

Department of Social and Health Services  
Olympia, Washington  
**Social Services Manual**

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Category: Audits

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## Summary

Removing manual section. Updated information contained within Quality Team materials.

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## Audits

### Purpose:

~~This category describes the case review process used by the Disability Specialist Supervisor.~~

### Worker Responsibilities

~~The supervisor:~~

- ~~1. Informs workers when cases are due for review.~~
- ~~2. Once the review is complete, provides the program specialist with a copy of the completed audit for the case.~~

3. Follows regional or CSO procedures for documenting the review conclusions, and
4. Monitors cases identified for corrective action.