



ICJ Transition Checklist

Use when youth goes to another state on ICJ YSO Parole

YOUTH'S NAME	ICJ PROGRAM STAFF'S NAME
JR NUMBER	CASE MANAGER'S NAME
DATE OF BIRTH	YSO TREATMENT COORDINATOR'S NAME

Placement Considerations (Completed by Case Manager)

- YES NO
1. Is there a legal guardian residing in Washington State?
2. Is there a legal guardian residing in the receiving state?
3. Do barriers exist that prevent youth from returning to legal guardian in receiving state such as a no contact order or sexual assault protection order against a familial victim?
4. Do barriers exist that prevent youth from returning to legal guardian in Washington State such as a no contact order or sexual assault protection order against a familial victim?
5. Has legal guardian been given information regarding their responsibility to make alternative living arrangements?
6. Has legal guardian arranged for alternative placement outside their home in receiving state? If yes, please provide name, relationship to youth and placement address.
Explain:
7. Is proposed placement aware of supervision requirements of youth on parole related to other children or vulnerable adults in the home? Date completed:
Explain:

Notifications (Completed by Case Manager) (Answer all questions)

- YES NO
1. If the legal guardian in receiving state does have minors or previous victims residing in their home, has Child Protective Services (CPS) in receiving state been notified? Date notified:
2. If alternative placement has not been identified by legal guardian in receiving state within 30 days of release, Children's Administration in receiving state will be contacted notifying them of potential placement issues. Date notified:
3. Is Law Enforcement Notification and Risk Level tool included in the ICJ Referral packet? If no, date youth is schedule for leveling:

Legal Requirements (Completed by Case Manager)

- YES NO
1. Has youth been made aware of registration and notification requirements in receiving state? Date notified:
2. Has youth been made aware of the registration and notification requirements in Washington State that they must follow if returning from out of state?

Treatment (Completed by SOTC)

YES NO

1. The ICJ Referral includes documentation of the youth's participation in treatment and whenever possible, documentation that the youth has relapse prevention plan that is part of their Healthy Living Plan (the youth's documentation of the treatment participation). The plan should be included in the referral or forwarded to the ICJ Office as soon as possible.

Explain:

2. Additional relevant information, when available, is included in the ICJ Referral to include psychosexual information, polygraph results, and police report.

Explain:

Completed by ICJ program Staff

1. ICJ referral contains letter to receiving state explaining Washington's process of establishing outpatient sex offense specific treatment?