Washington State Department of Social & Health Services
ALTSA Aging and Long-Term Support Administration

AGING AND LONG-TERM SUPPORT ADMINISTRATION (ALTSA)

Adult Family Home Incident Log

WAC 388-76-10220)

WAC 388-76-10220 states: "The Adult Family Home must keep a log of:

(1) Alleged or suspected instances of abandonment, neglect, abuse or financial exploitation;
(2) Accidents or incidents affecting a resident's welfare; and
(3) Any injury to a resident…"

INSTRUCTIONS: Provider, Resident Manager, or caregiver completes a log entry whenever there is an injury or accident involving a resident. Keep this log in the Adult Family Home in a readily accessible area.

PROVIDER'S NAME	STREET ADDRESS	CITY

DATE	NAME OF RESIDENT	NATURE OF INJURY OR ACCIDENT	REPORTED TO WHOM AND WHEN	OUTCOME