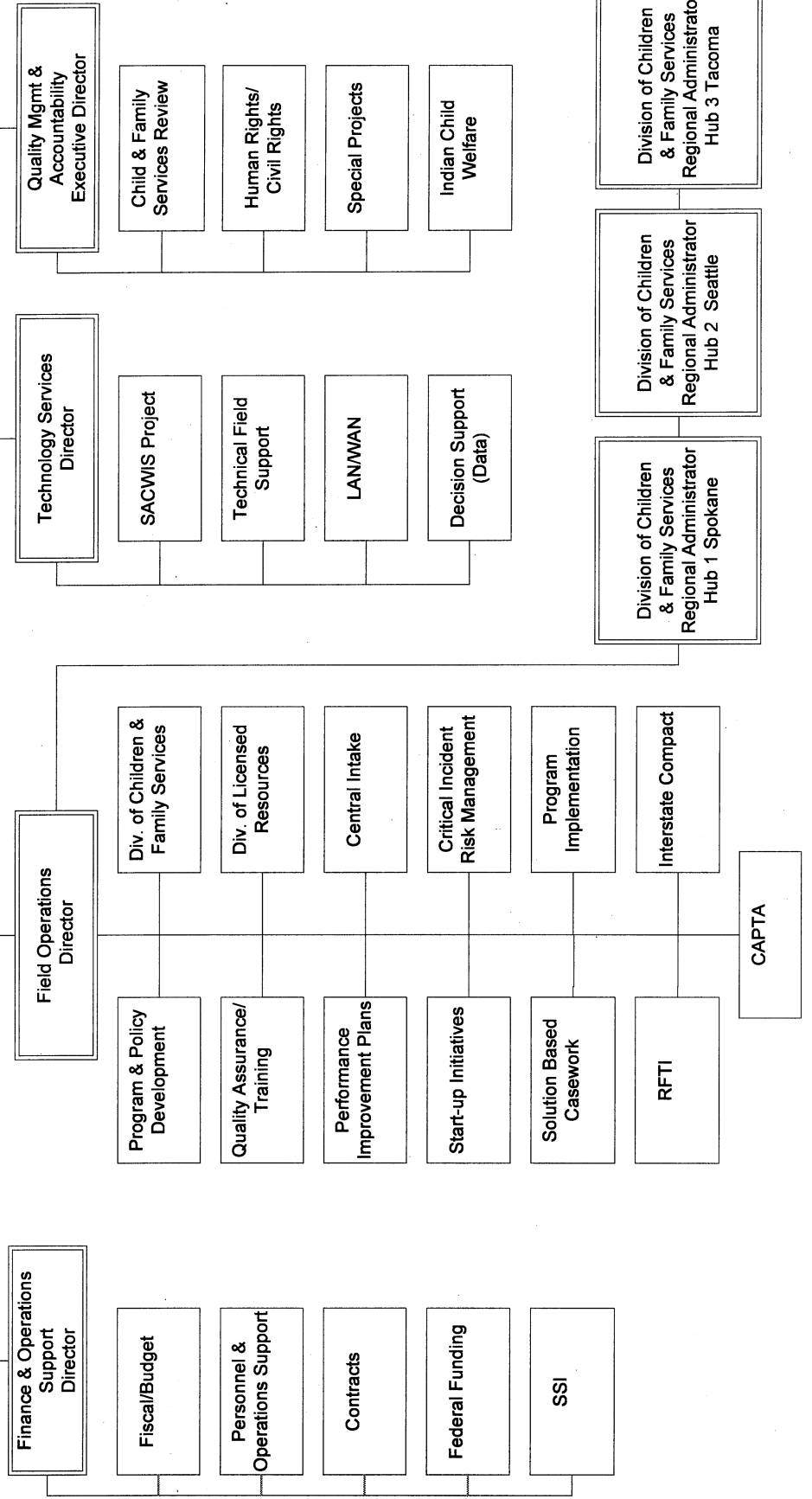
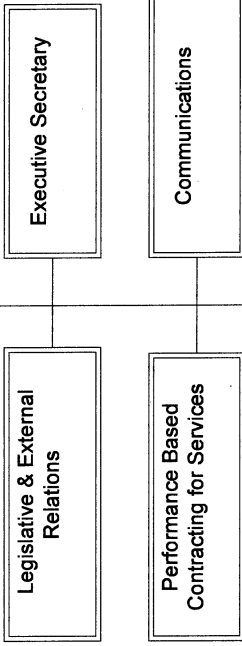
DSHS Budget Division

Section 1
Organization Chart

CHILDREN'S ADMINISTRATION

AGENCY PROGRAM	Code	Title
	300	Department of Social and Health Services
	010	Children's Administration

Assistant Secretary



300 - Dept of Social and Health Services

A007 Behavioral Rehabilitative Services (BRS)

Behavior Rehabilitative Services contracts with community agencies for rehabilitation services for children and youth with serious emotional, behavioral, or medical difficulties who cannot be adequately served in family foster care. This is a higher level of care and treatment for children and youth with the most severe needs. This service also supports providing intensive in-home services to help stabilize and support a high needs youth in a family home setting.

Program 010 - Children's Administration

Account	FY 2014	FY 2015	Biennial Total
001 General Fund			
001-1 State	\$37,018,000	\$36,989,000	\$74,007,000
001-A DSHS Family Support/Child Welfare Federal	\$13,209,000	\$7,673,000	\$20,882,000
001-C Medicaid Federal	\$9,541,000	\$12,100,000	\$21,641,000
001 Account Total	\$59,768,000	\$56,762,000	\$116,530,000

Statewide Result Area: Improve the security of Washington's vulnerable children and adults

Statewide Strategy: Provide community-based residential and in-home services

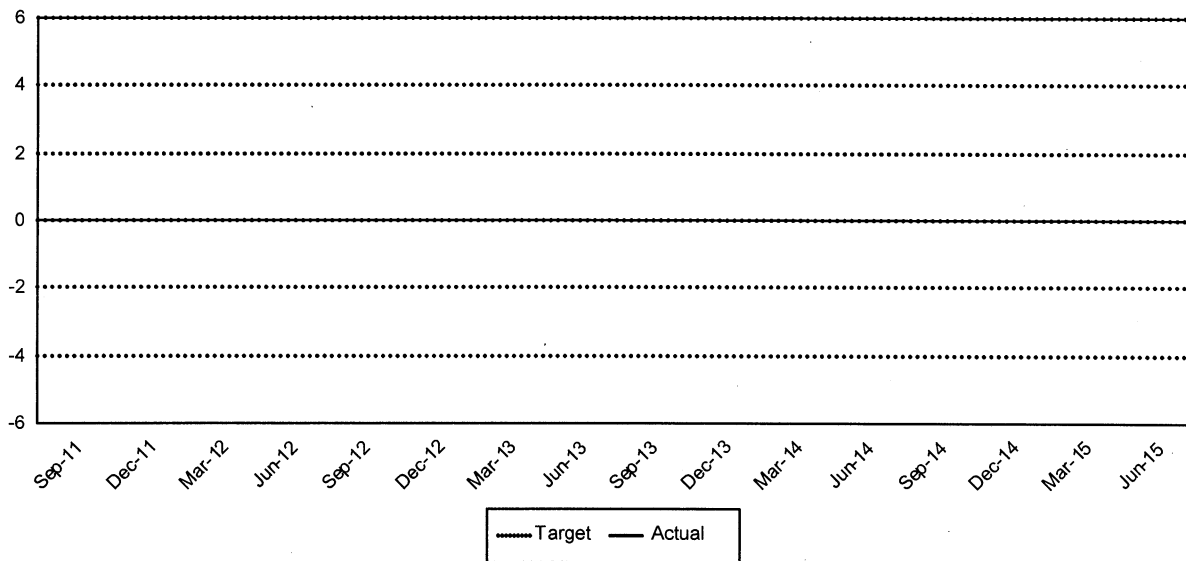
Expected Results

Children are safe from abuse and neglect. Provide stable, nurturing and permanent placements as quickly as possible for children who are placed into out-of-home care.

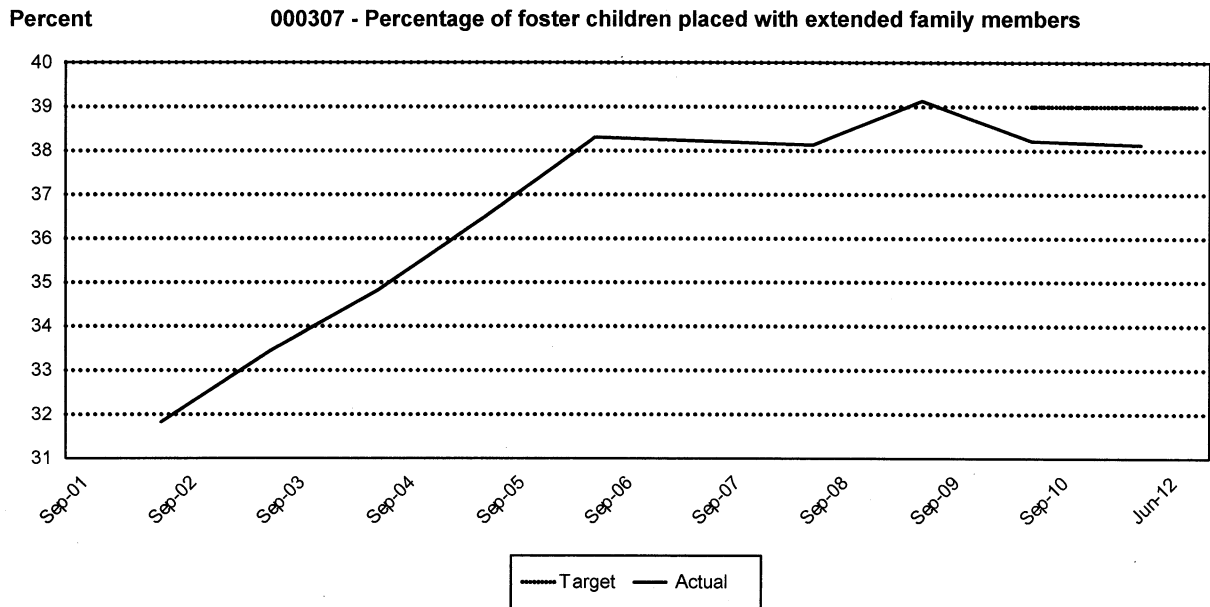
Appropriation Period: 2013-15 Activity Version: 11 - 2013-15 2-YR Agency Req Program:010 Sort By: Activity

002332 Number of children in a BRS placement.			
Biennium	Period	Actual	Target
2013-15	Q8		
	Q7		
	Q6		
	Q5		
	Q4		
	Q3		
	Q2		
	Q1		
2011-13	Q8		
	Q7		
	Q6		
	Q5		
	Q4		
	Q3		
	Q2		
	Q1		
Performance Measure Status: Draft			

Number 002332 - Number of children in a BRS placement



000307 Percentage of foster children placed with extended family members.			
Biennium	Period	Actual	Target
2011-13	A3		39%
	A2		39%
2009-11	A3		
	A3	38.1%	39%
	A2		
	A2	38.2%	39%
	A2		
	A1		
A1			
Performance Measure Status: Under Review			



Appropriation Period: 2013-15 Activity Version: 11 - 2013-15 2-YR Agency Req Program:010 Sort By: Activity

A027 Child Welfare Licensed Resources

The Division of Licensed Resources (DLR) is responsible for licensing and monitoring family foster and group homes, training and support of foster parents, and the investigation of complaints concerning the health and safety of children and the quality of care provided in foster care facilities.

Program 010 - Children's Administration

Account	FY 2014	FY 2015	Biennial Total
001 General Fund			
001-1 State	\$39,000	\$(10,000)	\$29,000
001-2 Federal	\$4,000	\$8,000	\$12,000
001-A DSHS Family Support/Child Welfare Federal	\$40,000	\$(5,000)	\$35,000
001 Account Total	\$83,000	(\$7,000)	\$76,000

Statewide Result Area: **Improve the security of Washington’s vulnerable children and adults**

Statewide Strategy: **Provide community-based residential and in-home services**

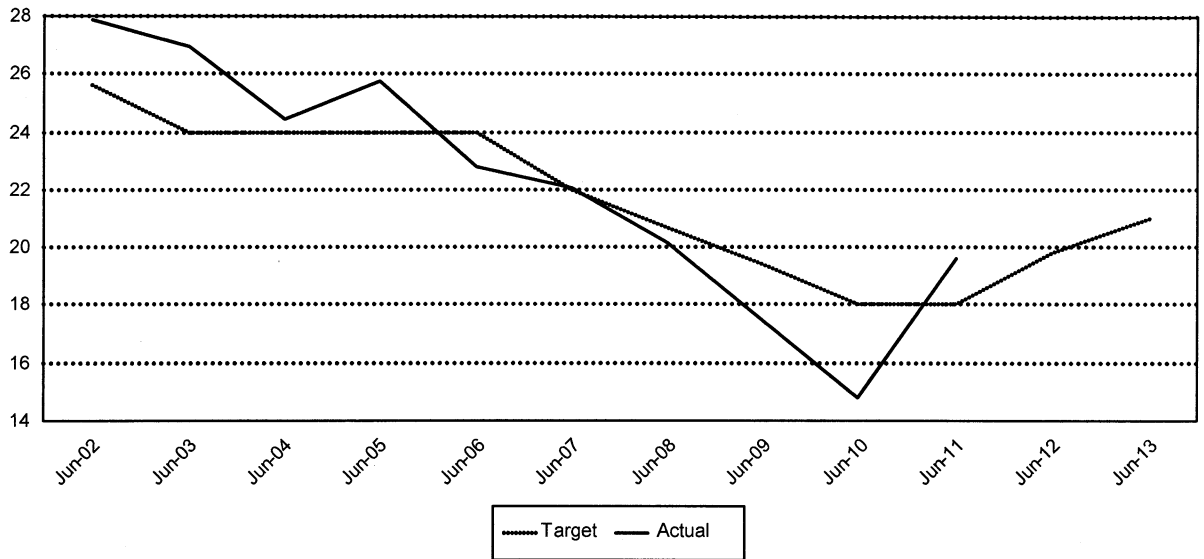
Expected Results

Children are safe from abuse and neglect. Provide stable, nurturing, and permanent placements as quickly as possible for children who are placed into out-of-home care.

000309 Average number of open cases carried per social worker at fiscal year end.			
Biennium	Period	Actual	Target
2011-13	A3		21
	A2		19.8
2009-11	A3	19.6	18
	A2	14.8	18
Performance Measure Status: Under Review			

Appropriation Period: 2013-15 Activity Version: 11 - 2013-15 2-YR Agency Req Program:010 Sort By: Activity

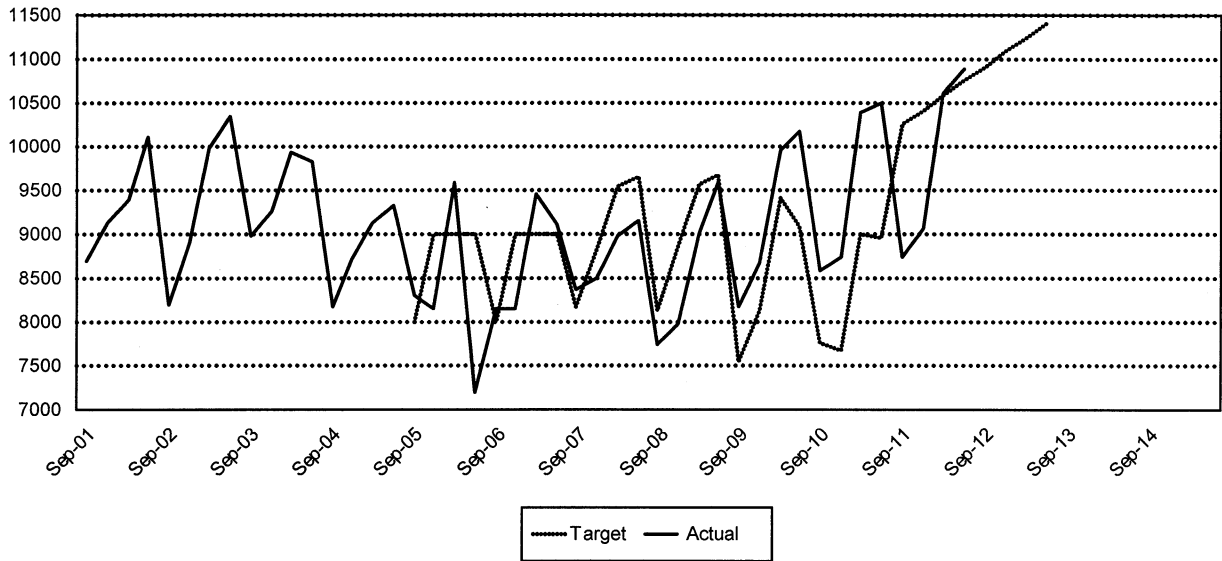
Number 000309 - Average Number of open cases carried per social worker at fiscal year end



Appropriation Period: 2013-15 Activity Version: 11 - 2013-15 2-YR Agency Req Program:010 Sort By: Activity

000306 Number of child abuse/neglect referrals accepted for investigation.			
Biennium	Period	Actual	Target
2013-15	Q8		
	Q7		
	Q6		
	Q5		
	Q4		
	Q3		
	Q2		
	Q1		
2011-13	Q8		11,407
	Q7		11,241
	Q6		11,078
	Q5		10,911
	Q4	10,882	10,744
	Q3	10,605	10,578
	Q2	9,050	10,413
	Q1	8,724	10,246
2009-11	Q8	10,502	8,942
	Q7	10,381	8,983
	Q6	8,741	7,672
	Q5	8,575	7,744
	Q4	10,174	9,069
	Q3	9,946	9,400
	Q2	8,670	8,117
	Q1	8,159	7,534
Performance Measure Status: Approved			

Number 000306 - Number of child abuse/neglect referrals accepted for investigation



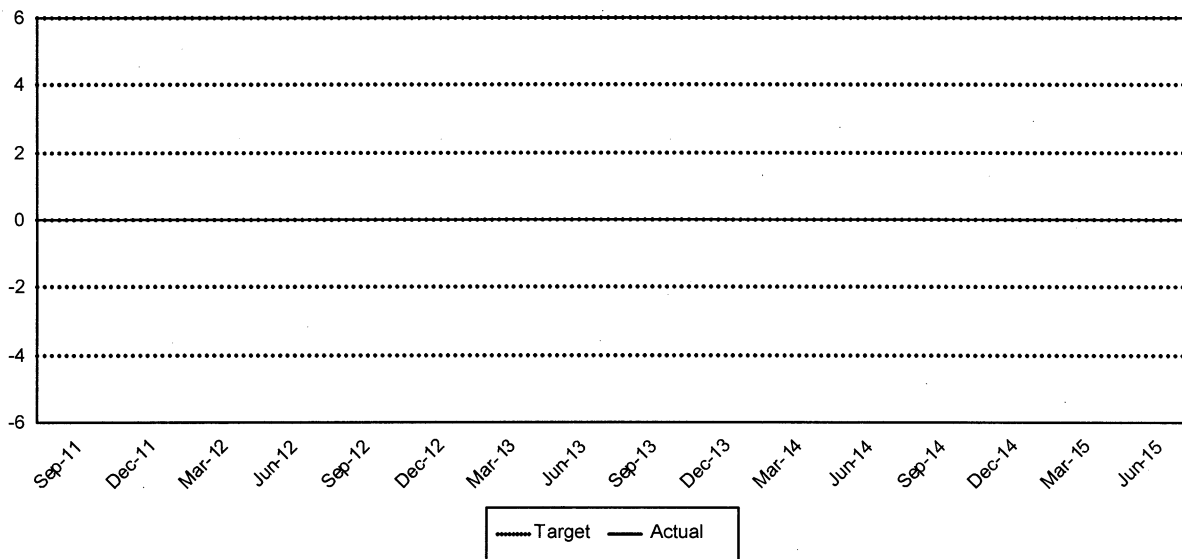
Appropriation Period: 2013-15 Activity Version: 11 - 2013-15 2-YR Agency Req Program:010 Sort By: Activity

002330 Number of licensed foster homes.			
Biennium	Period	Actual	Target
2013-15	Q8		
	Q7		
	Q6		
	Q5		
	Q4		
	Q3		
	Q2		
	Q1		
2011-13	Q8		
	Q7		
	Q6		
	Q5		
	Q4		
	Q3		
	Q2		
	Q1		

Performance Measure Status: Draft

Number

002330 - Number of licensed foster homes



A101 Victims Assistance

Appropriation Period: 2013-15 Activity Version: 11 - 2013-15 2-YR Agency Req Program:010 Sort By: Activity

Victim's Assistance provides support of community-based shelters, emergency counseling, and legal advocacy to children and families who have experienced domestic violence and/or sexual assault. This activity also includes Children's Advocacy Centers, Sexually Aggressive Youth, and Domestic Violence Prevention.

Program 010 - Children's Administration

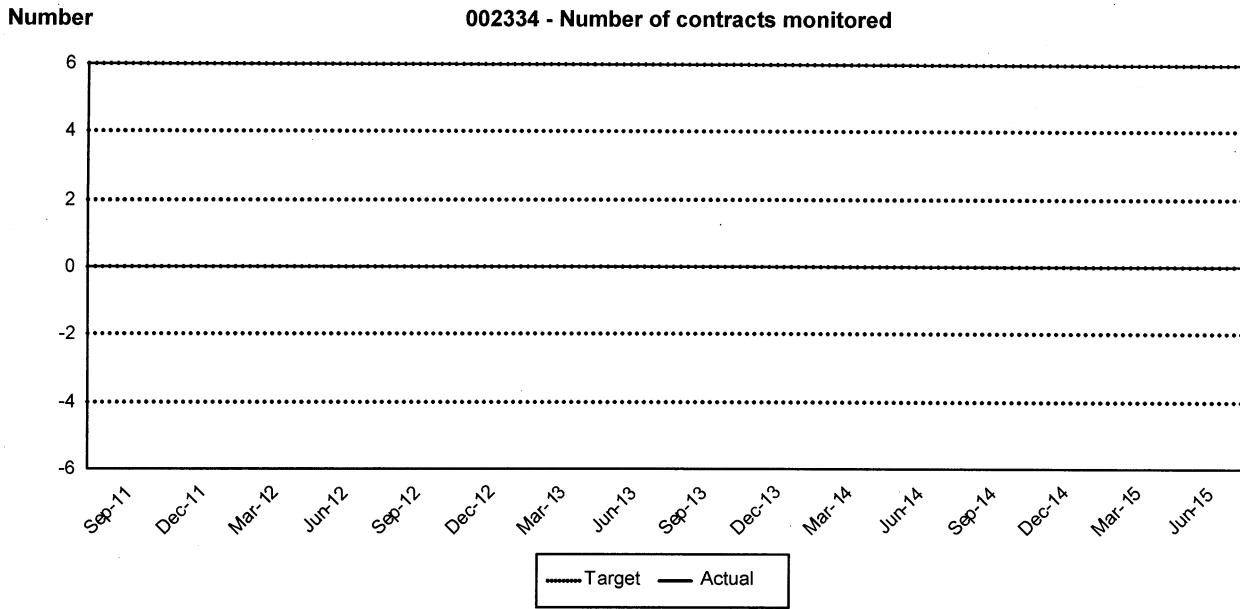
Account	FY 2014	FY 2015	Biennial Total
07W Domestic Violence Prevention Account			
07W-1 State	\$620,000	\$620,000	\$1,240,000
001 General Fund			
001-1 State	\$7,367,000	\$7,262,000	\$14,629,000
001-2 Federal	\$(44,000)	\$(87,000)	\$(131,000)
001-A DSHS Family Support/Child Welfare Federal	\$54,000	\$99,000	\$153,000
001-C Medicaid Federal	\$(5,000)	\$(5,000)	\$(10,000)
001 Account Total	\$7,372,000	\$7,269,000	\$14,641,000

Statewide Result Area: **Improve the safety of people and property**
 Statewide Strategy: **Protect and support victims of crime**

Expected Results

Children are safe from abuse and neglect. Help families and communities improve the well-being of children in their own homes and in out-of-home care.

002334 Number of contracts monitored			
Biennium	Period	Actual	Target
2013-15	Q8		
	Q7		
	Q6		
	Q5		
	Q4		
	Q3		
	Q2		
	Q1		
2011-13	Q8		
	Q7		
	Q6		
	Q5		
	Q4		
	Q3		
	Q2		
	Q1		
Performance Measure Status: Draft			



A200 Child Welfare Intake Screening

Children's Administration, through designated intake staff, provides 24/7 intake and screening of reports of suspected child abuse and neglect to determine appropriate response by the Children's Administration.

Program 010 - Children's Administration

Account	FY 2014	FY 2015	Biennial Total
FTE			
996-Z Other	2.9	8.0	5.5
001 General Fund			
001-1 State	\$207,000	\$545,000	\$752,000
001-A DSHS Family Support/Child Welfare Federal	\$(81,000)	\$43,000	\$(38,000)
001-C Medicaid Federal	\$151,000	\$151,000	\$302,000
001 Account Total	\$277,000	\$739,000	\$1,016,000

Statewide Result Area: **Improve the security of Washington's vulnerable children and adults**

Statewide Strategy: **Respond to abuse/neglect allegations**

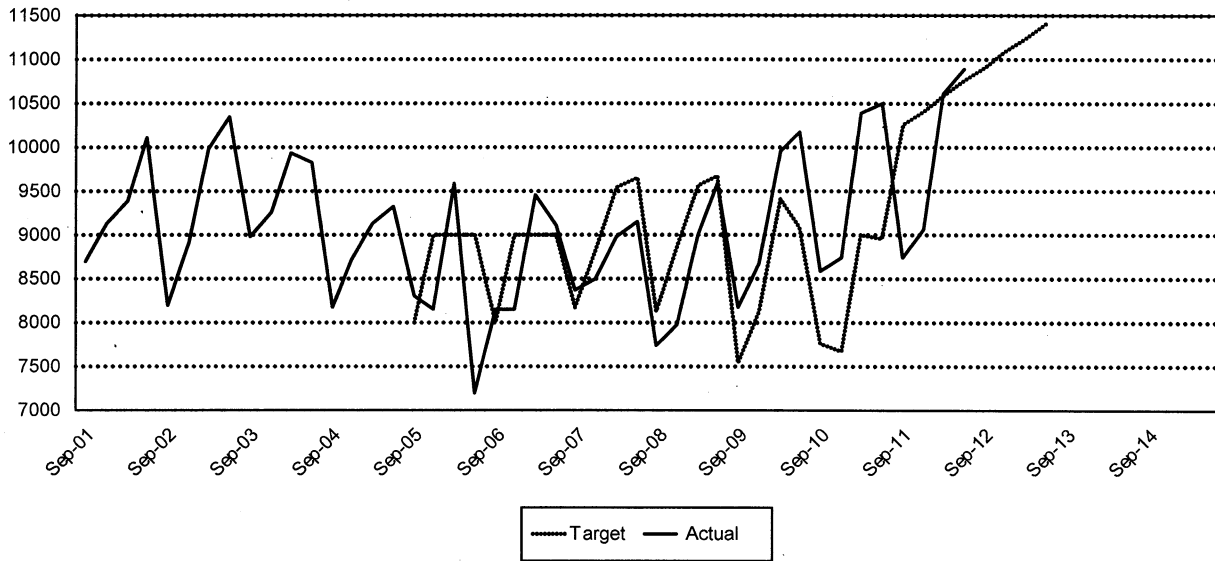
Expected Results

Ensure the immediate safety of alleged child-age victims.

Appropriation Period: 2013-15 Activity Version: 11 - 2013-15 2-YR Agency Req Program:010 Sort By: Activity

000306 Number of child abuse/neglect referrals accepted for investigation.			
Biennium	Period	Actual	Target
2013-15	Q8		
	Q7		
	Q6		
	Q5		
	Q4		
	Q3		
	Q2		
	Q1		
2011-13	Q8		11,407
	Q7		11,241
	Q6		11,078
	Q5		10,911
	Q4	10,882	10,744
	Q3	10,605	10,578
	Q2	9,050	10,413
	Q1	8,724	10,246
2009-11	Q8	10,502	8,942
	Q7	10,381	8,983
	Q6	8,741	7,672
	Q5	8,575	7,744
	Q4	10,174	9,069
	Q3	9,946	9,400
	Q2	8,670	8,117
	Q1	8,159	7,534
Performance Measure Status: Approved			

Number 000306 - Number of child abuse/neglect referrals accepted for investigation

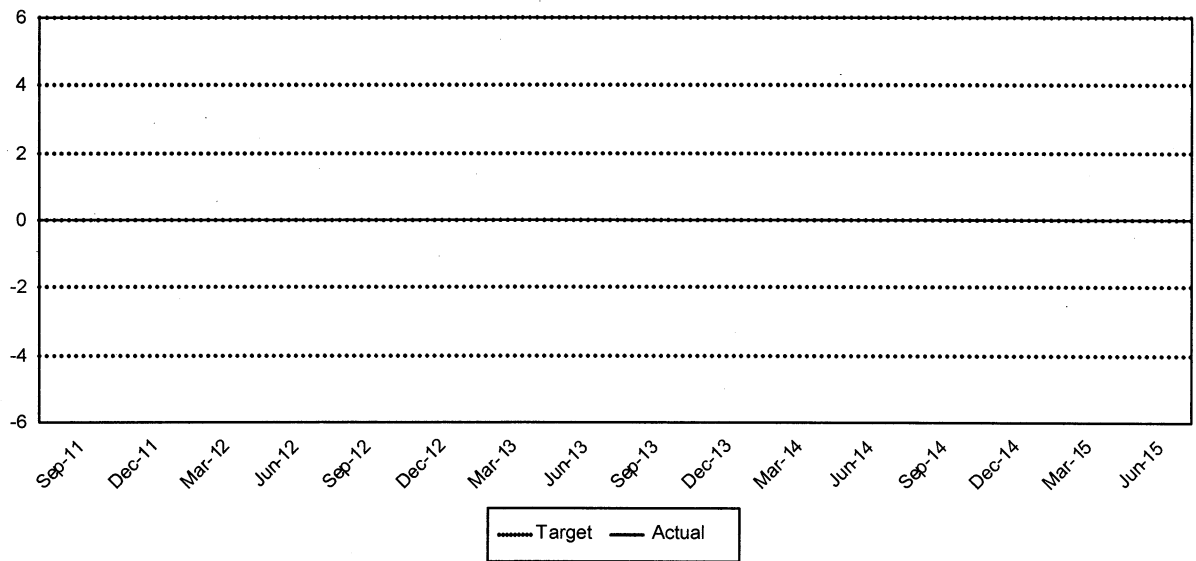


Appropriation Period: 2013-15 Activity Version: 11 - 2013-15 2-YR Agency Req Program:010 Sort By: Activity

002333 Number of CPS referrals received			
Biennium	Period	Actual	Target
2013-15	Q8		
	Q7		
	Q6		
	Q5		
	Q4		
	Q3		
	Q2		
	Q1		
2011-13	Q8		
	Q7		
	Q6		
	Q5		
	Q4		
	Q3		
	Q2		
	Q1		
Performance Measure Status: Draft			

Number

002333 - Number of CPS referrals received



A210 Child Protective Services Investigations

Appropriation Period: 2013-15 Activity Version: 11 - 2013-15 2-YR Agency Req Program:010 Sort By: Activity

Alleged reports of abuse or neglect screened in and accepted may result in a full Child Protective Services (CPS) investigation. CPS investigates screened in referrals to assess the safety of children and, when necessary, intervenes by providing services designed to improve the safety of children and protect them from further harm.

Program 010 - Children's Administration

Account	FY 2014	FY 2015	Biennial Total
FTE			
996-Z Other	14.4	40.0	27.2
001 General Fund			
001-1 State	\$1,037,000	\$2,713,000	\$3,750,000
001-2 Federal	\$(1,000)	\$(1,000)	\$(2,000)
001-A DSHS Family Support/Child Welfare Federal	\$(413,000)	\$212,000	\$(201,000)
001-C Medicaid Federal	\$755,000	\$755,000	\$1,510,000
001 Account Total	\$1,378,000	\$3,679,000	\$5,057,000

Statewide Result Area: Improve the security of Washington's vulnerable children and adults

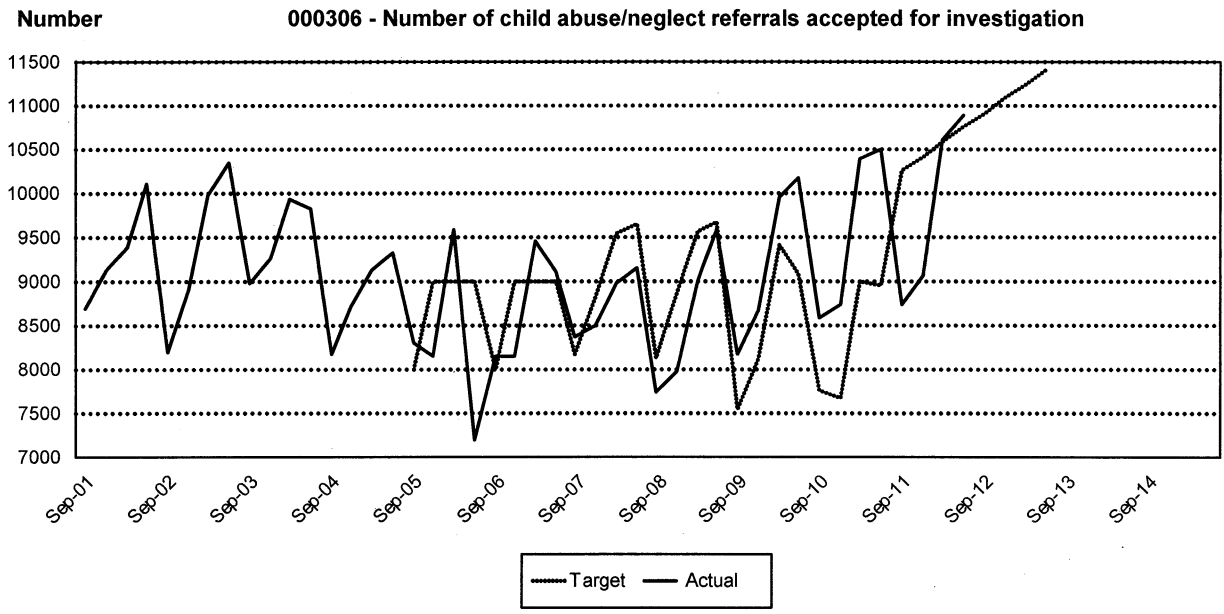
Statewide Strategy: Respond to abuse/neglect allegations

Expected Results

Children are safe from abuse and neglect. Ensure the immediate safety of alleged child-age victims.

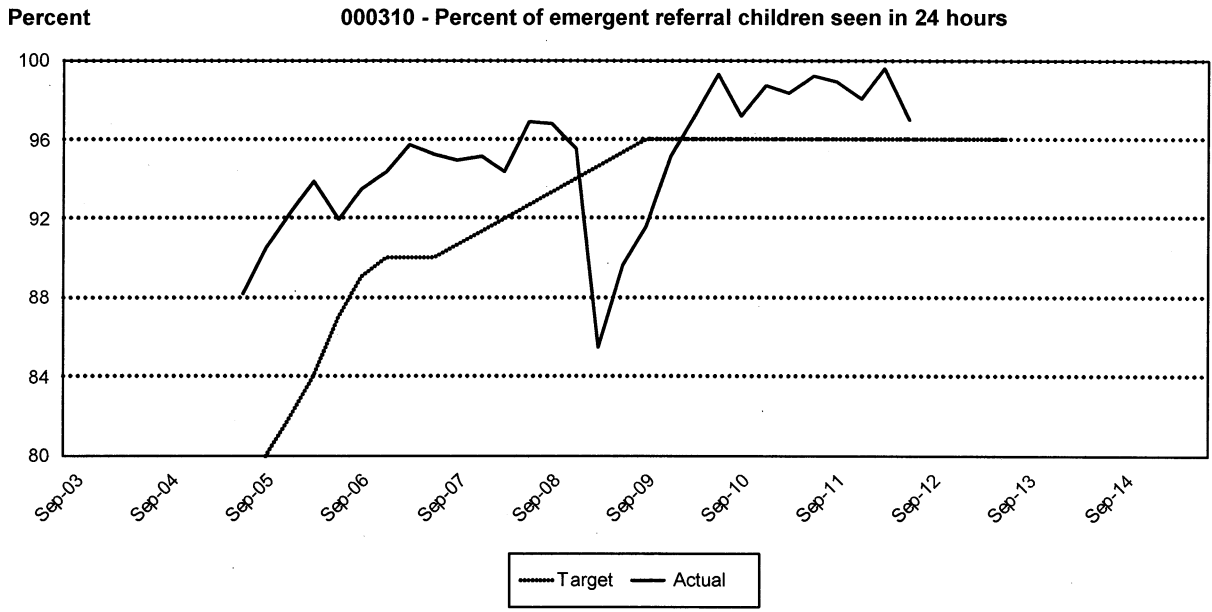
000306 Number of child abuse/neglect referrals accepted for investigation.			
Biennium	Period	Actual	Target
2013-15	Q8		
	Q7		
	Q6		
	Q5		
	Q4		
	Q3		
	Q2		
	Q1		
2011-13	Q8		11,407
	Q7		11,241
	Q6		11,078
	Q5		10,911
	Q4	10,882	10,744
	Q3	10,605	10,578
	Q2	9,050	10,413
	Q1	8,724	10,246
2009-11	Q8	10,502	8,942
	Q7	10,381	8,983
	Q6	8,741	7,672
	Q5	8,575	7,744
	Q4	10,174	9,069
	Q3	9,946	9,400
	Q2	8,670	8,117
	Q1	8,159	7,534
Performance Measure Status: Approved			

Appropriation Period: 2013-15 Activity Version: 11 - 2013-15 2-YR Agency Req Program:010 Sort By: Activity



Appropriation Period: 2013-15 Activity Version: 11 - 2013-15 2-YR Agency Req Program:010 Sort By: Activity

000310 Percent of children in emergent referrals seen or attempted within 24 hours.			
Biennium	Period	Actual	Target
2013-15	Q8		
	Q7		
	Q6		
	Q5		
	Q4		
	Q3		
	Q2		
	Q1		
2011-13	Q8		96%
	Q7		96%
	Q6		96%
	Q5		96%
	Q4	97%	96%
	Q3	99.6%	96%
	Q2	98%	96%
	Q1	98.9%	96%
2009-11	Q8	99.2%	96%
	Q7	98.3%	96%
	Q6	98.7%	96%
	Q5	97.2%	96%
	Q4	99.3%	96%
	Q3	97.1%	96%
	Q2	95.1%	96%
	Q1	91.6%	96%
Performance Measure Status: Approved			

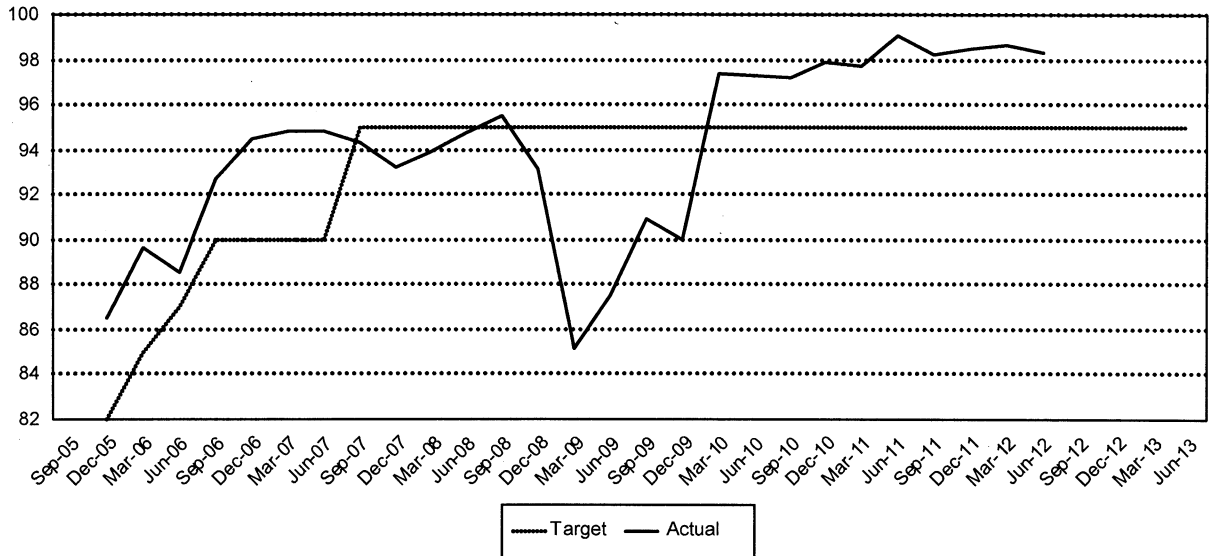


000311 Percent of children in non-emergent referrals seen or attempted within 72 hours.			
Biennium	Period	Actual	Target
2011-13	Q8		95%
	Q7		95%
	Q6		95%
	Q5		95%
	Q4	98.3%	95%
	Q3	98.6%	95%
	Q2	98.5%	95%
	Q1	98.2%	95%
2009-11	Q8	99.1%	95%
	Q7	97.7%	95%
	Q6	97.9%	95%
	Q5	97.2%	95%
	Q4	97.3%	95%
	Q3	97.4%	95%
	Q2	90%	95%
	Q1	90.9%	95%

Performance Measure Status: Draft

Percent

000311 - Percent of non-emergent referral children seen in 72 hours



A220 Child Welfare In-Home Support

Appropriation Period: 2013-15 Activity Version: 11 - 2013-15 2-YR Agency Req Program:010 Sort By: Activity

Services provided to children and families to stabilize the family home and to prevent out of home placements. Services include Family Reconciliation Services - voluntary 24/7 services devoted to maintaining the family as a unit and preventing the out-of-home placement of at risk youth; Evidence Based Programs, such as, Intensive Family Preservation Services (IFPS), Functional Family Therapy (FFT), Parent Child Interaction Therapy (PCIT), Incredible Years, Project SafeCare, and Triple P; and other home based and family preservation services by contracted providers and CA staff.

Program 010 - Children's Administration

Account	FY 2014	FY 2015	Biennial Total
FTE			
996-Z Other	3.8	10.6	7.2
001 General Fund			
001-1 State	\$281,000	\$725,000	\$1,006,000
001-A DSHS Family Support/Child Welfare Federal	\$(76,000)	\$194,000	\$118,000
001-C Medicaid Federal	\$167,000	\$64,000	\$231,000
001 Account Total	\$372,000	\$983,000	\$1,355,000

Statewide Result Area: Improve the security of Washington's vulnerable children and adults

Statewide Strategy: Provide support services to children and families

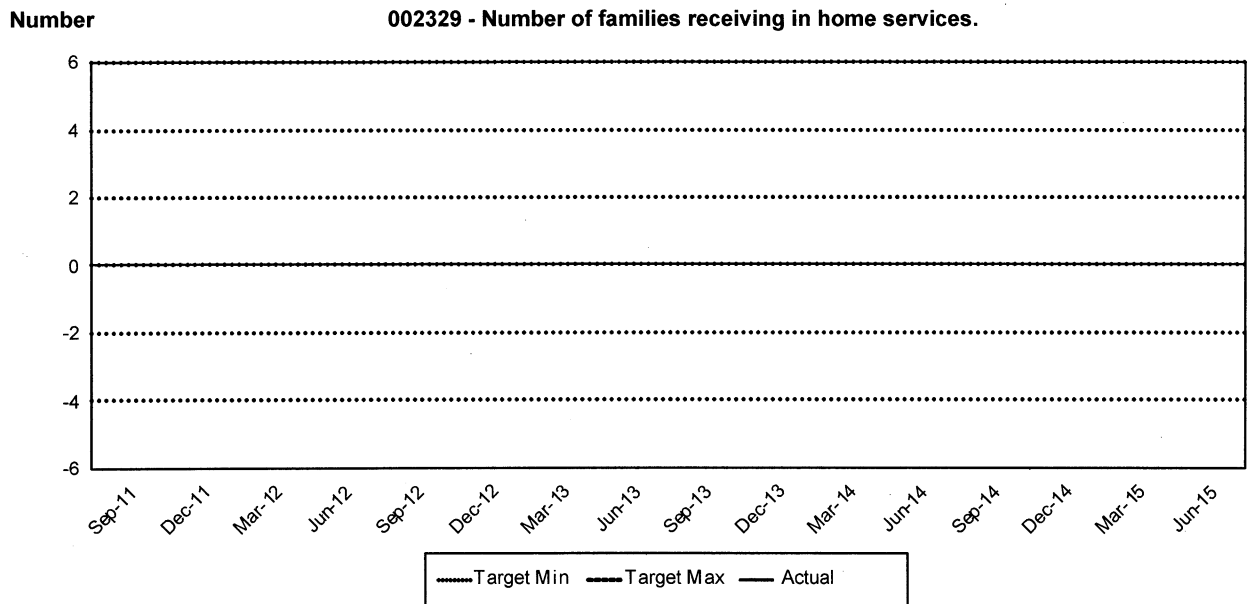
Expected Results

Children are safe from abuse and neglect. Help families and communities improve the well-being of children in their own homes.

Appropriation Period: 2013-15 Activity Version: 11 - 2013-15 2-YR Agency Req Program:010 Sort By: Activity

002329 Number of families receiving in home services				
Biennium	Period	Actual	Target	
			Min	Max
2013-15	Q8			
	Q7			
	Q6			
	Q5			
	Q4			
	Q3			
	Q2			
	Q1			
2011-13	Q8			
	Q7			
	Q6			
	Q5			
	Q4			
	Q3			
	Q2			
	Q1			

Performance Measure Status: Draft



A230 Foster Care Support

Appropriation Period: 2013-15 Activity Version: 11 - 2013-15 2-YR Agency Req Program:010 Sort By: Activity

Children's Administration is responsible for providing safe and suitable family foster home placements and support services for children removed from biological parents, guardians or legal custodians. Family foster homes provide 24-hour care to children of all ages who need temporary out-of-home placement due to child abuse, neglect, or family conflict. Resources for placements also include receiving care, interim care, and foster care support. Placement services can be extended to youth ages 18 - 21 participating in the Extended Foster Care program.

Program 010 - Children's Administration

Account	FY 2014	FY 2015	Biennial Total
FTE			
996-Z Other	36.4	101.3	68.9
001 General Fund			
001-1 State	\$2,633,000	\$6,880,000	\$9,513,000
001-2 Federal	\$(2,000)	\$(3,000)	\$(5,000)
001-A DSHS Family Support/Child Welfare Federal	\$(1,044,000)	\$543,000	\$(501,000)
001-C Medicaid Federal	\$1,912,000	\$1,911,000	\$3,823,000
001 Account Total	\$3,499,000	\$9,331,000	\$12,830,000

Statewide Result Area: Improve the security of Washington's vulnerable children and adults

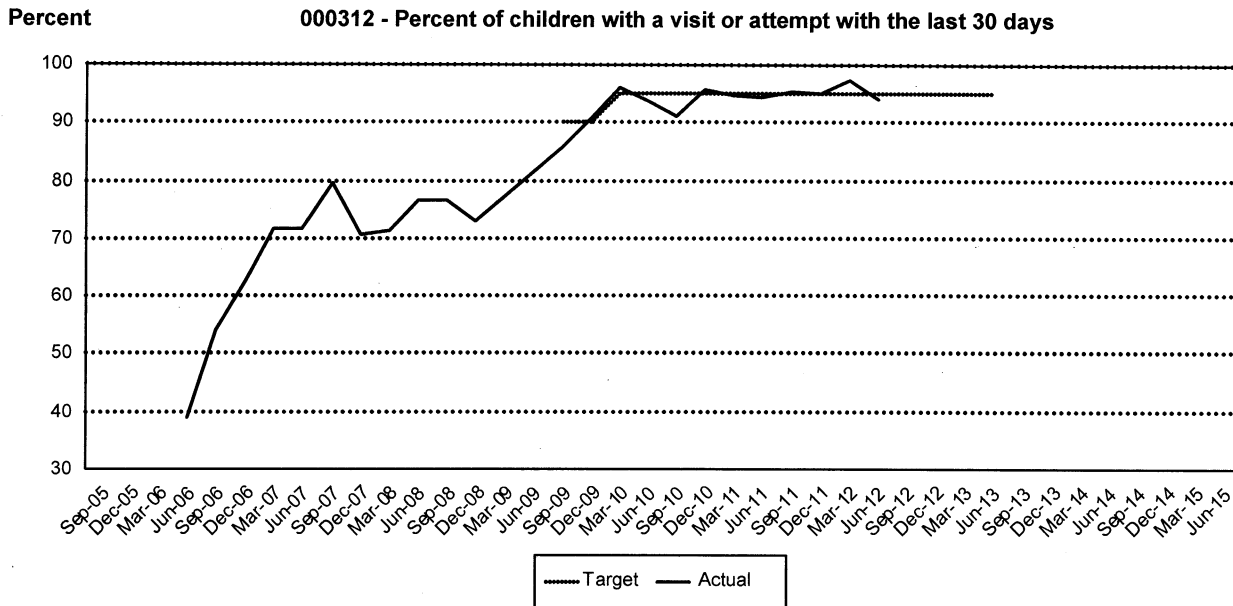
Statewide Strategy: Respond to abuse/neglect allegations

Expected Results

Children are safe from abuse and neglect. Provide stable, nurturing and permanent placements as quickly as possible for children who are placed into out-of-home care.

000312 Percent of children receiving services in their homes with a documented visit or attempted visit by a social worker within the last 30 days.			
Biennium	Period	Actual	Target
2013-15	Q8		
	Q7		
	Q6		
	Q5		
	Q4		
	Q3		
	Q2		
	Q1		
2011-13	Q8		95%
	Q7		95%
	Q6		95%
	Q5		95%
	Q4	94.2%	95%
	Q3	97.4%	95%
	Q2	94.9%	95%
	Q1	95.4%	95%
2009-11	Q8	94.3%	95%
	Q7	94.8%	95%
	Q6	95.7%	95%
	Q5	91.1%	95%
	Q4	93.6%	95%
	Q3	96%	95%
	Q2	90.8%	90%
	Q1	85.9%	90%
Performance Measure Status: Approved			

Appropriation Period: 2013-15 Activity Version: 11 - 2013-15 2-YR Agency Req Program:010 Sort By: Activity



A250 Adoption Support

Adoption support provides monthly maintenance payments for adopted children with special needs, legal assistance as necessary, fees for adoptions, counseling reimbursements, and training opportunities.

Program 010 - Children's Administration

Account	FY 2014	FY 2015	Biennial Total
FTE			
996-Z Other	1.9	5.3	3.6
001 General Fund			
001-1 State	\$141,000	\$366,000	\$507,000
001-2 Federal	\$(28,000)	\$(37,000)	\$(65,000)
001-A DSHS Family Support/Child Welfare Federal	\$5,000	\$124,000	\$129,000
001-C Medicaid Federal	\$69,000	\$43,000	\$112,000
001 Account Total	\$187,000	\$496,000	\$683,000

Statewide Result Area: Improve the security of Washington's vulnerable children and adults

Statewide Strategy: Provide support services to children and families

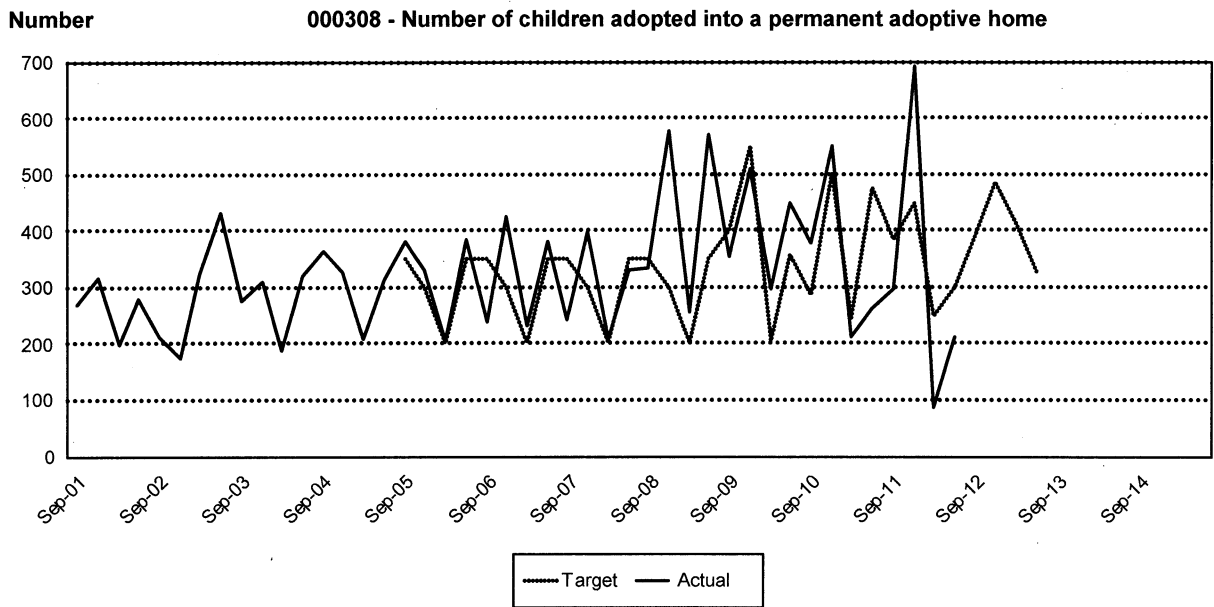
Expected Results

Provide stable, nurturing and permanent placements as quickly as possible for children who are placed into out-of-home care.

Appropriation Period: 2013-15 Activity Version: 11 - 2013-15 2-YR Agency Req Program:010 Sort By: Activity

000308 Number of children adopted into a permanent adoptive home			
Biennium	Period	Actual	Target
2013-15	Q8		
	Q7		
	Q6		
	Q5		
	Q4		
	Q3		
	Q2		
	Q1		
2011-13	Q8		325
	Q7		410
	Q6		485
	Q5		395
	Q4	213	300
	Q3	88	250
	Q2	693	450
	Q1	295	385
2009-11	Q8	263	475
	Q7	211	245
	Q6	550	501
	Q5	376	287
	Q4	447	358
	Q3	296	206
	Q2	510	550
	Q1	354	400
Performance Measure Status: Approved			

Appropriation Period: 2013-15 Activity Version: 11 - 2013-15 2-YR Agency Req Program:010 Sort By: Activity



A280 SACWIS/Child Welfare Information Technology

Children's Administration uses a Statewide Automated Child Welfare Information System (SACWIS) to capture client information. This system is critical to managing and reporting out on federal performance measures. Staff are required to document all work completed with families, children and providers within this system. Technical staff are needed to support the maintenance, new designs, and data reporting requirements. The SACWIS interfaces with other information systems across Washington State agencies to ensure that the information is available where needed.

Appropriation Period: 2013-15 Activity Version: 11 - 2013-15 2-YR Agency Req Program:010 Sort By: Activity

Program 010 - Children's Administration

Account	FY 2014	FY 2015	Biennial Total
FTE			
996-Z Other	(4.3)	(4.3)	(4.3)
001 General Fund			
001-1 State	\$2,087,000	\$806,000	\$2,893,000
001-A DSHS Family Support/Child Welfare Federal	\$695,000	\$194,000	\$889,000
001-C Medicaid Federal	\$2,000	\$2,000	\$4,000
001 Account Total	\$2,784,000	\$1,002,000	\$3,786,000

Statewide Result Area: Improve the security of Washington's vulnerable children and adults

Statewide Strategy: Provide tools and resources to execute government functions

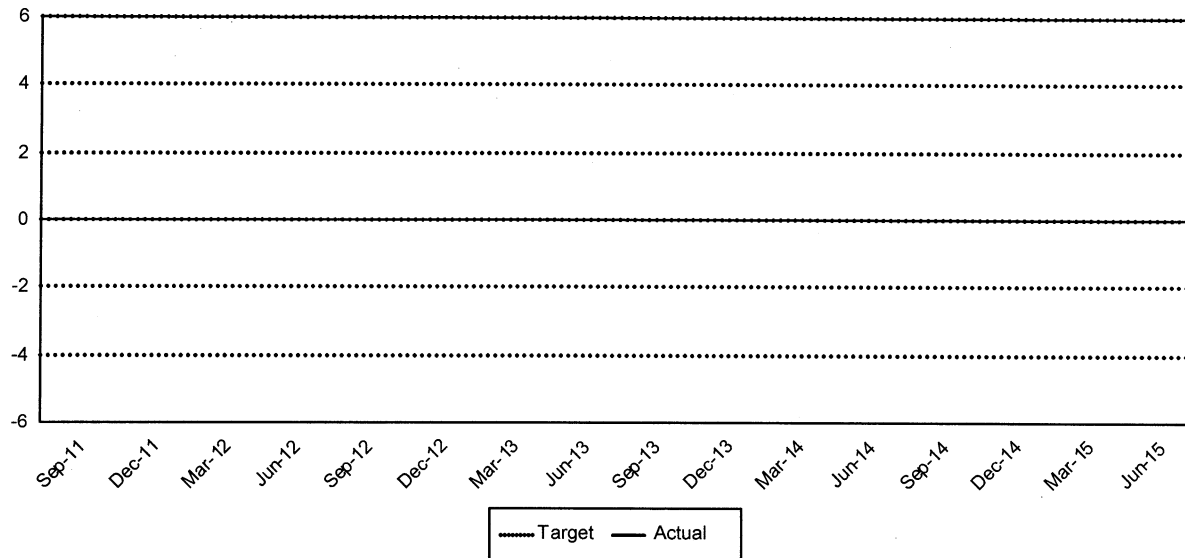
Expected Results

Provide the administrative and functional supports needed to ensure the delivery of timely, accurate services.

002331 Percentage of the total budget devoted to program support.			
Biennium	Period	Actual	Target
2013-15	Q8		
	Q7		
	Q6		
	Q5		
	Q4		
	Q3		
	Q2		
	Q1		
2011-13	Q8		
	Q7		
	Q6		
	Q5		
	Q4		
	Q3		
	Q2		
	Q1		
Performance Measure Status: Draft			

Appropriation Period: 2013-15 Activity Version: 11 - 2013-15 2-YR Agency Req Program:010 Sort By: Activity

Percent 002331 - Percentage of the total budget devoted to program support



A285 Direct Regional Administration and Field Support

Direct regional administration and staff support and direct service functions of staff who deliver services for Child Protection, Family Voluntary Services, Family Reconciliation, Child and Family Welfare Services, Adoption Support and Licensed Resources.

Program 010 - Children's Administration

Account	FY 2014	FY 2015	Biennial Total
FTE			
996-Z Other	36.4	101.3	68.9
001 General Fund			
001-1 State	\$2,631,000	\$6,869,000	\$9,500,000
001-2 Federal	\$(2,000)	\$(3,000)	\$(5,000)
001-A DSHS Family Support/Child Welfare Federal	\$(1,050,000)	\$539,000	\$(511,000)
001-C Medicaid Federal	\$1,913,000	\$1,912,000	\$3,825,000
001 Account Total	\$3,492,000	\$9,317,000	\$12,809,000

Statewide Result Area: **Improve the security of Washington's vulnerable children and adults**

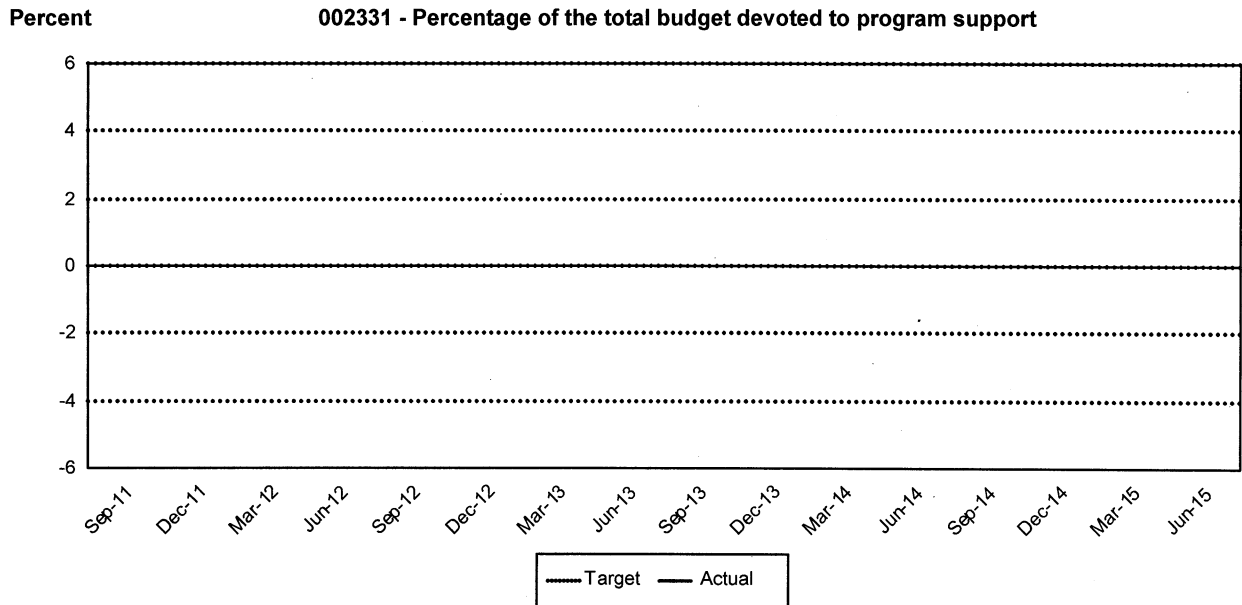
Statewide Strategy: **Provide a capable workforce to execute government functions**

Expected Results

Provide the administrative and functional supports needed to ensure the delivery of timely, accurate services.

002331 Percentage of the total budget devoted to program support.			
Biennium	Period	Actual	Target
2013-15	Q8		
	Q7		
	Q6		
	Q5		
	Q4		
	Q3		
	Q2		
	Q1		
2011-13	Q8		
	Q7		
	Q6		
	Q5		
	Q4		
	Q3		
	Q2		
	Q1		

Performance Measure Status: Draft



A286 Headquarters Operations and Program Support

Headquarters operations and program support staff provide technical support, program development, legislative and regional coordination, fiscal planning, budgeting, and information technology.

Appropriation Period: 2013-15 Activity Version: 11 - 2013-15 2-YR Agency Req Program:010 Sort By: Activity

Program 010 - Children's Administration

Account	FY 2014	FY 2015	Biennial Total
FTE			
996-Z Other	(5.7)	(5.7)	(5.7)
001 General Fund			
001-1 State	\$260,000	\$133,000	\$393,000
001-A DSHS Family Support/Child Welfare Federal	\$85,000	\$(87,000)	\$(2,000)
001-C Medicaid Federal	\$3,000	\$3,000	\$6,000
001-D DSHS Temporary Assistance for Needy Families	\$0	\$1,000	\$1,000
001 Account Total	\$348,000	\$50,000	\$398,000

Statewide Result Area: **Improve the security of Washington's vulnerable children and adults**

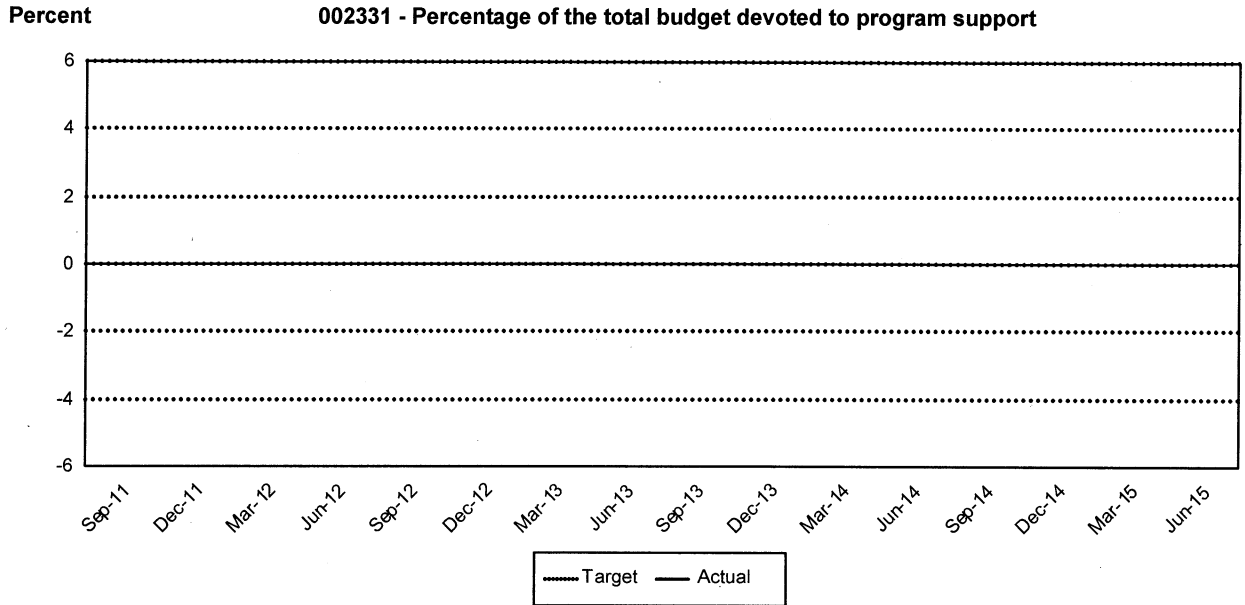
Statewide Strategy: **Provide support services to children and families**

Expected Results

Provide the administrative and functional supports needed to ensure the delivery of timely, accurate services.

002331 Percentage of the total budget devoted to program support.			
Biennium	Period	Actual	Target
2013-15	Q8		
	Q7		
	Q6		
	Q5		
	Q4		
	Q3		
	Q2		
	Q1		
2011-13	Q8		
	Q7		
	Q6		
	Q5		
	Q4		
	Q3		
	Q2		
	Q1		
Performance Measure Status: Draft			

Appropriation Period: 2013-15 Activity Version: 11 - 2013-15 2-YR Agency Req Program:010 Sort By: Activity



A290 Federal and Local Grants / Special Projects

Department wide projects and specific grants which include the National Center on Child Abuse and Neglect grants and Independent Living grants.

Program 010 - Children's Administration

Account	FY 2014	FY 2015	Biennial Total
001 General Fund			
001-1 State	\$0	\$(2,000)	\$(2,000)

Statewide Result Area: Improve the security of Washington's vulnerable children and adults

Statewide Strategy: Respond to abuse/neglect allegations

Expected Results

Children are safe from abuse and neglect. Help families and communities improve the well-being of children in their own homes.

Appropriation Period: 2013-15 Activity Version: 11 - 2013-15 2-YR Agency Req Program:010 Sort By: Activity

000306 Number of child abuse/neglect referrals accepted for investigation.			
Biennium	Period	Actual	Target
2013-15	Q8		
	Q7		
	Q6		
	Q5		
	Q4		
	Q3		
	Q2		
	Q1		
2011-13	Q8		11,407
	Q7		11,241
	Q6		11,078
	Q5		10,911
	Q4	10,882	10,744
	Q3	10,605	10,578
	Q2	9,050	10,413
	Q1	8,724	10,246
2009-11	Q8	10,502	8,942
	Q7	10,381	8,983
	Q6	8,741	7,672
	Q5	8,575	7,744
	Q4	10,174	9,069
	Q3	9,946	9,400
	Q2	8,670	8,117
	Q1	8,159	7,534
Performance Measure Status: Approved			

**Agency Performance Measure
Incremental Estimates for the Biennial Budget**

Agency: 300 Dept of Social and Health Services Budget Period: 2013-15

Activity: A027 Child Welfare Licensed Resources

010	M2	8P	Postage Rate Adjustments	No measures linked to decision package
010	M2	9T	Transfers	No measures linked to decision package
010	M2	WB	Federal Funds Technical Adjustment	No measures linked to decision package

Activity: A101 Victims Assistance

010	M2	WB	Federal Funds Technical Adjustment	No measures linked to decision package
-----	----	----	------------------------------------	--

Activity: A200 Child Welfare Intake Screening

010	M2	8L	Lease Rate Adjustments	No measures linked to decision package
010	M2	8P	Postage Rate Adjustments	No measures linked to decision package
010	M2	9T	Transfers	No measures linked to decision package
010	M2	WA	One-Time Relocation	No measures linked to decision package

Output Measures 000306 Number of child abuse/neglect referrals accepted for investigation.

010	CB	00	Current Biennium Base	<u>FY 2012</u>	<u>FY 2013</u>
				0.00	0.00
010	PL	AZ	FAR and Investigation Staff	<u>FY 2014</u>	<u>FY 2015</u>
				0.00	0.00

Activity: A210 Child Protective Services Investigations

010	M1	93	Mandatory Caseload Adjustments	No measures linked to decision package
010	M2	8L	Lease Rate Adjustments	No measures linked to decision package
010	M2	8P	Postage Rate Adjustments	No measures linked to decision package
010	M2	9T	Transfers	No measures linked to decision package
010	M2	WA	One-Time Relocation	No measures linked to decision package

Output Measures 000306 Number of child abuse/neglect referrals accepted for investigation.

010	CB	00	Current Biennium Base	<u>FY 2012</u>	<u>FY 2013</u>
				0.00	0.00
010	PL	AZ	FAR and Investigation Staff	<u>FY 2014</u>	<u>FY 2015</u>
				0.00	0.00

**Agency Performance Measure
Incremental Estimates for the Biennial Budget**

Agency: 300 Dept of Social and Health Services Budget Period: 2013-15

Activity: A220 Child Welfare In-Home Support

010	M2	8L	Lease Rate Adjustments	No measures linked to decision package
010	M2	8P	Postage Rate Adjustments	No measures linked to decision package
010	M2	9T	Transfers	No measures linked to decision package
010	M2	WA	One-Time Relocation	No measures linked to decision package

Outcome Measures 002329 Number of families receiving in home services

				<u>FY 2014</u>	<u>FY 2015</u>
010	PL	AU	Family Assessment Response Services	0.00	0.00
010	PL	AX	Evidence Based Practices	0.00	0.00

Activity: A230 Foster Care Support

010	M2	8L	Lease Rate Adjustments	No measures linked to decision package
010	M2	8P	Postage Rate Adjustments	No measures linked to decision package
010	M2	9T	Transfers	No measures linked to decision package
010	M2	WA	One-Time Relocation	No measures linked to decision package

Activity: A250 Adoption Support

010	M1	93	Mandatory Caseload Adjustments	No measures linked to decision package
010	M2	8L	Lease Rate Adjustments	No measures linked to decision package
010	M2	8P	Postage Rate Adjustments	No measures linked to decision package
010	M2	9T	Transfers	No measures linked to decision package
010	M2	WA	One-Time Relocation	No measures linked to decision package

Outcome Measures 000308 Number of children adopted into a permanent adoptive home

				<u>FY 2012</u>	<u>FY 2013</u>
010	CB	00	Current Biennium Base	0.00	0.00

**Agency Performance Measure
Incremental Estimates for the Biennial Budget**

Agency: 300 Dept of Social and Health Services Budget Period: 2013-15

Activity: A280 SACWIS/Child Welfare Information Technology

010	M2	8P	Postage Rate Adjustments	No measures linked to decision package
010	M2	9T	Transfers	No measures linked to decision package
010	M2	AR	PC Replacement	No measures linked to decision package
010	M2	PW	Decommissioning SSPS	No measures linked to decision package
010	PL	AS	Ad Hoc Rpts-FamLink/Modis Interface	No measures linked to decision package
010	PL	PX	Upgrade Network Capacity	No measures linked to decision package
010	PL	PY	Support Wi-Fi in Offices	No measures linked to decision package

Outcome Measures 002331 Percentage of the total budget devoted to program support.

010	M2	AQ	FamLink/Modis Project	<u>FY 2014</u>	<u>FY 2015</u>
				0.00%	0.00%

Activity: A285 Direct Regional Administration and Field Support

010	M2	8L	Lease Rate Adjustments	No measures linked to decision package
010	M2	8P	Postage Rate Adjustments	No measures linked to decision package
010	M2	9T	Transfers	No measures linked to decision package
010	M2	WA	One-Time Relocation	No measures linked to decision package

Outcome Measures 002331 Percentage of the total budget devoted to program support.

010	PL	AV	Vehicle Replacements and Request	<u>FY 2014</u>	<u>FY 2015</u>
				0.07%	0.07%

Activity: A286 Headquarters Operations and Program Support

010	M2	8P	Postage Rate Adjustments	No measures linked to decision package
010	M2	9T	Transfers	No measures linked to decision package
010	M2	PW	Decommissioning SSPS	No measures linked to decision package
010	PL	PX	Upgrade Network Capacity	No measures linked to decision package
010	PL	PY	Support Wi-Fi in Offices	No measures linked to decision package

Outcome Measures 002331 Percentage of the total budget devoted to program support.

010	M2	AQ	FamLink/Modis Project	<u>FY 2014</u>	<u>FY 2015</u>
				0.00%	0.00%

**Agency Performance Measure
Incremental Estimates for the Biennial Budget**

Agency: 300 Dept of Social and Health Services

Budget Period: 2013-15

Activity: A290 Federal and Local Grants / Special Projects

010 M2 9T Transfers

No measures linked to decision package

Activity Inventory Indirect Cost Allocation Approach

Agency - 300 DSHS

Program 010 - Children's Administration (CA)

Allocation Method Description:

Total indirect costs were allocated to activities based on the percentage of total expenditures by budget unit that reside within each each activity.

	% Allocation Received	Dollars		Total Allocated
		Allocated FY1	Allocated FY2	
A007 Behavioral Rehabilitation Services (BRS)	0.00%	-	-	-
A027 Child Welfare Licensed Resources	0.00%	-	-	-
A101 Victims Assistance	0.00%	-	-	-
A200 Child Welfare Intake Screening	1.33%	509,378	509,378	1,018,756
A210 Child Protective Services Investigations	6.64%	2,546,890	2,546,890	5,093,780
A220 Child Welfare In-Home Support	1.77%	679,171	679,171	1,358,341
A230 Foster Care Support	16.81%	6,452,121	6,452,121	12,904,242
A240 Child Welfare Adolescent Services	0.00%	-	-	-
A250 Adoption Support	0.88%	339,585	339,585	679,171
A280 SACWIS/Child Welfare Information Technology	20.07%	7,705,365	7,705,365	15,410,730
A285 Direct Regional Administration and Field Support	16.81%	6,452,121	6,452,121	12,904,242
A286 Headquarters Operations Support	35.69%	13,698,427	13,698,427	27,396,854
A290 Federal and Local Grants and Special Projects	0.00%	-	-	-
Total	100.00%	\$ 38,383,057	\$ 38,383,057	\$ 76,766,114

Expenditure Detail By Program

Budget Recommendation Summary

DSHS Budget Division

Recommendation Summary

Version: A1 - 010 2013-15 2-YR Agency Req

Budget Period:2013-15
Budget Level Criteria: ALL

Dollars in Thousands	Agency Priority	Annual Avg FTEs	General Fund State	Other Funds	Total Funds	
CB - Current Biennium						
00	Current Biennium Base	0	2,475.0	572,032	493,375	1,065,407
	SubTotal CB		2,475.0	572,032	493,375	1,065,407
	Cumulative Total Thru CB		2,475.0	572,032	493,375	1,065,407
CL - Carry Forward Level						
YX	Non Supporting Revenue	0	0.0	0	0	0
ZE	Carry Forward Adjustments	0	(7.7)	10,940	(3,148)	7,792
ZF	CFL Corrections	0	0.0	0	0	0
	SubTotal CL		(7.7)	10,940	(3,148)	7,792
	Cumulative Total Thru CL		2,467.4	582,972	490,227	1,073,199
M1 - Mandatory Caseload and Enrollment Changes						
93	Mandatory Caseload Adjustments	0	0.0	0	0	0
	SubTotal M1		0.0	0	0	0
	Cumulative Total Thru M1		2,467.4	582,972	490,227	1,073,199
M2 - Inflation and Other Rate Changes						
8L	Lease Rate Adjustments	0	0.0	(638)	(664)	(1,302)
8P	Postage Rate Adjustments	0	0.0	22	12	34
9H	FMAP Match Adjustment	0	0.0	0	0	0
9T	Transfers	0	(12.0)	(1,752)	(1,057)	(2,809)
AQ	FamLink/Modis Project	0	2.0	1,549	515	2,064
AR	PC Replacement	0	0.0	1,462	488	1,950
PW	Decommissioning SSPS	0	0.0	254	272	526
WA	One-Time Relocation	0	0.0	1,160	1,209	2,369
WB	Federal Funds Technical Adjustment	0	0.0	0	0	0
	SubTotal M2		(10.0)	2,057	775	2,832
	Cumulative Total Thru M2		2,457.4	585,029	491,002	1,076,031
PL - Performance Level						
AS	Ad Hoc Rpts-FamLink/Modis Interface	0	0.0	310	100	410
AU	Family Assessment Response Services	0	0.0	0	0	0
AV	Vehicle Replacements and Request	0	0.0	182	56	238
AX	Evidence Based Practices	0	0.0	0	0	0
AZ	FAR and Investigation Staff	0	181.2	25,606	8,536	34,142
FP	Federal Sequester	0	0.0	0	0	0
PX	Upgrade Network Capacity	0	0.0	62	66	128
PY	Support Wi-Fi in Offices	0	0.0	74	78	152
	SubTotal PL		181.2	26,234	8,836	35,070
	Cumulative Total Thru PL		2,638.5	611,263	499,838	1,111,101
Total Proposed Budget			2,638.5	611,263	499,838	1,111,101

Recommendation Summary Text

8L - Lease Rate Adjustments

Recommendation Summary

Budget Period: 2013-15
Budget Level Criteria: ALL

Version: A1 - 010 2013-15 2-YR Agency Req

Dollars in Thousands	Agency Priority	Annual Avg FTEs	General Fund State	Other Funds	Total Funds
----------------------	--------------------	--------------------	-----------------------	-------------	-------------

8L - Lease Rate Adjustments

Program: 010

(M2) The Department of Social and Health Services (DSHS) requests a reduction of (\$6,050,000) Total Funds, (\$3,570,000) GF-State, in the 2013-15 Biennium for the incremental costs of lease changes for offices and client service centers statewide.

8P - Postage Rate Adjustments

Program: 010

(M2) The Department of Social and Health Services (DSHS) requests \$516,000 Total Funds, \$286,000 GF-State, in the 2013-15 Biennium for funding the increase in First-Class Mail postage from \$0.44 to \$0.45 that took effect January 22, 2012.

93 - Mandatory Caseload Adjustments

Program: 010

(M1) The Department of Social and Health Services (DSHS), Children's Administration (CA), requests a placeholder in the 2013-15 Biennium Budget to fund forecasted caseload changes in Adoption Support and Foster Care.

9H - FMAP Match Adjustment

Program: 010

(M2) The Department of Social and Health Services (DSHS) is submitting a placeholder to recognize the adjustment to Federal Medical Assistance Percentage (FMAP) for the 2013-15 Biennial Budget, which will be published in September 2012.

9T - Transfers

Program: 010

(M2) The Department of Social and Health Services (DSHS) requests the shift of FTEs and funding among programs in the 2013-15 Budget. This transfer will align FTEs and funds with the programs where the costs are incurred. The DSHS program combine total equals a net zero impact cost; the fiscal detail section amount below reflects an individual program.

AQ - FamLink/Modis Project

Program: 010

(M2) The Department of Social and Health Services (DSHS), Children's Administration (CA), requests 2.0 FTEs and \$2,064,000 Total Funds, \$1,549,000 GF State, in the 2013-15 Biennium for modifications to FamLink and the conversion of paper files into digital images for viewing and storage in the Management Operations Document Imaging System (MODIS).

AR - PC Replacement

Program: 010

(M2) The Department of Social and Health Services (DSHS), Children's Administration (CA), requests \$1,950,000 Total Funds, \$1,462,000 GF-State, in the 2013-15 Biennium to replace Information Technology (IT) equipment that is beyond its useful life.

AS - Ad Hoc Rpts-FamLink/Modis Interface

Program: 010

(PL) The Department of Social and Health Services (DSHS), Children's Administration (CA), requests \$410,000 Total Funds, \$310,000 GF-State, in the 2013-15 Biennium to create efficiencies by implementing a software application to enable staff to run FamLink queries and implementing an interface between FamLink and the Management Document Imaging System (MODIS). FamLink is the Statewide Automated Child Welfare Information System (SACWIS) to store and manage data related to child protection and child welfare

AU - Family Assessment Response Services

Program: 010

(PL) The Department of Social and Health Services (DSHS), Children's Administration (CA), requests a placeholder in the 2013-15 Biennium to fund and implement services pertaining to Chapter 259, Laws of 2012 (ESSB 6555). The bill mandates the department to implement Family Assessment Response (FAR) as an alternative to a Child Protective Services (CPS) investigation.

Recommendation Summary

Budget Period: 2013-15
Budget Level Criteria: ALL

Version: A1 - 010 2013-15 2-YR Agency Req

Dollars in Thousands	Agency Priority	Annual Avg FTEs	General Fund State	Other Funds	Total Funds
----------------------	--------------------	--------------------	-----------------------	-------------	-------------

AV - Vehicle Replacements and Request

Program: 010

(PL) The Department of Social and Health Services (DSHS), Children's Administration (CA), requests \$238,000 Total Funds, \$182,000 GF-State, in the 2013-15 Biennium for additional motor pool vehicle leases.

AX - Evidence Based Practices

Program: 010

(PL) The Department of Social and Health Services (DSHS), Children's Administration (CA), requests a placeholder in the 2013-15 Biennium to fund House Bill 2536, Evidence Based Practices (EBPs). The level of funding needed to implement HB 2536 has not yet been determined. The bill mandates the department to report to the Governor and Legislature on recommended strategies, time lines, and costs for increasing EBPs by December 30, 2013.

AZ - FAR and Investigation Staff

Program: 010

(PL) The Department of Social and Health Services (DSHS), Children's Administration (CA), requests 181.2 FTEs and \$34,142,000 Total Funds, \$25,606,000 GF-State, in the 2013-15 Biennium to realign field staff to best fit Family Assessment Response (FAR) functions, as required by Chapter 259, Laws of 2012 (ESSB 6555).

FP - Federal Sequester

Program: 010

(PL) The Department of Social and Health Services (DSHS) requests an increase to GF-State funds and a corresponding decrease in GF-Federal appropriation in anticipation of across-the-board reductions (sequestration) to certain federal awards scheduled to take effect on January 2, 2013.

PW - Decommissioning SSPS

Program: 010

(M2) The Department of Social and Health Services (DSHS), Children's Administration (CA) and Information System Services Division (ISSD), requests \$526,000 Total Funds, \$254,000 GF-State, in the 2013-15 Biennial Budget to provide feasibility analysis and procurement preparation to migrate CA provider claims and subsidies functions off the legacy Social Services Payment System (SSPS).

PX - Upgrade Network Capacity

Program: 010

(PL) The Department of Social and Health Services (DSHS) requests \$780,000 Total Funds, \$456,000 GF-State, in the 2013-15 Biennium. This request will fund upgrades to network capacity at approximately 130 of the 200 DSHS remote field locations, upgrading network circuits from T1 to Ethernet to support capacity demands.

PY - Support Wi-Fi in Offices

Program: 010

(PL) The Department of Social and Health Services (DSHS) requests \$925,000 Total Funds, \$542,000 GF-State, in the 2013-2015 Biennium, to provide DSHS field offices with network connections using digital subscriber lines (DSL) for non-critical mission data traffic. It will also fund a pilot for selected DSHS offices for wireless network assessment, design and implementation.

WA - One-Time Relocation

Program: 010

(M2) The Department of Social and Health Services (DSHS) requests one-time funding of \$6,103,000 Total Funds, \$3,014,000 GF-State, in the 2013-15 Biennium for one-time relocation and project costs to support DSHS' Lease Facilities Strategic Plan.

WB - Federal Funds Technical Adjustment

Program: 010

(M2) The Department of Social and Health Services (DSHS) requests adjustments between types of federal funds, within the current GF-Federal spending authority, to accurately reflect expected types of federal earnings in the 2013-15 Biennium.

Recommendation Summary

Budget Period: 2013-15
Budget Level Criteria: ALL

Version: A1 - 010 2013-15 2-YR Agency Req

Dollars in Thousands	Agency Priority	Annual Avg FTEs	General Fund State	Other Funds	Total Funds
----------------------	--------------------	--------------------	-----------------------	-------------	-------------

WB - Federal Funds Technical Adjustment

Expenditure Detail By Program

Budget Levels Summary

2013-15 Agency Budget Levels by Program (DSHS B5)

Agency Activity: Blank

With Objects - All

All Fund/Approp Types

Version: A1

Current Biennium

Carry Forward Level

Maintenance Level

Performance Level

010 2013-15 2-YR Agency Req

Program: 010 - Children's Administration

Year 1

Year 2

Year 1

Year 2

Year 1

Year 2

Year 1

Year 2

Year 1

Year 2

FTEs

996-Z FTEs (EAOF-Other)

996-Z FTEs - Annual Average

2,493.4

2,456.6

2,480.1

2,454.6

2,475.0

2,467.4

2,470.1

2,444.6

2,565.9

2,711.1

2,638.5

Objects of Expenditure

A Salaries And Wages
B Employee Benefits
C Personal Serv Contr
E Goods And Services
ED Land and Buildings
EL Data Processing Serv
Subtotal for Object E
G Travel
J Capital Outlays
N Grants, Benfts Servs
P Debt Service
T Intra-Agency Reimbur
TZ Unidentified
Subtotal for Object T

133,798,000
48,217,000
464,000
19,479,000
16,658,000
0
36,137,000
5,620,000
2,739,000
302,782,000
224,000
148,000
3,365,000
3,513,000

131,184,000
44,660,000
2,893,000
18,428,000
16,778,000
0
35,206,000
5,176,000
1,928,000
307,321,000
224,000
147,000
3,174,000
3,321,000

138,715,000
47,001,000
1,246,000
19,604,000
16,778,000
0
36,382,000
5,612,000
2,748,000
303,699,000
224,000
150,000
3,273,000
3,423,000

135,964,000
44,693,000
2,903,000
18,347,000
16,778,000
0
35,125,000
5,176,000
1,906,000
304,839,000
224,000
145,000
3,174,000
3,319,000

135,506,000
44,484,000
2,756,000
18,301,000
17,966,000
0
36,267,000
4,825,000
1,906,000
304,839,000
1,199,000
145,000
3,194,000
3,339,000

143,303,000
48,652,000
2,903,000
20,874,000
16,657,000
165,000
37,696,000
5,579,000
4,416,000
303,699,000
1,199,000
150,000
3,922,000
4,072,000

149,543,000
49,249,000
2,903,000
22,033,000
17,966,000
115,000
40,114,000
5,351,000
2,919,000
304,839,000
1,199,000
145,000
3,467,000
3,612,000

Total Objects of Expenditure

533,494,000

531,913,000

539,050,000

534,149,000

535,268,000

540,763,000

551,372,000

559,729,000

Source of Funds

DSHS Sources for 001-0

001-0 667B SSBG (100%)

001-0 667T TANF Trns-SSBG(100%)

Total for: 001-0, Gnlrl Fnd-DSHS SS

DSHS Sources for 001-1

001-1 0011 GF- State

Total for: 001-1, Gnlrl Fnd-State

36,926,000
8,193,000
45,119,000

36,635,000
8,642,000
45,277,000

36,926,000
8,193,000
45,119,000

36,635,000
8,642,000
45,277,000

36,926,000
8,193,000
45,119,000

36,635,000
8,642,000
45,277,000

36,926,000
8,193,000
45,119,000

36,926,000
8,193,000
45,119,000

36,635,000
8,642,000
45,277,000

302,356,000
302,356,000
308,907,000

302,356,000
302,356,000
308,907,000

302,356,000
302,356,000
308,907,000

302,356,000
302,356,000
308,907,000

294,439,000
294,439,000
299,882,000

294,439,000
294,439,000
299,882,000

293,090,000
293,090,000
289,882,000

287,014,000
287,014,000
285,018,000

287,014,000
287,014,000
285,018,000

2013-15 Agency Budget Levels by Program (DSHS B5)

Agency Activity: Blank

With Objects - All

All Fund/Approp Types

Version: A1

010 2013-15 2-YR Agency Req

Program: 010 - Children's Administration

Source of Funds	Current Biennium		Carry Forward Level		Maintenance Level		Performance Level	
	Year 1	Year 2	Year 1	Year 2	Year 1	Year 2	Year 1	Year 2
DSHS Sources for 001-2								
001-2 599B Edu & Traing Voucher	1,075,000	1,083,000	1,075,000	1,083,000	1,075,000	1,083,000	1,075,000	1,083,000
001-2 603B Adopt Incent (100%)	164,000	165,000	164,000	165,000	164,000	165,000	164,000	165,000
001-2 608B Reunif Grant (100%)	135,000	136,000	135,000	136,000	135,000	136,000	135,000	136,000
001-2 643B Child Justice (100%)	444,000	447,000	444,000	447,000	444,000	447,000	444,000	447,000
001-2 669B Child Abu (100%)	882,000	888,000	882,000	888,000	882,000	888,000	882,000	888,000
001-2 670B C Abu Discr (100%)	346,000	348,000	346,000	348,000	346,000	348,000	346,000	348,000
001-2 671B Fam Viol Prv (100%)	1,440,000	1,451,000	1,440,000	1,451,000	1,440,000	1,451,000	1,440,000	1,451,000
001-2 674B Ind Lvg (100%)	1,993,000	2,008,000	1,993,000	2,008,000	1,993,000	2,008,000	1,993,000	2,008,000
001-2 ZZ02 001-2 s/b 001-A 658L	0	0	953,000	1,262,000	0	0	0	0
Total for: 001-2, GnrI Fnd-Federal	6,479,000	6,526,000	7,432,000	7,788,000	6,479,000	6,526,000	6,479,000	6,526,000
DSHS Sources for 001-7								
001-7 5417 Contr & Grnt	679,000	675,000	679,000	675,000	679,000	675,000	679,000	675,000
Total for: 001-7, GnrI Fnd-Priv-Loc	679,000	675,000	679,000	675,000	679,000	675,000	679,000	675,000
DSHS Sources for 001-A								
001-A 556G T4B Prt2 Fam (75%)	5,591,000	5,581,000	5,591,000	5,581,000	5,625,000	5,718,000	5,625,000	5,718,000
001-A 645G T4B Child WF (75%)	5,422,000	4,793,000	5,422,000	4,793,000	5,422,000	4,793,000	5,422,000	4,793,000
001-A 658A T4E FstrCare(FMAP)	29,908,000	25,704,000	29,909,000	23,190,000	29,911,000	23,192,000	29,911,000	23,192,000
001-A 658B T4E Fstr Care(100%)	1,800,000	1,799,000	1,800,000	1,799,000	1,800,000	1,799,000	1,800,000	1,799,000
001-A 658G T4E Fstr Care(75%)	(38,000)	(40,000)	(38,000)	(40,000)	875,000	322,000	1,060,000	381,000
001-A 658L T4E Fstr Care(50%)	59,878,000	60,802,000	60,431,000	60,802,000	60,835,000	62,112,000	63,342,000	68,197,000
001-A 659A T4E Adopt Ast (FMAP)	36,368,000	38,826,000	34,165,000	37,411,000	34,165,000	37,411,000	34,165,000	37,411,000
001-A 659L T4E Adopt Ast (50%)	(622,000)	(567,000)	(649,000)	(567,000)	(649,000)	(567,000)	(649,000)	(567,000)
001-A ZZ21 001-A s/b 001-C 19UL	5,000,000	5,000,000	5,000,000	5,000,000	0	0	0	0
001-A ZZ24 001-A s/b 001-C 19TA	(30,000)	(58,000)	(30,000)	(58,000)	0	0	0	0
Total for: 001-A, GnrI Fnd-DSHS Fam	143,277,000	141,840,000	141,601,000	137,911,000	137,984,000	134,780,000	140,676,000	140,924,000
DSHS Sources for 001-C								
001-C 19TA T19 Assist (FMAP)	21,256,000	22,468,000	21,419,000	22,468,000	21,389,000	22,410,000	21,389,000	22,410,000
001-C 19UL T19 Admin (50%)	(81,000)	(81,000)	(81,000)	(81,000)	4,919,000	4,919,000	4,919,000	4,919,000
001-C ZZ15 001-C s/b 001-A 658A	(38,000)	(37,000)	2,000	2,000	0	0	0	0
001-C ZZ29 001-C s/b 001-A 556G	34,000	137,000	34,000	137,000	0	0	0	0
Total for: 001-C, GnrI Fnd-Medicaid	21,171,000	22,487,000	21,374,000	22,526,000	26,308,000	27,329,000	26,308,000	27,329,000
DSHS Sources for 001-D								
001-D 558B TANF (100%)	23,403,000	23,737,000	23,403,000	23,737,000	23,403,000	23,737,000	23,403,000	23,737,000
001-D ZZ27 001-D s/b 001-A 658L	0	(1,000)	0	(1,000)	0	0	0	0
Total for: 001-D, GnrI Fnd-TANF	23,403,000	23,736,000	23,403,000	23,736,000	23,403,000	23,737,000	23,403,000	23,737,000

2013-15 Agency Budget Levels by Program (DSHS B5)

Agency Activity: Blank

Version: A1

010 2013-15 2-YR Agency Req

Program: 010 - Children's Administration

With Objects - All

All Fund/Approp Types

	Current Biennium		Carry Forward Level		Maintenance Level		Performance Level	
	Year 1	Year 2	Year 1	Year 2	Year 1	Year 2	Year 1	Year 2
Source of Funds								
<u>DSHS Sources for 07W-1</u>								
07W-1 07W1 Domestic Viol Prev	620,000	620,000	620,000	620,000	620,000	620,000	620,000	620,000
<i>Total for: 07W-1, Dom V P-State</i>	620,000	620,000	620,000	620,000	620,000	620,000	620,000	620,000
<u>DSHS Sources for 08A-1</u>								
08A-1 08A1 Educ Legacy Trst	362,000	363,000	362,000	363,000	362,000	363,000	362,000	363,000
<i>Total for: 08A-1, EdLegTA-State</i>	362,000	363,000	362,000	363,000	362,000	363,000	362,000	363,000
<u>DSHS Sources for 10B-1</u>								
10B-1 10B1 Home Security Fund	5,370,000	5,371,000	5,370,000	5,371,000	5,370,000	5,371,000	5,370,000	5,371,000
<i>Total for: 10B-1, Home Sec-State</i>	5,370,000	5,371,000	5,370,000	5,371,000	5,370,000	5,371,000	5,370,000	5,371,000
Total Source of Funds	533,494,000	531,913,000	539,050,000	534,149,000	540,763,000	535,268,000	551,372,000	559,729,000
Total Objects - Program: 010	533,494,000	531,913,000	539,050,000	534,149,000	540,763,000	535,268,000	551,372,000	559,729,000
Biennial Total Objects - Program: 010		1,065,407,000		1,073,199,000		1,076,031,000		1,111,101,000
Total Funds - Program: 010	533,494,000	531,913,000	539,050,000	534,149,000	540,763,000	535,268,000	551,372,000	559,729,000
Biennial Total Funds - Program: 010		1,065,407,000		1,073,199,000		1,076,031,000		1,111,101,000

State of Washington
Department of Social and Health Services
2013-15 Agency Budget Levels by Program (DSHS B5)

	With Objects - All								
	Current Biennium		Carry Forward Level		Maintenance Level		All Fund/Approp Types		
	Year 1	Year 2	Year 1	Year 2	Year 1	Year 2	Year 1	Year 2	
010 2013-15 2-YR Agency Req									
Overall Total Objects	533,494,000	531,913,000	539,050,000	534,149,000	540,763,000	535,268,000	551,372,000	559,729,000	
Biennial Overall Total Objects		1,065,407,000		1,073,199,000		1,076,031,000		1,111,101,000	
Overall Total Funds	533,494,000	531,913,000	539,050,000	534,149,000	540,763,000	535,268,000	551,372,000	559,729,000	
Biennial Overall Total Funds		1,065,407,000		1,073,199,000		1,076,031,000		1,111,101,000	

Recommendation Summary

Budget Period: 2013-15

Version: A1 - 010 2013-15 2-YR Agency Req

Budget Level Criteria: M1+M2

Dollars in Thousands	Program Priority	Annual Avg FTEs	General Fund State	Other Funds	Total Funds
Program 010 - Children's Administration					
M1 - Mandatory Caseload and Enrollment Changes					
93	Mandatory Caseload Adjustments	0	0.0	0	0
	SubTotal M1		0.0	0	0
M2 - Inflation and Other Rate Changes					
8L	Lease Rate Adjustments	0	0.0	(638)	(1,302)
8P	Postage Rate Adjustments	0	0.0	22	34
9H	FMAP Match Adjustment	0	0.0	0	0
9T	Transfers	0	(12.0)	(1,752)	(2,809)
AQ	FamLink/Modis Project	0	2.0	1,549	2,064
AR	PC Replacement	0	0.0	1,462	1,950
PW	Decommissioning SSPS	0	0.0	254	526
WA	One-Time Relocation	0	0.0	1,160	2,369
WB	Federal Funds Technical Adjustment	0	0.0	0	0
	SubTotal M2		(10.0)	2,057	2,832
Total Proposed M1+M2 Budget for Program 010 - Children's Administration			(10.0)	2,057	775
					2,832

Recommendation Summary Text

8L - Lease Rate Adjustments

(M2) The Department of Social and Health Services (DSHS) requests a reduction of (\$6,050,000) Total Funds, (\$3,570,000) GF-State, in the 2013-15 Biennium for the incremental costs of lease changes for offices and client service centers statewide.

8P - Postage Rate Adjustments

(M2) The Department of Social and Health Services (DSHS) requests \$516,000 Total Funds, \$286,000 GF-State, in the 2013-15 Biennium for funding the increase in First-Class Mail postage from \$0.44 to \$0.45 that took effect January 22, 2012.

93 - Mandatory Caseload Adjustments

(M1) The Department of Social and Health Services (DSHS), Children's Administration (CA), requests a placeholder in the 2013-15 Biennium Budget to fund forecasted caseload changes in Adoption Support and Foster Care.

9H - FMAP Match Adjustment

(M2) The Department of Social and Health Services (DSHS) is submitting a placeholder to recognize the adjustment to Federal Medical Assistance Percentage (FMAP) for the 2013-15 Biennial Budget, which will be published in September 2012.

9T - Transfers

(M2) The Department of Social and Health Services (DSHS) requests the shift of FTEs and funding among programs in the 2013-15 Budget. This transfer will align FTEs and funds with the programs where the costs are incurred. The DSHS program combine total equals a net zero impact cost; the fiscal detail section amount below reflects an individual program.

AQ - FamLink/Modis Project

Recommendation Summary

Budget Period: 2013-15

Version: A1 - 010 2013-15 2-YR Agency Req

Budget Level Criteria: M1+M2

Dollars in Thousands	Program Priority	Annual Avg FTEs	General Fund State	Other Funds	Total Funds
----------------------	---------------------	--------------------	-----------------------	-------------	-------------

AQ - FamLink/Modis Project

(M2) The Department of Social and Health Services (DSHS), Children's Administration (CA), requests 2.0 FTEs and \$2,064,000 Total Funds, \$1,549,000 GF State, in the 2013-15 Biennium for modifications to FamLink and the conversion of paper files into digital images for viewing and storage in the Management Operations Document Imaging System (MODIS).

AR - PC Replacement

(M2) The Department of Social and Health Services (DSHS), Children's Administration (CA), requests \$1,950,000 Total Funds, \$1,462,000 GF-State, in the 2013-15 Biennium to replace Information Technology (IT) equipment that is beyond its useful life.

PW - Decommissioning SSPS

(M2) The Department of Social and Health Services (DSHS), Children's Administration (CA) and Information System Services Division (ISSD), requests \$526,000 Total Funds, \$254,000 GF-State, in the 2013-15 Biennial Budget to provide feasibility analysis and procurement preparation to migrate CA provider claims and subsidies functions off the legacy Social Services Payment System (SSPS).

WA - One-Time Relocation

(M2) The Department of Social and Health Services (DSHS) requests one-time funding of \$6,103,000 Total Funds, \$3,014,000 GF-State, in the 2013-15 Biennium for one-time relocation and project costs to support DSHS' Lease Facilities Strategic Plan.

WB - Federal Funds Technical Adjustment

(M2) The Department of Social and Health Services (DSHS) requests adjustments between types of federal funds, within the current GF-Federal spending authority, to accurately reflect expected types of federal earnings in the 2013-15 Biennium.

Department of Social and Health Services

DP Code/Title: M1-93 Mandatory Caseload Adjustments
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Recommendation Summary Text:

The Department of Social and Health Services (DSHS), Children's Administration (CA), requests a placeholder in the 2013-15 Biennium Budget to fund forecasted caseload changes in Adoption Support and Foster Care.

Fiscal Detail:

Operating Expenditures

FY 1

FY 2

Total

Overall Funding

Program Cost

Total Cost

Staffing

Package Description:

This request serves as a placeholder in the 2013-15 Biennial Budget to fund the forecasted caseload in Adoption Support and Foster Care. Funding estimates for Adoption Support and Foster Care will not be finalized until the caseload is updated, approved, and adopted by the Caseload Forecast Council (CFC).

Previous forecasts show an increasing trend in the Adoption Support caseload while the Foster Care caseload trend is decreasing. CA safely maintains and places children in out-of-home placements for children who cannot remain safely in their own home. CA's response is always based on the needs of the child, and while it would be premature to predict what the level of the need is for children in the 2013-15 Biennium, this placeholder for funding the forecasted need for Adoption Support and Foster Care ensures that children who are in need of protection will continue to be assisted temporarily or permanently through Washington State's Child Welfare system.

Adoption support may be provided through an agreement with parents for the purpose of supporting the adoption of children in, or likely to be placed in, foster homes or child care institutions who are difficult to place because of physical, mental, or emotional conditions, or for other reasons. The adoption support forecast trend realizes CA's efforts in achieving permanency for legally free children through adoption where adoption is the best permanency plan for the child.

Agency Contact: Ken Brown (360) 902-7583
Program Contact: Angela Visser (360) 902-8023

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

Children are placed in out-of-home care to protect them from abuse and neglect, and to provide necessities such as food, clothing, and shelter when their parents cannot care for them. Forecasted services are designed to ensure the safety of children and to assist children who are temporarily or permanently removed from their parent's home(s). Primary responsibility for caring for children requiring out-of-home support rests with the state.

Performance Measure Detail

Agency Level

Department of Social and Health Services

DP Code/Title: M1-93 Mandatory Caseload Adjustments
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Activity: A210 Child Protective Services Investigations
No measures linked to package

Incremental Changes	
FY 1	FY 2
0.00	0.00

Activity: A250 Adoption Support
No measures linked to package

Incremental Changes	
FY 1	FY 2
0.00	0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

This request supports the following goals identified in the DSHS 2013-2015 Strategic Plan:

--Goal 3 Improve individual and public safety

Does this decision package provide essential support to one of the Governor's priorities?

This package supports the Governor's priority of strengthening Washington families by protecting and providing for those who can't care for themselves.

Does this decision package make key contributions to statewide results? Would it rate as a high priority in the Priorities of Government process?

This decision package rates as a high priority in the Priorities of Government (POG) process for the 2013-15 Budget development under the strategy:

Provide for the safety of Washington's vulnerable children and adults
--Provide timely and quality responses to allegations of abuse and/or neglect

What are the other important connections or impacts related to this proposal?

Not applicable

What alternatives were explored by the agency, and why was this alternative chosen?

CA has not explored any alternatives to Adoption Support for several reasons. Adoption is in the best interest of legally freed children. Adoption is fiscally more responsible because it costs less than keeping the child in a foster family home. Additionally, federal law requires the state of Washington to achieve permanency for children and to enter into an adoption when it is the best permanency option for the child and is court approved.

What are the consequences of not funding this package?

Not funding this request will result in longer stays in foster care for children whose families experience prolonged negotiations regarding the level of support for adoption. Children in foster care will receive basic services to ensure their safety. However, services addressing their mental and or emotional health needs will be more limited or possibly eliminated. Delays in finalizing adoptions and further limits on necessary treatment will result in longer stays in foster care and consequently, higher caseloads.

What is the relationship, if any, to the state's capital budget?

None

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

None

Department of Social and Health Services

DP Code/Title: M1-93 Mandatory Caseload Adjustments
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Expenditure and revenue calculations and assumptions

Funding estimates for Adoption Support and Foster Care will not be finalized until the caseload is updated, approved, and adopted by the CFC.

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

All costs are ongoing and will impact future biennia.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
Program Totals			

DSHS Source Code Detail

<u>Overall Funding</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund ,			
<u>Sources Title</u>			

Total for Fund

Total Overall Funding

Totals for all funds

Department of Social and Health Services

DP Code/Title: M2-8L Lease Rate Adjustments
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Recommendation Summary Text:

The Department of Social and Health Services (DSHS) requests a reduction of (\$6,050,000) Total Funds, (\$3,570,000) GF-State, in the 2013-15 Biennium for the incremental costs of lease changes for offices and client service centers statewide.

Fiscal Detail:

<u>Operating Expenditures</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Program 010			
001-1 General Fund - Basic Account-State	(358,000)	(280,000)	(638,000)
001-A General Fund - Basic Account-DSHS Fam Support/Chi	(372,000)	(292,000)	(664,000)
Total Cost	(730,000)	(572,000)	(1,302,000)

Staffing

Package Description:

DSHS continues to seek opportunities to downsize and collocate offices within the agency as well as other state agencies to maximize the integration of service delivery to clients. This request reduces (\$6,050,000) Total Funds, (\$3,570,000) GF-State, in lease dollars for the 2013-15 Biennium. In the prior 2011-13 Biennial Budget request, DSHS reduced (\$12,138,000) Total Funds, (7,039,000) GF-State, from the lease budget. These reductions will continue to be achieved through collocating, downsizing, and eliminating several leases.

This savings request requires one-time funding, M2-WA One-Time Relocation, in order to achieve the savings and reach the agency's six-year goal of reducing the agency's current leasehold footprint of 3,061,954 square feet by approximately 10 percent by June 30, 2019. Prior to the 2011-13 Biennium, DSHS leased a total of 3,379,000 million square feet.

Agency Contact: Tula Habb (360) 902-8182
Program Contact: Denise Kopel (360) 902-7707

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

DSHS is legally obligated to provide services to its estimated 2.5 million clients across the state. To accomplish this mission, DSHS must have accessible American Disability Act (ADA) compliant office locations across the state, which allow staff to meet with clients and provide them services. This request maximizes office space usage and service delivery to clients.

Performance Measure Detail

Program: 010

Activity: A200 Child Welfare Intake Screening
No measures linked to package

<u>Incremental Changes</u>	
<u>FY 1</u>	<u>FY 2</u>
0.00	0.00

Activity: A210 Child Protective Services Investigations
No measures linked to package

<u>Incremental Changes</u>	
<u>FY 1</u>	<u>FY 2</u>
0.00	0.00

Activity: A220 Child Welfare In-Home Support
No measures linked to package

<u>Incremental Changes</u>	
<u>FY 1</u>	<u>FY 2</u>
0.00	0.00

Department of Social and Health Services

DP Code/Title: M2-8L Lease Rate Adjustments
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

		Incremental Changes	
		<u>FY 1</u>	<u>FY 2</u>
Activity: A230 Foster Care Support	No measures linked to package	0.00	0.00
Activity: A250 Adoption Support	No measures linked to package	0.00	0.00
Activity: A285 Direct Regional Administration and Field Support	No measures linked to package	0.00	0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

This request supports the following goals identified in the DSHS 2013-2015 Strategic Plan:

--Goal 5 Increase public trust through strong management practices that ensure quality and leverage all resources

Does this decision package provide essential support to one of the Governor's priorities?

This package supports the Governor's priority of holding government accountable by focusing on performance and investing our resources to get the greatest possible return.

Does this decision package make key contributions to statewide results? Would it rate as a high priority in the Priorities of Government process?

This decision package rates as a high priority in the Priorities of Government (POG) process for the 2013-15 Budget development under the strategy:

State government must achieve results through efficient and effective performance

--Ensure efficiency, performance, and accountability to clients and the public

What are the other important connections or impacts related to this proposal?

Funding for one-time costs is required in order to achieve the savings outlined in this decision package. The one-time funding allows DSHS to close, move and collocate, and redesign offices, in turn, decreasing rental costs and placing offices in client communities. The one-time funding request is in decision package M2-WA One-Time Relocation.

What alternatives were explored by the agency, and why was this alternative chosen?

DSHS must pay legally binding lease obligations, which range from five-year to 15-year terms. The department shares responsibility for renewal of lease costs with the Department of Enterprise Services (DES) and Office of Financial Management (OFM) to establish and negotiate all lease terms.

Each lease renewal is evaluated against options for remodels and/or relocation using the following criteria: efficient use of budget dollars (one-time versus ongoing costs), efficient use of space, service integration opportunities, and improved service delivery through collocation opportunities with other agencies.

What are the consequences of not funding this package?

DSHS will not maximize its use of office space and effective service delivery to clients.

What is the relationship, if any, to the state's capital budget?

None

Department of Social and Health Services

DP Code/Title: M2-8L Lease Rate Adjustments
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

None

Expenditure and revenue calculations and assumptions

See attachments: AW M2-8L Lease Rate Adjustments - Attachment 1; AW M2-8L Lease Rate Adjustments - Attachment 2; and AW M2-8L Lease Rate Adjustments - Attachment 3.

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

Lease savings and costs will continue into future biennia.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Program 010 Objects			
E Goods And Services	(730,000)	(572,000)	(1,302,000)

DSHS Source Code Detail

Program 010	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-1, General Fund - Basic Account-State			
<u>Sources Title</u>			
0011 General Fund State	(358,000)	(280,000)	(638,000)
<i>Total for Fund 001-1</i>	<u>(358,000)</u>	<u>(280,000)</u>	<u>(638,000)</u>
Fund 001-A, General Fund - Basic Account-DSHS Fam Support/Chi			
<u>Sources Title</u>			
658L Title IV-E-Foster Care (50%)	(372,000)	(292,000)	(664,000)
<i>Total for Fund 001-A</i>	<u>(372,000)</u>	<u>(292,000)</u>	<u>(664,000)</u>
Total Program 010	<u>(730,000)</u>	<u>(572,000)</u>	<u>(1,302,000)</u>

**2013-15 Biennial Budget
M2-8L Lease Rate Adjustments**

Program	FY 2014 Request			FY 2015 Request			2013-15 Biennium Request			Fund Splits	
	State	Other	Total	State	Other	Total	State	Other	Total	State %	Other %
010 - CA	(\$358,000)	(\$372,000)	(\$730,000)	(\$280,000)	(\$292,000)	(\$572,000)	(\$638,000)	(\$664,000)	(\$1,302,000)	49%	51%
020 - JRA	(\$621,000)	\$0	(\$621,000)	(\$621,000)	\$0	(\$621,000)	(\$1,242,000)	\$0	(\$1,242,000)	100%	0%
030 - MHD	(\$32,000)	(\$10,000)	(\$42,000)	(\$11,000)	(\$3,000)	(\$14,000)	(\$43,000)	(\$13,000)	(\$56,000)	77%	23%
040 - DDD	\$177,000	\$123,000	\$300,000	\$181,000	\$125,000	\$306,000	\$358,000	\$248,000	\$606,000	59%	41%
050 - LTC	\$181,000	\$212,000	\$393,000	\$192,000	\$225,000	\$417,000	\$373,000	\$437,000	\$810,000	46%	54%
060 - ESA	(\$1,086,000)	(\$1,043,000)	(\$2,129,000)	(\$911,000)	(\$875,000)	(\$1,786,000)	(\$1,997,000)	(\$1,918,000)	(\$3,915,000)	51%	49%
070 - ASA	(\$41,000)	(\$45,000)	(\$86,000)	(\$28,000)	(\$31,000)	(\$59,000)	(\$69,000)	(\$76,000)	(\$145,000)	48%	52%
100 - DVR	(\$35,000)	(\$161,000)	(\$196,000)	(\$44,000)	(\$200,000)	(\$244,000)	(\$79,000)	(\$361,000)	(\$440,000)	18%	82%
110 - ADMIN	(\$123,000)	(\$69,000)	(\$192,000)	(\$115,000)	(\$64,000)	(\$179,000)	(\$238,000)	(\$133,000)	(\$371,000)	64%	36%
135 - SCC	(\$1,000)	\$0	(\$1,000)	\$6,000	\$0	\$6,000	\$5,000	\$0	\$5,000	100%	0%
150 - ISSD	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	100%	0%
Total	(\$1,939,000)	(\$1,365,000)	(\$3,304,000)	(\$1,631,000)	(\$1,115,000)	(\$2,746,000)	(\$3,570,000)	(\$2,480,000)	(\$6,050,000)		

Program	2013-15 Biennium Request			2013-15 Biennium Need			2013-15 Carry Forward Level Base		
	FY 2014	FY 2015	Total	FY 2014	FY 2015	Total	FY 2014	FY 2015	Total
010 - CA	(\$730,000)	(\$572,000)	(\$1,302,000)	\$16,048,000	\$16,206,000	\$32,254,000	\$16,778,000	\$16,778,000	\$33,556,000
020 - JRA	(\$621,000)	(\$621,000)	(\$1,242,000)	\$795,000	\$818,000	\$1,613,000	\$1,416,000	\$1,439,000	\$2,855,000
030 - MHD	(\$42,000)	(\$14,000)	(\$56,000)	\$348,000	\$376,000	\$724,000	\$390,000	\$390,000	\$780,000
040 - DDD	\$300,000	\$306,000	\$606,000	\$3,550,000	\$3,591,000	\$7,141,000	\$3,250,000	\$3,285,000	\$6,535,000
050 - LTC	\$393,000	\$417,000	\$810,000	\$7,802,000	\$8,211,000	\$16,013,000	\$7,409,000	\$7,794,000	\$15,203,000
060 - ESA	(\$2,129,000)	(\$1,786,000)	(\$3,915,000)	\$27,877,000	\$28,257,000	\$56,134,000	\$30,006,000	\$30,043,000	\$60,049,000
070 - ASA	(\$86,000)	(\$59,000)	(\$145,000)	\$324,000	\$351,000	\$675,000	\$410,000	\$410,000	\$820,000
100 - DVR	(\$196,000)	(\$244,000)	(\$440,000)	\$2,507,000	\$2,459,000	\$4,966,000	\$2,703,000	\$2,703,000	\$5,406,000
110 - ADMIN	(\$192,000)	(\$179,000)	(\$371,000)	\$366,000	\$375,000	\$741,000	\$558,000	\$554,000	\$1,112,000
135 - SCC	(\$1,000)	\$6,000	\$5,000	\$323,000	\$330,000	\$653,000	\$324,000	\$324,000	\$648,000
150 - ISSD	\$0	\$0	\$0	\$10,000	\$10,000	\$20,000	\$10,000	\$10,000	\$20,000
Total	(\$3,304,000)	(\$2,746,000)	(\$6,050,000)	\$59,950,000	\$60,984,000	\$120,934,000	\$63,254,000	\$63,730,000	\$126,984,000

Department of Social and Health Services

DP Code/Title: M2-8P Postage Rate Adjustments
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Recommendation Summary Text:

The Department of Social and Health Services (DSHS) requests \$516,000 Total Funds, \$286,000 GF-State, in the 2013-15 Biennium for funding the increase in First-Class Mail postage from \$0.44 to \$0.45 that took effect January 22, 2012.

Fiscal Detail:

<u>Operating Expenditures</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Program 010			
001-1 General Fund - Basic Account-State	11,000	11,000	22,000
001-A General Fund - Basic Account-DSHS Fam Support/Chi	6,000	6,000	12,000
Total Cost	17,000	17,000	34,000

Staffing

Package Description:

Effective January 22, 2012, the United States Postal Service (USPS) increased the rate for First-Class Mail to \$0.45 from the former rate of \$0.44.

This request funds a 2.27 percent increase in the First-Class Mail postage rate. The department postage costs are to meet mandatory notification requirements and for required operational needs.

Agency Contact: Jialing Huang (360) 902-7831

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

Not applicable

Performance Measure Detail

Program: 010

Activity:		Incremental Changes	
		<u>FY 1</u>	<u>FY 2</u>
Activity: A027 Child Welfare Licensed Resources	No measures linked to package	0.00	0.00
Activity: A200 Child Welfare Intake Screening	No measures linked to package	0.00	0.00
Activity: A210 Child Protective Services Investigations	No measures linked to package	0.00	0.00
Activity: A220 Child Welfare In-Home Support	No measures linked to package	0.00	0.00
Activity: A230 Foster Care Support	No measures linked to package	0.00	0.00
Activity: A250 Adoption Support			

Department of Social and Health Services

DP Code/Title: M2-8P Postage Rate Adjustments
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

No measures linked to package		0.00	0.00
Activity: A280 SACWIS/Child Welfare Information Technology		Incremental Changes	
No measures linked to package		FY 1	FY 2
		0.00	0.00
Activity: A285 Direct Regional Administration and Field Support		Incremental Changes	
No measures linked to package		FY 1	FY 2
		0.00	0.00
Activity: A286 Headquarters Operations and Program Support		Incremental Changes	
No measures linked to package		FY 1	FY 2
		0.00	0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

This request supports the following goals identified in the DSHS 2013-2015 Strategic Plan:

--Goal 5 Increase public trust through strong management practices that ensure quality and leverage all resources

Does this decision package provide essential support to one of the Governor's priorities?

This package supports the Governor's priority of holding government accountable by focusing on performance and investing our resources to get the greatest possible return.

Does this decision package make key contributions to statewide results? Would it rate as a high priority in the Priorities of Government process?

This decision package rates as a high priority in the Priorities of Government (POG) process for the 2013-15 Budget development under the strategy:

Provide for the safety of Washington's vulnerable children and adults
--Ensure efficiency, performance, and accountability to clients and the public

What are the other important connections or impacts related to this proposal?

All state programs are impacted by this USPS rate increase.

What alternatives were explored by the agency, and why was this alternative chosen?

The USPS mail service is considered accessible to all clients and is an efficient means of communication. Other forms of communication or remittance of payments, such as electronic banking and email, are not accessible to many of the department's clients or may require revisions to state laws.

What are the consequences of not funding this package?

Not funding this request may decrease the agency's ability to communicate with clients and remain responsive to constituent needs. If not approved, then funds will have to be diverted from programs or services to cover the increased costs.

What is the relationship, if any, to the state's capital budget?

None

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

None

Department of Social and Health Services

DP Code/Title: M2-8P Postage Rate Adjustments
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Expenditure and revenue calculations and assumptions

Actual costs for Fiscal Year 2012 for specific Object E costs were used as the base for calculating Fiscal Year 2014 and Fiscal Year 2015 increases.

See attachment: AW M2-8P Postage Rate Adjustment.xlsx.

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

This item is an ongoing operational cost. There are no one-time costs associated with this request. This is an increase that will carry forward into future biennia.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Program 010 Objects			
E Goods And Services	14,000	14,000	28,000
T Intra-Agency Reimbursements	3,000	3,000	6,000
Total Objects	17,000	17,000	34,000

DSHS Source Code Detail

<u>Program 010</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-1, General Fund - Basic Account-State			
<u>Sources Title</u>			
0011 General Fund State	11,000	11,000	22,000
<i>Total for Fund 001-1</i>	11,000	11,000	22,000
Fund 001-A, General Fund - Basic Account-DSHS Fam Support/Chi			
<u>Sources Title</u>			
658L Title IV-E-Foster Care (50%)	6,000	6,000	12,000
<i>Total for Fund 001-A</i>	6,000	6,000	12,000
Total Program 010	17,000	17,000	34,000

**2013-15 Biennial Budget
M2-8P Postage Rate Adjustment**

**Department of Social & Health Services
2013-15 Biennial Budget Agency Request - 8P Postage Rate Adjustment**

Rounded =Round(link,-3)

Program	Year			ISSD - TZ			Total		
	2014	2015	Total	2014	2015	Total	2014	2015	Total
010	14,000	14,000	28,000	3,000	3,000	6,000	17,000	17,000	34,000
020	1,000	1,000	2,000	1,000	1,000	2,000	2,000	2,000	4,000
030	2,000	2,000	4,000	1,000	1,000	2,000	3,000	3,000	6,000
040	5,000	5,000	10,000	1,000	1,000	2,000	6,000	6,000	12,000
050	8,000	8,000	16,000	2,000	2,000	4,000	10,000	10,000	20,000
060	201,000	201,000	402,000	11,000	11,000	22,000	212,000	212,000	424,000
070	0	0	0	0	0	0	0	0	0
100	2,000	2,000	4,000	0	0	0	2,000	2,000	4,000
110	4,000	4,000	8,000	2,000	2,000	4,000	6,000	6,000	12,000
135	0	0	0	0	0	0	0	0	0
145	0	0	0	0	0	0	0	0	0
150	21,000	21,000	42,000	(21,000)	(21,000)	(42,000)	0	0	0
Total	258,000	258,000	516,000	0	0	0	258,000	258,000	516,000

State/Other Split

Program	State			Other			Total		
	2014	2015	Total	2014	2015	Total	2014	2015	Total
010	11,000	11,000	22,000	6,000	6,000	12,000	17,000	17,000	34,000
020	2,000	2,000	4,000	0	0	0	2,000	2,000	4,000
030	3,000	3,000	6,000	0	0	0	3,000	3,000	6,000
040	4,000	4,000	8,000	2,000	2,000	4,000	6,000	6,000	12,000
050	6,000	6,000	12,000	4,000	4,000	8,000	10,000	10,000	20,000
060	112,000	112,000	224,000	100,000	100,000	200,000	212,000	212,000	424,000
070	0	0	0	0	0	0	0	0	0
100	0	0	0	2,000	2,000	4,000	2,000	2,000	4,000
110	5,000	5,000	10,000	1,000	1,000	2,000	6,000	6,000	12,000
135	0	0	0	0	0	0	0	0	0
145	0	0	0	0	0	0	0	0	0
150	0	0	0	0	0	0	0	0	0
Total	143,000	143,000	286,000	115,000	115,000	230,000	258,000	258,000	516,000

Department of Social and Health Services

DP Code/Title: M2-9H FMAP Match Adjustment
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Recommendation Summary Text:

The Department of Social and Health Services (DSHS) is submitting a placeholder to recognize the adjustment to Federal Medical Assistance Percentage (FMAP) for the 2013-15 Biennial Budget, which will be published in September 2012.

Fiscal Detail:

Operating Expenditures

FY 1

FY 2

Total

Program Cost

Total Cost

Staffing

Package Description:

For programs that receive federal funds based on the FMAP, their current base is funded at the average rate of 50 percent in Fiscal Year 2012 and Fiscal Year 2013. This request recognizes that the FMAP will be published in September 2012 and could have an impact to several DSHS programs.

The FMAP rate is the federal government share of medical expenditures under each state's Medicaid program. FMAP is determined annually by a formula that compares each states average per capita income level with the national income averages. By law, the FMAP cannot be lower than 50 percent or higher than 83 percent.

Agency contact: Judi Kruller (360) 902-8186

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

DSHS accounts for the wise use of public dollars by maximizing federal funding sources.

Performance Measure Detail

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

This request supports the following goals identified in the DSHS 2013-2015 Strategic Plan:

--Goal 5 Increase public trust through strong management practices that ensure quality and leverage all resources

Does this decision package provide essential support to one of the Governor's priorities?

This package supports the Governor's priority of holding government accountable by focusing on performance and investing our resources to get the greatest possible return.

Does this decision package make key contributions to statewide results? Would it rate as a high priority in the Priorities of Government process?

Department of Social and Health Services

DP Code/Title: M2-9H FMAP Match Adjustment
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

This decision package rates as a high priority in the Priorities of Government (POG) process for the 2013-15 Budget development under the strategy:

State government must achieve results through efficient and effective performance.
--Deliver the efficient use of financial resources to provide public services

What are the other important connections or impacts related to this proposal?

There would be no impact on clients and services by funding this request.

What alternatives were explored by the agency, and why was this alternative chosen?

No alternatives were explored. This is an adjustment made each year to align federal and state funding with the new FMAP rate.

What are the consequences of not funding this package?

States are required to provide match for each federal dollar spent under FMAP grants. If state funds are insufficient to match federal funding, DSHS would need to reduce services to eligible clients.

What is the relationship, if any, to the state's capital budget?

None

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

Changes to contracts will need to be made in order to reflect the new federal match rate.

Expenditure and revenue calculations and assumptions

Expenditure calculations will be made available when the new federal match rate is available.

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

All costs are ongoing. The adjustment must be made each year to reflect the most current FMAP rate.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Program Totals			

Department of Social and Health Services

DP Code/Title: M2-9H FMAP Match Adjustment

Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

DSHS Source Code Detail

<u>Fund</u> ,	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
<u>Sources</u> <u>Title</u>			

Total for Fund

Total

Totals for all funds

Department of Social and Health Services

DP Code/Title: M2-9T Transfers
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Recommendation Summary Text:

The Department of Social and Health Services (DSHS) requests the shift of FTEs and funding among programs in the 2013-15 Budget. This transfer will align FTEs and funds with the programs where the costs are incurred. The DSHS program combine total equals a net zero impact cost; the fiscal detail section amount below reflects an individual program.

Fiscal Detail:

Operating Expenditures

	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Program 010			
001-1 General Fund - Basic Account-State	(779,000)	(973,000)	(1,752,000)
001-A General Fund - Basic Account-DSHS Fam Support/Chi	(494,000)	(563,000)	(1,057,000)
Total Cost	(1,273,000)	(1,536,000)	(2,809,000)

Staffing

	<u>FY 1</u>	<u>FY 2</u>	<u>Annual Avg</u>
Program 010 FTEs	(12.0)	(12.0)	(12.0)

Package Description:

DSHS requests internal transfer among several program budgets resulting in a net zero funding change for the department. This aligns program appropriations with planned expenditures for the current budget. DSHS requests the following adjustments:

Information System Services Division (ISSD) Compensation Adjustment-

(Program 110 to Programs 010, 020, 030, 040, 050, 060, 070, 110, and 135):

Program 110 - Administration and Supporting Services (Administration) will transfer compensation adjustments for staff in program 150 or ISSD to other DSHS programs. ISSD is a \$0 budget and chargeback program where funding resides in program's TZ budget. Administration will transfer \$653,000 GF-State to the other programs. The transfer will realign the funding with the correct DSHS programs to be charged by ISSD.

Central Service Reforms Savings Redistribution-

(Program 145 to Programs 010, 020, 030, 040, 050, 060, 070, 100, 110, 135, and 150):

Program 145 - Payments to Other Agencies (PTOA) received a budget reduction from the 2012 Supplemental Budget reducing costs related to cell phones, mailing, printing, and information technology. These costs are not paid by PTOA, but are paid by the other DSHS programs. PTOA will transfer \$6,737,000 Total Funds, \$5,177,000 GF-State, in reductions to the programs. This transfer will reduce funding in the programs where cost savings are incurred.

Internal Auditor and Cell Phone Funding-

(Programs 010, 020, 030, 040, 050, 060, 070, 100, 110, and 135):

Internal funding related to auditing and monitoring the effective use of cell phones is created. The funding will monitor cell phone usage and payments and develop a department-wide policy for effective use of cell phones. Programs will transfer \$302,000 Total Funds, \$152,000 GF-State, to Administration.

Human Resource Consolidation-

(Programs 010, 020, 030, 040, 050, 060, 070, 100, and 150 to 110):

The Human Resources Division (HRD) within Administration has undergone reorganization. All human resources staff in the field now report to HRD, but are funded by the various programs. This consolidation will move the budget for all human resources staff under HRD. The LEAP Committee provisionally approved this consolidation in June 2012, pending the receipt and verification of recast historical data. Programs will transfer 71.5 FTEs and \$9,510,000 Total Funds, \$5,038,000 GF-State, to Administration.

Carry Forward Level (CFL) Reversal-

Department of Social and Health Services

DP Code/Title: M2-9T Transfers

Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

(Program 145 to Programs 010, 020, 030, 040, 050, 060, 070, 100, 110, and 135):

The 2013-15 CFL biennialized the costs related to the Consolidated Technology Services (CTS) rate reduction and workers' compensation (L&I) adjustments. The CTS rate reduction and L&I adjustment were funded in PTOA from the initial 2011-13 Biennium Budget and were later transferred to the programs in the "Early Action" 2012 Supplemental Budget, where the costs incurred. However, in PTOA, these steps did not biennialize in the 2013-15 CFL; therefore, the transfers in the 2013-15 CFL should not biennialize either. PTOA will transfer \$3,399,000 Total Funds, \$2,477,000 GF-State, to the programs. This reversal will match the CFL for these items in PTOA and in the transfers step.

Evidence-Based Funding Transfer-

(Program 110 to Programs 010 and 030):

Funding from the 2012 Supplemental Budget - 2nd Special Session was provided for the implementation of E2SHB 2536 - Children Services Delivery with coordination between Children's Administration and Mental Health. The funding is intended for programs 010 and 030. Administration will transfer 2.0 FTEs and \$436,000 Total Funds, \$226,000 GF-State, to Children's and Mental Health.

Special Commitment Center (SCC) and Consolidated Field Services (CFS) FTE Transfer-

(Program 135 - SCC to Program 160 - CFS):

SCC received FTEs and funding for the maintenance operations of McNeil Island and received a reduction in resident's legal defense costs and related FTEs. Costs for these services are in SCC, but FTEs are in CFS. SCC will transfer 3.7 FTEs to CFS (6.7 FTEs provided for maintenance operations and 3.0 FTEs reduced for legal costs).

Cost Allocation Funding Adjustment-

(Program 110 and Program 145)

Actual earnings for Title 19 between Administration and PTOA need to be adjusted. Administration is earning more federal than state and the opposite is true in PTOA. Administration will transfer \$500,000 GF-State to PTOA and PTOA will transfer \$500,000 GF-Federal to Administration. The net effect is zero.

Developmental Disabilities Division (DDD) Category Transfer-

(Category 8000 to Categories 1000 and 2000)

DDD is transferring 136.0 FTEs and 19,773,000 Total Funds, \$9,187,000 GF-State, from Category 8000 to Categories 1000 and 2000. The closure of the Frances Haddon Morgan Center (FHMC) in the 2011-13 Biennium moved FTEs and funding to Category 8000 to help FHMC residents transitioned to the community settings and to the State Operated Living Alternatives (SOLA's). Residents have transitioned from FHMC to the community settings and the SOLA's and this request moves funding where costs are occurring.

These transfers will realign the funding with the DSHS programs to be charged.

Agency contact: Tula Habb (360) 902-8182

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

Costs are reflected in appropriate DSHS programs and the department maintains an effective administrative operation.

Performance Measure Detail

Program: 010

Activity: A027 Child Welfare Licensed Resources

No measures linked to package

Incremental Changes

FY 1

FY 2

0.00

0.00

Department of Social and Health Services

DP Code/Title: M2-9T Transfers
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Activity: A200 Child Welfare Intake Screening	Incremental Changes
No measures linked to package	FY 1 FY 2
	0.00 0.00
Activity: A210 Child Protective Services Investigations	Incremental Changes
No measures linked to package	FY 1 FY 2
	0.00 0.00
Activity: A220 Child Welfare In-Home Support	Incremental Changes
No measures linked to package	FY 1 FY 2
	0.00 0.00
Activity: A230 Foster Care Support	Incremental Changes
No measures linked to package	FY 1 FY 2
	0.00 0.00
Activity: A250 Adoption Support	Incremental Changes
No measures linked to package	FY 1 FY 2
	0.00 0.00
Activity: A280 SACWIS/Child Welfare Information Technology	Incremental Changes
No measures linked to package	FY 1 FY 2
	0.00 0.00
Activity: A285 Direct Regional Administration and Field Support	Incremental Changes
No measures linked to package	FY 1 FY 2
	0.00 0.00
Activity: A286 Headquarters Operations and Program Support	Incremental Changes
No measures linked to package	FY 1 FY 2
	0.00 0.00
Activity: A290 Federal and Local Grants / Special Projects	Incremental Changes
No measures linked to package	FY 1 FY 2
	0.00 0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

This request supports the following goals identified in the DSHS 2013-2015 Strategic Plan:

--Goal 5 Increase public trust through strong management practices that ensure quality and leverage all resources

Does this decision package provide essential support to one of the Governor's priorities?

This package supports the Governor's priority of holding government accountable by focusing on performance and investing our resources to get the greatest possible return.

Does this decision package make key contributions to statewide results? Would it rate as a high priority in the Priorities of Government process?

This decision package rates as a high priority in the Priorities of Government (POG) process for the 2013-15 Budget development under the strategy:

Provide for the safety of Washington's vulnerable children and adults
--Ensure efficiency, performance, and accountability to clients and the public

What are the other important connections or impacts related to this proposal?

None

What alternatives were explored by the agency, and why was this alternative chosen?

Department of Social and Health Services

DP Code/Title: M2-9T Transfers
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

None

What are the consequences of not funding this package?

If the funding authority is not transferred between programs, DSHS would be required to develop internal mechanisms to track and transfer costs resulting in reduced efficiency.

What is the relationship, if any, to the state's capital budget?

None

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

None

Expenditure and revenue calculations and assumptions

See attachment: AW M2-9T Transfers.xlsx.

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

The transfer is one time then all costs associated with it will be ongoing and will carry-forward into future biennia.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Program 010 Objects			
A Salaries And Wages	(533,000)	(533,000)	(1,066,000)
B Employee Benefits	(95,000)	(240,000)	(335,000)
E Goods And Services	(366,000)	(427,000)	(793,000)
G Travel	(298,000)	(351,000)	(649,000)
T Intra-Agency Reimbursements	19,000	15,000	34,000
Total Objects	(1,273,000)	(1,536,000)	(2,809,000)

DSHS Source Code Detail

<u>Program 010</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-1, General Fund - Basic Account-State			
<u>Sources Title</u>			
0011 General Fund State	(779,000)	(973,000)	(1,752,000)
<i>Total for Fund 001-1</i>	(779,000)	(973,000)	(1,752,000)
Fund 001-A, General Fund - Basic Account-DSHS Fam Support/Chi			
<u>Sources Title</u>			
658L Title IV-E-Foster Care (50%)	(494,000)	(563,000)	(1,057,000)
<i>Total for Fund 001-A</i>	(494,000)	(563,000)	(1,057,000)
Total Program 010	(1,273,000)	(1,536,000)	(2,809,000)

**2013-15 Biennial Budget
M2-9T Transfers**

Program	FTEs			FY 2014			FY 2015			2013-15 Biennium		
	FY14	FY15	Total	001-1	Other	Total	001-1	Other	Total	001-1	Other	Total
010 Children's Administration			0.0			0			0			0
1. ISSD Compensation Adjustments			0.0	50,000		50,000	48,000		48,000	98,000	0	98,000
2. Central Service Reforms Redistribution			0.0	(510,000)	(152,000)	(662,000)	(593,000)	(185,000)	(778,000)	(1,103,000)	(337,000)	(1,440,000)
3. Auditor & Cell Phone Funding			0.0	(12,000)	(12,000)	(24,000)	(12,000)	(12,000)	(24,000)	(24,000)	(24,000)	(48,000)
4. Human Resource Consolidation	(13.0)	(13.0)	(13.0)	(473,000)	(419,000)	(892,000)	(473,000)	(419,000)	(892,000)	(946,000)	(838,000)	(1,784,000)
5. Carry Forward Level Reversal			0.0	109,000	36,000	145,000			0	109,000	36,000	145,000
6. Evidence Based Funding Transfer	1.0	1.0	1.0	57,000	53,000	110,000	57,000	53,000	110,000	114,000	106,000	220,000
010 Total	(12.0)	(12.0)	(12.0)	(779,000)	(494,000)	(1,273,000)	(973,000)	(563,000)	(1,536,000)	(1,752,000)	(1,057,000)	(2,809,000)
020 Juvenile Rehabilitation												
1. ISSD Compensation Adjustments			0.0	8,000		8,000	8,000		8,000	16,000	0	16,000
2. Central Service Reforms Redistribution			0.0	(16,000)		(16,000)	(20,000)		(20,000)	(36,000)	0	(36,000)
3. Auditor & Cell Phone Funding			0.0	(7,000)		(7,000)	(7,000)		(7,000)	(14,000)	0	(14,000)
4. Human Resource Consolidation			0.0	(3,000)		(3,000)	(3,000)		(3,000)	(6,000)	0	(6,000)
5. Carry Forward Level Reversal			0.0	203,000		203,000			0	203,000	0	203,000
020 Total	0.0	0.0	0.0	185,000	0	185,000	(22,000)	0	(22,000)	163,000	0	163,000
030 Mental Health												
1. ISSD Compensation Adjustments			0.0	12,000		12,000	12,000		12,000	24,000	0	24,000
2. Central Service Reforms Redistribution			0.0	(62,000)	(17,000)	(79,000)	(72,000)	(21,000)	(93,000)	(134,000)	(38,000)	(172,000)
3. Auditor & Cell Phone Funding			0.0	(13,000)	(13,000)	(26,000)	(13,000)	(13,000)	(26,000)	(26,000)	(26,000)	(52,000)
4. Human Resource Consolidation	(5.0)	(5.0)	(5.0)	(251,000)	(129,000)	(380,000)	(251,000)	(129,000)	(380,000)	(502,000)	(258,000)	(760,000)
5. Carry Forward Level Reversal			0.0	1,117,000	139,000	1,256,000			0	1,117,000	139,000	1,256,000
6. Evidence Based Funding Transfer	1.0	1.0	1.0	56,000	52,000	108,000	56,000	52,000	108,000	112,000	104,000	216,000
030 Total	(4.0)	(4.0)	(4.0)	859,000	32,000	891,000	(268,000)	(111,000)	(379,000)	591,000	(79,000)	512,000
040 Division of Developmental Disabilities												
1. ISSD Compensation Adjustments			0.0	19,000		19,000	18,000		18,000	37,000	0	37,000
2. Central Service Reforms Redistribution			0.0	(115,000)	(32,000)	(147,000)	(133,000)	(40,000)	(173,000)	(248,000)	(72,000)	(320,000)
3. Auditor & Cell Phone Funding			0.0	(15,000)	(15,000)	(30,000)	(15,000)	(15,000)	(30,000)	(30,000)	(30,000)	(60,000)
4. Human Resource Consolidation	(6.0)	(6.0)	(6.0)	(240,000)	(146,000)	(386,000)	(240,000)	(146,000)	(386,000)	(480,000)	(292,000)	(772,000)
5. Carry Forward Level Reversal			0.0	695,000	666,000	1,361,000			0	695,000	666,000	1,361,000
9. DDD Category Transfers			0.0	0	0	0	0	0	0	0	0	0
Category 1000	66.0	66.0	66.0	2,378,000	2,539,000	4,917,000	2,297,000	2,537,000	4,834,000	4,675,000	5,076,000	9,751,000
Category 2000	70.0	70.0	70.0	2,256,000	2,755,000	5,011,000	2,256,000	2,755,000	5,011,000	4,512,000	5,510,000	10,022,000
Category 8000	(136.0)	(136.0)	(136.0)	(4,634,000)	(5,294,000)	(9,928,000)	(4,553,000)	(5,292,000)	(9,845,000)	(9,187,000)	(10,586,000)	(19,773,000)
040 Total	(6.0)	(6.0)	(6.0)	344,000	473,000	817,000	(370,000)	(201,000)	(571,000)	(26,000)	272,000	246,000
050 Long Term Care												
1. ISSD Compensation Adjustments			0.0	32,000		32,000	31,000		31,000	63,000	0	63,000
2. Central Service Reforms Redistribution			0.0	(173,000)	(49,000)	(222,000)	(201,000)	(60,000)	(261,000)	(374,000)	(109,000)	(483,000)
3. Auditor & Cell Phone Funding			0.0	(6,000)	(8,000)	(14,000)	(6,000)	(8,000)	(14,000)	(12,000)	(16,000)	(28,000)
4. Human Resource Consolidation	(6.0)	(6.0)	(6.0)	(219,000)	(212,000)	(431,000)	(219,000)	(212,000)	(431,000)	(438,000)	(424,000)	(862,000)
5. Carry Forward Level Reversal			0.0	44,000	29,000	73,000			0	44,000	29,000	73,000
050 Total	(6.0)	(6.0)	(6.0)	(322,000)	(240,000)	(562,000)	(395,000)	(280,000)	(675,000)	(717,000)	(520,000)	(1,237,000)
060 Economic Services Administration												
1. ISSD Compensation Adjustments			0.0	202,000		202,000	193,000		193,000	395,000	0	395,000
2. Central Service Reforms Redistribution			0.0	(1,361,000)	(406,000)	(1,767,000)	(1,579,000)	(500,000)	(2,079,000)	(2,940,000)	(906,000)	(3,846,000)
3. Auditor & Cell Phone Funding			0.0	(17,000)	(25,000)	(42,000)	(17,000)	(25,000)	(42,000)	(34,000)	(50,000)	(84,000)
4. Human Resource Consolidation	(38.5)	(38.5)	(38.5)	(1,333,000)	(1,205,000)	(2,538,000)	(1,333,000)	(1,205,000)	(2,538,000)	(2,666,000)	(2,410,000)	(5,076,000)
5. Carry Forward Level Reversal			0.0	174,000	46,000	220,000			0	174,000	46,000	220,000
060 Total	(38.5)	(38.5)	(38.5)	(2,335,000)	(1,590,000)	(3,925,000)	(2,736,000)	(1,730,000)	(4,466,000)	(5,071,000)	(3,320,000)	(8,391,000)
070 Alcohol and Substance Abuse												
1. ISSD Compensation Adjustments			0.0	1,000		1,000	1,000		1,000	2,000	0	2,000
2. Central Service Reforms Redistribution			0.0	(17,000)	(5,000)	(22,000)	(20,000)	(6,000)	(26,000)	(37,000)	(11,000)	(48,000)
3. Auditor & Cell Phone Funding			0.0	(1,000)		(1,000)	(1,000)		(1,000)	(2,000)	0	(2,000)
5. Carry Forward Level Reversal			0.0	3,000	1,000	4,000			0	3,000	1,000	4,000
070 Total	0.0	0.0	0.0	(14,000)	(4,000)	(18,000)	(20,000)	(6,000)	(26,000)	(34,000)	(10,000)	(44,000)
100 Division of Voc. Rehabilitation												
1. ISSD Compensation Adjustments			0.0	7,000		7,000	7,000		7,000	14,000	0	14,000
2. Central Service Reforms Redistribution			0.0	(39,000)	(11,000)	(50,000)	(45,000)	(14,000)	(59,000)	(84,000)	(25,000)	(109,000)
3. Auditor & Cell Phone Funding			0.0	(1,000)	(2,000)	(3,000)	(1,000)	(2,000)	(3,000)	(2,000)	(4,000)	(6,000)
4. Human Resource Consolidation	(2.0)	(2.0)	(2.0)		(125,000)	(125,000)		(125,000)	(125,000)	0	(250,000)	(250,000)
5. Carry Forward Level Reversal			0.0	18,000		18,000			0	18,000	0	18,000
100 Total	(2.0)	(2.0)	(2.0)	(15,000)	(138,000)	(153,000)	(39,000)	(141,000)	(180,000)	(54,000)	(279,000)	(333,000)
110 Administration & Supporting Services												
1. ISSD Compensation Adjustments			0.0	(333,000)		(333,000)	(320,000)		(320,000)	(653,000)	0	(653,000)
2. Central Service Reforms Redistribution			0.0	(84,000)	(28,000)	(112,000)	(96,000)	(34,000)	(130,000)	(180,000)	(62,000)	(242,000)
3. Auditor & Cell Phone Funding			0.0	76,000	75,000	151,000	76,000	75,000	151,000	152,000	150,000	302,000
4. Human Resource Consolidation	71.5	71.5	71.5	2,519,000	2,236,000	4,755,000	2,519,000	2,236,000	4,755,000	5,038,000	4,472,000	9,510,000

**2013-15 Biennial Budget
M2-9T Transfers**

	Program	FTEs			FY 2014			FY 2015			2013-15 Biennium		
		FY14	FY15	Total	001-1	Other	Total	001-1	Other	Total	001-1	Other	Total
	5. Carry Forward Level Reversal			0.0	21,000	5,000	26,000			0	21,000	5,000	26,000
	6. Evidence Based Funding Transfer	(2.0)	(2.0)	(2.0)	(113,000)	(105,000)	(218,000)	(113,000)	(105,000)	(218,000)	(226,000)	(210,000)	(436,000)
	8. Cost Allocation Funding Adjustment			0.0	(500,000)	500,000	0	(500,000)	500,000	0	(1,000,000)	1,000,000	0
				0.0			0			0	0	0	0
	110 Total	69.5	69.5	69.5	1,586,000	2,683,000	4,269,000	1,586,000	2,672,000	4,238,000	3,152,000	5,355,000	8,507,000
135	Special Commitment Center												
	1. ISSD Compensation Adjustments			0.0	2,000		2,000	2,000		2,000	4,000	0	4,000
	2. Central Service Reforms Redistribution			0.0	(19,000)		(19,000)	(22,000)		(22,000)	(41,000)	0	(41,000)
	3. Auditor & Cell Phone Funding			0.0	(4,000)		(4,000)	(4,000)		(4,000)	(8,000)	0	(8,000)
	5. Carry Forward Level Reversal			0.0	93,000		93,000			0	93,000	0	93,000
	7. SCC and CFS FTE Transfer	(3.7)	(3.7)	(3.7)			0			0	0	0	0
				0.0			0			0	0	0	0
	135 Total	(3.7)	(3.7)	(3.7)	72,000	0	72,000	(24,000)	0	(24,000)	48,000	0	48,000
145	Payments to Other Agencies												
	2. Central Service Reforms Redistribution			0.0	2,396,000	700,000	3,096,000	2,781,000	860,000	3,641,000	5,177,000	1,560,000	6,737,000
	5. Carry Forward Level Reversal			0.0	(2,477,000)	(922,000)	(3,399,000)			0	(2,477,000)	(922,000)	(3,399,000)
	8. Cost Allocation Funding Adjustment			0.0	500,000	(500,000)	0	500,000	(500,000)	0	1,000,000	(1,000,000)	0
				0.0			0			0	0	0	0
	145 Total	0.0	0.0	0.0	419,000	(722,000)	(303,000)	3,281,000	360,000	3,641,000	3,700,000	(362,000)	3,338,000
150	Information System Services Division												
	4. Human Resource Consolidation	(1.0)	(1.0)	(1.0)			0			0	0	0	0
				0.0			0			0	0	0	0
	145 Total	(1.0)	(1.0)	(1.0)	0	0	0	0	0	0	0	0	0
160	Consolidated Field Services												
	7. SCC and CFS FTE Transfer	3.7	3.7	3.7			0			0	0	0	0
				0.0			0			0	0	0	0
	150 Total	3.7	3.7	3.7	0	0	0	0	0	0	0	0	0
	Agency-Wide Total:	0	0	0.0	0	0	0	0	0	0	0	0	0

NOTES:

- Information System Services Division (ISSD) compensation adjustments from Administration & Supporting Services (Admin). Item adjusts object TZ costs and carries forward into the 2015-17 biennium but there is not biennialized adjustment between years.
- Central Service Reforms savings distribution from Payment to Other Agencies (PTOA). Reduces objects E and G costs and includes ISSD's share, which reduces programs' TZ costs. Step does not required biennialization adjustment between years in the 2015-17 biennium budget.
- Internal Auditor & Cell Phone Funding. Transfers funding for from programs to Admin. Admin's share of the funding is accounted in the transfer.
- Human Resource Consolidation - transferring from programs to Admin.
- Carry Forward Level Reversal. Item reverses the biennialization of DIS rate reduction and L&I funding from step 9T in the 2013-15 CFL. The correction is only required in FY 2014 and does not biennialized between years in the 2015-17 CFL.
- Evidenced Based Funding Transfer from Admin to Children's Administration (CA) and Mental Health (MH). Funding intended for CA and MH not Admin.
- Special Commitment Center (SCC) and Consolidated Field Services (CFS) FTE Transfer. SCC received funding for McNeil Island Maintenance Operations and resident legal services transferred to the Office of Public Defense. Dollars reside in SCC but FTE authority reside in CFS.
- Cost Allocation Funding Adjustment between Admin and PTOA. Adjusts state and federal funding between programs to align with anticipated federal earnings for the TANF program.
- DDD Category Transfer - DDD is transferring FTEs and dollars from category 8000 to categories 1000 and 2000 to reflect costs incurred due to FHMC closure.

Department of Social and Health Services

DP Code/Title: M2-AQ FamLink/Modis Project
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Recommendation Summary Text:

The Department of Social and Health Services (DSHS), Children's Administration (CA), requests 2.0 FTEs and \$2,064,000 Total Funds, \$1,549,000 GF State, in the 2013-15 Biennium for modifications to FamLink and the conversion of paper files into digital images for viewing and storage in the Management Operations Document Imaging System (MODIS).

Fiscal Detail:

<u>Operating Expenditures</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Program 010			
001-1 General Fund - Basic Account-State	1,192,000	357,000	1,549,000
001-A General Fund - Basic Account-DSHS Fam Support/Chi	397,000	118,000	515,000
Total Cost	1,589,000	475,000	2,064,000

Staffing

	<u>FY 1</u>	<u>FY 2</u>	<u>Annual Avg</u>
Program 010 FTEs	2.0	2.0	2.0

Package Description:

This request in the 2013-15 Biennial Budget is to: 1) fund modifications to the FamLink system to meet reporting requirements for the BRAAM Settlement Agreement, the federal Adoption and Foster Care Analysis and Reporting System (AFCARS), and Statewide Automated Child Welfare Information System (SACWIS), and 2) the conversion of paper documents and other files into digital images in Management Operations Document Imaging System (MODIS) for viewing and electronic storage that meets CA objectives of child safety, workload reduction, and legal risk mitigation.

The modifications to FamLink will help CA streamline work processes and work flow for more than 2,700 field staff. The streamlining is necessary for staff to maintain their ability to keep up with performance expectations after staff reductions and other reductions that have resulted in increased workload. CA field staff, through their union representation, have requested information technology (IT) solutions as a way to automate work currently done manually. This enhancement will help staff save time, complete their work within set time frames, create timely documentation of their work, and ultimately satisfy reporting requirements.

The second part of this request will allow CA to complete the transition to electronic case files for the viewing and electronic records retention of case files. This funding request is to support the imaging, or document scanning, of open case files in which paper documents and other files will be converted into digital images allowing them to be viewed electronically. The Management Operations Document Imaging System (MODIS) is the department's enterprise document management system that processes, delivers, and stores imaged documents.

MODIS improves efficiency by making files readily accessible online, it improves document security, and frees up physical space by eliminating the need to retain and store paper files long-term. MODIS meets three objectives in allowing critical documentation to be accessed in a single place and in a single electronic system for:

- 1) Child safety -- staff can access all pertinent documentation when evaluating the need to remove a child from their home or to evaluate the home where a child may be placed (licensed foster care or relative caregiver),
- 2) Workload reduction -- staff will only need to search in a single place for stored records, and
- 3) Legal risk mitigation -- for purposes of disclosure and discovery a single storage source means the request is a complete process and avoids the later discovery of un-imaged records.

Agency Contact: Ken Brown (360) 902-7583
Program Contact: Angela Visser (360) 902-8023

Department of Social and Health Services

DP Code/Title: M2-AQ FamLink/Modis Project
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

The modifications to FamLink will strengthen CA's IT infrastructure and capacity to collect, analyze and report data to bring CA into compliance with BRAAM, AFCARS, and SACWIS. Performance outcomes will also include the ability to track and report out on medically fragile youth, those with health/mental health issues, and to track the removal of home addresses for children entering placement.

Other outcomes include, but are not limited to: (1) supporting the Fostering Connection to Success and in Creating Adoptions Act of 2008 by supporting a funding determination functionality, (2) escalating tickler notices to managerial staff to help track and ensure the completion of critical work, (3) upgrading software products necessary to launch documents used by both the business and CA clients (parents, foster parents, and other outside entities such as law enforcement), (4) supporting functionality to continue placement payments for youth aging out of foster care where financial support is required while the youth completes their high school diploma, GED or equivalent, and (5) automating the service and safety plans staff are required to complete on all youth entering out of home care that support the primary permanency plan.

Additionally, CA expects the result of moving retained documents from a physical storage warehouse to digital uploads will improve the efficiency of the archiving process and will increase accessibility to electronically stored records for CA program and public disclosure staff.

Performance Measure Detail

Program: 010

Activity: A280 SACWIS/Child Welfare Information Technology

Outcome Measures

002331 Percentage of the total budget devoted to program support

Incremental Changes

FY 1 FY 2

0.00% 0.00%

Activity: A286 Headquarters Operations and Program Support

Outcome Measures

002331 Percentage of the total budget devoted to program support

Incremental Changes

FY 1 FY 2

0.00% 0.00%

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

This request supports the following goals identified in the DSHS 2013-2015 Strategic Plan:

--Goal 3 Improve individual and public safety

Does this decision package provide essential support to one of the Governor's priorities?

This package supports the Governor's priority of strengthening Washington families by protecting and providing for those who can't care for themselves.

Does this decision package make key contributions to statewide results? Would it rate as a high priority in the Priorities of Government process?

This decision package rates as a high priority in the Priorities of Government (POG) process for the 2013-15 Budget development under the strategy:

Provide for the safety of Washington's vulnerable children and adults
--Provide timely and quality responses to allegations of abuse and/or neglect

Department of Social and Health Services

DP Code/Title: M2-AQ FamLink/Modis Project

Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

What are the other important connections or impacts related to this proposal?

The imaging process moves CA towards a more efficient records management process.

What alternatives were explored by the agency, and why was this alternative chosen?

CA has not explored other alternatives as modifications to FamLink must be made in order to meet federal reporting requirements, or CA risks losing federal funding. The alternative explored for imaging was leasing a facility for paper records retention; however, monthly storage costs are expected to be greater than the cost to image and store documents electronically.

What are the consequences of not funding this package?

Not funding this request will result in CA not meeting federal reporting requirements, and as such, will be at risk for losing federal funding. CA would not move towards a more efficient records archival process which is not consistent with agency strategic plans.

What is the relationship, if any, to the state's capital budget?

None

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

None

Expenditure and revenue calculations and assumptions

See attachment: CA M2-AQ FamLink_Modis Project.xlsx.

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

Costs to modify FamLink are one time, and require no additional maintenance costs.

The identified costs for imaging are ongoing and will continue into the following biennia. Once all open case files are scanned and maintenance is reached, there will be potential for savings.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Program 010 Objects			
A Salaries And Wages	75,000	75,000	150,000
B Employee Benefits	31,000	31,000	62,000
C Personal Service Contracts	1,200,000	0	1,200,000
E Goods And Services	281,000	367,000	648,000
T Intra-Agency Reimbursements	2,000	2,000	4,000
Total Objects	1,589,000	475,000	2,064,000

State of Washington
Decision Package
Department of Social and Health Services

DP Code/Title: M2-AQ FamLink/Modis Project
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

DSHS Source Code Detail

Program 010		<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-1, General Fund - Basic Account-State				
<u>Sources</u>	<u>Title</u>			
0011	General Fund State	1,192,000	357,000	1,549,000
	<i>Total for Fund 001-1</i>	1,192,000	357,000	1,549,000
Fund 001-A, General Fund - Basic Account-DSHS Fam Support/Chi				
<u>Sources</u>	<u>Title</u>			
658G	Title IV-E Foster Care (75%)	397,000	118,000	515,000
	<i>Total for Fund 001-A</i>	397,000	118,000	515,000
	Total Program 010	1,589,000	475,000	2,064,000

**2013-15 Biennial Budget
M2-AQ Famlink/Modis Project**

Total Impact	FY13	FY14	2013-15
FTE	2.0	2.0	2.0
GF-State	\$ 1,192,000	\$ 357,000	\$ 1,549,000
GF-Federal	\$ 397,000	\$ 118,000	\$ 515,000
Total	\$ 1,589,000	\$ 475,000	\$ 2,064,000
Imaging/Modis			
	FY13	FY14	2013-15
FTE	2.0	2.0	2.0
GF-State	\$ 292,000	\$ 357,000	\$ 649,000
GF-Federal	\$ 97,000	\$ 118,000	\$ 215,000
Total	\$ 389,000	\$ 475,000	\$ 864,000
Famlink			
	FY13	FY14	2013-15
FTE	0.0	0.0	0.0
GF-State	\$ 900,000	\$ -	\$ 900,000
GF-Federal	\$ 300,000	\$ -	\$ 300,000
Total	\$ 1,200,000	\$ -	\$ 1,200,000

2013-15 Biennial Budget M2-AQ Famlink/Modis Project

Assumptions

Based on prior imaging projects estimate 26 months to complete imaging of all open case files, at which time maintenance would be reached.

Approximate number of open case files to be imaged based on open case counts month by month for State Fiscal Year 2012 (July 1, 2011 - June 30, 2012)	52,000
a. Avg. number files per box	10
b. Avg. number of sections per file	8
c. Indexes per box = a x b	80
d. Boxes processed per month	200
e. Documents per box	3,000
f. Total documents per month = d x e	600,000

Current Rate

f. IMAGING PREP per hour	\$ 27,000
g. IMAGING SCAN per scan	\$ 0.010
h. IMAGING INDEX per scan	\$ 0.190
i. IMAGING STORAGE per page	\$ 0.001

Cost Per Mo. (excluding storage)

j. IMAGING PREP per month, based on 1.5 hr est. prep per box = d x 1.5 x f	\$ 8,100
k. IMAGING SCAN per month = f x g	\$ 6,060
l. IMAGING INDEX per month based on 8 sections per file avg. = c x d x h	\$ 3,040
m. SubTotal (excluding storage) = j + k + l	\$ 17,200

Staffing Costs Per Mo.

n. Forms and Records Analyst 1 (2 FTEs)	11,250
o. Total Cost Per Mo. Without Storage = m + n	\$ 28,450

Imaging Storage Costs per FY

p. SFY14	\$ 46,800
q. SFY15	\$ 133,200
r. Bien	\$ 180,000

Total Costs per FY rounded (prep, scan, index, storage, staffing)

SFY14 = o + p	\$ 388,000
SFY15 = o + q	\$ 475,000
Bien	\$ 863,000

2013-15 Biennial Budget

M2-AQ Famlink/Modis Project

Assumptions:

CGI will perform functionality changes:

- **Tickler Escalation:** Review and modify the tickler escalation batch to eliminate defunct ticklers and implement the batch.
- **Software Upgrades:** Conduct regression test to ensure compliance with various upgrades MS upgrades, IE9, etc. and continuity with external consumers of FamLink.
- **Individual Service & Safety Plan (ISSP) Replacement phase 2:** Automate the current manual process.
- **Adoption Funding:** Modify the adoption funding module to support a new funding determination process as a result of the Fostering Connection to Success and Increasing Adoptions Act of 2008.
- **Provider Licensing:** Modifications are needed to:
 - a. Push new services created or updated automatically to the license and,
 - b. Move licensed services from the license page to the provider maintenance page.
- **Case Closure batch:** Add the open placement episode as an edit to prevent case closure.
- **Extended/Long Term Foster Care:** Support the extended foster care program to continue placement/payment for youth age 18 and aging out during their completion of High School or GED.
- **Health/Mental Health:** Modifications to better identify and track children with medically fragile or health/mental health issues.
- **Data:** Create and track the removal address for children entering out of home care.
- **Regional Consolidation:** Incorporate the regional consolidation (from 6 to 3) in the application.
- **Legally Free and Adoption Cases:** Make the system derive case types for legally free and adoption support.
- **Search:** Allow a numerical search in the case or provider name field (alpha character only search).

Item Name	GF-S	Federal	Total
Tickler Escalation	86,250	28,750	115,000
Software upgrade to FamLink	33,750	11,250	45,000
Adoption funding/fostering connections page	45,000	15,000	60,000
Provider license changes	33,750	11,250	45,000
Case closure/placement discharge edits	33,750	11,250	45,000
Extended FC/long term changes	90,000	30,000	120,000
Modifications to H/MH, BRAAM, AFCARS, SACWIS compliance	206,250	68,750	275,000
Removal address changes	56,250	18,750	75,000
Regional consolidation changes to FamLink	90,000	30,000	120,000
Legally Free/Adoption Support case type changes	45,000	15,000	60,000
Changes to Licensed services	90,000	30,000	120,000
Changes to provider naming conventions	90,000	30,000	120,000
Total	900,000	300,000	1,200,000

Department of Social and Health Services

DP Code/Title: M2-AR PC Replacement
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Recommendation Summary Text:

The Department of Social and Health Services (DSHS), Children's Administration (CA), requests \$1,950,000 Total Funds, \$1,462,000 GF-State, in the 2013-15 Biennium to replace Information Technology (IT) equipment that is beyond its useful life.

Fiscal Detail:

<u>Operating Expenditures</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Program 010			
001-1 General Fund - Basic Account-State	731,000	731,000	1,462,000
001-A General Fund - Basic Account-DSHS Fam Support/Chi	244,000	244,000	488,000
Total Cost	975,000	975,000	1,950,000

Staffing

Package Description:

This request is to fund the replacement of personal computers (PC), including laptops and notebooks, for CA staff. Currently, the equipment being utilized by CA is approximately six years old and is considered past its useful life per policy 30.50.10.a in the State Administrative and Accounting Manual (SAAM), which considers IT equipment to have a useful life of 4 years. Financing will be through a Department of Enterprise Services (DES) operational lease, with repayment of the funds spanning over a four-year period.

IT equipment is a critical tool for conducting state business. CA's computer lease for their existing computers expired two years ago and was not renewed for new equipment. Microsoft will no longer provide fixes, security patches, and updates or technical assistance for the current operating system.

It is imperative CA staff, including after-hours staff, have the equipment necessary to access information when they are not in the office to respond to emergencies and to ensure the safety of children.

Agency Contact: Ken Brown (360) 902-7583
Program Contact: Angela Visser (360) 902-8023

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

This replacement plan supports the DSHS 2013-2015 IT Strategic Plan by providing equipment that is in compliance to the Shared Services Model as directed by the Governor which includes Shared Desktop Support. State agency leasing strategies help reduce technology costs of desktop PCs by 10 to 15 percent and helps agencies replace old and obsolete equipment.

Strategies Include:

- Predictable monthly expenses.
- Warranty service through manufacturer versus costly repairs done by local technology staff.
- Allowing technology updates and meeting agency and enterprise security standards.
- Reduced risk of compatibility issues with business partners and other DSHS programs.
- Cost effective, secure end-of-life disposal by redistributing end-of-lease computers to state of Washington Schools via the Computers for Kids program.

Department of Social and Health Services

DP Code/Title: M2-AR PC Replacement
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Replacing CA's outdated computers will assist social workers to more efficiently perform their duties, which include the timely entry of observations and information into the system, documentation and results of case work, documentation for use in the court of law, and to access and retrieve information.

Performance Measure Detail

Program: 010

Activity: A280 SACWIS/Child Welfare Information Technology

No measures linked to package

Incremental Changes	
<u>FY 1</u>	<u>FY 2</u>
0.00	0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

This request supports the following goals identified in the DSHS 2013-2015 Strategic Plan:

--Goal 5 Increase public trust through strong management practices that ensure quality and leverage all resources

Does this decision package provide essential support to one of the Governor's priorities?

This package supports the Governor's priority of holding government accountable by focusing on performance and investing our resources to get the greatest possible return.

Does this decision package make key contributions to statewide results? Would it rate as a high priority in the Priorities of Government process?

This decision package rates as a high priority in the Priorities of Government (POG) process for the 2013-15 Budget development under the strategy:

Provide for the safety of Washington's vulnerable children and adults
--Provide timely and quality responses to allegations of abuse and/or neglect

State government must achieve results through efficient and effective performance
--Ensure efficiency, performance, and accountability to the public

What are the other important connections or impacts related to this proposal?

Not applicable

What alternatives were explored by the agency, and why was this alternative chosen?

The only alternative would be to use failing and out of date computer equipment.

What are the consequences of not funding this package?

Support costs are estimated to comprise 80 percent of the computer environment costs and age and reliability of technology tends to reduce the need for user support and maximize productivity due to lower rates of down-time. Not replacing the requested equipment would increase down-time and lower staff productivity. CA would not operate on a supported operating system and would not be able use Shared e-mail, Enterprise Vault, and other mandated applications across the agency.

In addition, not funding this request will result in fewer cases processed, and consequently, higher caseloads as a result of staff working with outdated equipment.

What is the relationship, if any, to the state's capital budget?

Department of Social and Health Services

DP Code/Title: M2-AR PC Replacement
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

None

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

None

Expenditure and revenue calculations and assumptions

See attachment: CA M2-AR PC Replacement.xlsx.

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

All costs are ongoing and will carry forward into future biennia.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Program 010 Objects			
P Debt Service	975,000	975,000	1,950,000

DSHS Source Code Detail

Program 010	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-1, General Fund - Basic Account-State			
<u>Sources Title</u>			
0011 General Fund State	731,000	731,000	1,462,000
<i>Total for Fund 001-1</i>	<u>731,000</u>	<u>731,000</u>	<u>1,462,000</u>
Fund 001-A, General Fund - Basic Account-DSHS Fam Support/Chi			
<u>Sources Title</u>			
658G Title IV-E Foster Care (75%)	244,000	244,000	488,000
<i>Total for Fund 001-A</i>	<u>244,000</u>	<u>244,000</u>	<u>488,000</u>
Total Program 010	<u>975,000</u>	<u>975,000</u>	<u>1,950,000</u>

2013-15 Biennial Budget M2-AR PC Replacement

PC replacement estimates based on:

Staffing level as of June 2012	2,400
Interns/Workstudy and Volunteers: Represents number of workstations utilized by interns and volunteers.	225
Number of PCs in training labs: Training labs are located regionally for staff training.	200
Laptops for checkout: PCs are less expensive than laptops, and as such laptops are available to staff who are out of the office for reasons such as home visits, court hearings, etc.	125
Reserve for re-imaging and repairs	175
Total	3,125

Percentage Staff by Region based on June 2012 staffing levels	
Region 1	23%
Region 2	28%
Region 3	27%
HQ	13%
DLR & CI	9%
Total	100%

	Personal Computer	Keyboard, Video, Mouse	Note Book	Monitors	Ext DVD
Region 1	397	322	322	920	115
Region 2	483	392	392	1,120	140
Region 3	466	378	378	1,080	135
HQ	224	182	182	520	65
DLR & CI	155	126	126	360	45
SubTotal	1,725	1,400	1,400	4,000	500

2013-15 Biennial Budget M2-AR PC Replacement

Equipment Estimates						
Qty	Personal Computer	Keyboard, Video, Mouse	Note Book	Monitors	Ext DVD	Total
1725	\$ 710.00					\$ 1,225,000
1400		\$ 30.00				\$ 42,000
1400			\$ 1,330.00			\$ 1,862,000
4000				\$ 160.00		\$ 640,000
500					\$ 50.00	\$ 25,000
Equipment Total						\$ 3,794,000

Interest Paid	\$ 86,211
Total Cost	\$ 3,900,000
Annual pymt spread over 4 years	\$ 975,000
Bienn Total	\$ 1,950,000

	FY14	FY15	Bienn
001-1	\$ 731,000	\$ 731,000	\$ 1,462,000
658G	\$ 244,000	\$ 244,000	\$ 488,000
Total	\$ 975,000	\$ 975,000	\$ 1,950,000
Obj J	\$ 975,000	\$ 975,000	\$ 1,950,000

Assumptions: Assumes 4 year term. Assumes financing date of July 1st and first payment made August 1st.

Does not assume a roll out period for equipment but rather assumes all equipment would be purchased at one time. Assumes interest rate is the average of the two prior publi

Estimate does not include 100 PCs for CATS staff due to recent purchase.

Department of Social and Health Services

DP Code/Title: M2-PW Decommissioning SSPS
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Recommendation Summary Text:

The Department of Social and Health Services (DSHS), Children's Administration (CA) and Information System Services Division (ISSD), requests \$526,000 Total Funds, \$254,000 GF-State, in the 2013-15 Biennial Budget to provide feasibility analysis and procurement preparation to migrate CA provider claims and subsidies functions off the legacy Social Services Payment System (SSPS).

Fiscal Detail:

<u>Operating Expenditures</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
001-1 General Fund - Basic Account-State	254,000	0	254,000
001-A General Fund - Basic Account-DSHS Fam Support/Chi	272,000	0	272,000
Total Cost	526,000	0	526,000

Staffing

Package Description:

DSHS requests funding for two contracted resources to provide feasibility analysis for a CA claims and subsidies system for Foster Parents, Adoption Subsidies, and preparation for a competitive procurement of the feasible solution, in order to move CA payments off of SSPS.

The contracted resources team will be comprised of one senior-level Project Manager and one senior-level Business/Technical Analyst. The Project Manager and Business/Technical Analyst team will use funding in this request to conduct a feasibility study to recommend the most cost-effective solution. The feasibility study will provide specific costs and solutions for implementation and the department would submit a decision package to the Fiscal Year 2014 Supplemental Budget.

Processing of payments for in-home care providers will be moved from SSPS to ProviderOne (P1) during the current biennium. The Department of Early Learning (DEL) is pursuing a solution for payment to child care providers to remove these payments from SSPS. This leaves CA with the only remaining payments that will be processed through SSPS.

Additionally, the cost to support the SSPS system increases over time due to the scarcity of qualified Unisys Cobol staff, resulting in the need to use more expensive contracted staff for maintenance and operations.

Agency Contact: Tula Habb (360) 902-8182
Program Contact: Cheryl Adams (360) 902-7551

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

With these added resources, DSHS expects to be able to:

1. Reduce the risk and increasing costs associated with maintaining a mission critical, highly visible, fragile, end-of-life system.
2. Create a feasible plan for replacing the CA claims and subsidies functionality currently provided by SSPS.

Department of Social and Health Services

DP Code/Title: M2-PW Decommissioning SSPS
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Performance Measure Detail

Agency Level

Activity: A280 SACWIS/Child Welfare Information Technology
No measures linked to package

Incremental Changes	
<u>FY 1</u>	<u>FY 2</u>
0.00	0.00

Activity: A286 Headquarters Operations and Program Support
No measures linked to package

Incremental Changes	
<u>FY 1</u>	<u>FY 2</u>
0.00	0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

This request supports the following goal identified in the DSHS 2013-15 Strategic Plan:

-- Goal 5 Increase public trust through strong management practices that ensure quality and leverage all resources

Does this decision package provide essential support to one of the Governor's priorities?

This package supports the Governor's priority of commitment to building trust and confidence in state government.

Does this decision package make key contributions to statewide results? Would it rate as a high priority in the Priorities of Government process?

This decision package rates as a high priority in the Priorities of Government (POG) process for the 2013-15 Budget development under the strategy:

Provide for the safety of Washington's vulnerable children and adults
--Ensure efficiency, performance, and accountability to clients and the public

What are the other important connections or impacts related to this proposal?

DSHS program, technical staff, and CA providers are supportive of measures to modernize CA claims and subsidies functionality as part of the solution for decommissioning SSPS.

What alternatives were explored by the agency, and why was this alternative chosen?

Two alternatives were explored:

1. The selected alternative of contracting for feasibility project management and business analysis was determined to be the most effective way of staffing the study with experienced analysts and has the least impact on the support of other agency systems.
2. The alternative of redeploying existing resources to conduct the feasibility study was determined not viable as it would remove resources from other critical agency systems and initiatives such as FamLink Performance Based Contracting, Client Hub unique client identifier, and Automated Client Eligibility System Modernization and Mainframe Complex Upgrade.

What are the consequences of not funding this package?

CA claims and subsidies cannot transfer off of SSPS. As mentioned earlier, the SSPS system is fragile and costly to maintain. Another concern is the relationship with providers and in making accurate/timely payments because failure to do this jeopardizes child placement and care. SSPS currently processes approximately \$256 million annually in subsidies to foster parents, parents receiving adoption subsidies and other child welfare/child protective services in support of CA programs.

Department of Social and Health Services

DP Code/Title: M2-PW Decommissioning SSPS
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

What is the relationship, if any, to the state's capital budget?

None

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

None

Expenditure and revenue calculations and assumptions

See attachment: ISSD M2-PW Decommissioning SSPS.xlsx.

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

All costs in this and subsequent SSPS Decommission related decision packages are one-time only.

The project manager and business analyst team will conduct a feasibility study to recommend the most cost-effective solution in time to submit a request in the Fiscal Year 2014 Supplemental Budget. It is anticipated the request will include project, procurement and implementation costs through the second year of the biennium, Fiscal Year 2015. It is unknown at this time, but if implementation takes longer than a single year, there could be some remaining costs in the 2015-17 Biennium.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
T Intra-Agency Reimbursements	526,000	0	526,000

DSHS Source Code Detail

<u>Overall Funding</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-1, General Fund - Basic Account-State			
<u>Sources Title</u>			
0011 General Fund State	254,000	0	254,000
<i>Total for Fund 001-1</i>	254,000	0	254,000
Fund 001-A, General Fund - Basic Account-DSHS Fam Support/Chi			
<u>Sources Title</u>			
658G Title IV-E Foster Care (75%)	272,000	0	272,000
<i>Total for Fund 001-A</i>	272,000	0	272,000
Total Overall Funding	526,000	0	526,000

**2013-15 Biennial Budget
M2-PW Decommissioning SSPS**

DSHS Total	2014		2015		Total		2014		2015		2013-15 Biennium		
	State	Other	State	Other	State	Other	State	Other	State	Other	State	Total	
Personal Services	526,000	0	0	526,000	526,000	0	526,000	526,000	0	0	526,000	0	526,000
TZ - ISSD Recoveries	0	0	0	0	0	272,000	272,000	0	0	0	(272,000)	272,000	0
Total	526,000	0	0	526,000	526,000	272,000	272,000	526,000	0	0	254,000	272,000	526,000
Program 010- Children's Administration													
Personal Services													
TZ - ISSD Recoveries	526,000	0	0	526,000	0	272,000	272,000	526,000	0	0	254,000	272,000	526,000
Total	526,000	0	0	526,000	526,000	272,000	272,000	526,000	0	0	254,000	272,000	526,000
Program 150- Information System Services Division													
Personal Services	526,000	0	0	526,000	0	0	0	526,000	0	0	526,000	0	526,000
TZ - ISSD Recoveries	(526,000)	0	0	(526,000)	0	0	0	(526,000)	0	0	(526,000)	0	(526,000)
Total	0	0	0	0	0	0	0	0	0	0	0	0	0

NOTE: ISSD is a chargeback and zero dollar budget program. ISSD charges back to other DSHS programs through object TZ, thus, their budget is in the programs' TZ. The DSHS program utilizing this ISSD system application is Children's Administration.

Department of Social and Health Services

DP Code/Title: M2-WA One-Time Relocation
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Recommendation Summary Text:

The Department of Social and Health Services (DSHS) requests one-time funding of \$6,103,000 Total Funds, \$3,014,000 GF-State, in the 2013-15 Biennium for one-time relocation and project costs to support DSHS' Lease Facilities Strategic Plan.

Fiscal Detail:

<u>Operating Expenditures</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Program 010			
001-1 General Fund - Basic Account-State	298,000	862,000	1,160,000
001-A General Fund - Basic Account-DSHS Fam Support/Chi	311,000	898,000	1,209,000
Total Cost	609,000	1,760,000	2,369,000

Staffing

Package Description:

The DSHS Leased Facilities Strategic Plan was developed in Spring 2012 for inclusion to the Office of Financial Management's (OFM) 2013-2019 Six-Year Facilities Plan as defined by RCW 43.82.055, which is due to the legislature January 1, 2013. DSHS long-range strategies reduce the agency's current leasehold footprint of 3,061,954 square feet (SF) by 10 percent by June 30, 2019. The department requests \$6,103,000 Total Funds, \$3,014,000 GF-State, in the 2013-15 Biennium for one-time relocation and project costs to reach the long-term goal. The one-time funding request decreases the department's lease footprint each year for the next six years and keeps lease costs steady when costs in the leasing business are increasing. The one-time funding also supports and is required in order for the department to achieve the lease savings of (\$6,050,000) Total Funds, (\$3,570,000) GF-State, in the 2013-15 Biennium that is in decision package M2-8L Lease Rate Adjustments.

The DSHS plan reduces excess space, minimizes the effect of deteriorating buildings, allows for more efficient use of space, and maximizes the integration of service delivery to clients through opportunities to collocate offices within the agency as well as other state agencies.

Projects and Anticipated Outcomes:

1. Spokane - Downsize and consolidate offices by September 30, 2013. One-time project costs are \$105,900 total funds in Fiscal Year 2014. Project reduces square footage by 8,000 SF. Lease savings reflected in the lease model are (\$81,151) total funds per year.
2. Vancouver - Replace and consolidate four offices by October 31, 2013. One-time project and relocation costs are \$1,455,550 total funds in Fiscal Year 2014. Project reduces square footage by 14,707 SF. Lease savings reflected in the lease model are (\$104,865) total funds per year.
3. Kent - Expansion to accommodate a 20-person Developmental Disability Division training center by May 31, 2014. One time project and relocation costs are \$61,640 total funds in Fiscal Year 2014. Project increases square footage by 2,464 SF.
4. North Seattle - Relocate by June 30, 2014. One-time project and relocation costs are \$294,250 total funds in Fiscal Year 14. Project reduces square footage in Fiscal Year 2013 by 31,310 SF and an additional 13,000 SF in Fiscal Year 14. Lease savings reflected in the lease model are (\$813,614) per year.
5. Walla Walla - Consolidate offices by June 30, 2014. One-time project and relocation costs are \$105,900 total funds in Fiscal Year 2014. Project reduces square footage by 11,720 SF. Lease savings reflected in the lease model are (\$175,551) total funds per year.

Department of Social and Health Services

DP Code/Title: M2-WA One-Time Relocation
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

6. Kent - Replace and consolidate by August 31, 2014. One-time project and relocation costs are \$1,130,200 total funds in Fiscal Year 2015. Project reduces square footage by 9,674 SF. Lease savings reflected in the lease model are (\$72,528) total funds per year.
7. Monroe - Replace and consolidate offices by December 31, 2014. One-time project and relocation costs are \$458,500 total funds in Fiscal Year 2015. Project reduces square footage by 14,000 SF. Lease savings reflected in the lease model are (\$270,240) total funds per year.
8. Toppenish/Wapato - Replace and consolidate offices by December 31, 2014. One-time project and relocation costs are \$430,200 total funds in Fiscal Year 2015. Project reduces square footage by 8,000 SF. Lease savings reflected in the lease model are (\$85,430) total funds per year.
9. Yakima - Consolidate offices by December 31, 2014. One time project and relocation costs are \$822,300 total funds in Fiscal Year 2015. Project reduces square footage by 11,805 SF. Lease savings reflected in the lease model are (\$200,898) total funds per year.
10. Lakewood - Relocate facility by January 31, 2015. One time project and relocation costs are \$412,800 total funds in Fiscal Year 2015. Project increases square footage by 22,000 SF and increases lease costs by \$532,180 total funds per year as reflected in the lease model. This project is dependent on project number 12.
11. Port Townsend - Relocate by May 31, 2015. One-time project and relocation costs are \$262,690 total funds in Fiscal Year 2015. The building is under new ownership and DSHS anticipates there will not be an option to renew this lease when it expires May 31, 2015.
12. Tacoma - Consolidate and reconfigure offices in Fiscal Years 2014, 2015 and 2016. One-time project and relocation costs are \$312,819 in Fiscal Year 2014, \$312,819 in Fiscal Year 2015 and \$312,820 in Fiscal Year 2016. Lease savings reflected in the lease model are (\$738,021) total funds per year. This project is dependent on project number 10.

The DSHS long-term strategy is to find efficiencies in space usage and maximize the effectiveness of service delivery to Washington State's most vulnerable population.

Agency Contact: Tula Habb (360) 902-8182
Program Contact: Denise Kopel (360) 902-7707

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

DSHS is legally obligated to provide services to its estimated 2.5 million clients across the state. To accomplish this mission, DSHS must have accessible American Disability Act (ADA) compliant office locations across the state, which allow staff to meet with clients and provide them services. This request maximizes office space usage and service delivery to clients.

Performance Measure Detail

Program: 010

Activity: A200 Child Welfare Intake Screening
No measures linked to package

Incremental Changes	
<u>FY 1</u>	<u>FY 2</u>
0.00	0.00

Activity: A210 Child Protective Services Investigations
No measures linked to package

Incremental Changes	
<u>FY 1</u>	<u>FY 2</u>
0.00	0.00

Department of Social and Health Services

DP Code/Title: M2-WA One-Time Relocation
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

		Incremental Changes
		<u>FY 1</u> <u>FY 2</u>
Activity: A220 Child Welfare In-Home Support	No measures linked to package	0.00 0.00
Activity: A230 Foster Care Support	No measures linked to package	0.00 0.00
Activity: A250 Adoption Support	No measures linked to package	0.00 0.00
Activity: A285 Direct Regional Administration and Field Support	No measures linked to package	0.00 0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

This request supports the following goals identified in the DSHS 2013-2015 Strategic Plan:

--Goal 5 Increase public trust through strong management practices that ensure quality and leverage all resources

Does this decision package provide essential support to one of the Governor's priorities?

This package supports the Governor's priority of holding government accountable by focusing on performance and investing our resources to get the greatest possible return.

Does this decision package make key contributions to statewide results? Would it rate as a high priority in the Priorities of Government process?

This decision package rates as a high priority in the Priorities of Government (POG) process for the 2013-15 Budget development under the strategy:

State government must achieve results through efficient and effective performance
--Ensure efficiency, performance, and accountability to clients and the public

What are the other important connections or impacts related to this proposal?

Funding for one-time costs is required in order to achieve the savings of (\$6,050,000) Total Funds, (\$3,570,000) GF-State, outlined in the decision package M2-8L Lease Rate Adjustments. This funding request is also required for the department to decrease lease space by ten percent and keep lease costs steady for the next six years. The one-time funding allows DSHS to close, move and collocate, and redesign offices in order to decrease rental costs and place offices in client communities.

What alternatives were explored by the agency, and why was this alternative chosen?

DSHS must pay legally binding lease obligations, which range from five-year to 15-year terms. The department shares responsibility for renewal of lease costs with the Department of Enterprise Services (DES) and OFM to establish and negotiate all lease terms.

Each lease renewal is evaluated against options for remodels and/or relocation using the following criteria: efficient use of budget dollars (one-time versus ongoing costs), efficient use of space, service integration opportunities, and improved service delivery through collocation opportunities with other agencies.

What are the consequences of not funding this package?

DSHS will not maximize office space utilization and provide effective service delivery to clients.

Department of Social and Health Services

DP Code/Title: M2-WA One-Time Relocation
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

What is the relationship, if any, to the state's capital budget?

None

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

None

Expenditure and revenue calculations and assumptions

See attachments: M2-WA One-Time Relocation - Attachment 1; M2-WA One-Time Relocation - Attachment 2; and M2-WA One-Time Relocation - Attachment 3.

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

The funding request in this package is one-time.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Program 010 Objects			
X OFM Adjustments To Agency Data	609,000	1,760,000	2,369,000

DSHS Source Code Detail

Program 010	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-1, General Fund - Basic Account-State			
<u>Sources Title</u>			
0011 General Fund State	298,000	862,000	1,160,000
<i>Total for Fund 001-1</i>	298,000	862,000	1,160,000
Fund 001-A, General Fund - Basic Account-DSHS Fam Support/Chi			
<u>Sources Title</u>			
658L Title IV-E-Foster Care (50%)	311,000	898,000	1,209,000
<i>Total for Fund 001-A</i>	311,000	898,000	1,209,000
Total Program 010	609,000	1,760,000	2,369,000

**2013-15 Biennial Budget
M2-WA One-Time Relocation**

Program	FY 2014			FY 2015			2013-15 Biennium		
	State	Other	Total	State	Other	Total	State	Other	Total
010	\$ 298,000	\$ 311,000	\$ 609,000	\$ 862,000	\$ 898,000	\$ 1,760,000	\$ 1,160,000	\$ 1,209,000	\$ 2,369,000
020	\$ 16,000	-	\$ 16,000	\$ 21,000	-	\$ 21,000	\$ 37,000	\$ -	\$ 37,000
040	\$ 5,000	\$ 4,000	\$ 9,000	\$ 137,000	\$ 95,000	\$ 232,000	\$ 142,000	\$ 99,000	\$ 241,000
050	\$ 213,000	\$ 251,000	\$ 464,000	\$ 86,000	\$ 100,000	\$ 186,000	\$ 299,000	\$ 351,000	\$ 650,000
060	\$ 584,000	\$ 561,000	\$ 1,145,000	\$ 750,000	\$ 721,000	\$ 1,471,000	\$ 1,334,000	\$ 1,282,000	\$ 2,616,000
070	\$ -	-	\$ -	\$ 4,000	\$ 4,000	\$ 8,000	\$ 4,000	\$ 4,000	\$ 8,000
100	\$ 15,000	\$ 71,000	\$ 86,000	\$ 15,000	\$ 68,000	\$ 83,000	\$ 30,000	\$ 139,000	\$ 169,000
110	\$ -	-	\$ -	\$ 8,000	\$ 5,000	\$ 13,000	\$ 8,000	\$ 5,000	\$ 13,000
Total	\$ 1,131,000	\$ 1,198,000	\$ 2,329,000	\$ 1,883,000	\$ 1,891,000	\$ 3,774,000	\$ 3,014,000	\$ 3,089,000	\$ 6,103,000

Program	FY 2014	FY 2015	2013-15	State %
010	\$ 609,000	\$ 1,760,000	\$ 2,369,000	49%
020	\$ 16,000	\$ 21,000	\$ 37,000	100%
040	\$ 9,000	\$ 232,000	\$ 241,000	59%
050	\$ 464,000	\$ 186,000	\$ 650,000	46%
060	\$ 1,145,000	\$ 1,471,000	\$ 2,616,000	51%
070	\$ -	\$ 8,000	\$ 8,000	48%
100	\$ 86,000	\$ 83,000	\$ 169,000	18%
110	\$ -	\$ 13,000	\$ 13,000	64%
DEL	\$ 7,000	\$ 55,000	\$ 62,000	
Total	\$ 2,336,000	\$ 3,829,000	\$ 6,165,000	
Total no DEL	\$ 2,329,000	\$ 3,774,000	\$ 6,103,000	

Notes:

Department of Early Learning (DEL)'s costs are not reflected in DSHS' funding request, but funding for DEL is required as DSHS will be obligated to their space costs.

Department of Social and Health Services

DP Code/Title: M2-WB Federal Funds Technical Adjustment
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Recommendation Summary Text:

The Department of Social and Health Services (DSHS) requests adjustments between types of federal funds, within the current GF-Federal spending authority, to accurately reflect expected types of federal earnings in the 2013-15 Biennium.

Fiscal Detail:

<u>Operating Expenditures</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
001-2 General Fund - Basic Account-Federal	(953,000)	(1,262,000)	(2,215,000)
001-A General Fund - Basic Account-DSHS Fam Support/Chi	(3,981,000)	(3,542,000)	(7,523,000)
001-C General Fund - Basic Account-Medicaid Federal	4,934,000	4,803,000	9,737,000
001-D General Fund - Basic Account-TANF (DSHS)	0	1,000	1,000
Total Cost	0	0	0

Staffing

Package Description:

This adjustment realigns federal funds between fund types that DSHS will be able to earn in the 2013-15 Biennium. This decision package nets to zero and impacts programs 010, 030, 050, 060, and 070.

Agency Contact: Jialing Huang (360) 902-7831

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

To align budgeted federal funding sources with projected federal earnings.

Performance Measure Detail

Agency Level

Activity: A027 Child Welfare Licensed Resources
No measures linked to package

Incremental Changes	
<u>FY 1</u>	<u>FY 2</u>
0.00	0.00

Activity: A101 Victims Assistance
No measures linked to package

Incremental Changes	
<u>FY 1</u>	<u>FY 2</u>
0.00	0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

This request supports the following goals identified in the DSHS 2013-15 Strategic Plan:

--Goal 5 Increase public trust through strong management practices that ensure quality and leverage all resources

Does this decision package provide essential support to one of the Governor's priorities?

This package supports the Governor's priority of access to high-quality, affordable health care for all Washingtonians.

Department of Social and Health Services

DP Code/Title: M2-WB Federal Funds Technical Adjustment
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Does this decision package make key contributions to statewide results? Would it rate as a high priority in the Priorities of Government process?

This decision package rates as a high priority in the Priorities of Government (POG) process for the 2013-15 Budget development under the strategy:

Provide for the safety of Washington's vulnerable children and adults
--Ensure efficiency, performance, and accountability to clients and the public

What are the other important connections or impacts related to this proposal?

This request aligns federal funding sources with projected federal earnings.

What alternatives were explored by the agency, and why was this alternative chosen?

Not applicable

What are the consequences of not funding this package?

Not realigning federal funds will result in less accurate information on fund sources that will be earned.

What is the relationship, if any, to the state's capital budget?

Not applicable

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

Not applicable

Expenditure and revenue calculations and assumptions

See attachments: AW M2-WB Federal Funds Technical Adjustment.xls and AW M2-WB Federal Funds Technical Adjustment.docx.

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

The budget impacts will carry forward.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
	Program Totals		

Department of Social and Health Services

DP Code/Title: M2-WB Federal Funds Technical Adjustment
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

DSHS Source Code Detail

Overall Funding		<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-2, General Fund - Basic Account-Federal				
<u>Sources Title</u>				
ZZ02	001-2 s/b 001-A 658L	(953,000)	(1,262,000)	(2,215,000)
Total for Fund 001-2		(953,000)	(1,262,000)	(2,215,000)
Fund 001-A, General Fund - Basic Account-DSHS Fam Support/Chi				
<u>Sources Title</u>				
556G	Title IV Part 2 Family Prev/Supp Svs (75%)	34,000	137,000	171,000
658A	Title IV-E Foster Care (FMAP)	2,000	2,000	4,000
658L	Title IV-E-Foster Care (50%)	953,000	1,261,000	2,214,000
ZZ21	001-A s/b 001-C 19UL	(5,000,000)	(5,000,000)	(10,000,000)
ZZ24	001-A s/b 001-C 19TA	30,000	58,000	88,000
Total for Fund 001-A		(3,981,000)	(3,542,000)	(7,523,000)
Fund 001-C, General Fund - Basic Account-Medicaid Federal				
<u>Sources Title</u>				
19TA	Title XIX Assistance (FMAP)	(30,000)	(58,000)	(88,000)
19UL	Title XIX Admin (50%)	5,000,000	5,000,000	10,000,000
ZZ15	001-C s/b 001-A 658A (FMAP)	(2,000)	(2,000)	(4,000)
ZZ29	001-C s/b 001-A 556G	(34,000)	(137,000)	(171,000)
Total for Fund 001-C		4,934,000	4,803,000	9,737,000
Fund 001-D, General Fund - Basic Account-TANF (DSHS)				
<u>Sources Title</u>				
ZZ27	001-D s/b 001-A 658L General Fund-TANF	0	1,000	1,000
Total for Fund 001-D		0	1,000	1,000
Total Overall Funding		0	0	0

**2013-15 Biennial Budget
AW M2-WB Federal Funds Technical Adjustment**

Program	Fund Given As	2014	2015
010	001-2	953,000	1,262,000
	001-A	4,970,000	4,942,000
	001-C	36,000	139,000
	001-D	-	(1,000)
030	001-2	104,000	-
050	001-2	786,000	1,079,000
060	001-2	394,000	743,000
		966,000	1,030,000
	001-C	(180,000)	(132,000)
070	001-2	8,000	6,000
	Grand Total	7,989,000	8,973,000

Fund Shoud Be	2014	2015
001-A	(953,000)	(1,262,000)
001-C	(4,970,000)	(4,942,000)
001-A	(36,000)	(139,000)
001-A	-	1,000
001-C	(104,000)	-
001-C	(786,000)	(1,079,000)
001-A	(394,000)	(743,000)
001-C	(966,000)	(1,030,000)
001-2	180,000	132,000
001-A	48,000	95,000
001-C	(8,000)	(6,000)
Grand Total	(7,989,000)	(8,973,000)

Net Impact of DP	2014	2015
	-	-

**2013-15 Biennial Budget
M2-WB Federal Funds Technical Adjustment**

FEDERAL FUNDS TECHNICAL ADJUSTMENT

M2 – WB

PROGRAM 110 AND 145

As part of the development of the biennial budget for Administration and Supporting Services (Program 110) and Payments to Other Agencies (Program 145), programs 110 & 145 review the federal earnings for each program.

This is done by contacting the DSHS programs concerning the lidded grants that programs 110 & 145 are earning federal revenue on. The amounts of the grants are input into the Lidded Revenue table and the amount of earnings for the next biennium is determined. In addition to the lidded grant revenue programs 110 and 145 also look at the earnings for the entitlement programs, such as Food Stamps, Foster Care, Support Enforcement, Adoption Assistance and Title 19. Once both of these items are completed a comparison of the CFL federal amounts to the projected revenue by revenue source code is made.

The result of this comparison is the need to adjust the federal revenue sources in the Federal Funds Technical Adjustment step M2-WB. The adjustment does not result in an increase nor a decrease in the amount of federal authority for the programs. The following is a summary of the adjustments by program for the 2013-15 Biennium.

PROGRAM 110	FY 14	FY15
001-2	(4,000)	(4,000)
001-A	4,000	4,000
TOTAL	-0-	-0-

PROGRAM 145	FY 14	FY15
001-2	(64,000)	(64,000)
001-A	64,000	64,000
TOTAL	-0-	-0-

Recommendation Summary

Budget Period: 2013-15

Version: A1 - 010 2013-15 2-YR Agency Req

Budget Level Criteria: PL Only

Dollars in Thousands	Program Priority	Annual Avg FTEs	General Fund State	Other Funds	Total Funds	
Program 010 - Children's Administration						
PL - Performance Level						
AS	Ad Hoc Rpts-FamLink/Modis Interface	0	0.0	310	100	410
AU	Family Assessment Response Services	0	0.0	0	0	0
AV	Vehicle Replacements and Request	0	0.0	182	56	238
AX	Evidence Based Practices	0	0.0	0	0	0
AZ	FAR and Investigation Staff	0	181.2	25,606	8,536	34,142
FP	Federal Sequester	0	0.0	0	0	0
PX	Upgrade Network Capacity	0	0.0	62	66	128
PY	Support Wi-Fi in Offices	0	0.0	74	78	152
SubTotal PL			181.2	26,234	8,836	35,070
Total Proposed PL Only Budget for Program 010 - Children's Administration			181.2	26,234	8,836	35,070

Recommendation Summary Text

AS - Ad Hoc Rpts-FamLink/Modis Interface

(PL) The Department of Social and Health Services (DSHS), Children's Administration (CA), requests \$410,000 Total Funds, \$310,000 GF-State, in the 2013-15 Biennium to create efficiencies by implementing a software application to enable staff to run FamLink queries and implementing an interface between FamLink and the Management Document Imaging System (MODIS). FamLink is the Statewide Automated Child Welfare Information System (SACWIS) to store and manage data related to child protection and child welfare

AU - Family Assessment Response Services

(PL) The Department of Social and Health Services (DSHS), Children's Administration (CA), requests a placeholder in the 2013-15 Biennium to fund and implement services pertaining to Chapter 259, Laws of 2012 (ESSB 6555). The bill mandates the department to implement Family Assessment Response (FAR) as an alternative to a Child Protective Services (CPS) investigation.

AV - Vehicle Replacements and Request

(PL) The Department of Social and Health Services (DSHS), Children's Administration (CA), requests \$238,000 Total Funds, \$182,000 GF-State, in the 2013-15 Biennium for additional motor pool vehicle leases.

AX - Evidence Based Practices

(PL) The Department of Social and Health Services (DSHS), Children's Administration (CA), requests a placeholder in the 2013-15 Biennium to fund House Bill 2536, Evidence Based Practices (EBPs). The level of funding needed to implement HB 2536 has not yet been determined. The bill mandates the department to report to the Governor and Legislature on recommended strategies, time lines, and costs for increasing EBPs by December 30, 2013.

AZ - FAR and Investigation Staff

(PL) The Department of Social and Health Services (DSHS), Children's Administration (CA), requests 181.2 FTEs and \$34,142,000 Total Funds, \$25,606,000 GF-State, in the 2013-15 Biennium to realign field staff to best fit Family Assessment Response (FAR) functions, as required by Chapter 259, Laws of 2012 (ESSB 6555).

Recommendation Summary

Budget Period: 2013-15

Version: A1 - 010 2013-15 2-YR Agency Req

Budget Level Criteria: PL Only

Dollars in Thousands	Program Priority	Annual Avg FTEs	General Fund State	Other Funds	Total Funds
----------------------	---------------------	--------------------	-----------------------	-------------	-------------

FP - Federal Sequester

(PL) The Department of Social and Health Services (DSHS) requests an increase to GF-State funds and a corresponding decrease in GF-Federal appropriation in anticipation of across-the-board reductions (sequestration) to certain federal awards scheduled to take effect on January 2, 2013.

PX - Upgrade Network Capacity

(PL) The Department of Social and Health Services (DSHS) requests \$780,000 Total Funds, \$456,000 GF-State, in the 2013-15 Biennium. This request will fund upgrades to network capacity at approximately 130 of the 200 DSHS remote field locations, upgrading network circuits from T1 to Ethernet to support capacity demands.

PY - Support Wi-Fi in Offices

(PL) The Department of Social and Health Services (DSHS) requests \$925,000 Total Funds, \$542,000 GF-State, in the 2013-2015 Biennium, to provide DSHS field offices with network connections using digital subscriber lines (DSL) for non-critical mission data traffic. It will also fund a pilot for selected DSHS offices for wireless network assessment, design and implementation.

Department of Social and Health Services

DP Code/Title: PL-AS Ad Hoc Rpts-FamLink/Modis Interface
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Recommendation Summary Text:

The Department of Social and Health Services (DSHS), Children's Administration (CA), requests \$410,000 Total Funds, \$310,000 GF-State, in the 2013-15 Biennium to create efficiencies by implementing a software application to enable staff to run FamLink queries and implementing an interface between FamLink and the Management Document Imaging System (MODIS). FamLink is the Statewide Automated Child Welfare Information System (SACWIS) to store and manage data related to child protection and child welfare

Fiscal Detail:

<u>Operating Expenditures</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Program 010			
001-1 General Fund - Basic Account-State	310,000	0	310,000
001-A General Fund - Basic Account-DSHS Fam Support/Chi	100,000	0	100,000
Total Cost	410,000	0	410,000

Staffing

Package Description:

This request in the 2013-15 Biennial Budget is to fund modifications to:

1. Implement a Data Warehouse reporting tool that gives staff the ability to query and retrieve data directly from the FamLink system.
2. Integrate MODIS with FamLink so that staff can access the data (documents, images, and audio that are stored in either system) from a single source.

Ad Hoc Reporting Tool:

CA supervisors and managers in both Headquarters and the regions currently submit requests to the CA Technology Services (CATS) Data Warehouse (DW) unit for FamLink data to manage their day-to-day workflow, or when working on projects where there is a need to find a data set quickly to help determine a course of action for a program or policy. The turnaround for these requests needs to be timely for the information to be pertinent and for the requester to make the best informed decision based on current data. CATS DW unit has limited budget resources resulting in a backlog for hundreds of data requests.

These data requests are often very simple in nature and include needs such as caseload re-distribution due to an employee being out for an extended time, managing how CA utilizes one particular provider or a particular service or to respond to a legislative inquiry regarding a particular program. Most of these queries are about day-to-day operations and workload management and not about research or long-term forecasting. An Ad Hoc reporting tool that the CA regional supervisors or managers themselves would use would allow for immediate query and return results. Users could then manage their workload, workflow, and resources providing flexibility.

MODIS-FamLink Integration:

Currently documents, images and audio records can be found in: (1) FamLink, (2) MODIS, and (3) the paper file which is in the process of being uploaded to MODIS.

Any delay in upload processing could create safety risks to children, if critical information is not available in a timely manner. Additionally, having information in three places, especially when they are not in sync, creates a safety issue as the worker may overlook information and may not make the best informed decision when licensing a provider or finding a suitable relative caregiver, assessing a situation for the level or danger to a child in a home, and whether to remove the child or not. Further, it creates additional workload to CA staff as they must search for data in multiple locations.

Department of Social and Health Services

DP Code/Title: PL-AS Ad Hoc Rpts-FamLink/Modis Interface
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

FamLink was not created to be a digital storage system and therefore doesn't store digital images efficiently. FamLink has performance issues because it does not use the space efficiently. MODIS was designed specifically to achieve high capacity storage and performance efficiencies. There are legal risks to CA as data may be redacted or expunged in FamLink, but the corresponding data in MODIS may not be.

Agency Contact: Ken Brown (360) 902-7583
Program Contact: Angela Visser (360) 902-8023

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

The Ad-Hoc Reporting Tool and the MODIS-FamLink Integration will provide immediate access of records information via FamLink to staff, thereby creating efficiencies. Additionally, extending the expunge and redaction functionality to MODIS and supporting the discovery or disclosure process will give CA the ability to produce a single consistent and accurate accounting of CA data regardless of whether it is in FamLink or MODIS.

Performance Measure Detail

Program: 010

Activity: A280 SACWIS/Child Welfare Information Technology

No measures linked to package

Incremental Changes

FY 1

FY 2

0.00

0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

This request supports the following goals identified in the DSHS 2013-2015 Strategic Plan:

--Goal 3 Improve individual and public safety

Does this decision package provide essential support to one of the Governor's priorities?

This package supports the Governor's priority of strengthening Washington families by protecting and providing for those who can't care for themselves.

Does this decision package make key contributions to statewide results? Would it rate as a high priority in the Priorities of Government process?

This decision package rates as a high priority in the Priorities of Government (POG) process for the 2013-15 Budget development under the strategy:

Provide for the safety of Washington's vulnerable children and adults
--Provide timely and quality responses to allegations of abuse and/or neglect

What are the other important connections or impacts related to this proposal?

Not applicable

What alternatives were explored by the agency, and why was this alternative chosen?

CA has explored creating an in-house developed data warehouse ad-hoc reporting tool, but the time and resources are not available. Purchasing a proven commercial off the shelf application would be less costly and quicker to implement.

Department of Social and Health Services

DP Code/Title: PL-AS Ad Hoc Rpts-FamLink/Modis Interface
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

CA has already selected MODIS as its storage system and it has been in use for the past year. The FamLink case management system has been in use for four years. Replacing either of these would not be cost effective or feasible.

What are the consequences of not funding this package?

Not funding this request will result in CA continuing to be at risk for not producing unified and correct output during the disclosure process. Child safety is at risk if staff do not search all three potential locations for documentation, staff may not make the best informed decision about licensing a provider, or completing an investigation based on available information.

What is the relationship, if any, to the state's capital budget?

None

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

None

Expenditure and revenue calculations and assumptions

See attachment: CA PL-AS AdHoc Rpts FamLink Modis Interface.xlsx.

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

Costs are one time.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Program 010 Objects			
C Personal Service Contracts	310,000	0	310,000
J Capital Outlays	100,000	0	100,000
Total Objects	410,000	0	410,000

DSHS Source Code Detail

Program 010		<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-1, General Fund - Basic Account-State				
<u>Sources</u>	<u>Title</u>			
0011	General Fund State	310,000	0	310,000
<i>Total for Fund 001-1</i>		310,000	0	310,000
Fund 001-A, General Fund - Basic Account-DSHS Fam Support/Chi				
<u>Sources</u>	<u>Title</u>			
658G	Title IV-E Foster Care (75%)	100,000	0	100,000
<i>Total for Fund 001-A</i>		100,000	0	100,000
Total Program 010		410,000	0	410,000

2013-15 Biennial Budget
PL-AS AdHoc Rpts-Famlink Modis Interface

Assumptions:

CGI will perform functionality changes necessary for FamLink Modis Interface.

Item Name	GF-S	Fed	Total
AdHoc Reporting Tool - Additional component of current software necessary to enable staff to run FamLink queries.	\$ 80,000	\$ 20,000	\$ 100,000
Coding for FamLink Modis Interface	\$ 230,000	\$ 80,000	\$ 310,000
Total	\$ 310,000	\$ 100,000	\$ 410,000

	FY1 9000 J50 A280
001-1	\$ 310,000
658-G	\$ 100,000
Total	\$ 410,000
Obj C	\$ 310,000
Obj J	\$ 100,000

Department of Social and Health Services

DP Code/Title: PL-AU Family Assessment Response Services
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Recommendation Summary Text:

The Department of Social and Health Services (DSHS), Children's Administration (CA), requests a placeholder in the 2013-15 Biennium to fund and implement services pertaining to Chapter 259, Laws of 2012 (ESSB 6555). The bill mandates the department to implement Family Assessment Response (FAR) as an alternative to a Child Protective Services (CPS) investigation.

Fiscal Detail:

Operating Expenditures

FY 1

FY 2

Total

Program Cost

Total Cost

Staffing

Package Description:

Chapter 259, Laws of 2012 requires DSHS to develop a plan to implement FAR in consultation with stakeholders and other governmental entities such as tribes. The plan must be submitted to the appropriate legislative committees by December 31, 2012. The plan will inform service needs for Washington's children and families. A request for staffing will be in the decision package PL-AZ "FAR and Investigative Staff".

The FAR plan must be implemented no later than December 1, 2013. The law allows for a phased-in implementation of FAR by geographic area. DSHS must also conduct two client satisfaction surveys of families that have been placed in FAR. The first survey results must be reported by December 1, 2014, and the second survey results by December 1, 2016.

Washington has identified FAR as an alternative, additional pathway to engage families to address the basic needs of children in order to stabilize and strengthen the family unit and to safely prevent out of home placement. Currently, when a citizen or mandated reporter has reasonable cause to suspect that a child has been abused or neglected, the facts are to be reported to the CA. The report is evaluated by intake staff and is screened to determine if the report meets the criteria for an investigation.

The current investigation pathway focuses on the safety of the child, the reported allegation, and the possible risk of serious harm or neglect. Intakes assigned for investigation include an identified subject and victim and result in a finding. Throughout the process of the investigation, CA may offer services to parents, legal custodians or persons serving in loco parentis, or bring the situation to the attention of the court and/or law enforcement, as appropriate.

The decision to move in the direction of a differential response system allows CA to create an alternative pathway for reports of abuse or neglect based on the type and severity of the maltreatment, history, and willingness of low to moderate risk to families to participate in services.

The FAR pathway provides:

- A comprehensive assessment of child safety, risk of subsequent child abuse or neglect, family strengths and needs. No one is named as a perpetrator, and no investigative finding is entered in the record as a result of a family assessment.
- A continued focus on the safety of the child, the integrity and preservation of the family, and shall assess the status of the child and the family in terms of risk of abuse and neglect including the parent's or guardian's or other caretaker's capacity and willingness to protect the child.
- A collaboration with the family to assess and target the need for services and if necessary, plan and arrange the provision of services to reduce the risk and otherwise support the family. FAR caseworkers will strive to understand the conditions that are

Department of Social and Health Services

DP Code/Title: PL-AU Family Assessment Response Services
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

impacting the family's ability to supervise and care for their children, while assessing safety.

- An engagement approach to collaborate with the family, in order to thoroughly assess and target service needs. The FAR worker, along with the family, identifies and accesses concrete resources that can make the most difference in reducing risk of child abuse and neglect.

Agency Contact: Ken Brown (360) 902-7583
Program Contact: Angela Visser (360) 902-8023

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

The FAR pathway provides an alternative to an investigation of low to moderate screened-in reports of child maltreatment. The goals of FAR are to:

- Provide Early Intervention to respond to low to moderate risk allegations with the possibility of preventing future high risk or unsafe situations.
- Increase Scope of Service Delivery to provide services and resources for low to moderate risk families. Opportunity to provide services not based on abuse or neglect, but on family need for sustained and supportive parenting of their children.
- Improve Family-Centered Practice by increasing the involvement of the family in assessment and identification of their strengths, needs, and the development of a service plan to address issues relating to risk of abuse or neglect.
- Increase Resource Identification by reviewing service needs and resource availability for immediate and long term support outside the scope of abuse and neglect.
- Improve Engagement and Assessment by moving away from incident-based assessments to a comprehensive assessment of the family dynamics, strengths, issues, and needs.

Performance Measure Detail

Program: 010

Activity: A220 Child Welfare In-Home Support

Outcome Measures

002329 Number of families receiving in home services.

Incremental Changes

FY 1

FY 2

0.00

0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

This request supports the following goals identified in the DSHS 2013-2015 Strategic Plan:

--Goal 3 Improve individual and public safety

Does this decision package provide essential support to one of the Governor's priorities?

This package supports the Governor's priority of strengthening Washington families by protecting and providing for those who can't care for themselves.

Does this decision package make key contributions to statewide results? Would it rate as a high priority in the Priorities of Government process?

This decision package rates as a high priority in the Priorities of Government (POG) process for the 2013-15 Budget development under the strategy:

Provide for the safety of Washington's vulnerable children and adults
--Provide timely and quality responses to allegations of abuse and/or neglect

Department of Social and Health Services

DP Code/Title: PL-AU Family Assessment Response Services
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

What are the other important connections or impacts related to this proposal?

Implementation of FAR is a change to the current practice for CPS in Washington. Services and concrete resources provided to families in the FAR pathway will be purchased through the implementation of performance-based contracting. Washington plans to make these services, resources, and interventions available to caseworkers working with families in both the FAR pathway and the investigation pathway, with a system-wide goal of strengthening family and child well-being, keeping children safely in their own home and preventing placement into out of home care. The changes in contracting are closely aligned with the FAR implementation. In addition, CA will need to make significant changes to the information system for case management system, FamLink, to support FAR implementation. Famlink upgrade costs are included in this request. Famlink will need to accommodate new screening tools and assessments, realign existing tools, and have modifications to existing modules to document the services and work provided by the department.

What alternatives were explored by the agency, and why was this alternative chosen?

CA has not explored other alternatives. Chapter 259, Laws of 2012 (ESSB 6555) requires DSHS to implement FAR.

What are the consequences of not funding this package?

Not funding this request will result in CA not being able to implement FAR as required. CA may be able to provide services, but will not be able to meet the anticipated need.

What is the relationship, if any, to the state's capital budget?

None

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

Implementation of FAR is a change to the current practice for CPS in Washington. In order to fully implement the program, there would need to be changes to WAC, agency policies, procedures, worker guidelines, training, and staffing levels.

Expenditure and revenue calculations and assumptions

This is a placeholder.

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

All costs are ongoing and will impact future biennia.

Object Detail

FY 1

FY 2

Total

Program Totals

Department of Social and Health Services

DP Code/Title: PL-AU Family Assessment Response Services
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

DSHS Source Code Detail

FY 1 **FY 2** **Total**

Fund ,
Sources **Title**

Total for Fund

Total

Totals for all funds

Department of Social and Health Services

DP Code/Title: PL-AV Vehicle Replacements and Request
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Recommendation Summary Text:

The Department of Social and Health Services (DSHS), Children's Administration (CA), requests \$238,000 Total Funds, \$182,000 GF-State, in the 2013-15 Biennium for additional motor pool vehicle leases.

Fiscal Detail:

<u>Operating Expenditures</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Program 010			
001-1 General Fund - Basic Account-State	91,000	91,000	182,000
001-A General Fund - Basic Account-DSHS Fam Support/Chi	28,000	28,000	56,000
Total Cost	119,000	119,000	238,000

Staffing

Package Description:

CA requests funding in the 2013-15 Biennium to lease additional vehicles from the Department of Enterprise Services (DES) motor pool. Currently, there are an insufficient number of motor pool vehicles available to staff to meet the immediate safety needs of children, and as a result, staff resort to using their personal vehicle which puts staff at risk. A legitimate concern is that a client could get staff's personal information if they have access to their personal vehicle license plate. Long wait periods often result in staff being unable to utilize a state vehicle, because of the urgent nature of CA social worker activities. Additional cars will help alleviate demand, will reduce the wait time, and staff will be more efficient in managing state business. These staff are located in regional, headquarters (HQ), and Division of Licensed Resources (DLR) offices across the state.

Agency Contact: Ken Brown (360) 902-7583
Program Contact: Angela Visser (360) 902-7865

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

Social workers must meet performance measures for timely investigations of allegations of abuse or neglect within either emergent 24-hour or non-emergent 72-hour time frames. They are also required to perform monthly visits to children in state care. Additionally, vehicles are necessary for court ordered parent/child and sibling visits. Additional vehicles will result in reduced wait time, which in turn, will assist social workers in meeting their performance expectations.

Performance Measure Detail

Program: 010

Activity: A285 Direct Regional Administration and Field Support

Outcome Measures

002331 Percentage of the total budget devoted to program support

	Incremental Changes	
	<u>FY 1</u>	<u>FY 2</u>
002331	0.07%	0.07%

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

This request supports the following goals identified in the DSHS 2013-2015 Strategic Plan:

--Goal 3 Improve individual and public safety

Department of Social and Health Services

DP Code/Title: PL-AV Vehicle Replacements and Request
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Does this decision package provide essential support to one of the Governor's priorities?

This package supports the Governor's priority of strengthening Washington families by protecting and providing for those who can't care for themselves.

Does this decision package make key contributions to statewide results? Would it rate as a high priority in the Priorities of Government process?

This decision package rates as a high priority in the Priorities of Government (POG) process for the 2013-15 Budget development under the strategy:

Provide for the safety of Washington's vulnerable children and adults
--Provide timely and quality responses to allegations of abuse and/or neglect

What are the other important connections or impacts related to this proposal?

The 2011 DSHS Employee Survey included staff concerns regarding the lack of access to state vehicles. This impedes staff's ability to immediately respond to the safety needs of children. Furthermore, staff feel vulnerable when working with violent clients and using their personal vehicles. A legitimate concern is that a client could get staff's personal information if they have access to their personal vehicle license plate.

What alternatives were explored by the agency, and why was this alternative chosen?

Currently, CA uses a blend of leased motor pool vehicles or employees use their personal vehicles and CA reimburses the employee for the miles driven. It is more economical for CA to lease vehicles.

What are the consequences of not funding this package?

There is potential for staff safety to be compromised by violent clients who are able to gain personal information about staff via their personal vehicle license plate. Not funding this request will result in unnecessary increased expenses to DSHS and CA.

What is the relationship, if any, to the state's capital budget?

None

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

None

Expenditure and revenue calculations and assumptions

See attachment: CA PL-AV Vehicle Lease.xlsx.

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

These costs are ongoing in future biennia.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Program 010 Objects			
G Travel	119,000	119,000	238,000

Department of Social and Health Services

DP Code/Title: PL-AV Vehicle Replacements and Request
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

DSHS Source Code Detail

Program 010		<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-1, General Fund - Basic Account-State				
<u>Sources</u>	<u>Title</u>			
0011	General Fund State	91,000	91,000	182,000
<i>Total for Fund 001-1</i>		91,000	91,000	182,000
Fund 001-A, General Fund - Basic Account-DSHS Fam Support/Chi				
<u>Sources</u>	<u>Title</u>			
658L	Title IV-E-Foster Care (50%)	28,000	28,000	56,000
<i>Total for Fund 001-A</i>		28,000	28,000	56,000
Total Program 010		119,000	119,000	238,000

**2013-15 Biennial Budget
PL-AV Vehicle Lease Request**

	Total Cars		Monthly		Total Monthly		Total Yearly		Monthly Mileage		Total Monthly		Total Yearly		Total Regional	
	Requested	Car Rate	Lease Amount	Least Amount	Rate 500 Miles Per Car	Rate All Cars	Rate All Cars	Rate All Cars	Rate 500 Miles Per Car	Rate All Cars	Rate All Cars	Rate All Cars	Rate All Cars	Rate All Cars	Yearly Cost	Yearly Cost
Region 2	\$15	\$247	\$3,705	\$44,460	\$150	\$2,250	\$27,000	\$150	\$2,250	\$27,000	\$150	\$2,250	\$27,000	\$71,460		
Region 3	\$10	\$247	\$2,470	\$29,640	\$150	\$1,500	\$18,000	\$150	\$1,500	\$18,000				\$47,640		

\$119,100

Annual Cost

Assumptions:

- Average yearly mileage 12,000 or 1,000 per month. Average used for both regions.
- Hybrid Sedan rates used
- Cost per mile applied as 500 per month since rates per mile applied after first 500 and we are averaging 1,000 per month.

Total POV mileage that would be paid in above scenario:

- Current POV reimbursement rate per mile is \$0.555

\$166,500

Additional expenditure to DSHS if POV is used:

\$47,400

Department of Social and Health Services

DP Code/Title: PL-AX Evidence Based Practices
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Recommendation Summary Text:

The Department of Social and Health Services (DSHS), Children's Administration (CA), requests a placeholder in the 2013-15 Biennium to fund House Bill 2536, Evidence Based Practices (EBPs). The level of funding needed to implement HB 2536 has not yet been determined. The bill mandates the department to report to the Governor and Legislature on recommended strategies, time lines, and costs for increasing EBPs by December 30, 2013.

Fiscal Detail:

<u>Operating Expenditures</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
<i>Program Cost</i>			
Total Cost			

Staffing

Package Description:

EBPs are defined as those programs or policies that are supported by a rigorous outcome evaluation clearly demonstrating effectiveness. Since the mid-1990s, the Washington State Institute for Public Policy (WSIPP) has undertaken comprehensive reviews of evidence-based programs. WSIPP has examined programs and policies in the juvenile and adult criminal justice arenas, as well as in other public policy areas, including early childhood education, child welfare, children's and adult mental health, and substance abuse. A "research-based" practice has research demonstrating effectiveness, but it does not yet meet the standard of an evidence-based practice. A "promising practice" does not meet evidence-based standards, but presents potential for becoming a research-based practice.

A new chapter is created in Title 43 RCW regarding the use of evidence-based and research-based prevention and intervention services in the areas of children's mental health, juvenile rehabilitation, and child welfare. "Prevention and intervention services" are defined as services and programs for children and youth and their families that are specifically directed to address behaviors that have resulted or may result in truancy, abuse or neglect, out-of-home placements, chemical dependency, substance abuse, sexual aggressiveness, or mental or emotional disorders. This package addresses the increased use of EBPs for child welfare programs.

Per enacted HB 2536, by December 30, 2013, the department must report to the Governor and to the Legislature regarding recommended strategies, time lines, and costs for increasing the use of evidence-based and research-based practices. Subsequent reports with updated recommendations are required by December 30, 2014, and by December 30, 2015. If the department or the Health Care Authority (HCA) anticipates that it will not meet the levels recommended in the reports to the Governor and the Legislature, the relevant entity must report to the Legislature by November 1st of the year preceding the biennium. The report must include identified impediments, current and anticipated performance levels, strategies to improve the relative availability of the service in different regions in the state, and the unmet need for each service to the extent it can be assessed.

Agency Contact: Ken Brown (360) 902-7583
Program Contact: Angela Visser (360) 902-8023

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

Children will receive a better quality of care. EBPs ensure children in the care of CA are receiving programs that are

Department of Social and Health Services

DP Code/Title: PL-AX Evidence Based Practices
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

supported by a rigorous outcome evaluation clearly demonstrating effectiveness.

Performance Measure Detail

Program: 010

Activity: A220 Child Welfare In-Home Support

Outcome Measures

002329 Number of families receiving in home services.

Incremental Changes

FY 1

FY 2

0.00

0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

This request supports the following goals identified in the DSHS 2013-2015 Strategic Plan:

--Goal 3 Improve individual and public safety

Does this decision package provide essential support to one of the Governor's priorities?

This package supports the Governor's priority of strengthening Washington families by protecting and providing for those who can't care for themselves.

Does this decision package make key contributions to statewide results? Would it rate as a high priority in the Priorities of Government process?

This decision package rates as a high priority in the Priorities of Government (POG) process for the 2013-15 Budget development under the strategy:

Provide for the safety of Washington's vulnerable children and adults

--Provide timely and quality responses to allegations of abuse and/or neglect

What are the other important connections or impacts related to this proposal?

Not applicable

What alternatives were explored by the agency, and why was this alternative chosen?

CA has not explored other alternatives. HB 2536 requires DSHS report to the Governor and the Legislature by December 30, 2013, regarding recommended strategies, time lines, and costs for increasing the use of evidence-based and research-based practices.

What are the consequences of not funding this package?

Not funding this request will result in CA not being able to carry out the requirements set forth in HB 2536.

What is the relationship, if any, to the state's capital budget?

None

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

None

Expenditure and revenue calculations and assumptions

Department of Social and Health Services

DP Code/Title: PL-AX Evidence Based Practices
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

This is a placeholder.

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

All costs are ongoing and will impact future biennia.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Program Totals			

DSHS Source Code Detail

<u>Fund ,</u> <u>Sources Title</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
<i>Total for Fund</i>			
Total			
Totals for all funds			

Department of Social and Health Services

DP Code/Title: PL-AZ FAR and Investigation Staff

Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Recommendation Summary Text:

The Department of Social and Health Services (DSHS), Children's Administration (CA), requests 181.2 FTEs and \$34,142,000 Total Funds, \$25,606,000 GF-State, in the 2013-15 Biennium to realign field staff to best fit Family Assessment Response (FAR) functions, as required by Chapter 259, Laws of 2012 (ESSB 6555).

Fiscal Detail:

Operating Expenditures

	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Program 010			
001-1 General Fund - Basic Account-State	7,436,000	18,170,000	25,606,000
001-A General Fund - Basic Account-DSHS Fam Support/Chi	2,479,000	6,057,000	8,536,000
Total Cost	9,915,000	24,227,000	34,142,000

Staffing

	<u>FY 1</u>	<u>FY 2</u>	<u>Annual Avg</u>
Program 010 FTEs	95.8	266.5	181.2

Package Description:

CA requests funding for additional staff in order to implement Chapter 259, Laws of 2012 (ESSB 6555) which creates a "Family Assessment Response" (FAR) that provides an alternative response approach to a traditional Child Protective Services (CPS) investigation, for those reviewed Child Abuse and Neglect (CA/N) referrals where there are no safety concerns for the child. FAR is an additional pathway to engage families and to address the basic needs of children in order to stabilize and strengthen the family unit and to safely prevent out of home placement.

In order for FAR to be successful, current caseload ratios must be adjusted. For example, actual caseloads for Child Protective Services (CPS) are significantly greater (currently at 1:23 cases per case carrying staff) than the standards set by recognized accreditation organizations. With funding of this request, for all CA programs the average caseload ratio would change to 14.7 cases per case carrying staff. Depending on the case type, caseload ratios would range from 1:8 to 1:18. A request for program funding will be in the decision package PL-AU "Family Assessment Response Services".

FAR is the waiver demonstration project Children's Administration (CA) has selected and included in the Title IV-E Waiver application submitted to the federal government. If Washington State is selected to receive the waiver, it will allow the Department to leverage flexibility of the Title IV-E grant to reinvest this funding to finance expansion to interventions, such as FAR.

Agency Contact: Ken Brown (360) 902-7583
Program Contact: Angela Visser (360) 902-7865

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

Washington has identified FAR as an alternative or additional pathway to respond to reviewed reports of abuse or neglect. The FAR pathway will engage families and address the basic needs of children in order to stabilize and strengthen the family unit and will safely prevent out of home placements. The investigation pathway will focus on the safety of the child, the reported allegation, and the possible risk of serious harm or neglect. These cases will have a narrower focus than through the FAR pathway. Families that are chronically reported to CPS may receive more therapeutic treatment than families receiving support through the FAR pathway

Department of Social and Health Services

DP Code/Title: PL-AZ FAR and Investigation Staff
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Performance Measure Detail

Program: 010

Activity: A200 Child Welfare Intake Screening

Output Measures

000306 Number of child abuse/neglect referrals accepted for investigation

Incremental Changes
FY 1 **FY 2**

0.00 0.00

Activity: A210 Child Protective Services Investigations

Output Measures

000306 Number of child abuse/neglect referrals accepted for investigation

Incremental Changes
FY 1 **FY 2**

0.00 0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

This request supports the following goals identified in the DSHS 2013-2015 Strategic Plan:

--Goal 3 Improve individual and public safety

Does this decision package provide essential support to one of the Governor's priorities?

This package supports the Governor's priority of strengthening Washington families by protecting and providing for those who can't care for themselves.

Washington's overall statewide reform effort is intended to move children to safely reduce the number of children in out of home placements sooner so the system can reinvest savings into services that help to keep children safely in their own homes and improve child well-being.

Does this decision package make key contributions to statewide results? Would it rate as a high priority in the Priorities of Government process?

This decision package rates as a high priority in the Priorities of Government (POG) process for the 2013-15 Budget development under the strategy:

Provide for the safety of Washington's vulnerable children and adults

--Provide timely and quality responses to allegations of abuse and/or neglect

What are the other important connections or impacts related to this proposal?

Services and concrete resources provided to families in the FAR pathway will be purchased through the implementation of Performance-Based Contracting. Washington plans to make these services, resources, and interventions available to caseworkers working with families in both the FAR pathway and the investigation pathway. The changes in contracting are closely aligned with the FAR implementation. In addition, Children's Administration will need to make significant changes to the information system for case management (Famlink) to support FAR implementation. Famlink will need to accommodate new screening tools and assessments, realign existing tools and have modifications to existing modules to document the services and work provided by the department.

A request for program funding will be in the decision package PL-AU "Family Assessment Response Services".

What alternatives were explored by the agency, and why was this alternative chosen?

CA has not explored other alternatives. Chapter 259, Laws of 2012 (ESSB 6555) requires DSHS to implement FAR.

Department of Social and Health Services

DP Code/Title: PL-AZ FAR and Investigation Staff

Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

What are the consequences of not funding this package?

CA will be unable to meet the legislative requirements of Chapter 259, Laws of 2012 and will put the agency out of compliance with RCW 26.44.030. CA may be able to provide services but it would negatively impact other CA programs for children.

What is the relationship, if any, to the state's capital budget?

None

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

Implementation of FAR is a change to the current practice for CPS in Washington. In order to fully implement the program, there would need to be changes to WAC, agency policies, procedures, worker guidelines, training, and staffing levels.

Expenditure and revenue calculations and assumptions

See attachment: CA PL-AZ FAR and Investigation Staff.xlsx.

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

These costs are ongoing in future biennia. However, due to ramp up of staff full costs will not be realized until Fiscal Year 2016. Future staffing costs will total 276.5 FTEs and \$49,088,000 Total Funds, \$36,816,000 GF-State, in subsequent biennia.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Program 010 Objects			
A Salaries And Wages	5,046,000	14,037,000	19,083,000
B Employee Benefits	1,715,000	4,765,000	6,480,000
E Goods And Services	1,341,000	3,732,000	5,073,000
G Travel	146,000	407,000	553,000
J Capital Outlays	1,568,000	1,013,000	2,581,000
T Intra-Agency Reimbursements	99,000	273,000	372,000
Total Objects	9,915,000	24,227,000	34,142,000

DSHS Source Code Detail

<u>Program 010</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-1, General Fund - Basic Account-State			
<u>Sources Title</u>			
0011 General Fund State	7,436,000	18,170,000	25,606,000
<i>Total for Fund 001-1</i>	7,436,000	18,170,000	25,606,000
Fund 001-A, General Fund - Basic Account-DSHS Fam Support/Chi			
<u>Sources Title</u>			
658L Title IV-E-Foster Care (50%)	2,479,000	6,057,000	8,536,000
<i>Total for Fund 001-A</i>	2,479,000	6,057,000	8,536,000
Total Program 010	9,915,000	24,227,000	34,142,000

2013-15 Biennial Budget
 PL-AZ FAR and Investigation Staff

	SFY14		SFY15	
SW4	9.4	25.6	74	206.4
FTE	7.10	19.20	55.50	154.80
State	2.40	6.40	18.50	51.60
Fed				

	SFY14		SFY15	
A	\$ 579,000	\$ 1,578,000	\$ 4,033,000	\$ 11,250,000
B	\$ 182,000	\$ 494,000	\$ 1,345,000	\$ 3,749,000
E	\$ 73,000	\$ 199,000	\$ 571,000	\$ 1,594,000
ED	\$ 59,000	\$ 161,000	\$ 466,000	\$ 1,299,000
J	\$ 153,000	\$ 97,000	\$ 1,213,000	\$ 785,000
G	\$ 14,000	\$ 39,000	\$ 113,000	\$ 315,000
TZ	\$ 10,000	\$ 26,000	\$ 76,000	\$ 212,000
Total	\$ 1,070,000	\$ 2,594,000	\$ 7,817,000	\$ 19,204,000

State	\$ 802,000	\$ 1,945,000	\$ 5,863,000	\$ 14,403,000
	75.00%	75.00%	75.00%	75.00%
Federal	\$ 268,000	\$ 649,000	\$ 1,954,000	\$ 4,801,000
	25.00%	25.00%	25.00%	25.00%
Total	1,070,000	2,594,000	7,817,000	19,204,000

	SFY14		SFY15	
Clerical	12.4	34.5	9.30	25.90
FTE	9.30	25.90	3.10	8.60

A	\$ 434,000	\$ 1,209,000
B	\$ 188,000	\$ 522,000
E	\$ 94,000	\$ 262,000
ED	\$ 78,000	\$ 217,000
J	\$ 202,000	\$ 131,000
G	\$ 19,000	\$ 53,000
TZ	\$ 13,000	\$ 35,000
Total	\$ 1,028,000	\$ 2,429,000

State	\$ 771,000	\$ 1,822,000
	75.00%	75.00%
Federal	\$ 257,000	\$ 607,000
	25.00%	25.00%
Total	1,028,000	2,429,000

	SFY14		SFY15	
Total	95.8	266.5	95.8	266.5
FTE	71.9	199.9	24.00	66.60

A	\$ 5,046,000	\$ 14,037,000
B	\$ 1,715,000	\$ 4,765,000
E	\$ 738,000	\$ 2,055,000
ED	\$ 603,000	\$ 1,677,000
J	\$ 1,568,000	\$ 1,013,000
G	\$ 146,000	\$ 407,000
TZ	\$ 99,000	\$ 273,000
Total	\$ 9,915,000	\$ 24,227,000

State	\$ 7,436,000	\$ 18,170,000
	75.00%	75.00%
Federal	\$ 2,479,000	\$ 6,057,000
	25.00%	25.00%
Total	9,915,000	24,227,000

2013-15 Biennial Budget PL-AZ FAR and Investigation Staff

Cases	From 07/22/12	From FAR	Change	
	Workload FTE Summary report	implementation team		
	Current	Assumptions		
CPS	7,261.20	2,179.00	(5,082.20)	-70.0%
FVS	1,040.90	326.00	(714.90)	-68.7%
FRS	844.30	250.00	(594.30)	-70.4%
CFWS	10,443.92	10,443.00	(0.92)	0.0%
Homestudies	841.00	841.00	-	0.0%
FAR		6,392.00	6,392.00	
	<u>20,431.32</u>	<u>20,431.00</u>	<u>(0.32)</u>	

Workers	Current	Projected	Change	
		using FAR implemented standards		
CPS	315.40	272.38	(43.03)	8 families
FVS	79.90	40.75	(39.15)	8 families
FRS	38.80	13.89	(24.91)	18 families
CFWS	614.00	580.17	(33.83)	18 children
Homestudies	46.90	46.72	(0.18)	18
FAR	-	355.11	355.11	18 families
	<u>1,095.00</u>	<u>1,309.01</u>	<u>214.01</u>	

Ratio	Current	Projected	Change
CPS	23.0	8.0	(15.02)
FVS	13.0	8.0	(5.03)
FRS	21.8	18.0	(3.76)
CFWS	17.0	18.0	0.99
Homestudies	17.9	18.0	0.07
FAR	0.0	18.0	18.00
	<u>18.6</u>	<u>14.7</u>	<u>-3.9</u>

New S/W 3	214.01	
New S/W 4	26.80	
New Clerical	35.70	
	<u>276.5</u>	New FTEs

30-Day staff Phase-in(Original)

SFY 07

Total	Jul-06	Aug-06	Sep-06	Oct-06	Nov-06	Dec-06	Jan-07	Feb-07	Mar-07	Apr-07	May-07	Jun-07	Total	
SW4	-	-	-	6.30	6.30	6.30	12.50	12.50	12.50	18.80	18.80	18.80	112.80	9.40
SW3	-	-	-	50.00	50.00	50.00	100.00	100.00	100.00	150.00	150.00	150.00	900.00	75.00
Clerical	-	-	-	9.40	9.40	9.40	18.80	18.80	18.80	28.00	28.00	28.00	168.60	14.10
	-	-	-	65.70	65.70	65.70	131.30	131.30	131.30	196.80	196.80	196.80	1,181.40	98.50

SFY 08

Total	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Total	
SW4	25.00	25.00	25.00	25.00	25.00	25.00	26.00	26.00	26.00	27.00	27.00	27.00	309.00	25.80
SW3	200.00	200.00	200.00	210.00	210.00	210.00	210.00	210.00	210.00	217.00	217.00	217.00	2,511.00	209.30
Clerical	37.50	37.50	37.50	39.20	39.20	39.20	39.30	39.30	39.30	40.60	40.60	40.60	469.80	39.20
	262.50	262.50	262.50	274.20	274.20	274.20	275.30	275.30	275.30	284.60	284.60	284.60	3,289.80	274.30

All On Board

Total	Jul-08	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09	Total	
SW4	27.00	27.00	27.00	27.00	27.00	27.00	27.00	27.00	27.00	27.00	27.00	27.00	324.00	27.00
SW3	217.00	217.00	217.00	217.00	217.00	217.00	217.00	217.00	217.00	217.00	217.00	217.00	2,604.00	217.00
Clerical	40.60	40.60	40.60	40.60	40.60	40.60	40.60	40.60	40.60	40.60	40.60	40.60	487.20	40.60
	284.60	284.60	284.60	284.60	284.60	284.60	284.60	284.60	284.60	284.60	284.60	284.60	3,415.20	284.60

Year 1

Total	Jul-06	Aug-06	Sep-06	Oct-06	Nov-06	Dec-06	Jan-07	Feb-07	Mar-07	Apr-07	May-07	Jun-07	Total	
SW4	0.00%	0.00%	0.00%	23.33%	23.33%	23.33%	46.30%	46.30%	46.30%	69.63%	69.63%	69.63%		
SW3	0.00%	0.00%	0.00%	23.04%	23.04%	23.04%	46.08%	46.08%	46.08%	69.12%	69.12%	69.12%		
Clerical	0.00%	0.00%	0.00%	23.15%	23.15%	23.15%	46.31%	46.31%	46.31%	68.97%	68.97%	68.97%		

Year 2

Total	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Total	
SW4	92.59%	92.59%	92.59%	92.59%	92.59%	92.59%	96.30%	96.30%	96.30%	100.00%	100.00%	100.00%		
SW3	92.17%	92.17%	92.17%	96.77%	96.77%	96.77%	96.77%	96.77%	96.77%	100.00%	100.00%	100.00%		
Clerical	92.36%	92.36%	92.36%	96.55%	96.55%	96.55%	96.80%	96.80%	96.80%	100.00%	100.00%	100.00%		

Assumed FTEs needed to implement FAR:

SW4	26.80
SW3	214.00
Clerical	35.70
	<u>276.50</u>

SFY 14

Total	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Total	
SW4	-	-	-	6.30	6.30	6.30	12.40	12.40	12.40	18.70	18.70	18.70	112.20	9.40
SW3	-	-	-	49.30	49.30	49.30	98.60	98.60	98.60	147.90	147.90	147.90	887.40	74.00
Clerical	-	-	-	8.30	8.30	8.30	16.50	16.50	16.50	24.60	24.60	24.60	148.20	12.40
	-	-	-	63.90	63.90	63.90	127.50	127.50	127.50	191.20	191.20	191.20	1,147.80	95.80

SFY 15

Total	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Total	
SW4	24.80	24.80	24.80	24.80	24.80	24.80	25.80	25.80	25.80	26.80	26.80	26.80	306.60	26.80
SW3	197.20	197.20	197.20	207.10	207.10	207.10	207.10	207.10	207.10	214.00	214.00	214.00	2,476.20	206.40
Clerical	33.00	33.00	33.00	34.50	34.50	34.50	34.60	34.60	34.60	35.70	35.70	35.70	413.40	34.50
	255.00	255.00	255.00	266.40	266.40	266.40	267.50	267.50	267.50	276.50	276.50	276.50	3,196.20	266.50

SFY 16

Total	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Total	
SW4	26.80	26.80	26.80	26.80	26.80	26.80	26.80	26.80	26.80	26.80	26.80	26.80	321.60	26.80
SW3	214.00	214.00	214.00	214.00	214.00	214.00	214.00	214.00	214.00	214.00	214.00	214.00	2,568.00	214.00
Clerical	35.70	35.70	35.70	35.70	35.70	35.70	35.70	35.70	35.70	35.70	35.70	35.70	428.40	35.70
	276.50	276.50	276.50	276.50	276.50	276.50	276.50	276.50	276.50	276.50	276.50	276.50	3,318.00	276.50

Department of Social and Health Services

DP Code/Title: PL-FP Federal Sequester
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Recommendation Summary Text:

The Department of Social and Health Services (DSHS) requests an increase to GF-State funds and a corresponding decrease in GF-Federal appropriation in anticipation of across-the-board reductions (sequestration) to certain federal awards scheduled to take effect on January 2, 2013.

Fiscal Detail:

Operating Expenditures

FY 1

FY 2

Total

Program Cost

Total Cost

Staffing

Package Description:

DSHS requests an increase in GF-State funds and a corresponding decrease in GF-Federal appropriation in anticipation of across-the-board reductions (sequestration) to certain federal awards scheduled to take effect on January 2, 2013. The Budget Control Act of 2011 (BCA P.L. 112-25) created a Joint Select Committee on Deficit Reduction (JSC) to develop recommendations for reducing the federal budget deficit by at least \$1.2 trillion over 10 years. The work of the JSC did not result in the required deficit reduction, thereby triggering an automatic process to reduce federal spending, known as sequestration. Sequestration results in across-the-board cuts to nonexempt federal discretionary and mandatory spending. Federal awards for the following DSHS programs are expected to be reduced under this sequestration process: Children's Administration, Mental Health, Long Term Care, Economic Services, Alcohol and Substance Abuse, Vocational Rehabilitation, and Administration.

Agency Contact: Dan Winkley (360) 902-8179

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

To maintain the current level of services in programs impacted by sequestration.

Performance Measure Detail

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

This request supports the following goals identified in the DSHS 2013-2015 Strategic Plan:

- Goal 1 Improve the health status of vulnerable populations
- Goal 2 Improve economic stability, employment and self-sufficiency
- Goal 3 Improve individual and public safety

Does this decision package provide essential support to one of the Governor's priorities?

This package supports the Governor's priority of strengthening Washington families by protecting and providing for those

Department of Social and Health Services

DP Code/Title: PL-FP Federal Sequester
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

who can't care for themselves.

Does this decision package make key contributions to statewide results? Would it rate as a high priority in the Priorities of Government process?

This decision package rates as a high priority in the Priorities of Government (POG) process for the 2013-15 Budget development under the strategies:

Provide for the safety of Washington's vulnerable children and adults
--Provide emergency cash, food, and shelter assistance
--Where necessary, provide institutional-based and outpatient services
--Provide secure treatment settings
--Provide outpatient services

Improve the health of Washingtonians
--Provide institutional-based and outpatient mental health services
--Provide drug and alcohol abuse prevention and treatment services
--Provide access to quality health care

What are the other important connections or impacts related to this proposal?

If this request is not funded, any resulting decrease in DSHS services may result in increased demand for services from other entities such as city and county governments and community-based organizations.

What alternatives were explored by the agency, and why was this alternative chosen?

None

What are the consequences of not funding this package?

If this request is not funded, then DSHS client services and/or benefits will be reduced or eliminated.

What is the relationship, if any, to the state's capital budget?

None

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

None

Expenditure and revenue calculations and assumptions

Until the sequestration process is complete, the exact impact to DSHS funding levels is unknown.

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

This sequestration is to generate \$1.2 trillion in savings over the period of Fiscal Year 2013 through 2021. Absent federal legislation eliminating this sequestration, these reductions in federal funding will be ongoing through Fiscal Year 2021.

State of Washington
Decision Package
Department of Social and Health Services

PLACEHOLDER

DP Code/Title: PL-FP Federal Sequester
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Object Detail

FY 1

FY 2

Total

Program Totals

DSHS Source Code Detail

FY 1

FY 2

Total

Fund ,

Sources Title

Total for Fund

Total

Totals for all funds

Department of Social and Health Services

DP Code/Title: PL-PX Upgrade Network Capacity
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Recommendation Summary Text:

The Department of Social and Health Services (DSHS) requests \$780,000 Total Funds, \$456,000 GF-State, in the 2013-15 Biennium. This request will fund upgrades to network capacity at approximately 130 of the 200 DSHS remote field locations, upgrading network circuits from T1 to Ethernet to support capacity demands.

Fiscal Detail:

<u>Operating Expenditures</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
001-1 General Fund - Basic Account-State	31,000	31,000	62,000
001-A General Fund - Basic Account-DSHS Fam Support/Chi	33,000	33,000	66,000
Total Cost	64,000	64,000	128,000

Staffing

Package Description:

Consolidated Technology Services (CTS) manages the core state network. DSHS manages connections from this core network to local end points located at remote DSHS offices. There are approximately 200 local DSHS sites. DSHS has experienced a 950 percent increase in network traffic over the last five years resulting in over utilization of legacy circuits, which uses T1 technology. This funding will enable replacement of legacy circuits at approximately 65 percent (130 remote field locations) of DSHS' Wide Area Network (WAN) sites. Upgrading the legacy network circuits will address immediate site performance issues and enable DSHS to plan for disaster recovery, cloud computing, and adoption of other leading technologies.

The design of these legacy network circuits were introduced in 1970 and have limited capacity to meet current network demands, e.g., running both critical and non-critical Information Technology (IT) applications on the WAN network. Currently, DSHS locations supported by these types of network circuits are often over utilized resulting in network outages and congestion, e.g., overcrowded data traffic on a network. Agency emerging business requirements are reliant on video and cloud computing services which also require significant network capacity. These locations cannot support these technology solutions without upgrades to the WAN's network circuits.

Telecommunications tariff regulations require the legacy network circuits to have defined local access transport areas (LATA). These LATAs are based on 1970s regional Bell telephone geographical telecommunication service areas. These DSHS legacy network circuits must remain within the originating LATA. The State of Washington has three state geographical LATAs. Currently, CTS aggregates these legacy network circuits for DSHS in each LATA and transports them across LATAs to the WAN's core connection in Olympia. The outcome of the CTS WAN Consolidation Project will remove regional network node sites throughout the state. Once CTS completes the WAN Consolidation Project removing regional network node sites aggregating legacy T1 circuits, CTS will no longer offer that as a service. If state agencies still are using these legacy circuits and need to cross LATAs, the state agencies will need to either aggregate these circuits themselves by procuring additional non tariff type circuits and equipment and managing these circuits in remote locations from Olympia, or hiring an outside vendor to perform this service for the agency. This would significantly increase costs for agencies.

The most up-to-date circuit design option is an Ethernet circuit. This funding will support the upgrade to the Ethernet circuit model. These network upgrades represent a significant increase in network capacity. Ethernet circuits will support both critical and non-critical IT applications running on the WAN network and position the department for new technologies such as cloud computing. Ethernet circuits do not have tariff regulations and can be connected anywhere in the state without restrictions. This upgrade will also facilitate the implementation of a disaster recovery plan for DSHS. The current legacy circuit capacity and design does not have a cost effective disaster recovery option.

Department of Social and Health Services

DP Code/Title: PL-PX Upgrade Network Capacity
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

The circuit upgrades will be coordinated with CTS and local telecommunication providers. A coordinated and agency-wide approach to upgrades (130 offices) will save approximately 50 percent over independent upgrades (single office). Upgrades will complete within the 2013-15 Biennium.

Additionally, these Ethernet circuits will reduce the funding need requests for digital subscriber lines (DSL) in the decision package PL-PY Support Wi-Fi in Offices. PL-PY requests \$723,000 Total Funds in the 2013-15 Biennium for DSL. The DSL funding need will decrease by 80 percent if funding is provided in this package for Ethernet circuit upgrades.

Agency Contact: Tula Habb (360) 902-8182
Program Contact: Cheryl Adams (360) 902-7551

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

DSHS will see increased efficiencies in the following areas:

- Increased network capacity to run newer graphical applications (e.g., video card and 3D).
- Faster network response time for existing business applications resulting in increased staff productivity and improved customer service.
- Lower overall future support costs with additional capacity to converge voice and data network traffic on a single network infrastructure (e.g., the converged networks reduce support and maintenance costs on duplicate network infrastructures).
- Ability to facilitate the implementation of a disaster recovery plan for the DSHS network.
- Capability to use video technologies to increase staff productivity and agency communication.
- Allow future efficiencies with increased capacity to use new cloud based technologies.
- Allow for state agencies sharing buildings to also share network circuits at those locations resulting in future cost savings by eliminating duplicate network circuits to the same buildings for multiple agencies.
- Upgraded Ethernet circuits will provide a scalable growth option adding additional capacity to meet the agency's business requirements.

Performance Measure Detail

Agency Level

Activity: A280 SACWIS/Child Welfare Information Technology

No measures linked to package

Incremental Changes

FY 1

FY 2

0.00

0.00

Activity: A286 Headquarters Operations and Program Support

No measures linked to package

Incremental Changes

FY 1

FY 2

0.00

0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

This request supports the following goals identified in the DSHS 2013-2015 Strategic Plan:

- Goal 5 Increase public trust through strong management practices that ensure quality and leverage all resources

Does this decision package provide essential support to one of the Governor's priorities?

This package supports the Governor's priority of holding government accountable by focusing on performance and investing our resources to get the greatest possible return.

Department of Social and Health Services

DP Code/Title: PL-PX Upgrade Network Capacity
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Does this decision package make key contributions to statewide results? Would it rate as a high priority in the Priorities of Government process?

This decision package rates as a high priority in the Priorities of Government (POG) process for the 2013-15 Budget development under the strategy:

Provide for the safety of Washington's vulnerable children and adults
--Ensure efficiency, performance, and accountability to clients and the public

What are the other important connections or impacts related to this proposal?

A separate decision package, PL-PY Support Wi-Fi in Offices, requests \$723,000 Total Funds in the 2013-15 Biennium for digital subscriber lines (DSL). The DSL funding need will decrease by 80 percent if funding is provided in this package for Ethernet circuit upgrades. ("PL-PY" requests funding to move non-critical IT applications off the WAN network to DSL decreasing data congestion for critical IT applications. However, this request upgrades the WAN circuits to Ethernet, which will support data traffic for both critical and non-critical IT applications.)

A coordinated and agency-wide approach to upgrades will save approximately 50 percent over independent upgrades. Vendors will combine fiber installation as a package in areas to facilitate all DSHS offices rather than individually installing fiber as needed if these upgrades are done independently of each other.

Current IT systems will not require modification as a result of this investment. This investment would resolve issues currently faced by users of agency IT systems in field offices. Currently, DSHS staff experience network congestion and service outages due to over utilization of network capacity on these legacy network circuits.

What alternatives were explored by the agency, and why was this alternative chosen?

Two alternatives were explored:

1. Continue with the current infrastructure.

- The agency's current and near future business requirements will be unmet as more demands and requirements are expected of the network.
- DSHS could potentially pay more for a limited network connection based on CTS network changes to the statewide infrastructure.

2. Implement a coordinated and agency-wide upgrade.

- The shared bandwidth will be consolidated into a more cost effective, expandable resource for all DSHS program areas statewide. This option will allow DSHS to scale the network to fit current demands and allows for cost effective growth as required.
- The DSHS preferred solution is to upgrade approximately 130 legacy network circuits providing a consistent and adequate capacity for current and future business requirements of the network infrastructure. This also immediately resolves existing over utilized network capacity and increases productivity for all DSHS offices.

What are the consequences of not funding this package?

DSHS will face future cost increases in maintaining a legacy technology, e.g., T1 circuits, that are or soon will be non-supported technology. In addition, as more customers migrate away from this outdated technology, the remaining customers will incur increased costs. It will also cost more to support both Ethernet circuits and T1 circuits in a single environment rather than managing a common Ethernet network infrastructure. DSHS' T1 circuits will continue to be over utilized resulting in network outages and congestion.

What is the relationship, if any, to the state's capital budget?

Department of Social and Health Services

DP Code/Title: PL-PX Upgrade Network Capacity
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

None

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

None

Expenditure and revenue calculations and assumptions

See attachment: AW PL-PX Upgrade Network Capacity.xlsx.

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

The funding requested is all one-time funding. This request avoids all future increased annual support costs for legacy network circuits. The future ongoing costs of the upgraded circuits should be the same as the current ongoing costs of the legacy network circuits. This package will also decrease DSL funding in request PL-PY Wi-Fi in Offices by 80 percent. No additional FTEs are required.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
E Goods And Services	64,000	64,000	128,000

DSHS Source Code Detail

Overall Funding	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-1, General Fund - Basic Account-State			
<u>Sources Title</u>			
0011 General Fund State	31,000	31,000	62,000
<i>Total for Fund 001-1</i>	31,000	31,000	62,000
Fund 001-A, General Fund - Basic Account-DSHS Fam Support/Chi			
<u>Sources Title</u>			
658G Title IV-E Foster Care (75%)	33,000	33,000	66,000
<i>Total for Fund 001-A</i>	33,000	33,000	66,000
Total Overall Funding	64,000	64,000	128,000

2013-15 Biennial Budget PL-PX Upgrade Network Capacity

Upgrade 130 Sites from T1 circuits to Ethernet	FY 2014	FY 2015	Total
Build out and installation	\$ 390,000	\$ 390,000	\$ 780,000
- cost includes: site assessment, design, cabling, equipment, installation & service fees.			

Calculations:	Per Site Cost	# of Sites	Total Cost
Average vendor quote for single site build out and installations:	\$ 12,000	130	\$ 1,560,000
Less 50% discount provided by vendor for committing to 130 sites in 2 years:	\$ 6,000		\$ 780,000

DSHS Total	FY 2014	FY 2015	Biennium
State	\$228,000	\$228,000	\$456,000
Other	\$162,000	\$162,000	\$324,000
Total	\$390,000	\$390,000	\$780,000
Program 010 - Children's Administration	FY 2014	FY 2015	Biennium
State	\$31,000	\$31,000	\$62,000
Other	\$33,000	\$33,000	\$66,000
Total	\$64,000	\$64,000	\$128,000
Program 020 - Juvenile Rehabilitation	FY 2014	FY 2015	Biennium
State	\$12,000	\$12,000	\$24,000
Other			\$0
Total	\$12,000	\$12,000	\$24,000
Program 030 - Mental Health	FY 2014	FY 2015	Biennium
State	\$34,000	\$34,000	\$68,000
Other			\$0
Total	\$34,000	\$34,000	\$68,000
Program 040 - Developmental Disabilities	FY 2014	FY 2015	Biennium
State	\$24,000	\$24,000	\$48,000
Other	\$8,000	\$8,000	\$16,000
Total	\$32,000	\$32,000	\$64,000
Program 050 - Long Term Care	FY 2014	FY 2015	Biennium
State	\$23,000	\$23,000	\$46,000
Other	\$23,000	\$23,000	\$46,000
Total	\$46,000	\$46,000	\$92,000
Program 060 - Economic Services Administration	FY 2014	FY 2015	Biennium
State	\$90,000	\$90,000	\$180,000
Other	\$80,000	\$80,000	\$160,000
Total	\$170,000	\$170,000	\$340,000
Program 070 - Alcohol & Substance Abuse	FY 2014	FY 2015	Biennium
State	\$2,000	\$2,000	\$4,000
Other	\$1,000	\$1,000	\$2,000
Total	\$3,000	\$3,000	\$6,000
Program 100 - Division of Vocational Rehabilitation	FY 2014	FY 2015	Biennium
State			\$0
Other	\$14,000	\$14,000	\$28,000
Total	\$14,000	\$14,000	\$28,000
Program 110 - Administration & Supporting Services	FY 2014	FY 2015	Biennium
State	\$6,000	\$6,000	\$12,000
Other	\$3,000	\$3,000	\$6,000
Total	\$9,000	\$9,000	\$18,000
Program 135 - Special Commitment Center	FY 2014	FY 2015	Biennium
State	\$6,000	\$6,000	\$12,000
Other			\$0
Total	\$6,000	\$6,000	\$12,000

Department of Social and Health Services

DP Code/Title: PL-PY Support Wi-Fi in Offices
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

Recommendation Summary Text:

The Department of Social and Health Services (DSHS) requests \$925,000 Total Funds, \$542,000 GF-State, in the 2013-2015 Biennium, to provide DSHS field offices with network connections using digital subscriber lines (DSL) for non-critical mission data traffic. It will also fund a pilot for selected DSHS offices for wireless network assessment, design and implementation.

Fiscal Detail:

Operating Expenditures

	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
001-1 General Fund - Basic Account-State	49,000	25,000	74,000
001-A General Fund - Basic Account-DSHS Fam Support/Chi	52,000	26,000	78,000
Total Cost	101,000	51,000	152,000

Staffing

Package Description:

DSHS requests funding for DSL circuits and to support implementation of wireless network connections in DSHS field offices. The DSL circuits allow DSHS to transport data from non-critical Information Technology (IT) applications off the Wide Area Network (WAN), which is supported by T1 circuits. The WAN cannot support both critical and non-critical IT applications because of the T1 circuits. Removal of the non-critical IT applications off the WAN will improve performance and decrease network outages. The DSL circuits will support non-critical IT applications and relieve data traffic on the WAN and also support other technologies that will benefit programs like cloud and video.

This package also requests wireless network connectivity in the client offices to avoid future costs of building wiring installations, provide network access for a mobile workforce, provide access to interpreters, and provide network access for clients looking for DSHS services and jobs. The wireless network also relieves data congestion, i.e., overcrowded data traffic on the WAN network, by removing non-mission critical data traffic off the WAN. The DSL and wireless connections will support video technology, which will support agency communications and cost avoidance for time and travel to attend meetings and training.

DSHS will contract with a wireless network provider to complete an assessment for a wireless implementation that will meet both the state's enterprise wireless security and performance requirements. The contract would provide the assessment, design, implementation plan, and a pilot of wireless deployment for selected DSHS offices. Once the pilot is completed, DSHS will have a better understanding of requirements and costs for a completely wireless solution.

Additionally, the DSL funding need will reduce by 80 percent if the Ethernet circuits upgrade is funded in the decision package PL-PX Upgrade Network Capacity. Ethernet circuits will support both critical and non-critical IT applications avoiding network outages and improving performance on the WAN network.

Agency Contact: Tula Habb (360) 902-8182
Program Contact: Cheryl Adams (360) 902-7551

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

This request would increase efficiencies in the following areas:

- The addition of DSL circuits will provide increased network capacity to run video and cloud-based traffic on the Internet to

Department of Social and Health Services

DP Code/Title: PL-PY Support Wi-Fi in Offices
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

meet program needs for increased use of video meetings and other video based solutions. Cloud computing is economical, flexible and fast, meets a variety of the agency's business needs and supports the state's technology strategy in adopting cloud technology.

- The removal of traffic from WAN circuits will allow faster network response time for existing business applications (e.g. mission critical systems) resulting in increased staff productivity, improved customer service, and reduction of system unavailability.
- The DSL circuits provide an easily scalable growth option for additional capacity if the business requirements require more capacity in the future.
- Implementation of wireless will avoid future building infrastructure costs to install wiring. Current wiring installing costs average approximately \$400 per wire, while on average, a single wireless access point could service up to 60 work areas.
- Wireless will allow DSHS to have a more mobile workforce with caseworkers being able to connect to the DSHS network from any DSHS building as they travel, creating efficiency for traveling DSHS workers.
- Wireless access in DSHS buildings will increase the ability of DSHS clients to access the Internet increasing their ability to apply for benefits and search for jobs.

Performance Measure Detail

Agency Level

Activity: A280 SACWIS/Child Welfare Information Technology

No measures linked to package

Incremental Changes

FY 1

FY 2

0.00

0.00

Activity: A286 Headquarters Operations and Program Support

No measures linked to package

Incremental Changes

FY 1

FY 2

0.00

0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

This request supports the following goals identified in the DSHS 2013-2015 Strategic Plan:

--Goal 5 Increase public trust through strong management practices that ensure quality and leverage all resources

Does this decision package provide essential support to one of the Governor's priorities?

This package supports the Governor's priority of holding government accountable by focusing on performance and investing our resources to get the greatest possible return.

Does this decision package make key contributions to statewide results? Would it rate as a high priority in the Priorities of Government process?

This decision package rates as a high priority in the Priorities of Government (POG) process for the 2013-15 Budget development under the strategy:

Provide for the safety of Washington's vulnerable children and adults
--Ensure efficiency, performance, and accountability to clients and the public

Department of Social and Health Services

DP Code/Title: PL-PY Support Wi-Fi in Offices
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

What are the other important connections or impacts related to this proposal?

A separate request, PL-PX Upgrade Network Capacity, requests funding for updating T1 circuits to Ethernet, which supports data traffic from both critical and non-critical IT applications. The need for DSL funding in this request will decrease by 80 percent if Ethernet upgrades are funded.

Current IT systems will not require modification as a result of this investment. This investment would resolve issues currently faced by users of agency IT systems in field offices. Currently, DSHS staff experience network congestion resulting in service outages due to over utilization of network capacity on the WAN, which is supported by the limited data capacity of the T1 circuits. The WAN network operations are considered critical and supporting mission critical IT systems. This over utilization of the WAN results in increased system failure. The DSL circuits will minimize the WAN's network outages and over utilization resulting in more reliable, robust, and consistent client service.

Wireless access will give DSHS workers better access to DSHS applications by allowing access anywhere in DSHS buildings and allowing traveling DSHS staff to work in conference rooms and lobbies without creating additional workstations.

What alternatives were explored by the agency, and why was this alternative chosen?

The available options are:

1. Continue with the current infrastructure. DSHS is unable to meet the agency's current and near future business requirements as more demands and requirements are dependent on the network.
2. Implement the upgrades as proposed. Non-critical network traffic and cloud-based Internet traffic can be offloaded from the DSHS WAN, reducing network congestion and extending the life of current WAN circuits. An enterprise wireless deployment will provide a more cost effective, expandable resource for all DSHS staff as the workforce continues to become more mobile and efficient. This allows DSHS to scale the network to fit current demands and allows for cost effective growth as required.

What are the consequences of not funding this package?

Many new applications are being implemented that will not run on the current system. Video and cloud-based technologies are increasing, which provide cost savings in travel, but the current system cannot take advantage of these technologies.

DSHS staff and clients would be limited to network access without having dedicated workstations or work areas if wireless options are not available. This would minimize any potential gains using mobile devices.

What is the relationship, if any, to the state's capital budget?

Potential future cost avoidance in the wiring installation in conference rooms, lobby areas, and other temporary work areas for a mobile workforce and for DSHS clients. Longer term potential cost avoidance would be savings for building infrastructure wiring in new or completely remodeled buildings.

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

None

Expenditure and revenue calculations and assumptions

See attachment: AW PL-PY Support Wi-Fi in Offices.xlsx.

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

Department of Social and Health Services

DP Code/Title: PL-PY Support Wi-Fi in Offices
Program Level - 010 Children's Administration

Budget Period: 2013-15 Version: A1 010 2013-15 2-YR Agency Req

All work will be provided by a combination of vendor support included in the attached cost detail and will be performed using existing FTEs.

One-time costs: \$202,000 in wireless and \$100,000 DSL equipment costs.
Ongoing costs: \$623,000 per biennia in DSL circuit costs and support.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
E Goods And Services	101,000	51,000	152,000

DSHS Source Code Detail

Overall Funding	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-1, General Fund - Basic Account-State			
<u>Sources Title</u>			
0011 General Fund State	49,000	25,000	74,000
<i>Total for Fund 001-1</i>	<u>49,000</u>	<u>25,000</u>	<u>74,000</u>
Fund 001-A, General Fund - Basic Account-DSHS Fam Support/Chi			
<u>Sources Title</u>			
658G Title IV-E Foster Care (75%)	52,000	26,000	78,000
<i>Total for Fund 001-A</i>	<u>52,000</u>	<u>26,000</u>	<u>78,000</u>
Total Overall Funding	101,000	51,000	152,000

**2013-15 Biennial Budget
PL-PY Support Wi-Fi in Offices**

Install Circuits & Wi-Fi Feasibility Pilot	FY 2014	FY 2015	Biennium	One-Time / Ongoing	DSL / Wi-Fi
Equipment					
DSL router/firewall	75,000		75,000	One-time	DSL
Wireless Vendor Package	75,000		75,000	One-time	Wi-Fi
Wireless Access Points	2,000		2,000	One-time	Wi-Fi
Wireless Installation	5,000		5,000	One-time	Wi-Fi
Wireless Controller	8,000		8,000	One-time	Wi-Fi
Wireless Core Controller	100,000		100,000	One-time	Wi-Fi
UPS, Rack, Miscellaneous	2,000		2,000	One-time	DSL
Maintenance	12,000		12,000	One-time	Wi-Fi
Equipment Maintenance	23,000		23,000	One-time	DSL
Circuit Costs & Support	311,000	312,000	623,000	Ongoing	DSL
Total	613,000	312,000	925,000		

DSHS Total	FY 2014	FY 2015	Biennium
State	\$359,000	\$183,000	\$542,000
Other	\$254,000	\$129,000	\$383,000
Total	\$613,000	\$312,000	\$925,000
Program 010 - Children's Administration	FY 2014	FY 2015	Biennium
State	\$49,000	\$25,000	\$74,000
Other	\$52,000	\$26,000	\$78,000
Total	\$101,000	\$51,000	\$152,000
Program 020 - Juvenile Rehabilitation	FY 2014	FY 2015	Biennium
State	\$19,000	\$10,000	\$29,000
Other			\$0
Total	\$19,000	\$10,000	\$29,000
Program 030 - Mental Health	FY 2014	FY 2015	Biennium
State	\$54,000	\$27,000	\$81,000
Other			\$0
Total	\$54,000	\$27,000	\$81,000
Program 040 - Developmental Disabilities	FY 2014	FY 2015	Biennium
State	\$38,000	\$19,000	\$57,000
Other	\$12,000	\$6,000	\$18,000
Total	\$50,000	\$25,000	\$75,000
Program 050 - Long Term Care	FY 2014	FY 2015	Biennium
State	\$36,000	\$19,000	\$55,000
Other	\$36,000	\$18,000	\$54,000
Total	\$72,000	\$37,000	\$109,000
Program 060 - Economic Services Administration	FY 2014	FY 2015	Biennium
State	\$142,000	\$72,000	\$214,000
Other	\$125,000	\$64,000	\$189,000
Total	\$267,000	\$136,000	\$403,000
Program 070 - Alcohol & Substance Abuse	FY 2014	FY 2015	Biennium
State	\$3,000	\$2,000	\$5,000
Other	\$2,000	\$1,000	\$3,000
Total	\$5,000	\$3,000	\$8,000
Program 100 - Division of Vocational Rehabilitation	FY 2014	FY 2015	Biennium
State			\$0
Other	\$22,000	\$11,000	\$33,000
Total	\$22,000	\$11,000	\$33,000
Program 110 - Administration & Supporting Services	FY 2014	FY 2015	Biennium
State	\$9,000	\$4,000	\$13,000
Other	\$5,000	\$3,000	\$8,000
Total	\$14,000	\$7,000	\$21,000
Program 135 - Special Commitment Center	FY 2014	FY 2015	Biennium
State	\$9,000	\$5,000	\$14,000
Other			\$0
Total	\$9,000	\$5,000	\$14,000

Special Reports

B9 Revenue Estimate System

Children's Administration

DSHS Budget Division

Agency Revenues - Details for Program 010

Budget Period: 2013-15

Version: A1 010 2013-15 2-YR Agency Req

Program: 010 - Children's Administration

Show DP Detail

Supporting and Non Supporting Revenue

FUND	SOURCE	CODES	DECISION PACKAGE	CURRENT BIENNIUM			ENSUING BIENNIUM						
				FY 2012	FY 2013	FY 2014	FY 2014	FY 2015	FY 2015				
				MAINTENANCE LEVEL/ CARRY FORWARD LEVEL			PERFORMANCE LEVEL						
001													
001-0	0393	Depart of Health & Human Serv											
001-0	667	Social Services Block Grant (100%) - 667B		36,926,000	36,635,000	36,926,000	36,926,000	36,635,000	36,926,000	36,635,000	36,926,000	36,635,000	36,635,000
001-0	667	TANF Transfer - SSBG (100%) - 667T		8,193,000	8,642,000	8,193,000	8,193,000	8,642,000	8,193,000	8,642,000	8,193,000	8,642,000	8,642,000
		Subtotal Subsource 667		45,119,000	45,277,000	45,119,000	45,119,000	45,277,000	45,119,000	45,277,000	45,119,000	45,277,000	45,277,000
001-2	599	Education & Training Voucher - 599B		1,075,000	1,083,000	1,075,000	1,075,000	1,083,000	1,075,000	1,083,000	1,075,000	1,083,000	1,083,000
001-2	603	Adoption Incentive (100%) - 603B		164,000	165,000	164,000	164,000	165,000	164,000	165,000	164,000	165,000	165,000
001-2	608	Reunification Grant (100%) - 608B		135,000	136,000	135,000	135,000	136,000	135,000	136,000	135,000	136,000	136,000
001-2	643	Children's Justice Grants to Sts(A)(100%) - 643B		444,000	447,000	444,000	444,000	447,000	444,000	447,000	444,000	447,000	447,000
001-2	669	Child Abuse and Neglect State Grants (100%) - 669B		882,000	888,000	882,000	882,000	888,000	882,000	888,000	882,000	888,000	888,000
001-2	670	Child Abuse and Neglect Discre Activities (100%) - 670B		346,000	348,000	346,000	346,000	348,000	346,000	348,000	346,000	348,000	348,000
001-2	671	Family Violence Prevention and Svs (100%) - 671B		1,440,000	1,451,000	1,440,000	1,440,000	1,451,000	1,440,000	1,451,000	1,440,000	1,451,000	1,451,000
001-2	674	Independent Living (100%) - 674B		1,993,000	2,008,000	1,993,000	1,993,000	2,008,000	1,993,000	2,008,000	1,993,000	2,008,000	2,008,000
001-2	999	001-2 s/b 001-A 658L - ZZ02	CL-ZE				953,000	1,262,000		1,262,000			
001-2	999	001-2 s/b 001-A 658L - ZZ02	M2-WB				(953,000)	(1,262,000)		(1,262,000)			
		Subtotal for DSHS Source ZZ02											
		Subtotal Subsource 999											

Budget Period: 2013-15
Version: A1 010 2013-15 2-YR Agency Req
Program: 010 - Children's Administration
Supporting and Non Supporting Revenue

FUND	SOURCE	CODES	DECISION PACKAGE	CURRENT BIENNIUM			ENSUING BIENNIUM		
				FY 2012	FY 2013	FY 2014	FY 2015	FY 2014	FY 2015
		SOURCE TITLE		MAINTENANCE LEVEL/ CARRY FORWARD LEVEL			PERFORMANCE LEVEL		
001-A	556	Title IV Part 2 Family Prev/Supp Sys (75%) - 556G		5,591,000	5,581,000	5,591,000	5,581,000	5,625,000	5,718,000
001-A	556	Title IV Part 2 Family Prev/Supp Sys (75%) - 556G	M2-WB			34,000	137,000		
		Subtotal for DSHS Source 556G		5,591,000	5,581,000	5,625,000	5,718,000	5,625,000	5,718,000
		Subtotal Subsource 556		5,591,000	5,581,000	5,625,000	5,718,000	5,625,000	5,718,000
001-A	645	Title IV B-Child Welfare Svs-St Grants(A) (75%) - 645G		5,422,000	4,793,000	5,422,000	4,793,000	5,422,000	4,793,000
001-A	658	Title IV-E Foster Care (FMAP) - 658A		29,908,000	25,704,000	29,908,000	25,704,000	29,911,000	23,192,000
001-A	658	Title IV-E Foster Care (FMAP) - 658A	CL-ZE			(1,857,000)	(2,514,000)		
001-A	658	Title IV-E Foster Care (FMAP) - 658A	CL-ZF			1,858,000			
001-A	658	Title IV-E Foster Care (FMAP) - 658A	M2-WB			2,000	2,000		
		Subtotal for DSHS Source 658A		29,908,000	25,704,000	29,911,000	23,192,000	29,911,000	23,192,000
001-A	658	Title IV-E Foster Care (100%) - 658B		1,800,000	1,799,000	1,800,000	1,799,000	1,800,000	1,799,000
001-A	658	Title IV-E Foster Care (75%) - 658G		(38,000)	(40,000)	(38,000)	(40,000)	875,000	322,000
001-A	658	Title IV-E Foster Care (75%) - 658G	M2-AQ			397,000	118,000		
001-A	658	Title IV-E Foster Care (75%) - 658G	M2-AR			244,000	244,000		
001-A	658	Title IV-E Foster Care (75%) - 658G	M2-PW			272,000			
001-A	658	Title IV-E Foster Care (75%) - 658G	PL-AS					100,000	
001-A	658	Title IV-E Foster Care (75%) - 658G	PL-PX					33,000	33,000

Agency Revenues - Details for Program 010

Budget Period: 2013-15

Version: A1 010 2013-15 2-YR Agency Req

Program: 010 - Children's Administration

Show DP Detail

Supporting and Non Supporting Revenue

FUND	SOURCE	CODES	DECISION PACKAGE	CURRENT BIENNIUM				ENSUING BIENNIUM				
				FY 2012	FY 2013	FY 2014	FY 2015	FY 2014	FY 2015	FY 2014	FY 2015	
		SOURCE TITLE		MAINTENANCE LEVEL/ CARRY FORWARD LEVEL				PERFORMANCE LEVEL				
001-A	658		PL-PY							52,000		26,000
		Title IV-E-Foster Care (75%) - 658G										
		Subtotal for DSHS Source 658G		(38,000)	(40,000)	875,000	322,000	1,060,000			381,000	
001-A	658			59,878,000	60,802,000	59,878,000	60,802,000	60,835,000			62,112,000	
001-A	658		CL-ZE			553,000	(1,415,000)					
001-A	658		CL-ZF				1,415,000					
001-A	658		M2-8L				(372,000)					
001-A	658		M2-8P			6,000	6,000					
001-A	658		M2-9T			(494,000)	(563,000)					
001-A	658		M2-WA			311,000	898,000					
001-A	658		M2-WB			953,000	1,261,000					
001-A	658		PL-AV					28,000			28,000	
001-A	658		PL-AZ					2,479,000			6,057,000	
		Subtotal for DSHS Source 658L		59,878,000	60,802,000	60,835,000	62,112,000	63,342,000			68,197,000	
		Subtotal Subsource 658		91,548,000	88,265,000	93,421,000	87,425,000	96,113,000			93,569,000	
001-A	659			36,368,000	38,826,000	36,368,000	38,826,000	34,165,000			37,411,000	
		Title IV-E Adoption Assistance (FMAP) - 659A										
001-A	659		CL-ZE			(345,000)						
		Title IV-E Adoption Assistance (FMAP) - 659A										
001-A	659		CL-ZF			(1,858,000)	(1,415,000)					
		Title IV-E Adoption Assistance (FMAP) - 659A										

Agency Revenues - Details for Program 010

Budget Period: 2013-15

Version: A1 010 2013-15 2-YR Agency Req

Program: 010 - Children's Administration

Show DP Detail

Supporting and Non Supporting Revenue

FUND	SOURCE	CODES	DECISION PACKAGE	CURRENT BIENNIUM			ENSUING BIENNIUM		
				FY 2012	FY 2013	FY 2014	FY 2015	FY 2014	FY 2015
		SOURCE TITLE		MAINTENANCE LEVEL/ CARRY FORWARD LEVEL			PERFORMANCE LEVEL		
		Subtotal for DSHS Source 659A		36,368,000	38,826,000	34,165,000	37,411,000	34,165,000	37,411,000
001-A	659	Title IV-E Adoption Assistance (50%) - 659L		(622,000)	(567,000)	(622,000)	(567,000)	(649,000)	(567,000)
001-A	659	Title IV-E Adoption Assistance (50%) - 659L				(27,000)			
		Subtotal for DSHS Source 659L		(622,000)	(567,000)	(649,000)	(567,000)	(649,000)	(567,000)
		Subtotal Subsource 659		35,746,000	38,259,000	33,516,000	36,844,000	33,516,000	36,844,000
001-A	778	001-A s/b 001-C 19TA - ZZ24		(30,000)	(58,000)	(30,000)	(58,000)		
001-A	778	001-A s/b 001-C 19TA - ZZ24				30,000	58,000		
		Subtotal for DSHS Source ZZ24		(30,000)	(58,000)				
		Subtotal Subsource 778		(30,000)	(58,000)				
001-A	999	001-A s/b 001-C 19UL - ZZ21		5,000,000	5,000,000	5,000,000	5,000,000		
001-A	999	001-A s/b 001-C 19UL - ZZ21				(5,000,000)	(5,000,000)		
		Subtotal for DSHS Source ZZ21		5,000,000	5,000,000				
		Subtotal Subsource 999		5,000,000	5,000,000				
001-C	556	001-C s/b 001-A 556G - ZZ29		34,000	137,000	34,000	137,000		
001-C	556	001-C s/b 001-A 556G - ZZ29				(34,000)	(137,000)		
		Subtotal for DSHS Source ZZ29		34,000	137,000				

Agency Revenues - Details for Program 010

Budget Period: 2013-15

Version: A1 010 2013-15 2-YR Agency Req

Show DP Detail

Program: 010 - Children's Administration

Supporting and Non Supporting Revenue

FUND	SOURCE	CODES	DECISION PACKAGE	CURRENT BIENNIUM			ENSUING BIENNIUM					
				FY 2012	FY 2013	FY 2014	FY 2015	FY 2014	FY 2015			
		SOURCE TITLE		MAINTENANCE LEVEL/ CARRY FORWARD LEVEL			PERFORMANCE LEVEL					
		Subtotal Subsource 556		34,000	137,000							
001-C	658	001-C s/b 001-A 658A (FMAP) - ZZ15		(38,000)	(37,000)	(38,000)	(37,000)					
001-C	658	001-C s/b 001-A 658A (FMAP) - ZZ15	CL-ZE			40,000	39,000					
001-C	658	001-C s/b 001-A 658A (FMAP) - ZZ15	M2-WB			(2,000)	(2,000)					
		Subtotal for DSHS Source ZZ15		(38,000)	(37,000)							
		Subtotal Subsource 658		(38,000)	(37,000)							
001-C	778	Title XIX Assistance (FMAP) - 19TA		21,256,000	22,468,000	21,256,000	22,468,000					22,410,000
001-C	778	Title XIX Assistance (FMAP) - 19TA	CL-ZE			163,000						
001-C	778	Title XIX Assistance (FMAP) - 19TA	M2-WB			(30,000)	(58,000)					
		Subtotal for DSHS Source 19TA		21,256,000	22,468,000	21,389,000	22,410,000					22,410,000
001-C	778	Title XIX Admin (50%) - 19UL		(81,000)	(81,000)	(81,000)	(81,000)					4,919,000
001-C	778	Title XIX Admin (50%) - 19UL	M2-WB			5,000,000	5,000,000					
		Subtotal for DSHS Source 19UL		(81,000)	(81,000)	4,919,000	4,919,000					4,919,000
		Subtotal Subsource 778		21,175,000	22,387,000	26,308,000	27,329,000					27,329,000
001-D	558	Temp Assist for Needy Families (TANF) (100%) - 558B		23,403,000	23,737,000	23,403,000	23,737,000					23,737,000
001-D	658	001-D s/b 001-A 658L General Fund-TANF - ZZ27			(1,000)		(1,000)					

Agency Revenues - Details for Program 010

Budget Period: 2013-15

Version: A1 010 2013-15 2-YR Agency Req

Show DP Detail

Program: 010 - Children's Administration

Supporting and Non Supporting Revenue

FUND	SOURCE	CODES	DECISION PACKAGE	CURRENT BIENNIUM		ENSUING BIENNIUM						
				FY 2012	FY 2013	FY 2014	FY 2015	FY 2014	FY 2015			
001-D	658	001-D s/b 001-A 658L General Fund-TANF - ZZZ7	M2-WB				1,000					
		Subtotal for DSHS Source ZZZ7		(1,000)								
		Subtotal Subsource 658		(1,000)								
		Subtotal Source 0393		239,449,000	239,866,000	239,293,000	237,649,000	241,985,000	243,793,000			
001	0405	Fines, Forfeits and Seizures										
001	0405	State & Misc Revenue						2,000	2,000	2,000		2,000
001	0405	State & Misc Revenue	CL-YX			2,000	2,000					
		Subtotal for DSHS Source				2,000	2,000	2,000	2,000	2,000		2,000
		Subtotal Subsource				2,000	2,000	2,000	2,000	2,000		2,000
		Subtotal Source 0405				2,000	2,000	2,000	2,000	2,000		2,000
001	0409	Local Investment/Interest Income										
001	0409	State & Misc Revenue						13,000	13,000			13,000
001	0409	State & Misc Revenue	CL-YX			13,000	13,000					
		Subtotal for DSHS Source				13,000	13,000	13,000	13,000	13,000		13,000
		Subtotal Subsource				13,000	13,000	13,000	13,000	13,000		13,000
		Subtotal Source 0409				13,000	13,000	13,000	13,000	13,000		13,000

Agency Revenues - Details for Program 010

FUND	SOURCE	CODES	DECISION PACKAGE	CURRENT BIENNIUM			ENSUING BIENNIUM												
				FY 2012	FY 2013	FY 2014	FY 2015	FY 2014	FY 2015										
		SOURCE TITLE		MAINTENANCE LEVEL/ CARRY FORWARD LEVEL			PERFORMANCE LEVEL												
001	0416	Sale of Property - Other																	
001	0416	State & Misc Revenue						4,000				4,000							4,000
001	0416	State & Misc Revenue	CL-YX					4,000				4,000							
		Subtotal for DSHS Source						4,000				4,000							4,000
		Subtotal Subsource																	4,000
		Subtotal Source 0416																	4,000
001	0486	Recov of Prior Exp Authority Exp																	
001	0486	State & Misc Revenue																	1,524,000
001	0486	State & Misc Revenue	CL-YX										1,524,000						
		Subtotal for DSHS Source																	1,524,000
		Subtotal Subsource																	1,524,000
		Subtotal Source 0486																	1,524,000
001-7	0541	Contributions and Grants																	
001-7	000	Contributions & Grants - 5417													679,000				675,000
		Total Fund 001						240,128,000	240,541,000	241,515,000		239,867,000	244,207,000						246,011,000
07W																			

Agency Revenues - Details for Program 010

Budget Period: 2013-15

Version: A1 010 2013-15 2-YR Agency Req

Show DP Detail

Program: 010 - Children's Administration

Supporting and Non Supporting Revenue

FUND	SOURCE	CODES	DECISION PACKAGE	CURRENT BIENNIUM			ENSUING BIENNIUM						
				FY 2012	FY 2013	FY 2014	FY 2015	FY 2014	FY 2015				
		SOURCE TITLE											
07W	0299	Other Licenses, Permits and Fees											
07W	0299	Licenses, Permits, And Fees											
07W	0299	Licenses, Permits, And Fees	CL-YX			670,000			670,000				670,000
		Subtotal for DSHS Source				670,000			670,000				670,000
		Subtotal Subsource				670,000			670,000				670,000
		Subtotal Source 0299				670,000			670,000				670,000
		Total Fund 07W				670,000			670,000				670,000

GRAND TOTAL 240,128,000 240,541,000 242,185,000 240,537,000 244,877,000 246,681,000

Special Reports

Federal Funding Estimates

Children's Administration

DSHS Budget Division

Department of Social and Health Services

Federal Funding Estimates Summary(Maintenance Level) by Program

Version: 11		Federal Fiscal Year (Federal \$)	State Fiscal Year (Federal \$)	State Fiscal Year (State Share \$)
Program: 010 Children's Administration				
Health & Human Svc				
93.556	T4B Prt2 Fam (75%)			
	FY 2012	\$5,588,500	\$5,591,000	\$1,863,667
	FY 2013	\$5,592,000	\$5,581,000	\$1,860,333
	FY 2014	\$5,648,250	\$5,625,000	\$1,875,000
	FY 2015	\$5,718,000	\$5,718,000	\$1,906,000
93.556	001-C s/b 001-A 556G			
	FY 2012	\$59,750	\$34,000	\$11,333
	FY 2013	\$102,750	\$137,000	\$45,667
	FY 2014	\$0	\$0	\$0
	FY 2015	\$0	\$0	\$0
93.558	TANF (100%)			
	FY 2012	\$23,486,500	\$23,403,000	\$0
	FY 2013	\$23,653,500	\$23,737,000	\$0
	FY 2014	\$23,486,500	\$23,403,000	\$0
	FY 2015	\$23,737,000	\$23,737,000	\$0
93.599	Edu & Traing Voucher			
	FY 2012	\$1,077,000	\$1,075,000	\$0
	FY 2013	\$1,081,000	\$1,083,000	\$0
	FY 2014	\$1,077,000	\$1,075,000	\$0
	FY 2015	\$1,083,000	\$1,083,000	\$0
93.603	Adopt Incent (100%)			
	FY 2012	\$164,250	\$164,000	\$0
	FY 2013	\$164,750	\$165,000	\$0
	FY 2014	\$164,250	\$164,000	\$0
	FY 2015	\$165,000	\$165,000	\$0
93.608	Reunif Grant (100%)			
	FY 2012	\$135,250	\$135,000	\$0
	FY 2013	\$135,750	\$136,000	\$0
	FY 2014	\$135,250	\$135,000	\$0
	FY 2015	\$136,000	\$136,000	\$0
93.643	Chld Justice (100%)			
	FY 2012	\$444,750	\$444,000	\$0
	FY 2013	\$446,250	\$447,000	\$0
	FY 2014	\$444,750	\$444,000	\$0
	FY 2015	\$447,000	\$447,000	\$0
93.645	T4B Chld WF (75%)			
	FY 2012	\$5,264,750	\$5,422,000	\$1,807,333
	FY 2013	\$4,950,250	\$4,793,000	\$1,597,667
	FY 2014	\$5,264,750	\$5,422,000	\$1,807,333
	FY 2015	\$4,793,000	\$4,793,000	\$1,597,667
93.658	T4E FstrCare(FMAP)			
	FY 2012	\$28,857,000	\$29,908,000	\$28,631,828
	FY 2013	\$26,755,750	\$25,704,000	\$24,607,212
	FY 2014	\$28,231,250	\$29,911,000	\$28,451,930
	FY 2015	\$23,192,000	\$23,192,000	\$21,972,557
93.658	T4E Fostr Care(100%)			
	FY 2012	\$1,799,750	\$1,800,000	\$0
	FY 2013	\$1,799,250	\$1,799,000	\$0
	FY 2014	\$1,799,750	\$1,800,000	\$0
	FY 2015	\$1,799,000	\$1,799,000	\$0

Department of Social and Health Services

Federal Funding Estimates Summary(Maintenance Level) by Program

Version: 11	Federal Fiscal Year (Federal \$)	State Fiscal Year (Federal \$)	State Fiscal Year (State Share \$)
Program: 010 Children's Administration			
Health & Human Svc			
93.658	T4E Fstr Care(75%)		
	FY 2012	(\$38,500)	(\$12,667)
	FY 2013	\$188,750	(\$13,333)
	FY 2014	\$736,750	\$291,667
	FY 2015	\$322,000	\$107,333
93.658	T4E Fstr Care(50%)		
	FY 2012	\$60,109,000	\$59,878,000
	FY 2013	\$60,810,250	\$60,802,000
	FY 2014	\$61,154,250	\$60,835,000
	FY 2015	\$62,112,000	\$62,112,000
93.658	001-C s/b 001-A 658A		
	FY 2012	(\$37,750)	(\$36,379)
	FY 2013	(\$27,750)	(\$35,421)
	FY 2014	\$0	\$0
	FY 2015	\$0	\$0
93.658	001-D s/b 001-A 658L		
	FY 2012	(\$250)	\$0
	FY 2013	(\$750)	(\$1,000)
	FY 2014	\$0	\$0
	FY 2015	\$0	\$0
93.659	T4E Adopt Ast (FMAP)		
	FY 2012	\$36,982,500	\$34,816,184
	FY 2013	\$37,660,750	\$37,169,296
	FY 2014	\$34,976,500	\$32,498,415
	FY 2015	\$37,411,000	\$35,443,921
93.659	T4E Adopt Ast (50%)		
	FY 2012	(\$608,250)	(\$622,000)
	FY 2013	(\$587,500)	(\$567,000)
	FY 2014	(\$628,500)	(\$649,000)
	FY 2015	(\$567,000)	(\$567,000)
93.667	SSBG (100%)		
	FY 2012	\$36,853,250	\$0
	FY 2013	\$36,707,750	\$0
	FY 2014	\$36,853,250	\$0
	FY 2015	\$36,635,000	\$0
93.667	TANF Trns-SSBG(100%)		
	FY 2012	\$8,305,250	\$0
	FY 2013	\$8,529,750	\$0
	FY 2014	\$8,305,250	\$0
	FY 2015	\$8,642,000	\$0
93.669	Chld Abu (100%)		
	FY 2012	\$883,500	\$0
	FY 2013	\$886,500	\$0
	FY 2014	\$883,500	\$0
	FY 2015	\$888,000	\$0
93.670	C Abu Discr (100%)		
	FY 2012	\$346,500	\$0
	FY 2013	\$347,500	\$0
	FY 2014	\$346,500	\$0
	FY 2015	\$348,000	\$0

Department of Social and Health Services

Federal Funding Estimates Summary(Maintenance Level) by Program

Version: 11		Federal Fiscal Year (Federal \$)	State Fiscal Year (Federal \$)	State Fiscal Year (State Share \$)
Program: 010 Children's Administration				
Health & Human Svc				
93.671	Fam Viol Prv (100%)			
	FY 2012	\$1,442,750	\$1,440,000	\$0
	FY 2013	\$1,448,250	\$1,451,000	\$0
	FY 2014	\$1,442,750	\$1,440,000	\$0
	FY 2015	\$1,451,000	\$1,451,000	\$0
93.674	Ind Lvg (100%)			
	FY 2012	\$1,996,750	\$1,993,000	\$0
	FY 2013	\$2,004,250	\$2,008,000	\$0
	FY 2014	\$1,996,750	\$1,993,000	\$0
	FY 2015	\$2,008,000	\$2,008,000	\$0
93.778	T19 Assist (FMAP)			
	FY 2012	\$21,559,000	\$21,256,000	\$20,349,008
	FY 2013	\$22,198,250	\$22,468,000	\$21,509,292
	FY 2014	\$21,644,250	\$21,389,000	\$20,345,636
	FY 2015	\$22,410,000	\$22,410,000	\$21,231,678
93.778	T19 Admin (50%)			
	FY 2012	(\$81,000)	(\$81,000)	(\$81,000)
	FY 2013	\$1,169,000	(\$81,000)	(\$81,000)
	FY 2014	\$4,919,000	\$4,919,000	\$4,919,000
	FY 2015	\$4,919,000	\$4,919,000	\$4,919,000
93.778	001-A s/b 001-C 19TA			
	FY 2012	(\$37,000)	(\$30,000)	(\$30,000)
	FY 2013	(\$43,500)	(\$58,000)	(\$58,000)
	FY 2014	\$0	\$0	\$0
	FY 2015	\$0	\$0	\$0
93.999	001-2 s/b 001-A 658L			
	FY 2012	\$0	\$0	\$0
	FY 2013	\$0	\$0	\$0
	FY 2014	\$0	\$0	\$0
	FY 2015	\$0	\$0	\$0
93.999	001-A s/b 001-C 19UL			
	FY 2012	\$5,000,000	\$5,000,000	\$5,000,000
	FY 2013	\$3,750,000	\$5,000,000	\$5,000,000
	FY 2014	\$0	\$0	\$0
	FY 2015	\$0	\$0	\$0
Program 010 Totals:				
	FY 2012	<u>\$239,553,250</u>	<u>\$239,449,000</u>	<u>\$151,575,308</u>
	FY 2013	<u>\$239,722,750</u>	<u>\$239,866,000</u>	<u>\$151,835,712</u>
	FY 2014	<u>\$238,882,000</u>	<u>\$239,293,000</u>	<u>\$150,374,981</u>
	FY 2015	<u>\$237,649,000</u>	<u>\$237,649,000</u>	<u>\$148,723,156</u>
<hr/>				
Report Totals:				
	FY 2012	<u>\$239,553,250</u>	<u>\$239,449,000</u>	<u>\$151,575,308</u>
	FY 2013	<u>\$239,722,750</u>	<u>\$239,866,000</u>	<u>\$151,835,712</u>
	FY 2014	<u>\$238,882,000</u>	<u>\$239,293,000</u>	<u>\$150,374,981</u>
	FY 2015	<u>\$237,649,000</u>	<u>\$237,649,000</u>	<u>\$148,723,156</u>

Special Reports

B10 Local Fund Summary

Children's Administration

DSHS Budget Division

AGENCY	Code	Title
	300	Dept of Social & Health Services

NON-BUDGETED LOCAL FUND SUMMARY

FUND CODE	FUND NAME	DESCRIPTION	AUTHORITY
512	Institutional Stores Account	A non-appropriated/non-allotted enterprise fund. Administered locally by each agency. Combines funds in the institutions operated by the Department. Monies come from the sale of food.	RCW 43.88.195
651	Institutional Resident's Deposit Account	A non-appropriated/non-allotted agency fund combining the funds held by each institution operated by the Department. The fund holds individual client deposits for their personal use.	RCW 43.88.195
752	Institutional Clearing and Transmittal Account	A non-appropriated/non-allotted agency fund local clearing fund administered by each agency. It accounts for monies received that need to be transferred to the state treasury such as interest on bank accounts, medical insurance reimbursements, etc.	RCW 43.88.195
753	DSHS Child Support Service Account	A non-appropriated/non-allotted expendable trust fund used to account for the collection and distribution of child support payments.	RCW 43.88.195
755	Community Service Office Administrator's Account	A non-appropriated/non-allotted expendable trust fund available to CSO Administrators supported by donations and available for immediate assistance to eligible clients.	RCW 43.88.195
800	Institutional Welfare and Betterment Account	A non-appropriated/non-allotted expendable trust fund maintained by DSHS supported by donations, gifts, bequests, etc. and used for activities for the welfare and betterment of residents.	RCW 43.88.195

AGENCY	Code	Title
	300 - 010	Community Service Office Administrator's Account

NON-BUDGETED LOCAL FUND SUMMARY

DATE 8/17/2012

FUND CODE	FUND NAME	7/1/11 FUND BALANCE*	6/30/13 ESTIMATED FUND BALANCE	2013-15 ESTIMATED REVENUES	2013-15 ESTIMATED EXPENDITURES	6/30/15 ESTIMATED FUND BALANCE
755	Community Service Office Administrator's Account	76,543	76,543	0	0	76,543

* This column must agree with the 6/30/11 CAFR balance.