

Exhibit A: Bidder Certification and Assurances

RFQ #1534-501: Lifespan Respite Washington Host Agency Services

Bidders must print, sign and return both pages of this Attachment A with their Proposal.

Under the penalties of perjury of the State of Washington, Bidder makes the following certifications and assurances as a required element of its Proposal for RFQ #1534-501. Bidder affirms the truthfulness of these facts and acknowledges current and continued compliance with these certifications and assurances as part of the Proposal and any resulting contract award with DSHS.

1. Bidder declares that all answers and statements made in Bidder's Proposal are true and correct.
2. Bidder's Proposal is a firm offer for a period of 180 days following receipt, and it may be accepted by DSHS without further negotiation (except where obviously required by lack of certainty in key terms) at any time within the 180-day period. In the case of a protest, the Bidder's Proposal will remain valid for 210 days or until the protest is resolved, whichever is later.
3. Bidder has not been assisted by any current or former DSHS employee whose duties relate (or did relate) to this procurement and who assisted in other than his or her official, public capacity. (If there are any exceptions to these assurances or Bidder has been assisted, Bidder will identify on a separate page attached to this document each individual by: (a) name, (b) current address and telephone number, (c) current or former position with DSHS, (d) dates of employment with DSHS, and (e) detailed description of the assistance provided by that individual.)
4. Bidder certifies that Bidder is currently not in bankruptcy proceedings or waiting for a summary judgment decision.
5. Bidder acknowledges that DSHS will not reimburse Bidder for any costs incurred in the preparation of Bidder's Proposal. All Proposals become the property of DSHS and Bidder claims no proprietary right to the ideas, writings, items or samples.
6. Bidder acknowledges that any resulting contract award will incorporate terms set forth in the Sample Contract(s), including its attachments and exhibits, set forth as Attachment B to the RFQ, or will be substantially similar to the Sample Contract(s) set forth as Attachment B to the RFQ. Bidder will comply the terms of any Contract that is awarded.
7. Bidder acknowledges that if awarded a contract with DSHS, Bidder is required to comply with all applicable state and federal civil rights and other laws. Failure to comply

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may result in contract termination. Bidder agrees to submit additional information about its nondiscrimination policies, at any time, if requested by DSHS.

8. Bidder certifies that Bidder has a current Washington Business License, and agrees to promptly provide a copy of the license if Bidder is awarded a contract.

9. Bidder made no attempt, nor will make any attempt, to induce any other person or firm to submit, or not submit, a Proposal for the purpose of restricting competition.

10. Bidder acknowledges and authorizes DSHS to conduct a financial assessment and/or background check of Bidder if DSHS considers such action necessary or advisable.

11. Bidder acknowledges its obligation to notify DSHS of any changes in the certifications and assurances above.

Bidder's Signature: _____

Title: _____

Organization Name: _____

Date: _____

Bidders must print, sign and return both pages of this Attachment A with their Proposals.