

Department of Social and Health Services (DSHS)  
Aging and Disability Services Administration (ADSA)  
Division of Developmental Disabilities (DDD)

Children's Intensive In-home Behavioral Support (CIIBS) Waiver  
REQUEST FOR INFORMATION FOR  
CIIBS SPECIALIZED GOODS AND SERVICES PROVIDERS

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## **SECTION 1 – DSHS INFORMATION ABOUT CIIBS PROGRAM**

### ***WHAT IS THE PURPOSE OF THIS RFI?***

The purpose of this RFI is to determine interest, availability and geographic locations of qualified persons who would like to provide the services of therapeutic equipment and supplies, assistive technology, specialized nutrition and dietitian services, specialized clothing, and vehicle modification to eligible children with developmental disabilities and significant challenging behaviors and their families.

### ***WHAT IS THE PURPOSE OF THE CIIBS PROGRAM?***

The CIIBS program is designed to support children at high risk of out of home placement due to challenging behavior to live successfully at home with their families. CIIBS intensive services begin with a functional assessment to identify underlying causes, triggers, and purposes behind challenging behavior as well as to identify strengths, interests, and skills that can be enhanced to allow children to meet their needs without challenging behavior. Because family-child interactions are essential to interventions with children, providers must work closely with each family to design plans that will be effective for the whole family. Each child will be supported by a team including the child, his/her parents or primary family members, service providers, school staff, and other health professionals. The key outcome of the program is that families feel they can safely support their child at home.

In addition to behavior support services, other specialized services are available to meet the individual needs of children in the program, including but not limited to communication, sensory integration, and nutrition. These include the goods and services that are the subject of this request for information.

### ***HOW MANY CLIENTS WILL UTILIZE THIS PROGRAM FOR SERVICES?***

CIIBS Waiver capacity is 100 children and youth statewide.

### ***HOW ARE CHILDREN DETERMINED CIIBS ELIGIBLE FOR ENROLLMENT?***

- o Age 8 through 17
- o Lives with family
- o Behavior Acuity = High
- o Caregiver Acuity = Medium or higher
- o High or Severe Risk of Out of Home Placement (based on DDD assessment algorithm)
- o Family agrees to full participation in the program

### ***ARE CRIMINAL BACKGROUND CHECKS REQUIRED?***

Yes, Criminal history and/or background investigations are required for:

- (a) Anyone who has unsupervised access to individuals with developmental disabilities and children. This includes volunteers, students, interns, or contracted or licensed staff and state staff.
- (b) All department applicants and contracted providers meeting the criteria above are subject to a DSHS Background unit check that includes a Washington State Patrol criminal history check; a check of licensing actions taken by the Dept of Health; and all abuse and neglect registries maintained by Residential Care Services, Adult Protective Services and Children's Administration. Additionally, contracted providers and their staff who have resided in Washington less than three years are required to have fingerprint based FBI checks.

### ***WHAT IS THE TIME LINE FOR SERVICES TO START?***

The CIIBS Waiver went into effect on May 1, 2009. Many children and families have already been enrolled or approved for the waiver. Providers can be referred for services once all the necessary contracting steps have been completed and the CIIBS contract has been signed by both DDD and the provider. Families will make a selection from a variety of qualified providers, thus a signed CIIBS contract does not guarantee referral(s).

### ***WHAT IS THE FUNDING SOURCE FOR THIS PROGRAM?***

The Washington State Legislature appropriated funding to the Division of Developmental Disabilities to serve eligible children at an average cost of \$4000.00 per month per child. This state funding is matched by the federal Centers of Medicare and Medicaid Services in accordance with the approved Home and Community Based Services Waiver.

## **SECTION 2 – SERVICES**

### ***WHAT ARE THE SERVICES THAT DSHS WILL OFFER?***

CIIBS clients are eligible to receive a variety of services. The primary service model is a combination of Positive Behavior Support in the family home through contracted providers and wraparound service delivery. This Request for Information is for the recruitment of qualified professionals to provide:

- therapeutic equipment and supplies,
- assistive technology,
- specialized nutrition, including the services of a certified dietitian,
- specialized clothing, and
- vehicle modification.

## **SECTION 3 – PROVIDER QUALIFICATIONS**

### ***WHAT ARE THE QUALIFICATIONS FOR THE SERVICE PROVIDERS?***

#### **Therapeutic Equipment and Supplies**

#### **WAC 388-845-2160 What is therapeutic equipment and supplies?**

- (1) Therapeutic equipment and supplies are only available in the CIIBS waiver.
- (2) Therapeutic equipment and supplies are equipment and supplies that are incorporated in a behavioral support plan or other therapeutic plan, designed by an appropriate professional, such as a sensory integration or communication therapy plan, and necessary in order to fully implement the therapy or intervention.
- (3) Included are items such as a weighted blanket, supplies that assist to calm or redirect the child to a constructive activity, or a vestibular swing.

### **WAC 388-845-2165 Who are qualified providers of therapeutic equipment and supplies?**

Providers of therapeutic equipment and supplies are therapeutic equipment and supply vendors\* contracted with DDD to provide this service.

\*Vendors of specialized services must maintain a business license required by law for the type of product provided and contracted for with DDD. Contractors located in the state of Washington must have a Universal Business Identifier and Master Business License, as issued by the state Department of Revenue. Out of state Contractors must possess a Universal Business Identifier and Master Business License only when it is required by Washington State law.

## **Assistive Technology**

### **WAC 388-845-0415 What is assistive technology?**

Assistive technology consists of items, equipment, or product systems used to increase, maintain, or improve functional capabilities of waiver participants, as well as services to directly assist the participant and caregivers to select, acquire, and use the technology. Assistive technology is available in the CIIBS waiver, and includes the following:

- (1) The evaluation of the needs of the waiver participant, including a functional evaluation of the child in the child's customary environment;
- (2) Purchasing, leasing, or otherwise providing for the acquisition of assistive technology devices;
- (3) Selecting, designing, fitting, customizing, adapting, applying, retaining, repairing, or replacing assistive technology devices;
- (4) Coordinating and using other therapies, interventions, or services with assistive technology devices, such as those associated with existing education and rehabilitation plans and programs;
- (5) Training or technical assistance for the participant and/or if appropriate, the child's family; and
- (6) Training or technical assistance for professionals, including individuals providing education and rehabilitation services, employers, or other individuals who provide services to, employ, or are otherwise substantially involved in the major life functions of children with disabilities.

### **WAC 388-845-0420 Who is a qualified provider of assistive technology?**

The provider of assistive technology must be an assistive technology vendor\* contracted with DDD or one of the following professionals contracted with DDD and duly licensed, registered or certified to provide this service:

- (1) Occupational therapist;
- (2) Physical therapist;
- (3) Speech and language pathologist;
- (4) Certified music therapist;
- (5) Certified recreation therapist; or
- (6) Audiologist.

\*Vendors of specialized services must maintain a business license required by law for the type of product provided and contracted for with DDD. Contractors located in the state of Washington must have a Universal Business Identifier and Master Business License, as issued by the state Department of Revenue. Out of state Contractors must possess a Universal Business Identifier and Master Business License only when it is required by Washington State law.

## **Specialized Nutrition and Clothing**

### **WAC 388-845-1840 What is specialized nutrition and specialized clothing?**

(1) Specialized nutrition is available to you in the CIIBS waiver and is defined as:

(a) Assessment, intervention, and monitoring services from a certified dietitian; and/or  
(b) Specially prepared food, or purchase of particular types of food, needed to sustain you in the family home. Specialized nutrition is in addition to meals a parent would provide and specific to your medical condition or diagnosis.

(2) Specialized clothing is available to you in the CIIBS waiver and defined as nonrestrictive clothing adapted to the participant's individual needs and related to his/her disability. Specialized clothing can include weighted clothing, clothing designed for tactile defensiveness, specialized footwear, or reinforced clothing.

### **WAC 388-845-1845 Who are qualified providers of specialized nutrition and specialized clothing?**

(1) Providers of specialized nutrition are:

(a) Certified dietitians contracted with DDD to provide this service or employed by an agency contracted with DDD to provide this service; and

(b) Specialized nutrition vendors\* contracted with DDD to provide this service.

(2) Providers of specialized clothing are specialized clothing vendors\* contracted with DDD to provide this service.

\*Vendors of specialized services must maintain a business license required by law for the type of product provided and contracted for with DDD. Contractors located in the state of Washington must have a Universal Business Identifier and Master Business License, as issued by the state Department of Revenue. Out of state Contractors must possess a Universal Business Identifier and Master Business License only when it is required by Washington State law.

## **Vehicle Modification**

### **WAC 388-845-2260 What are vehicle modifications?**

This service is only available in the CIIBS waiver. Vehicle modifications are adaptations or alterations to a vehicle required in order to accommodate the unique needs of the individual, enable full integration into the community, and ensure the health, welfare, and safety of the individual and/or family members.

### **WAC 388-845-2265 Who are providers of vehicle modifications?**

Providers of vehicle modifications are:

(1) Vehicle service providers contracted with DDD to provide this service; or

(2) Vehicle adaptive equipment vendors\* contracted with DDD to provide this service.

\*Vendors of specialized services must maintain a business license required by law for the type of product provided and contracted for with DDD. Contractors located in the state of Washington must have a Universal Business Identifier and Master Business License, as issued by the state Department

of Revenue. Out of state Contractors must possess a Universal Business Identifier and Master Business License only when it is required by Washington State law.

## **SECTION 4 - PROVIDER SERVICE PROPOSALS AND QUALIFICATION MATERIALS**

In your service proposal, please provide a response to each question in the order they are given. Each response should be complete for the given question even if content is duplicative. Your responses will not be scored however we may utilize your responses in the event of contracting.

1. What service(s) are you interested in providing?
2. What area of the State can you provide service(s)?
3. What experience do you have in providing like services to this population?
4. What credentials/licenses do you carry?
5. What additional information would you like to share that may assist resource managers in developing a profile of your business and the types of services you provide?

Please provide the following material to support your qualifications to provide CIIBS specialized goods and services:

1. Provide copies of all licenses and certificates required.
2. Provide documentation of relevant experience.
3. If you are applying for a contract to provide professional services, please provide 3 professional references.

Responses should be mailed to the CIIBS Resource Manager closest to you at one of the addresses below. Provider enrollments are open and continuous.

### **Providers in Western Washington:**

Division of Developmental Disabilities  
Attn: Bryn Swanson, CIIBS Resource Manager  
1305 Tacoma Avenue South, Suite 300  
Tacoma, WA 98402  
(253) 404-6602  
bryn.swanson@dshs.wa.gov

### **Providers in Eastern Washington:**

Division of Developmental Disabilities  
Attn: Antoinette Lettieri, CIIBS Resource Manager  
1611 West Indiana Avenue  
Spokane, WA 99205-4221  
(509) 329-2941  
antoinette.lettieri@dshs.wa.gov