



CHILD CARE SUBSIDY PROGRAMS (CCSP)  
**Request for Information**

DATE

CLIENT IDENTIFICATION NUMBER

APPLICANT'S NAME AND ADDRESS

FOLD HERE FOR WINDOW ENVELOPE.

Dear Applicant:

It is important for us to keep Child Care Subsidy case as up-to-date and correct as possible. This allows us to make sure the authorization to your provider is stable and correct, that you receive the right amount of child care, and that you do not pay more than your share of the child care costs. In order to make sure this is happening for you, we ask that you provide the following:

**As part of your eligibility requirements for the CCSP subsidies, you must seek services from the Office of Support Enforcement (OSE). Attached are the forms that must be completed and returned to OSE at the address listed on the forms within 30 days from the date of this letter. WAC 170-290-0030, 170-290-0060, or 170-290-0082.**

We need the item(s) listed above by \_\_\_\_\_.

Please call the number below if you have questions.

\_\_\_\_\_  
TELEPHONE NUMBER