

## Community Instructor Qualification Tool

This tool was designed to help potential community instructors navigate the requirements as outlined in the Washington Administrative Code (WAC). The tool is meant as a guide only. The final decision as to instructor qualifications will be made by the program manager assigned to your application.

Answer each question with "Yes" or "No" using the dropdown menu. Be sure to hit "Enter" after each entry. Courses you may be qualified to teach will be shown under "Result".

	Answer	Result
<b>General, Continuing Education</b> Training Program Application Form and Instructor Application Section 1	Are you at least 21 years old and have never had your license or certification revoked?	0
	Do you have at least one year work experience in the last 5 years in a long-term care setting?	0
	Do you have experience or training in assessment and competency testing?	
	Are you a Registered Nurse?	0
	Are you EITHER an RN with work experience within the last five years, OR (2) do you have an AA degree with 6 months work experience, OR (3) a high school diploma or GED with one year work experience?	
	Do you have an Adult Education Certificate?	
<b>Answer</b>		
<b>Orientation and Safety</b>	Do you have specific knowledge, training, and work experience relevant to the topics required in Orientation and Safety?	0
<b>Answer</b>		
<b>Core Basic, Population Specific, Nurse Delegation</b> Instructor Application Section 2 Appendix A	Do you have at least 100 hours of experience teaching adults in a classroom setting on topics directly related to basic training?	0 0
<b>Answer</b>		
<b>Mental Health and Dementia Specialties</b> Instructor Application Section 2 Appendix B	Do you have at least two years work experience in the last five years working with clients with special needs in mental health and dementia?	0
	Do you have at least 200 hours of experience teaching adults in a classroom setting on topics directly related to long-term care?	0
	Do you have at least 80 hours of education on topics related to Mental Health, Dementia, and/or Psychology?	0
	Do you have a BA, BS, RN, or are you certified as a Mental Health Professional?	0
	Have you been working in long-term care settings for five or more years?	0
	Do you have a Mental Health Level 1 course certificate?	0
	Do you have a Dementia Level 1 course certificate?	
<b>Answer</b>		
<b>Adult Education</b> Community Instructor Application: DSHS Adult Education Training	Do you have at least 80 hours of education in subjects related to Adult Education?	0
	Do you have at least two years experience instructing long-term care workers.	0

Based on Instructor Qualifications found in the following rules:

- [WAC 388-112A-1210](#)
- [WAC 388-112A-1240](#)
- [WAC 388-112A-1250](#)
- [WAC 388-112A-1260](#)
- [WAC 388-112A-1270](#)
- [WAC 388-112A-1285](#)