

2014 SUPPLEMENTAL BUDGET

PREA COMPLIANCE

Request	FY14	FY15	13-15
FTE	.30	1.0	0.7
GF-State	\$22,000	\$167,000	\$189,000
Total	\$22,000	\$167,000	\$189,000

DECISION PACKAGE SUMMARY

The Juvenile Justice and Rehabilitation Administration (JJ&RA) requests an on-going FTE and a one-time Information Technology (IT) enhancement to meet the federal Prison Rape Elimination Act (PREA) requirements. In order to be able to meet these federal requirements, one-time FTE funding for Information Technology (IT) enhancements is necessary to bring the agency's existing case management system into compliance. By funding this request, JJ&RA will meet federal requirements.

PROBLEM STATEMENT

Management and Research Analyst

JJ&RA continues to receive regular requests for management, legislative and research reports to inform decisions, measure performance, and review processes for improvement and effectiveness. JJ&RA has automated as many processes as possible in order to have accessible data for these requests. Unfortunately, due to the lack of a dedicated and qualified person to support these growing reporting needs, a large amount of staff time is spent conducting data quality assurance, trouble-shooting discrepancies, and responding to requests in a fragmented fashion. JJ&RA has continued to review and report data within existing resources; however, the increase in data requirements can no longer be managed within existing resources.

PREA IT Enhancements

Automation of processes continues to be the most efficient and effective way to conduct business. By generating electronic data, it creates ease in documentation, data access and analyses, and a report generator. Per PREA Standard 115.387, JJ&RA is required to collect, maintain and review data associated with PREA related incidents. This data must be provided to the Department of Justice annually. In addition, PREA audits and compliance requires documentation of a variety of processes. The longer it takes for a PREA auditor to sort through documentation, the more costly the audit. Furthermore, the large amount of required PREA documentation increases staff workload, which impacts staff services to clients.

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PROPOSED SOLUTION

Management and Research Analyst

Funding for a Management and Research Analyst will be an ongoing FTE, effective July 1, 2014. This position will initially be responsible for the review of JJ&RA's data management system, using the LEAN principles to identify and address duplicative and discrepant data areas. On an ongoing basis, the Analyst will be responsible for the collection and analyses of data for preparation of PREA and management reports and outcome measures utilized by the Department of Justice, Legislature, DSHS, JJ&RA Executive Management, service delivery staff, stakeholders, and outside research entities. In addition, the Management and Research Analyst will facilitate the analyses and review of JJ&RA processes and services, making recommendations to ensure the Administration's movement toward evidence-based status.

PREA IT Enhancements

Funding for PREA IT enhancements will be one-time funding for an IT programmer for three months. The IT programmer will build efficient automated case management modules to support PREA related documentation requirements and reports to be utilized by the Management and Research Analyst. Full implementation will occur no later than November 2014.

EXPECTED RESULTS

In addition to compliance with the federal mandates of PREA, results achieved by funding this proposal include efficient, timely and accurate reporting not only related to PREA but also other business and service delivery practices. Timely analyses of service delivery issues will result in immediate improvement planning, directly impacting service delivery to clients, citizens, and other agencies and government entities.

This decision package supports the Results Washington goals to:

Ensure efficiency, performance, and accountability to the public by providing transparency and accountability in state agency operations and:

- Increase Washington State government's transparency.
- Increase customer satisfaction.

STAKEHOLDER IMPACT

JJ&RA expects full support of this proposal from stakeholders, including, service delivery staff, clients, researchers, legislators, and federal agencies. Timely and accurate data driven reports allow for immediate problem solving and risk reduction, which can ultimately impact client and public health and safety, as well as recidivism.