You do not need to request additional care for summer
We make changes to the number of hours your school-age child is eligible for in the summer automatically.

If you use a licensed provider
We increase your authorization for June, July and August so that your provider can care for your school-age child during the times they are normally at school during the school year. We decrease your child’s authorization in September to accommodate your child’s expected school schedule. The school year authorization also contains additional units of care to cover early release and no-school days.

If you use a Family, Friend or Neighbor (FFN) provider
Your authorization will not change, but your provider can bill up to an additional 115 contingency hours in June, July and August. The contingency hours are available so that your provider can care for your child during the times they are normally at school during the school year. During the school year, monthly contingency hours are reduced to 35 – 70 hours per month.

If you have a child who will be age five by 8/31/2019, we consider them school age. Their authorization will be reduced for the school year. If your child is age five and not attending school in the fall, please call us.
If a licensed provider is caring for your children, their authorization will be reduced to half days to accommodate their expected school schedule effective 9/1/2019. The school year authorization also contains additional units of care to cover early release and no-school days.
If an FFN provider is caring for your children, their authorization will be reduced to 115 hours per month effective 9/1/2019. During the school year, monthly contingency hours are available to cover early release and no-school days and range between 35 – 70 hours per month.

We are sending this notice to let you know of changes to your childcare provider payments per WAC 110-15-0035.

Changing providers?
If you are planning to change providers for any reason, please contact us within five (5) days of the change as required by WAC 110-15-0031.

Hearing Rights
If you disagree with this decision, you may request a hearing by contacting this office or write to Office of Administrative Hearings,
P O Box 42489, Olympia, WA 98504-2489. You must request your hearing:
• On or before the effective date of this action or no more than 10 days after we send you notice of this action, If you receive benefits now and you want them to continue, or

Within 90 days of the date, you receive this letter. At the hearing, you have the right to represent yourself, be represented by an attorney, or by any other person you choose. You may be able to get free legal advice or representation by contacting an office of legal services.