Definition:

Within the Department of Social and Health Services, Division of Vocational Rehabilitation, or the Department of Services for the Blind, provides direct assistance to individuals with severe disabilities. Provides guidance and case management for a small caseload, and makes recommendations regarding eligibility and vocational rehabilitation needs of individuals with disabilities.

Distinguishing Characteristics:

This class is distinguished from the Rehabilitation Technician 1 by limited case management responsibilities. Under close supervision and approval of a vocational rehabilitation counselor or supervisory staff, makes recommendations regarding eligibility and vocational rehabilitation needs; develops individual plans for employment; meets with clients to assess progress and provide needed guidance; and prepares case closure reports. Cases are pre-screened by the supervisor and are limited in number. Because this is a bridge class to the Vocational Rehabilitation Counselor series, employees receive extensive on-the-job and structured training.

Typical Work:

Carries a small caseload of vocational rehabilitation clients;

Develops eligibility statements and vocational rehabilitation plans under close supervision;

Completed vocational assessments;

Develops, implements and monitors community based work assessments (public and private sector);

Under close supervision, develops drafts or written plan of rehabilitation with client’s active participation, identifying vocational goal, intermediate objectives, and services necessary to achieve goals and objectives;

Assesses client’s progress throughout rehabilitation process and addresses any newly identified disabilities;
Develops implements and partners with others for job clubs and WorkStrides;

Provides job development, job placement and job retention services;

Assists Vocational Rehabilitation Counselors and Supervisors to perform a full-range of support functions.

**Legal Requirement(s):**

There may be instances where individual positions must have additional licenses or certification. It is the employer’s responsibility to ensure the appropriate licenses/certifications are obtained for each position.

**Desirable Qualifications:**

Bachelor’s Degree in Rehabilitation Counseling,

OR

Bachelor’s Degree in a Behavioral Science with 18-quarter credit hours vocational rehabilitation related subjects. Direct customer services experience in a vocational rehabilitation program will substitute year for year, for the bachelor’s degree in a behavioral science, but not for the 18 quarter credit of vocational rehabilitation related subjects.

**Class Specification History**


Revise class. Revises class code (formerly 37081), general revision; adopted May 10, 2007, effective July 1, 2007.