



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
PO Box 45811, Olympia WA 98504-5811

DATE: May 24, 2016

TO: RFQQ #1623-596 Bidders

FROM: Sarah Pendleton, Solicitation Coordinator
DSHS Central Contracts and Legal Services

SUBJECT: Amendment No. 1 – Bidder QA

DSHS amends the RFQQ #1623-596 solicitation document to include:

- Bidder's Questions and Answers

Bidder's Questions and Answers
RFQQ #1623-596

Question #1: Whether companies from Outside USA can apply for this? (like, from India or Canada)

A: All Vendors who meet the qualifications as provided in the solicitation document and its attachments may submit a Bid. Please note however that as provided in Attachment C – Bidder Certification and Assurances, the Bidder must acknowledge that they have a current Washington Business License.

Question #2: Whether we need to come over there for meetings?

A: Yes Vendor will be expected to be on-site for meetings. Bidders should keep in mind that the total maximum dollar amount available for this Contract is limited to \$135,000. Additional travel expenses, not included in the costs proposed in your Bid, will not be paid by DSHS.

Question #3: Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)

A: The tasks cannot be performed outside of the US. The Vendor will be expected to be working on-site.

Question #4: Can we submit the proposals via email?

A: The Responses are required to be submitted via email. Please see “Section D - Instructions Regarding Content, Format and Submission of Written Responses” of the RFQQ solicitation document for more information.

Question #5: Are the servers, disk space and RDMS provided by DSHS and exclude from the budget?

A: The servers provided by DSHS will be excluded from the budget.

Question #6: How many environments (Test, Training, Production, etc.) will DSHS be providing?

A: Three environments. Development, Test, and Production.

Question #7: What are the application recovery requirements (8 hours, 24 hours or ??)?

A: Within 24 hours.

Question #8: Will all users access the system through the internal WA State network?

A: All users are within the internal WA State network.

Question #9: What are the data file types of the 9 existing legacy systems that need to be converted?

A: Microsoft Access .MDB, DBase .DBF, and Quickbooks are the data file types. Within these data file types, there are multiple file formats in different institutions.

Question #10: What operating system and RDMS are acceptable for the installation of the COTS software?

A: Windows Server 2012 and SQL Server 2012.

Question #11: Would DSHS be open to software as a solution (SaaS), installed in Microsoft's Azure service?

A: No, due to security requirements, we are looking at an On-Premise solution.

Question #12: It sounds like there are about 3,000 total clients whose assets need to be managed. How many transactions are there, on average by day, for each client? This is a potential factor into our pricing model.

A: Yes that is correct, there are approximately 3000 clients to be served. We are finding that while the numbers of transactions vary per day and per facility, the average numbers of transactions range from 550-650. The average number of transactions per day per client is .217.

Question #13: My question relates to the budget for this project. The document indicates the budget for this project is \$135,000. Is that for software and services to implement the system? Depending on the answer to question 1, most of the budget would be consumed by software license fees leaving an inadequate

amount for the implementation of the software. So is that budget number flexible?

A: The budget number reflected in the solicitation is indicative of presently approved resources. Proposals will be evaluated per Section E - Evaluation of Responses, (a) – Cost Proposal Scored of the RFQQ solicitation document.

Should a Bidder feel that this budget is inadequate to perform the functions as outlined in the RFQQ solicitation document, the Bidder is welcome to propose a higher cost, and to provide us with an explanation as to why additional funds are required.

If no Bidders are able to provide the services within the budgeted \$135,000, DSHS reserves the right to amend, add to, retract from, or cancel this Solicitation.

Question #14: Is train the trainer an acceptable approach for this RFQQ?

A: Yes it could be an acceptable approach for this RFQQ.

All other terms and conditions in this Solicitation remain the same.