

DEVELOPMENTAL DISABILITIES ADMINISTRATION (DDA)
ຂ່າວຄົບໜ້າກ່ຽວກັບບັນທຶກເກັບກຳຂໍ້ມູນການລົງທະບຽນຜູ້ສະລະສິດ **HCBS**
HCBS Waiver Enrollment Database Update

ຊື່ແລະທີ່ຢູ່ຂອງລູກຄ້າ

ຊື່ແລະທີ່ຢູ່ຂອງຜູ້ຕາງໜ້າຂອງລູກຄ້າ

ຄຳຮ້ອງຂໍຂອງທ່ານສຳລັບການລົງທະບຽນໃນການສະລະສິດ _____ ໄດ້ຖືກປະຕິເສດແລະຖືກບັນທຶກເຂົ້າໃສ່ໃນບັນທຶກເກັບກຳຂໍ້ມູນທີ່ວ່າ
ຮັດສຳລັບການສະລະສິດໃນການບໍລິການຢູ່ຕາມບ້ານເຮືອນແລະຊຸມນຸມຊົນ (HCBS) ຂອງພະແນກ DDA ໃນ _____ .
ໃນເວລານັ້ນທ່ານໄດ້ຖືກຊີ້ຕົວວ່າຕ້ອງການຮະດັບຂອງການປິ່ນປົວ ICF/ID.

ພະແນກ DDA ຕ້ອງຕີອາຄາເບິ່ງຄຳຮ້ອງຂໍລົງທະບຽນການສະລະສິດໃໝ່ອີກແຕ່ລະປີ. ຖ້າທ່ານຍັງຕ້ອງການຢາກສືບຕໍ່ມີຊື່ຢູ່ໃນບັນທຶກເກັບກຳຂໍ້ມູນຕໍ່ໄປ, ກະຽນາເລືອກ
ຂໍ້ຄວາມທີ່ສະທ້ອນເຖິງສະພາບການປັດຈຸບັນຂອງທ່ານທີ່ດີທີ່ສຸດ. ຊ່ອງຈັດໝາຍທີ່ໄດ້ຖືກສັກຫລັງທີ່ຕິດສະແຕັມແລ້ວກໍໄດ້ຖືກສອດມາໃຫ້ພ້ອມເພື່ອຄວາມສະດວກຂອງທ່ານ.

- ຂ້າພະເຈົ້າຕ້ອງການຢາກໃຫ້ຊື່ຂອງຂ້າພະເຈົ້າຢັ້ງຢືນໃນບັນທຶກເກັບກຳຂໍ້ມູນການລົງທະບຽນຜູ້ສະລະສິດຢູ່ຕໍ່ໄປ.
 - ສະພາບການແລະ/ຫລືຄວາມຕ້ອງການຂອງຂ້າພະເຈົ້າຍັງຄົງເດີມເໝືອນປີທີ່ຜ່ານມາ.
 - ຂ້າພະເຈົ້າໄດ້ປະສົບພົບພໍ້ກັບການປ່ຽນແປງຕໍ່ລົງໄປນີ້:

ທ່ານຕ້ອງໄດ້ຕິດຕໍ່ຫາພະແນກ DDA ຫລືສິ່ງໃບຟອມທີ່ໄດ້ຖືກຂຽນປະກອບແລ້ວຄືນມາກ່ອນ _____ . ຖ້າພວກເຮົາຫາກບໍ່ໄດ້ຍິນຂ່າວຈາກທ່ານ, ຊື່ຂອງ
ທ່ານຈະໄດ້ຖືກເອົາອອກຈາກບັນທຶກເກັບກຳຂໍ້ມູນດັ່ງກ່າວນັ້ນ.

- ຂ້າພະເຈົ້າບໍ່ຕ້ອງການຢາກໃຫ້ມີຊື່ຢູ່ໃນບັນທຶກເກັບກຳຂໍ້ມູນການລົງທະບຽນຜູ້ສະລະສິດນັ້ນຕໍ່ໄປອີກແລ້ວ.

ຖ້າທ່ານມີຄຳຖາມແນວໃດ, ທ່ານຈະຕິດຕໍ່ຫາຜູ້ຈັດການຊ່ວຍເຫລືອເອກສານຂອງທ່ານ ຫລື Sue Cabe ໄດ້ທີ່ (360) 725-3430.

_____ ລາຍເຊັນຂອງລູກຄ້າ _____ ວັນທີ

_____ ລາຍເຊັນຂອງຜູ້ປົກຄອງ/ຜູ້ຕາງໜ້າຕາມກົດໝາຍ _____ ວັນທີ

Cc: ສຳນວນເອກະສານຂອງລູກຄ້າ

ສິ່ງທີ່ສອດມາພ້ອມ: ໃບຂ່າວສານເຮືອງການສະລະສິດຂອງ DDA HCBS

FREQUENTLY ASKED QUESTIONS

When is this form used?

This form is used to notify individuals they need to renew their waiver enrollment request..

Who will be sending this notice?

Headquarters will send this notice to the client and their NSA contact on the 10th month of their original enrollment to the database.

When will the individual's name be removed from the database if they do not respond to the letter?

The individual's name will be removed on the last day of the 12th month from the date of placement on the database.

What if their notice goes out late?

Notices sent out late will provide the individual with the same time frame for response as those letters sent out at 10 months.

How can the individual notify DDA of their desire to remain on the waiver enrollment database?

The letter will include a return envelope. The individual can sign and date this letter and return it directly to Headquarters. The individual may also contact their Case Resource Manager directly.

What if they telephone in their request to renew their waiver enrollment request?

The Case Resource Manager will submit an e-mail to the Waiver Program Manager confirming the client and/or their legal representative made a verbal request to renew their placement on the waiver enrollment database.

What if the situation has changed?

Headquarters will notify CRM. The CRM must follow-up by telephone or in person and assess the change in circumstance or condition.

- The contacts and information will be entered into an SER.
- A new waiver enrollment request, DSHS 15-282, must be completed. Completing a Waiver Enrollment Request form requires re-determining priority population and completing a Current Support Assessment.

How will I know if my client has been removed from the database?

Headquarters will notify you when a client name is removed from the database.

What if I contact my family after they have been removed from the database and they wish to be placed back on?

Submit the Waiver Enrollment Request form, DSHS 15-282. Completing a Waiver Enrollment Request form requires re-determining priority population and completing a Current Support Assessment. Their original referral date will be reinstated if the request is submitted within 30 days from the date of removal from the database.