

Exhibit A - Bidder Certification and Assurances

Under the penalties of perjury of the State of Washington, we make the following certifications and assurances as a required element of our Proposal for RFP # 1513-CSD001 Promoting Refugee Integration, Mobility and Empowerment (PRIME) Services. We affirm the truthfulness of these facts and acknowledge our current and continued compliance with these certifications and assurances as part of our Proposal and any resulting contract award with DSHS.

1. We declare that all answers and statements made in the Proposal are true and correct.
2. Our Proposal is a firm offer for a period of 180 calendar days following receipt, and it may be accepted by DSHS without further negotiation unless DSHS deems further negotiations are necessary. In the case of a protest, the Bidder's Proposal will remain valid for 210 calendar days or until the protest is resolved, whichever is later.
3. We have not been assisted by any current or former DSHS employee whose duties relate (or did relate) to this procurement and who assisted in other than his or her official, public capacity. If there are any exceptions to these assurances or we have been assisted, we will identify on a separate page attached to this document each individual by: (a) name, (b) current address and telephone number, (c) current or former position with DSHS, (d) dates of employment with DSHS, and (e) detailed description of the assistance provided by that individual. Failure to disclose any exceptions may void the proposal.
4. We acknowledge that DSHS will not reimburse us for any costs incurred in the preparation of our Proposal. All Proposals become the property of DSHS and we claim no proprietary right to the ideas, writings, items or samples unless specified in the proposal.
5. We acknowledge that any resulting contract awards will incorporate General Terms and Conditions, Special Terms and Conditions, Data Security and a Statement of Work (to be negotiated if contract is awarded). See Sample Contract , Exhibit F
6. We will comply with these or similar Terms and Conditions, and if awarded a contract, will negotiate in good faith any changes or modifications.
7. We acknowledge that if awarded a contract with DSHS, we are required to comply with all applicable state and federal civil rights and other laws. Failure to comply may result in contract termination. We agree to submit additional information about our nondiscrimination policies, at any time, if requested by DSHS
8. We certify that we have a current Washington Business License and insurance, and agree to promptly provide a copies if we are awarded a contract.
9. We made no attempt, nor will make any attempt, to induce any other person or firm to submit, or not submit, a proposal for the purpose of restricting competition.
10. We acknowledge and authorize DSHS to conduct a financial assessment and/or background check of our organization if requested by DSHS.
11. We acknowledge our obligation to notify DSHS of any changes in the certifications and assurances above.

Printed Name

Signature

Title

Bidder Name

Date

