

**Policy 7.01 Plan and Progress Report**

**July 1, 2015 – June 30, 2016**

**ESA Division:** Division of Child Support (DCS)

**Region:** 1

**Tribes:**

**FO:** Spokane

Confederated Tribes of the Colville Reservation

Attendees: Tim Collins, OIP; Brady Rossnagle, TRT; Georgia Payne, TRT, Mark Swenson, DM; Randy Rudin, CSPM; Sam Ankney, Program Manager, Colville Tribe; Ian Garrity, Colville Tribe; Jaleen Flowers, Colville Tribe; Tammy Lezime, Colville Tribe; Dave Parman, Colville Tribe; Michelle Kiehn, DCS; Glenn Tunick, DCS; Rachel Edinger, DCS; Tina Nill, DCS; Mark Alexander, DCS

Implementation Plan			Progress Report	
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status updates for the Fiscal Year Starting Last July 1 <i>List in reverse chronological order (most recent on top).</i>

A 7.01 meeting was held on February 10, 2015 and CTCSP and DCS continue to work together to finalize the 7.01 Plan and will submit the plan upon completion.

**Policy 7.01 Plan and Progress Report**

Updated 02/25/2015

\*This is a draft plan, not yet approved by Yakama HEW and Law & Order Committee

**ESA Division:** Division of Child Support

**Region 1  
FO: Yakima DCS**

**Tribe(s):** Confederated Tribes and Bands of the Yakama Nation

**RAIO(s):**

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP)

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year
<p>1. Maximize the efficiency of communication between the Yakima DCS Field Office and the Yakama Nation</p>	<p>1.1 Increase use of updated DCS informational flyers</p>	<p>Improve customer services through increased information on child support services.</p>	<p>Abel French, Juan Ramirez Christopher Glaser -Ongoing</p>	<p>Flyer was developed and posted at various locations throughout the Yakama Nation.</p> <p>DCS Tribal Relations Team expressed an interest in attending meetings. June 6, 2014 DCS information booth set up at Yakama Nation 159<sup>th</sup> Treaty Day Commemoration &amp; Cultural Center 34<sup>rd</sup> Anniversary Staffed by Juan Ramirez, Abel French, Jan Busby, Dennis Gough and Camille Little.</p> <p>February 23, 2015 Camille Little, DCS District Manager, Abel French, SEO4/Tribal Liaison, Brady Rosnagle, TRT Manager, Juan Ramirez, SEO3/Tribal Liaison and Christopher Glaser, SEO3/Tribal Liaison, Janet Gone, Regional Manager-OIP attended DCS 7.01 meeting with YN at Tribal Council Chambers. Tribal members present were: Vivian George, Warren Spencer Jr., Frank Mesplie, HEW Committee Chairman, Virgil Lewis Sr., Law &amp; Order Chairman, Raymond Smartlowit, Davis Washines, General Council</p>
	<p>1.2 Conduct child support outreach on Yakama Nation Reservation</p>	<p>Educate and inform attendees about child support services and processes. Follow up with specific case requests as needed.</p>	<p>Abel French, Juan Ramirez, Christopher Glaser</p>	
	<p>1.3 Meet with Yakama Nation Administrators regularly including representatives from OIP to develop DCS – Region 1DSHS Administrative Policy 7.01 Plan.</p>	<p>Foster consultation, communication and collaboration.</p>	<p>Abel French, Juan Ramirez Christopher Glaser -Ongoing</p>	

	<p>1.4 Facilitate Genetic Testing for Yakama Nation parents that have a DCS case and are required by Tribal Court Order to obtain genetic testing.</p> <p>1.5 Participate in planning and implementation of the Native American Career Fair, Tribal WorkFirst Conference, Local Planning Area (LPA) meetings, Special Coming Together Conference sponsored by the Yakama Nation.</p> <p>YN VR Social Services Resource Guide</p>	<p>Establish paternity for more children and offer easier accessibility to DCS program services.</p> <p>Increase DCS program knowledge in the Yakama Nation community. Make DCS services more accessible.</p> <p>Outreach &amp; networking</p>	<p>Abel French, Juan Ramirez, Christopher Glaser -Ongoing</p> <p>Abel French, Juan Ramirez, Christopher Glaser -Ongoing</p> <p>11/21/14</p>	<p>Chairman, Ned Tillequotes Jr., GC Secretary, Jerry Mininick, Social Services Deputy Director, Linda Walker, Human Services Department, and Tamara Saluskin, Justice Services Deputy Director. DCS presented draft 7.01 plan. Tribal Council requested additional demographic information as it relates to Yakima Field Office Tribal Caseload.</p> <p>Genetic testing is facilitated by Tribal Team and submitted to Lab Corp for processing. Tests are only done if the parties are ordered to do so through the YN Tribal Court for child support purposes. The genetic testing occurs at the DCS Outstation located at the Yakama Nation business campus in Toppenish, WA. Or other designated place.</p> <p>Abel French is recognized at the Yakama Nation as a resource in child support matters. He continues to be invited to contribute a DCS program service report that has been included in the YN Annual General Council Report from 2007 to 2014. Invitation received to include DCS services profile in YN Social Services Resource Guide.</p>
<p>2. <i>Ensure efforts are made to recruit/hire American Indian staff reflective of the service population.</i></p>	<p>2.1 Distribute recruitment bulletins and job announcements to the Yakama Nation Dept. of Personnel and/or Yakama Nation IT Staff for Yakama.com Network distribution.</p>	<p>Notifications of job openings become available. A diverse workforce is hired.</p>	<p>Abel French, Juan Ramirez, Christopher Glaser and DSHS Human Resources Division</p>	<p>Ongoing. 5/2014; 1/2015</p>

<p>3. <i>Identify outstanding issues/gaps in service and develop performance expectations, which can be implemented, monitored and evaluated.</i></p>	<p>3.1 DCS Outstation on Thursdays helps an average of two clients per hour, either in person or on the telephone.</p> <p>3.1a Ensure coverage at DCS Outstation at the Yakama Nation every Thursday of each week.</p> <p>3.2 Update Indian Owned Business and Enterprise List for Yakama Nation to be included in SEMS Web TI Screen.</p>	<p>Improve accessibility to the Yakama Nation community of DCS services.</p> <p>Timely and accessible DCS customer service.</p> <p>Update periodically as needed.</p>	<p>Abel French, Juan Ramirez and Christopher Glaser -Ongoing</p> <p>Abel French, Juan Ramirez Christopher Glaser Dennis Gough</p> <p>Abel French, Juan Ramirez, Christopher Glaser -Ongoing</p>	<p>We provide direct DCS services to customers from 9am to 3pm every Thursday at the DCS Outstation located on the Yakama Nation Indian Health Services Annex in Toppenish, WA. Oftentimes referrals are made to other social services pending the needs of the DCS customers.</p> <p>Ongoing</p> <p>Ongoing.</p>
<p>4. <i>Act as a resource to the Yakama Nation's ability to develop their own IV-D program &amp; respect the sovereignty of the Yakama Nation</i></p> <p><i>Deliver clear and assessable services to the Yakama Nation</i></p>	<p>4.1 Facilitate the discussions of local Tribal-State agreements.</p> <p>4.2 Use technology &amp; innovation to increase payment points and payment methods to make it easier to pay.</p> <p>4.5 Disseminate child support program information to various locations on the reservation including CSO.</p>	<p>Act as a resource to the Yakama Nation and Region X Office of Support Enforcement.</p>	<p>Abel French &amp; Juan Ramirez Christopher Glaser Dennis Gough</p> <p>Abel French &amp; Juan Ramirez Christopher Glaser</p>	<p>Ongoing</p>

**Policy 7.01 Plan and Progress Report**  
**Timeframe: July 1, 2015 through June 30, 2016**  
 Updated: 03/11/2015

**ESA Division:** Division of Child Support (DCS)

**Region: 2**  
**FO: Seattle**

**Tribe(s):**

**RAIO(s): Chief Seattle Club**

**Note: This plan was sent to Chief Seattle Club for review on 3/06/2015. Due to extenuating circumstances, Chief Seattle Club is not able to respond to the draft on or before 03/13/2015 and therefore this plan is uploaded as a draft.**

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP)

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status update for the Fiscal Year Starting Last July 1 <i>List in reverse chronological order (most recent on top).</i>
1) Meet with Chief Seattle Club to exchange information and suggest child support services that may be of use to the organization.	Meeting held 03/03/2015.	Learn more about the business needs of Chief Seattle Club and suggest child support services that may be of use to the organization and its membership.	<p><b>State:</b></p> <p>Todd Minott                      (206) 341-7175  <a href="mailto:todd.minott@dshs.wa.gov">todd.minott@dshs.wa.gov</a></p> <p><b>RAIO:</b></p> <p>Shawn Middleton                      (206) 292-6214  <a href="mailto:shawn@chiefseattleclub.org">shawn@chiefseattleclub.org</a></p>	<p>A joint 7.01 meeting was held with Chief Seattle Club, the Division of Child Support, DSHS Office of Indian Policy and the Community Services Division on 03/05/2015. Chief Seattle Club shared information about the organization, how it was founded as well as the services they provide. Division of Child Support shared child support program information.</p> <p>At the meeting, Chief Seattle Club expressed interest in having the Division of Child Support give Child Support 101 presentations to both Chief Seattle Club's staff and membership.</p> <p>The Division of Child Support will contact Chief Seattle Club in order to schedule Child Support 101 presentations.</p> <p>The Division of Child Support will continue to work with Chief Seattle Club on further 7.01 planning at the organization's convenience.</p>

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1
<b>Completed Items</b> (Date: Action completed)				

**Policy 7.01 Plan and Progress Report**  
**Time Period: July 1, 2015 through June 30, 2016**  
**Region 1 / Spokane DCS**  
**Spokane Tribe**

<b>Implementation Plan</b>				<b>Progress Report</b>
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
Facilitate improved contact with the Spokane Tribe staff and their clients.	Maintain regular contact, exchange contact information and establish outreach opportunities.	Improve contact and strengthen relationships to mutually benefit shared clients.	Yvette Buckley Michelle Kiehn Deidre Darling-Shea Jim Sugden	DCS requested to meet with the Spokane Tribe to update our 7.01 plan by sending a formal invite letter and follow up phone calls. As of 3/12/15 the Spokane Tribe has not requested to meet.
Maintain good case management communication.	<p>Timely communication is critical to effective case management for both DCS and the Spokane Tribal TANF Program:</p> <p>(1) TANF open/close information is critical to accurate case management. Staff may send TANF referrals and closures by fax 509-329-3870 to DCS at 509-329-3870.</p> <p>(2) Sharing other household changes is also important (newborn added to TANF grant, child emancipation or leaving the home, new court order, etc.)</p> <p>(3) Both programs need to know if a child is receiving SSI. Information flowing to DCS will be sent to Kathy Eastman, Information from DCS, for TANF will be sent to Deb Ost and/or Bobbi Williams (TANF team leaders). When a child is identified as an SSI recipient, DCS will adjust its files to accurately account for any support owed or paid on behalf of the SSI child separately from support owed or paid for siblings</p>	Tribe and DCS communicate more effectively regarding delivery of child support services to members and others that are of mutual concern to the Tribe and DCS.	Yvette Buckley Michelle Big Eagle Deb Ost Bobbi Williams  Michelle Kiehn Deidre Darling-Shea Jim Sugden	This communication process continues.

	<p>on TANF.</p> <p>(4) Should DCS be unable to obtain a voluntary wage assignment by a non-tribal member employed by the Spokane Tribe, a Tribal Enterprise or an Indian owned business located on the Reservation, DCS can attach a garnishment order to a Tribal Civil Complaint Form and send it to the Tribal Court Clerk for Judicial Review at: Bldg. 268, Agency Square, PO Box 225, Wellpinit, WA 99040.</p> <p>(5) The Tribe is concerned with the release of license certification actions. DCS will negotiate with all clients in an attempt to release the certification and collect child support. DCS will release the certification of any license while the individual is receiving Tribal TANF.</p> <p>(6) If DCS fails to serve an individual residing on the Reservation by <i>Certified Mail Restricted Delivery</i>, the Tribe stated that the preferred alternate method is for DCS to request Service of Process through the Spokane Tribal Police Department.</p>			
<p>Continue implementation of agreed protocol on the handling of child support issues in Spokane County Superior Court family law cases where a party receives, or has received, Spokane Tribal TANF benefits.</p>	<p>DCS and the Tribe have agreed to the following protocol: when the judge or commissioner becomes aware that TANF benefits are being paid to one of the parties, the judge will notify Paul Cornelius of the Prosecutor's Office, if Mr. Cornelius is not already involved. If it is unclear whether the TANF benefits being paid are <b>State</b> or <b>Tribal</b> in origin, the Spokane DCS Tribal Unit will make the determination. (If there are <b>Tribal</b> TANF benefits being paid, they will most likely be <b>Spokane</b> Tribal TANF benefits.) If it is determined that Spokane Tribal TANF benefits are being paid to one of the parties, Mr. Cornelius will notify Donnie Lebet, Spokane Tribal Executive Director. The Spokane Tribal TANF Program, having received an assignment of child support from their Tribal TANF client, will have an interest in the Order of Child Support. Mr. Cornelius, as attorney for DCS, may have a separate interest in establishing the medical support obligation, since the Tribal TANF client necessarily receives Medical Assistance from the State of Washington in conjunction with the Spokane Tribal TANF benefits. Mr. Cornelius will make</p>	<p>Tribe has the opportunity to be heard on child support issues in Spokane Superior Court family law cases in which the Tribe has an interest because Tribal TANF benefits have been or are being paid on behalf of a party.</p>	<p>Donnie Lebet Paul Cornelius</p>	<p>This process continues.</p>

sure that the proposed Order of Child Support has a signature line for the Spokane Tribal TANF Program separate from Mr. Cornelius's signature line on behalf of DCS. Upon notification to the Spokane Tribal TANF Program, all the interested parties will either agree and sign off on the Order, or not agree, at which point all the parties, including the Spokane Tribal TANF Program, will be notified of a contested (or presentment) hearing, and, after hearing from the parties who appear at the hearing, the judge or commissioner will enter the Order. If an attorney for the Spokane Tribal TANF Program does not appear at the contested (or presentment) hearing, the judge or commissioner will not enter the Order, unless there is proof, by certificate of mailing, of having served Donnie Lebret, Executive Director of the Tribe, with a copy of the proposed Order (according to the time required for the particular Order) and of having served Donnie Lebret with adequate notice of the hearing. The address and contact numbers for Mr. Lebret are as follows:

**Donnie Lebret  
Executive Director**

**Spokane Tribe of Indians  
PO Box 100  
Wellpinit, WA 99040**

**Telephone: (509) 458-6500 (Receptionist)**

**Policy 7.01 Plan and Progress Report**  
**Time Period: July 1, 2015 through June 30, 2016**  
**Region 1 / Spokane DCS**  
**RAIO: The NATIVE Project**

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
Facilitate improved contact with The NATIVE Project staff and their clients.	Maintain regular contact, exchange contact information and establish outreach opportunities.	Improve contact and strengthen relationships to mutually benefit shared clients.	Toni Lodge Dana Yamauchi Glenn Tunick	<p>The NATIVE Project will review their schedules for setting up some outreach activities at their facility in the near future.</p> <p>The NATIVE Project suggested DCS set up a booth at the Pow-Wow's that will take place at Spokane Falls Community College this spring and at Riverfront Park this summer.</p> <p>DCS requested to meet with the NATIVE Project to update our 7.01 plan by sending a formal invite letter and follow up phone calls. As of 3/12/15 the NATIVE Project has not requested to meet.</p>
Participate and be more publicly available at area NATIVE events.	<p>DCS participated in the Gathering at the Falls Pow-Wow that took place at Riverfront Park 8/22/14-8/23/15, and took orders for indian tacos from staff in support of a NATIVE Project event.</p> <p>Through the CFD DCS contirbnuted proceeds from an indian taco sale to the NATIVE Project.</p>	Improved contact and strengthened relationships to mutually benefit shared clients.	Glenn Tunick Jim Sugden Michelle Kiehn Deidre Darling-Shea Tina Nill	These activities have been positively received by the local community, enjoyed by DCS staff, and further strengthened the relationships we have with stakjeholders and clients.

## Policy 7.01 Plan and Progress Report

Timeframe: July 1, 2015 through June 30, 2016

Region 2 / Everett DCS

Tribes: Lummi, Nooksack, Samish, Sauk-Suiattle, Stillaguamish, Swinomish, Tulalip, Upper Skagit

**NOTE: The most recent meeting held on January 23, 2015 had attendees from the Nooksack Indian Tribe and the Tulalip Tribes. DCS was represented by Lisa Dupre, Mary Anderson, Randi Evans, Theresa Green, and Jim Goodspeed. Tim Collins was also present as a representative of DSHS/OIP.**

Each year the 7.01 meeting dates are determined for the upcoming year and published on a meeting matrix by OIP. Lummi, Nooksack, Samish, Sauk-Suiattle, Stillaguamish, Swinomish, Tulalip, & Upper Skagit are notified of the date, place, and time of the 7.01 meeting via the meeting matrix. The 7.01 meeting was held on 1/23/2015. Updates were made to the plan. A rough draft of the updated plan was emailed to all the Tribal representatives and OIP on 2/3/2015. Edits, comments and responses were due by 2/27/15. DCS received proposed changes from Tim Collins and the Upper Skagit Indian Tribe. The proposed changes were incorporated.

Implementation Plan				Progress Report
<p style="text-align: center;"><b>(1) Goals/Objectives</b></p> <p>1) Prepare and disseminate pertinent statistics on American Indian community and participant population's numbers of American Indian participants served and other relevant data.</p>	<p style="text-align: center;"><b>(2) Activities</b></p> <p>1a) Provide data upon request regarding the number of Tribal cases being provided services through Region 2 Child Support. How many paying cases? How much are they paying?</p> <p>1b) Provide a list of all cases upon request that are associated with each of the 8 specific tribes upon request. Review to assure that all tribal members are correctly identified.</p> <p>1c) Tribes have the opportunity to identify clients that are in need of modification or possible debt write-off, due to client's situation</p>	<p style="text-align: center;"><b>(3) Expected Outcome</b></p> <p>1a) Tribes will be better informed about their member's utilization of DCS services.</p> <p>1b) Tribes and DCS will be able to ensure Tribal members' cases are correctly identified as such.</p> <p>1c) To ensure child support amounts are set correctly and write off debts that may cause hardships on families</p>	<p style="text-align: center;"><b>(4) Lead Staff and Target Date</b></p> <p>1) Lisa Dupre /DCS Elaine Zapata-Dilley &amp; Ken Levinson/Nooksack Marilyn Scott &amp; Caniece Perez/Upper Skagit Ralph Jefferson &amp; Kelly Jefferson/ Lummi Gloria Green/Stillaguamish Sheryl Fryberg, RoseAnn Green, Shelley Tucker &amp; Helen Fenrich/Tulalip Samish-Edie Hill John Stephens/Swinomish Renee Roman Nose/Sauk-Suiattle</p>	<p style="text-align: center;"><b>(5) Status Update for the Fiscal Year Starting Last July 1</b></p> <p>1 a &amp; b) Reports are provided as requested by Tribes</p> <p>1c) Tribes may submit a request for DCS to review cases identified for possible modification or debt write off. Only debts owed to the State of Washington are eligible for debt write-off.</p>

<p>2) Ensure efforts are made to recruit/hire American Indian staff to meet the overall DSHS goal of having a diverse workforce.</p>	<p>2a) Job announcements sent to Tim Collins, OIP.</p> <p>2b) Send the DOP web address to tribal newsletters and HR staff.</p> <p>2c) Training for the DOP website (careers.wa.gov) from DCS HR representative to be extended to tribes through their tribal HR offices, TERO office, or other offices as defined by the tribe.</p> <p>2d) DCS Tribal Relations Team will email job openings to the Tribes</p>	<p>2) Tribal members will be better informed about and able to compete for DCS employment opportunities as they arise.</p>	<p>Vicky Anderson/DCS Hiring Coordinator Kevin Lopez-Mohedano Training Coordinator, Lisa Dupre/DCS Suzanne Browning/Nooksack Caniece Perez/Upper Skagit Topsy Kinley/Lummi Gloria Green /Stillaguamish Helen Fenrich/Tulalip Teri Horton/Samish Wayne Bill/Swinomish Renee Roman Nose/Sauk-Suiattle</p>	<p>DCS will provide awareness of open positions to OIP representatives through informal communication as they become known (phone/email).</p> <p>DCS continued to hire and Jim Goodspeed has been hired as a second DCS Child Support Program Manager (CSPM) and Kevin Lopez-Mohedano was hired as the new training coordinator.</p>
<p>3) Work with tribes to develop and/or implement local Tribal-State agreements, protocols, MOU's, contracts or processes.</p>	<p>3a) Will the tribes consider accepting payroll deduction notices for their non-tribal employees?</p> <p>3b) DCS will provide training or overview of the State Child Support Program for each tribe's members to explain DCS processes and remedies.</p> <p>3c) DCS will provide training on Tribal TANF impacts on child support.</p> <p>3d) DCS will work with Tribal TANF and Child Support Programs that are interested in Federal Offset.</p>	<p>3a) More regular support collections for nonpaying employees.</p> <p>3b &amp; c) Tribal members will be better informed about services DCS can provide for them.</p>	<p>3a) Lisa Dupre with TRT assistance.</p> <p>3b, c &amp; d) Lisa Dupre, Mary Anderson, Randi Evans, Theresa Green/DCS</p>	<p>3a) Need agreements with each tribe to identify which tribes will accept payroll deduction notices for their non-tribal employees.</p> <p>The current status of collection activity with each Region 2 tribe, is as follows:</p> <p><b>Lummi Nation</b> DCS refers cases to LCSP for enforcement, order establishment, paternity and Modification. Periodic visits are made to review cases with LNCSP.</p> <p><b>Nooksack Indian Tribe</b> –DCS refers cases to NITCSP for enforcement, order establishment, paternity and Modification. Periodic visits are made to review cases with NCSP.</p> <p><b>Samish Indian Nation</b> - Accepting voluntary wage assignments, DCS can't send withholds directly to Samish Tribal employers.</p> <p><b>Sauk-Suiattle Indian Tribe</b>- Accepting voluntary wage assignments to Tribal employers, DCS can't send withholds directly to employers.</p> <p><b>Stillaguamish Tribe of Indians</b> – Withholding notice is sent to Court Administrator, Colleen Chase, who registers the withhold order in their court and the</p>

				<p>employer will then honor it.</p> <p><b>Swinomish Indian Tribal Community</b> – Northern Lights Casino and Similk Golf Course will honor withholding notices if the employee is not a native. They also accept voluntary wage assignments. Otherwise, DCS must register the case in their tribal court.</p> <p><b>Tulalip Tribes</b> – DCS refers all cases to the TCSP for enforcement, establishment, paternity and modification of enrolled Tulalip members. DCS will also refer cases with non-native non-custodial parents that are working for Tulalip tribal employers for enforcement services.</p> <p><b>Upper Skagit Tribe</b> – Accepts voluntary wage assignments. The Skagit Casino honors wage withholds for non-natives.</p> <p>Provide monthly updates to Upper Skagit of cases receiving payments in the previous month..</p> <p>3b&amp;c) Training is scheduled by mutual agreement of each tribe and the DCS liaison to the tribe. DCS Tribal Liaisons continue to serve as a resource as the regional tribes develop their social service and child support programs, or as requests are received.</p>
<p>4) Identify needs of American Indian clients and communities and whether current programs and policies meet these needs. Identifying ways to improve customer service to Tribal Members</p>	<p>4a) Continue to provide outreach to Region 2 tribes as requested and as resources allow.</p> <p>4b) Explore alternative locations and methods to work with community members.</p> <p>4c) Meet jointly with tribes quarterly to determine needs and assess progress of the 7.01 plan.</p> <p>4d) Invite tribes to participate in Local Planning Area (LPA) meetings</p>	<p>4a) In-person services can be provided for remotely located Tribal members.</p> <p>4b) Best processes and locations can be used to provide these services.</p> <p>4c) Better services for individual Tribal members.</p> <p>4d) Attendance and participation of Tribes in LPA</p>	<p>4a) Lisa Dupre, Mary Anderson, Randi Evans, Theresa Green / DCS</p> <p>4b) Patti Dalrymple and representatives of each tribe.</p> <p>4c) DCS Representatives, Tribal Representatives and OIP Staff</p> <p>4d) Patti Dalrymple</p>	<p>4a) DCS staff is available to conduct outreach functions to all eight regional tribes upon request.</p> <p>4b) DCS does have SEOs out stationed at the Smokey Point, Mt Vernon, &amp; Bellingham CSOs. Clients can speak to an officer in these offices. If they need to speak specifically to a tribal SEO then they can be called from the CSO.</p> <p>4c) DCS, Nooksack, Lummi and Tulalip child support programs continue to meet on a regular basis to ensure that clients within their programs are receiving the best services possible.</p> <p>4d) The Tribes are invited and encouraged to attend LPA meetings.</p>

<p>5) DCS will ensure that training opportunities are shared with tribes.</p>	<p>DCS Regional Training Coordinator will offer and coordinate training opportunities to include regional tribes.</p> <p>Tribal Staff are invited to attend portions of DCS academy's that might be of benefit to them.</p>	<p>Tribal Staff will have opportunities to attend state trainings.</p>	<p>Lisa Dupre/DCS Kevin Lopez-Mohedano /DCS regional training coordinator</p> <p>Elaine Zapata-Dilley &amp; Ken Levinson/Nooksack</p> <p>Marilyn Scott, Caniece Perez, &amp; David Hawkins/Upper Skagit</p> <p>Topsy Kinley &amp; Ralph Jefferson/Lummi</p> <p>Gloria Green/Stillaguamish</p> <p>RoseAnn Green, Lena Hammons, Helen Fenrich, Wendy Fryberg, Shelley Tucker &amp; Sarah Colleen Sotomish/Tulalip</p> <p>Teri Horton/Samish</p> <p>Wayne Bill/Swinomish</p> <p>Renee Roman Nose/Sauk-Suiattle</p>	<p>Training opportunities received by the DCS Training Coordinator will be sent to the Tribal HR's as they are received and/or made available.</p> <p>Invitations were extended in 2014 for tribal employees to attend the DCS Support Enforcement Officer Training Academy; on an audit basis.</p>
<p>6) DCS and TCSP will establish a referral process and the rate of referrals for DCS to send cases to TCPS for enforcement, establishment, paternity and modification</p>	<p>6) DCS and TCSP will continue to transfer and refer cases as needed as determined by DCS and TCSP agreement</p>	<p>6) Communicate with TCSP on rate of referral based in current staffing levels and the ability to accommodate more cases</p>	<p>6) Sheryl Fryberg, Lena Hammons, RoseAnn Green, Shelley Tucker &amp; Helen Fenrich/Tulalip Lisa Dupre, Theresa Green/DCS</p>	<p>6) DCS continues to refer cases to TCSP for enforcement after verification of employment with Tulalip Tribes, Cases with enrolled members as the NCP are referred to TCSP for Paternity, establishment, enforcement.</p>

7) DCS and Tribes will discuss specific cases on a regular basis	7) Email and phone communication regarding specific cases.	7) Clear understanding on the status of cases and client contact.	7) Lisa Dupre, Mary Anderson, Randi Evans, Theresa Green /DCS Elaine Zapata-Dilley & Ken Levinson/Nooksack Marilyn Scott & Caniece Perez/Upper Skagit Ralph Jefferson & Kelly Jefferson/ Lummi Gloria Green/Stillaguamish Sheryl Fryberg, RoseAnn Green, Shelley Tucker & Helen Fenrich/Tulalip Samish-Edie Hill John Stephens/Swinomish Renee Roman Nose/Sauk-Suiattle	7) DCS continues to discuss specific cases and issues via email and telephone as questions and issues are identified.
8) DCS staff will participate and volunteer at Tribal cultural events when available	8) Attend and volunteer at Tribal cultural events.	8) Better understanding of the Tribal culture and heritage by DCS staff	8) DCS Staff	DCS staff volunteered at the 2014 Canoe Journey, soft landing at Tulalip.
9) Provide training and awareness to the DCS office regarding Native American Culture.	9) DCS Tribal Unit will host a Native American Heritage Event during the month of November.	9) Better educate DCS staff and build awareness of tribal culture.	9) DCS staff with the assistance of tribes.	DCS staff held an event for Native American Heritage Month in November of 2014. Included a film and guest speaker from Lummi Tribe.

### Completed / Historical Information

<p>Prepare and disseminate pertinent statistics on American Indian community and participant population's numbers of American Indian participants served and other relevant data.</p>				<p>1a) The Tulalip Tribes Child Support Program has requested a monthly report that will include the number of Tulalip affiliated cases – statewide, the number of Tulalip TANF cases, the number of cases currently in process of being heard in Tulalip Tribal Court, the number of times that DCS appeared in Tulalip Tribal Court, and the number of children affected by those appearances. August 2009: TCSP requested that DCS stop bringing cases directly to Tulalip Court; they must be referred to TCSP. March 2010 TCSP requests monthly TANF report (no change to previous format) and quarterly report of Tulalip affiliated cases</p>
<p>DCS will ensure that training opportunities are shared with tribes.</p>				<p>In 2007 and 2008 DCS held Support Enforcement Officer Training Academies, Scott Morris extended invitations out to the Tribes with IV-D &amp; IV-A programs for the possible attendance of tribal employees to sit in on the training in an auditing format. Currently there are not any training academies scheduled for the upcoming year. However, if one is held, each tribe will be notified.  DCS provided the TCSP a copy of the training guide (RTI). DCS offered to provide training on any of the modules that were of interest to the TCSP,</p>
<p>7) Priority of referrals to Lummi Nation Child Support Program.</p>	<p>7a) DCS will send cases as requested by LNCSP. 7b) DCS will send cases having an avenue of collection only available through LNCSP. 7c) DCS will send cases ready for referral to LNCSP.</p>	<p>7) Cases will be guided to the LNCSP to receive the appropriate venue for the cases to be worked.</p>	<p>7) DCS Staff – Scott Morris LNCSP – Kelly Jefferson</p>	<p>7) As of March 2010, this item is being fulfilled by DCS staff.</p>
<p>11) DCS and NITCSP will establish a referral process and the rate of referrals for DCS to send cases to NITCSP for enforcement, establishment, paternity and modification</p>	<p>11) DCS and NITCSP will negotiate the rate of referrals per month, as well as the type of cases to be referred.</p>	<p>11) Establish the number of cases to be referred per month, as well have an estimated date to have all cases forwarded to NITCSP.</p>	<p>11) DCS Staff– Scott Morris NITCSP – Ken Levinson</p>	<p>11) NITCSP has requested that DCS focus on transferring all of the Nooksack TANF caseload to NCSP first. They have requested that DCS send 16 cases to them per month. At this rate the entire Nooksack TANF caseload will be transferred by the end of October 2009. All of the Nooksack TANF cases have</p>

				been referred to the NITCSP. DCS and NITCSP are now in discussion on the transfer rate and priority of remaining cases. <b>This was completed in June 2010</b>
14) Per SEMS/ACES agreement, Tulalip will be able to access Tulalip affiliated cases	14) DCS will update system to allow access for TCSP staff	14) TCSP can better prioritize cases and assist community members during the transition from start-up to comprehensive.	14) TCSP Cara Althoff DCS Scott Morris	TCSP access to SEMS/ACES is still pending. DCS completed the Tribal coding on all of the cases in the Tulalip caseload on March 27, 2009. However because of cases moving in and out of the caseload there may be some that are not coded. TCSP can notify DCS and DCS will update the case.
15) DCS will provide TCSP with a list of cases that are actively being worked to bring to Tulalip Tribal Court	15) DCS will provide TCSP with requested information	15) TCSP can assist DCS by providing outreach to parties of the cases	15) TCSP Cara Althoff DCS Scott Morris	DCS provided the list to TCSP on March 17, 2009. Per the request of Cara Althoff in August 2009, DCS will refer all cases to TCSP.
16) TCSP has been awarded comprehensive status. TCSP program willing to give DCS staff presentation about laws and policies concerning child support at Tulalip Tribes	16) TCSP will prepare a presentation. TCSP and DCS will work together on time and location.	16) DCS will learn more about the TCSP. This will assist in a smooth transition as TCSP takes cases	16) TCSP Cara Althoff DCS Scott Morris	Meeting was held on March 10, 2009
4) Identify needs of American Indian clients and communities and whether current programs and policies meet these needs.	4b) Explore alternative locations and methods to work with community members.	4b) Best processes and locations can be used to provide these services.	4b) Patti Dalrymple and representatives of each tribe.	4b) DCS staff now has the ability to log in remotely to the DCS computer system (SEMS). This will help to assist clients in real time while out in the field. A DCS Tribal Liaison is assigned to the Mount Vernon Community Service Office.
DCS will ensure that training opportunities are shared with tribes.	DCS Regional Training Coordinator will offer and coordinate training opportunities to include regional tribes.	Tribal Staff will have opportunities to attend state trainings.		<b><u>Recent Trainings Provided:</u></b> DCS provided paternity affidavit training and Working with the Military training in August 2010 DCS provided SEMS training to the Lummi TANF program in June 2010 DCS provided SEMS training to the Tulalip Child Support Program in December 2010
7) DCS will send 10 referrals to the LNCSP each month & coordinate referring additional cases each month.	7) DCS staff will ensure that ten referrals are being sent to the LNCSP each month.	7) A constant rate of referrals to the LNCSP would continue.	7) DCS Staff – Scott Morris & Tracy Jahr LNCSP – Kelly Jefferson	7) DCS has referred the majority of the cases from the Lummi caseload. DCS and LNCSP met in September 2010 and reviewed the entire Lummi caseload that DCS is working. Some cases were identified to be resent to LNCSP. After this is completed, cases will be sent to LNCSP as they are indentified
11) DCS will provide TCSP with a list of Tulalip affiliated cases broken down as follows:	11) DCS will provide list to TCSP no later than 3/20/09	11) TCSP can better prioritize how many cases we want referred and the	11) TCSP Cara Althoff, Lorna Edge-Onsel, & Sarah Colleen Sotomish	DCS provided the list to the TCSP in September 2010

Needs paternity established Establishment (separate list of non affiliated cases {Tulalip enterprise employees} from all others) Enforcement Modification		type of case	DCS Staff – Georgia Payne & Lisa Garner	
<b>(1) Goals/Objectives</b> 1) Prepare and disseminate pertinent statistics on American Indian community and participant population's numbers of American Indian participants served and other relevant data.	1b) Provide a list of all cases associated with each of the 8 specific tribes upon request. Review to assure that all tribal members are correctly identified			Tribal Liaisons are not able to pull this list. The Tribal Liaison sends the request to SEMS to generate the report. Turnaround time is approximately 1 – 2 weeks for each request.
6) When changes occur within DCS regional tribal staffing, the Government to Government training will be required.				Tribal Liaisons Tracy Jahr and Nathan Ray completed Government to Government training in June 2012 and October 2012. 7 DCS supervisors and 6 additional DCS staff also completed Government to Government training In June 2012.
7) DCS will send 10 referrals to the LNCSP each month & coordinate referring additional cases each month.	7) DCS staff will ensure that ten referrals are being sent to the LNCSP each month.	7) A constant rate of referrals to the LNCSP would continue.	7) DCS Staff – Scott Morris & Tracy Jahr LNCSP – Kelly Jefferson	7) DCS has referred all identified cases to the LNCSP. DCS will refer new cases to the LNCSP as they are identified.
8) DCS will serve as a technical resource for the LNCSP, the TCSP, and the NITCSP for the SEMS program in their offices.	8) The tribe's have access to SEMS; DCS will serve as a support mechanism for the use of SEMS by the tribal employees.	8) Enhanced communication and information sharing on case specific matters.	8) Lisa Dupre, Tracy Jahr, & Nathan Ray/ DCS TRT – Brady Rosnagle LNCSP – Kelly Jefferson NITCSP – Ken Levinson TCSP – Shelley Tucker Lorna Edge-Onsel & Sarah Colleen Sotomish	8) LNCSP, NITCSP, & TCSP have access to SEMS, ACES and Employment Security Information. DCS continues to provide hands on training as requested
				DCS will continue meeting at least quarterly with Tribes after the Tribe open a child support program. (This moved to historical section in 2014 as this is now standard business practice and we will meet with any of the Tribes in our area who operate child support programs by request.

<p>6) DCS will work with the Nooksack Indian Tribe Child Support Program</p> <p>This section, item 6 is incorporated in section 3 of this document so is being removed here as a separate section if none opposed will move this section to historical section of plan</p>	<p>6) Work with NITCSP &amp; Nooksack TANF to develop an operating agreement between the 3 programs. (NITCSP, Nooksack TANF and DCS)</p>	<p>6) Establish protocols and procedures for the three programs to work efficiently together</p>	<p>6) DCS Staff– Georgia Payne, &amp; Tracy Jahr NITCSP – Ken Levinson Nooksack TANF – Katherine Canete</p>	<p>6) Informal processes have been developed and communications between the three programs continue to go well. Initial discussions have begun regarding an operating agreement.</p>
<p>8) DCS and the TCSP will together develop an Operating Agreement between the two agencies.</p> <p>This section, item 8 is incorporated in section 3 of this document so is being removed here as a separate section and this specific section will be moved to history</p>	<p>8) Work with the TCSP to develop an Operating Agreement</p>	<p>8) Establish protocols and procedures for the programs to work efficiently together</p>	<p>8) TCSP RoseAnn Green, Shelley Tucker, &amp; Sarah Colleen Sotomish DCS Patti Dalrymple, Brady Rossnagle, Georgia Payne, &amp; Lisa Dupre`</p>	<p>8) Discussions regarding development of an Operating Agreement were on hold until a new TCSP IV-D Director was hired. DCS hopes to resume discussions now that a new director has been appointed.</p>

**Policy 7.01 Plan and Progress Report**  
**Timeframe: July 1, 2015 through June 30, 2016**  
 Updated: 03/11/2015

**ESA Division:** Division of Child Support (DCS)

**Region: 2**  
**FO: Seattle**

**Tribe(s):** Snoqualmie

**RAIO(s):**

**Note: There has not yet been a 7.01 meeting between the Division of Child Support and Snoqualmie Tribe in 2015. A request to schedule a meeting was sent to Ralph Honhongva, Snoqualmie General Manager, by Office of Indian Policy manager Tim Collins on 2/9/15. To date, no response has been received to this request. The Division of Child Support will continue attempts to schedule a 7.01 meeting with Snoqualmie.**

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP)

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status update for the Fiscal Year Starting Last July 1 <i>List in reverse chronological order (most recent on top).</i>
1) Prepare and disseminate pertinent statistics on American Indian community and participant populations, numbers of American Indian participants served, and other relevant data.	<p>Statistical information is shared with the Snoqualmie Tribe at each meeting and upon request.</p> <p>Seattle DCS is available to meet at the request of the Snoqualmie Tribe. Time and place to be determined at the convenience of the Snoqualmie Tribe.</p>	Statistics will be available to tribal authorities upon request.	<p>State: Todd Minott 206-341-7175</p> <p>Tribe:</p>	<p>3/9/15 Data Shows 83 Snoqualmie Tribal Cases (down 3 cases since 3/13/14)</p> <ul style="list-style-type: none"> <li>• Noncustodial Parent Snoqualmie Members: 25 (down 13 members since 3/13/14)</li> <li>• 24 cases pay in full each month (down 8 since 3/13/14)*</li> <li>• 53 cases with back support owing (up 9 since 3/13/14)*</li> <li>• 6 cases with no arrears or current support owing (down 2 since 3/13/14)</li> <li>• 48 cases pay less than current support each month (up 33 since 3/13/14)*</li> <li>• 11 cases pay 100% current support but are in arrears (down 4 since 3/13/14)</li> <li>• 25 cases in arrears but no current support owing (up 8</li> </ul>

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1
				<p>since 3/13/14)</p> <ul style="list-style-type: none"> <li>• 2 cases need orders established (same as 3/13/14)</li> <li>• 2 cases need paternity established (up 1 since 3/13/14)</li> <li>• 0 foster care cases (down 1 since 3/13/14)</li> </ul> <p>Note: Case data marked with a * indicates the data may be affected by DCS policy to no longer request non-annualized payments. Because Snoqualmie Tribal enterprises now annualize, cases are brought current over the course of 26 bi-weekly pay periods and are not necessary current at the end of each month.</p>
2) Ensure efforts are made to recruit/hire American Indian staff to meet the overall DSHS goal of having a diverse workforce.	<p>Recruitment brochures will be made available upon request. DCS hiring freeze has been lifted. DCS continues to be under a "request to hire." authorization process.</p> <p>Emails about job openings for different Tribe/State employment opportunities are forwarded to Alretta Howard (ICW Program Manager) as they are received.</p> <p>DCS job postings also being shared with Tim Collins, Region 2, Office of Indian Policy</p>	Facilitate Tribal member employment within the State government	<p>State: Todd Minott 206-341-7175</p> <p>Tribe:</p>	<p>Emails are being sent as indicated.</p> <p>Provide updates on Seattle Division of Child Support new hires.</p> <p>Seattle Division of Child Support sends Tim Collins job postings for Region 2 distribution to the Tribal community. Hired employees self-disclose if they are Native.</p>
3) Negotiate and	DCS and the Snoqualmie	Continued	State: Todd	Although no formal or informal agreements are in place with

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1
implement local Tribal-State agreements, protocols, contracts, or similar processes.	Tribe will work together to develop a formal or informal agreement, with the help of existing materials, when the need is identified by one of the parties.  The Tribal Liaison will work with another DSHS Liaison to facilitate introductions.	cooperation providing child support services for Tribal members and employees	Minott 206-341-7175  Tribe:	the Snoqualmie Tribe, they are accepting wage withholdings for tribal and non-tribal employees, as is the Snoqualmie Casino. There are currently no issues with wage withholding, if there are any problems contact Toni Blue at Snoqualmie Casino in payroll at 425-888-8142.
4) Maintain consistent contact with Snoqualmie Social Services staff to ensure shared clients' child support needs are being met.	Tribal Liaison would like to attend Snoqualmie Resource Fairs to develop contact with Snoqualmie Tribe's social service network.	Liaison is a readily identifiable and reachable resource for case aids who are helping shared clients resolve issues related to child support.	State: Todd Minott 206-341-7175  Tribe:	Snoqualmie Social Services may contact Todd directly for all child support related issues.
<p><b>Completed Items</b> (Date: Action completed)</p> <p>3/13/2014: Introduced Tribal Liaison Todd Minott at 7.01 meeting March 13 2014</p> <p>4/30/2012: Introduced District Manager Sylvia Flores during 7.01 meeting in April.</p>				

**Policy 7.01 Plan and Progress Report**  
**Timeframe: July 1, 2015 through June 30, 2016**

Updated: 03/11/2015

**ESA Division:** Division of Child Support (DCS)

**Region:2**  
**FO: Seattle**

**Tribe(s):** Muckleshoot Indian Tribe

**RAIO(s):**

**Note: Various attempts have been made to schedule a 7.01 meeting with Muckleshoot in 2014 and 2015. The most recent requests, specifically an email sent by Office of Indian Policy manager Tim Collins on 2/9/15 to Bobbi Keeline-Young and a voicemail left by Todd Minott for Bobbi Keeline-Young 2/25/15, have not received response. The Division of Child Support will continue attempts to schedule a 7.01 meeting with Muckleshoot.**

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP)

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year starting Last July 1 <i>List in reverse chronological order (most recent on top).</i>
1) Prepare for Tribal TANF	<p>Coordinate best practices with Tacoma DCS and learn what worked well with Port Gamble S'Klallam Tribe in an effort to avoid problems.</p> <p>If necessary, during Tribal TANF start-up, additional outreach visits may be necessary for training and transition.</p>	A smooth transition to Tribal TANF	<p>State:</p> <p>Todd Minott 206-341-7175</p> <p>Tribe:</p>	<i>New Goal:</i> This goal will be revisited if there is an application for Tribal TANF by the Muckleshoot Tribe.

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status Update for the Fiscal Year starting Last July 1
2) Gathering Data	<p>Begin tracking data on the number of visitors, modification and conference board requests at the Muckleshoot Resource Center.</p> <p>Differentiate Muckleshoot visitors from other visitors at the Muckleshoot Resource Center in regards to child support.</p> <p>DCS will began tracking data regarding conference board write-offs, Statute of Limitations loss and modification requests effective 4/24/2013.</p>	Progress Report	<p>State: Todd Minott 206-341-7175</p> <p>Tribe:</p>	<p>Ongoing</p> <p>Child Support Visitors October 2012 – April 2013 NCPs 14 CPs 22 Neither NCP/CP 1 Fathers 9 Mothers 19 Relatives 7 Caretakers 2 <b>Total Visitors: 37</b></p> <p>Child Support Visitors May 2013 – March 4<sup>th</sup> 2015 NCPs 72 (6 NCPs not Muckleshoot) CPs 71 (2 CPs not Muckleshoot) Neither NCP/CP 6 Fathers 51 Mothers 73 Relatives 21 Caretakers 1 Friends 3 <b>Total Visitors: 149</b></p>
3) Staff Cases	<p>Build process for “case staffings”</p> <ul style="list-style-type: none"> <li>• Tribal member and Social Worker meet with DCS</li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>• Social Worker</li> </ul>	<p>Improved understanding of child support case issues</p> <p>Resolution of individual case</p>	<p>State: Todd Minott 206-341-7175</p> <p>Tribe:</p>	<p>An informal process with the Muckleshoot Social Workers is ongoing. The previous Seattle Division of Child Support Tribal Liaison, Cassandra Parlee, developed a relationship with Muckleshoot Child and Family Services staff and the Muckleshoot Adult Work Training Program case managers; Todd will maintain this relationship and continue to communicate with Muckleshoot Child and Family Services staff and Muckleshoot Adult Work Training Program case managers</p>

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status Update for the Fiscal Year starting Last July 1
	<p>meets with DCS after getting a signed release from tribal member to discuss case</p> <p>Identify options for tribal members</p> <p>Assist tribal members in locating necessary resources.</p> <p>Assist tribal members in completing forms and paperwork.</p> <p>Continue to verify the integrity of the debt on child support cases.</p> <p>Continue to provide options for adjusting child support debt that did not previously consider variations of wages for tribal members.</p>	issues		<p>as needed about clients' needs.</p> <p>Todd is available to assist with a more formal arrangement at the request of the Muckleshoot Tribe.</p> <p>The Division of Child Support continues to provide in-person services to Tribal members at the Muckleshoot Resource Center. Effective June 1 2013, Seattle Division of Child Support increased outreach visits to the Muckleshoot Resource Center from the 3<sup>rd</sup> Wednesday of every month to the 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays of every month. This outreach was coordinated with the Community Services Office and services are available from both the Community Services Office and the Division of Child Support on every 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month.</p> <p>In July 2014, Todd submitted an advertisement for monthly outreach at Muckleshoot Resource Center to Bobbi Keeline-Young, Muckleshoot Human Services Director, for inclusion in Muckleshoot Monthly. Since that time, Muckleshoot Monthly has run the advertisement in every edition from September 2014 to present.</p> <p>Outreach has been successful. Seattle Division of Child Support is seeing an increase in the amount of clients for consultation at the Muckleshoot Resource Center. Data collected from these visits through February 18<sup>th</sup> 2015 is available for review.</p>
4) Create tribal child support resource for members – Tribal Advocate	Identify 2-4 tribal members willing to learn some technical child support processes –	Create Tribal child support experts at request of Tribal member	State:  Todd Minott 206-341-7175	<p>If a Tribal employee or member expresses interest, Todd will be able to coordinate any appropriate activities.</p> <p>Provide 211 information at Resource Center.</p>

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status Update for the Fiscal Year starting Last July 1
	<p>“Tribal Advocates”</p> <p>Invite Advocates to Seattle DCS child support academy, administrative hearings, conference boards, job shadows.</p> <p>Invite Advocates to visit Divine Alternative for Dads Services (D.A.D.S.).</p> <p>DCS will assist the Tribe in locating court facilitator resources in South King County.</p>		Tribe:	<p>Provide fatherhood information for members with children in Foster Care.</p> <p>In June 2013, Seattle Division of Child Support conducted Child Support 101 training with the Muckleshoot Fatherhood program on request from the April 2013 7.01 meeting. Todd is available to conduct this training on request from the Muckleshoot Indian Tribe.</p>
5) Enhance member participation in judicial and administrative child support hearings.	<p>Seattle DCS will notify the Tribal members each time there is a hearing about a child support order.</p> <p>Claims officers will call and/or write the parent to discuss upcoming administrative hearings.</p> <p>Tribal Liaison will investigate available</p>	Increased customer participation in establishing and modifying their support orders.	<p>State:</p> <p>Todd Minott</p> <p>206-341-7175</p> <p>Tribe:</p>	<p>Letters with administrative hearing information are mailed to parent’s last known address. Letters provide DCS employee name and direct telephone number.</p> <p>All members who request that Todd remind them will receive reminder calls. Telephone numbers are essential for reminder calls.</p>

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status Update for the Fiscal Year starting Last July 1
	training and instructional opportunities with court and family law resources.			
6) Ensure efforts are made to recruit/hire American Indian staff to meet the overall DSHS goal of having a diverse workforce.	Send job postings to the Muckleshoot Indian Tribe to be distributed as needed.	Facilitate Tribal member employment within the State government.	State: Todd Minott 206-341-7175  Brady Rosnagle 360-664-5031	The liaison will bring recruiting materials for local hiring to the Muckleshoot Resource Center while doing outreach.  DCS Tribal Relations Team forwards emails regarding some Tribal/State job postings to Bobbi Keeline-Young (such as HQ or OIP openings).  Seattle Division of Child Support sends OIP manager Tim Collins job postings for Region 2 distribution to the Tribal community. Hired employees self-disclose if they are Native.
7) Income Withholding from NCPs employed by the Muckleshoot Indian Tribe and its enterprises	Orders to Withhold Income are sent directly to the Muckleshoot Tribe, Muckleshoot Bingo and Muckleshoot Casino	Improved collections on Muckleshoot Tribal cases	State: Todd Minott 206-341-7175  Tribe:	The Muckleshoot Indian Tribe and the Division of Child Support have a longstanding informal agreement that Orders to Withhold Income are honored by the Muckleshoot Indian Tribe and its enterprises.

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status Update for the Fiscal Year starting Last July 1
8) Obtaining Muckleshoot Tribal Court orders directly from Muckleshoot Tribal Court	Inform the Muckleshoot Indian Tribe of the benefits of providing directly to DCS Muckleshoot Tribal Court orders that affect paternity and/or child support	Improved relations between DCS and Muckleshoot Tribal Court to the benefit of Muckleshoot members	State: Todd Minott 206-341-7175 Tribe:	On May 28 <sup>th</sup> 2014, Todd discussed obtaining court orders affecting paternity and/or child support directly from Muckleshoot Tribal Court with Bobbie Jo Norton, Muckleshoot Court Administrator. Bobbie Jo advised Todd that it is currently the responsibility of the parties to a court action to provide DCS with the resulting order and that there are no provisions in Muckleshoot Tribal code to allow sharing Muckleshoot Tribal Court Orders with the State of Washington. Todd shared with Bobbie Jo that even if Muckleshoot is not able to provide orders to DCS that if Muckleshoot were to provide paternity orders to Washington State Department of Health that the Department of Health will update a child's birth certificate to include the child's father at no cost to the parties and that this would allow the child to receive many types of dependent benefits from the state and/or federal government. As of June 30 <sup>th</sup> 2014, Bobbie Jo informed Todd that she has not received any indication from the Muckleshoot Tribe that the Tribe is considering changing the current process.
9) Introduce New Tribal Staff	Todd Minott Support Enforcement Officer 2 Seattle Division of Child Support Tribal Liaison, Region 2	Todd Minott replaced Cassandra Parlee as Tribal Liaison on October 2 2013.	State: Todd Minott 206-341-7175 Tribe:	Todd looks forward to continuing to provide child support services suited to the specific needs of the Muckleshoot Tribe.
<b>Completed Items</b> (Date: Action completed)				
2009: Support Enforcement Management System (SEMS) onsite at Muckleshoot Resource Center				

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status Update for the Fiscal Year starting Last July 1
2010: Find relief for Tribal Members who are subject to high fees while using DCS services through US Bank Card. 2012: Introduced Sylvia Flores as the new District Manager of Seattle DCS, and Christopher Tabor as the new Tribal Liaison Back-up 2013: Paternity interviewing is now available at Muckleshoot Resource Center in combination with outreach				

**Policy 7.01 Plan and Progress Report**  
**Timeframe: July 1, 2015 through June 30, 2016**  
 Updated: 03/15/2015

**ESA Division:** Division of Child Support (DCS)

**Region: 2**  
**FO: Seattle**

**Tribe(s):**

**RAIO(s):** Seattle Indian Health Board

**Note:**

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP)

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status update for the Fiscal Year Starting Last July 1 <i>List in reverse chronological order (most recent on top).</i>
1) Provide program information to Seattle Indian Health Board.	The Division of Child Support will attend quarterly 7.01 meetings and provide regular program updates.	Seattle Indian Health Board will receive information regarding child support services offered by Washington State Division of Child Support.	State: Todd Minott 206-341-7175  RAIO: Marc Taylor <a href="mailto:marct@sihb.org">marct@sihb.org</a>	The Division of Child Support attends joint 7.01 meetings with Seattle Indian Health Board and the Community Service Division quarterly. Program updates are provided at each meeting.
2) Respond to information requests made by Seattle Indian Health Board.	Be available to answer questions regarding child support services at the request of Seattle Indian Health Board.	Provide Seattle Indian Health Board with information that will be helpful to the organization, its clients and its mission.	State: Todd Minott 206-341-7175  RAIO: Marc Taylor <a href="mailto:marct@sihb.org">marct@sihb.org</a>	At the 02/23/2015 7.01 meeting, Marc Taylor requested demographic information for clients served by the Division of Child Support's Alternative Solutions Program and the Economic Services Administration's Employment Pipeline Program, specifically how many American Indian clients these programs serve. Marc also requested information on the tax credit offered to employers participating in the Employment Pipeline program.  The Division of Child Support is researching these requests and will provide Marc Taylor with responses as the information becomes available.

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1
<b>Completed Items</b> (Date: Action completed)				

**Policy 7.01 Plan and Progress Report**  
**Timeframe: July 1, 2015 through June 30, 2016**

Updated: 03/11/2015

**ESA Division:** Division of Child Support (DCS)

**Region: 2**  
**FO: Seattle**

**Tribe(s):**

**RAIO(s): United Indians of All Tribes Foundation**

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP)

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status update for the Fiscal Year Starting Last July 1 <i>List in reverse chronological order (most recent on top).</i>
1) Develop a 7.01 plan on request by United Indians of All Tribes Foundation	Be available to answer questions regarding child support between the United Indians of All Tribes Foundation and the Division of Child Support.  The Division of Child Support will be available to develop a formal 7.01 plan when United Indians of All Tribes Foundation finds a need.	Provide services and address concerns to clients of United Indians of All Tribes Foundation in regards to child support.	State: Todd Minott 206-341-7175  Tribe: Lynnette Jordan 206-778-1870 ljordan@unitedindians.org	On 2/10/15, Todd Minott sent an email to Lynnette Jordan, Director of United Indians of All Tribes Foundation, asking if United Indians of All Tribes Foundation was interested in scheduling a 7.01 meeting. Lynnette Jordan responded that she would ask her team but no further correspondence has been received at this time.  The Division of Child Support is available to meet with United Indians of All Tribes Foundation at the organization's convenience and will continue to request meetings with the organization on a yearly basis.

**Completed Items** (Date: Action completed)

**Policy 7.01 Plan and Progress Report**

Timeframe: July 1, 2015 to June 30, 2016

Division of Child Support Region Three

**Confederated Tribes of the Chehalis Reservation**

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP).

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
<p><b>Goal/Objective:</b> Continue to provide child support services to tribes in Region 6. Provide information regarding our services to tribal staff.</p>	<p>The Olympia Tribal Team works all cases for tribal members and employees of tribal enterprises of the Confederated Tribes of the Chehalis Reservation.</p> <p>Provide direct access to Olympia Tribal Team via dedicated toll free number, 866-850-1496.</p>	<p>Service provided as needed.</p> <p>Chehalis tribal members can expect to speak to knowledgeable staff.</p>	<p>Andy Ewing, Tribal Team Supervisor; Eric Stender, Tribal Liaison; and other tribal team members as back up when needed.</p>	<p>We have 61 Chehalis Tribal members as Non Custodial Parents. Those 61 members have a total of 149 cases among them. In December 2014 we received payments from 20 (33%) of these parents</p> <p>Current Support due on those cases in December 2014= \$9542.95. In December 2014, we collected \$2698.06 which is 28% of that current support obligation</p> <p>In December 2014 we collected \$22270.63 toward back child support (arrears)</p> <p>We have 45 cases for noncustodial parents who are non tribal members working for Chehalis enterprises.</p>
	<p>Ensure communication with Chehalis Tribe for information sharing, joint planning and problem solving.</p>	<p>Completed meeting with Chehalis Tribal Staff to discuss our 7.01 plan.</p>	<p>To be attended by Andy Ewing, Tribal Team Supervisor &amp; Eric Stender, Tribal liaison.</p>	<p>Andy Ewing, Eric Stender and Dorothea Dunn met with Nancy Dufraime and Frances Pickernell on March 3, 2015</p>

	<p>Identify needs of Chehalis members, clients and community and determine whether current programs and policies meet these needs</p>	<p>Completed outreach efforts by making presentation to staff, meeting with clients or participating in the Chehalis Health Fair.</p>	<p>Eric Stender, Tribal Liaison</p>	<p>The Olympia FO Tribal Team did outreach at the Public Safety building the second Wednesday of each month. Initially, the tribal liaisons had community members stop by but in recent months, there has been no one stopping by</p> <p>The Olympia FO would like to continue to do outreach on the Chehalis reservation but need a location that is more centrally located. Eric Stender will contact Nancy Dufraigne in the near future to discuss the logistics of continuing outreach in a new location</p> <p>The Division of Child Support would like to advertise their monthly outreach. An announcement in the Chehalis Tribe's newsletter regarding DCS Outreach and fliers posted on community bulletin boards are 2 possible ways to advertise our visits.</p> <p>Eric and the Olympia FO tribal team welcome the opportunity to participate in health fairs and similar events that are held to benefit the Chehalis community.</p> <p><b>On September 18, 2014, the Olympia FO Tribal Team participated in the Chehalis Tribe's Health Fair</b></p>
	<p><b>Educating Chehalis Tribal Social Services staff on child support issues so they can address concerns &amp; questions of the community they serve.</b></p>	<p><b>DCS is aware there may be Tribal members that would be comfortable discussing child support related issues with Chehalis Social Services staff rather than with a Support Enforcement Officer.</b></p>		<p><b>DCS would like to partner with the Chehalis Tribe and provide education to Social Services staff on child support issues such as modifying child support obligations, conference board write-offs and contacting DCS.</b></p>

<p>Assist custodial parents in receiving payment from Chehalis per capita and receive services from the Division of Child Support</p>	<p><b>Eric Stender met with Merry Beth Hofstetter and Judge Pomeroy and received instruction on how DCS can petition the court to attach per capita.</b></p>	<p><b>It is hoped that an increase is seen in the number of custodial parents receiving monies from per capita for child support arrears</b></p>	<p>Eric Stender, Tribal Liaison</p>	<p><b>Judge Pomeroy indicated that in 2015, Chehalis Tribal child support orders would include WSSR/IWW language in them if custodial parents indicate they want DCS enforcement</b></p>
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**Policy 7.01 Plan and Progress Report Timeframe:**

July 1, 2015 to June 30, 2016

**Division of Child Support Region Three: Hoh Tribe**

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP).

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
Continue to provide child support services to Hoh members. Provide information regarding our services to Hoh tribal staff.	Child support cases of Hoh members will be worked by Olympia Tribal Team members.	Services provided as appropriate.	Andy Ewing, Tribal Team Supervisor, Lisa Vasquez, Tribal Liaison, and the Olympia Tribal Team.	All Hoh tribal members' cases are assigned to Lisa Vasquez. There are 18 Hoh Tribal members who are Noncustodial Parents with a total of 49 cases. Currently we're receiving payments from 5 (28%) of these non-custodial parents  Current Support Due each month on these cases is \$2677 and in December 2014, we collected 30% of this obligation-\$790  .In December 2014, we collected 1006.11 towards arrears  There is one non-tribal non-custodial parent whom works for the Hoh Tribe
	Provide direct access to Tribal Team via dedicated toll free number: 866-850-1496.	Hoh members' calls are automatically routed to the Tribal Team.	The direct contact for Hoh members is Lisa Vasquez, Tribal Liaison. Other tribal team members will take calls as needed.	Hoh members' calls that come in to the Olympia Field Office are currently routed to Lisa Vasquez.
	Ensure communication with Hoh Tribe for information sharing, joint planning and problem solving.	Completed meeting with Hoh Tribal Staff to discuss our 7.01 plan.		<b>The Olympia Tribal Team is committed to meeting with Hoh tribal staff and DCS clients at least once every 3 months over the next year. The tribal team will be in contact with Hoh Social Services staff to set up dates for visits and to ensure that the Hoh community is aware of upcoming visits</b>
	Identify needs of American Indian clients & communities and whether current	Completed outreach efforts by making presentation to staff, meeting with clients or	Upon invitation by Lisa Vasquez, Tribal Liaison, Andy Ewing, Tribal Team Supervisor.	On 8/6/2014 Lisa Vasquez & Eric Stender participated in the Hoh Health Fair. During their time at the Hoh they also met with the tribe's payroll manager and did outreach. She met with staff and several clients

	programs and policies meet these needs	participating in the Hoh Health Fair.		<p>On 10/23/2014 Lisa and Kathy Lake-Baker met with Annette Penn and made time to meet with Hoh clients.</p> <p>The Olympia FO tribal team is committed to improving our service to the Hoh Tribe and so suggestions and feedback are always welcome</p>

**Policy 7.01 Plan and Progress Report**

Timeframe: July 1, 2015 to June 30, 2016

**Division of Child Support Region Three/ Jamestown S’Klallam Tribe**

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary’s Plan to OIP).

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
Continue to provide child support services to Jamestown S’Klallam members. Provide information regarding our services to Jamestown S’Klallam tribal staff.	Child support cases of Jamestown S’Klallam members will be worked by Olympia Tribal Team members.	Jamestown S’Klallam members can expect to work with knowledgeable staff.	All Jamestown S’Klallam cases are assigned to Stephanie Silberlicht, Tribal Liaison. Other tribal team members will provide back up when needed.	<p>All Jamestown Tribe members’ cases are assigned to Stephanie Silberlicht</p> <p>18 Non- custodial Parents are identified as Jamestown S’Klallam members. They have a total of 37 cases among them. We received payments from 5 tribal members (28%) in December 2014.</p> <p>DCS collected \$831.30 of the \$2736 of current support owed by tribal members in December 2014 which is 30% of the monthly support obligation. We received another \$325.00 in arrears payments in December 2014</p> <p>17 Non-Tribal Member Non-Custodial Parents are working for Jamestown S’Klallam enterprises; we are receiving payments from all of them.</p> <p><b>The Division of Child Support is willing to partner with the Jamestown Tribe in developing strategies aimed at increasing the number of tribal members paying towards their support obligation</b></p>
	Provide training to Jamestown staff Family/Social Services regarding what services the Division of Child Support can offer Jamestown tribal members	Jamestown staff will be better equipped to address child support related concerns voiced by their community.	Stephanie Silberlicht, Tribal Liaison	Stephanie will be in contact with Jamestown Social and Community to discuss the possibility of holding a “Child Support 101” training for Jamestown staff

	Provide direct access to Tribal Team via dedicated toll free number: 866-850-1496.	Jamestown S'Klallam members' calls are automatically routed to the Tribal Team	The direct contact for Jamestown members is Stephanie Silberlicht, Tribal Liaison. Other tribal team members will take calls as needed.	Jamestown members' calls that come in to the Olympia Field Office are currently routed to Stephanie Silberlicht.
	.	Completed meeting with Jamestown S'Klallam Tribal Staff to discuss our 7.01 plan on February 3, 2015.	Completed by Andy Ewing, Tribal Team Supervisor, Glenda Nelson, District Manager & Stephanie Silberlicht, tribal liaison	Andy Ewing, Stephanie Silberlicht and Glenda Nelson met with Jamestown staff on February 3, 2015
		Completed outreach efforts by making presentation to staff, meeting with clients or participating in Jamestown S'Klallam Health Fair and other outreach opportunities.	Upon invitation by Stephanie Silberlicht, Tribal Liaison, Ann Bailie, Tribal team leadworker or Andy Ewing, Tribal Team Supervisor.	<b>The Olympia Tribal Team is committed to meeting with Jamestown S'Klallam social services staff and DCS clients at least once every 3 months over the next year. The tribal team will be in contact with Jamestown Social Services staff to set up dates for visits and to ensure that the Jamestown community is aware of upcoming visits</b> <b>The Division of Child Support is strongly interested in participating in events, such as health fairs, held to benefit the Jamestown community</b>

**Policy 7.01 Plan and Progress Report**  
**Biennium Timeframe: July 1, 2015 to June 30, 2016**

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP).

**Division of Child Support Region Three / Lower Elwha Klallam Tribe**

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
Continue to provide child support services to Lower Elwha members. Provide information regarding our services to Lower Elwha tribal staff.	Child support cases of Lower Elwha members will be worked by Olympia Tribal Team members.  Provide direct access to Olympia Tribal Team via dedicated toll free number 866-850-1496.	Services provided as appropriate.  Lower Elwha tribal members can expect to talk to knowledgeable staff.	Andy Ewing, Tribal Team Supervisor; Ann Bailie Tribal Team leadworker and Eric Stender, Lower Elwha Liaison, all other tribal team members when needed	All Lower Elwha tribal members' cases are assigned to Eric Stender  62 non-custodial parents identified as Lower Elwha members with 140 cases. In December 2014, we received payments from 13 (21%) of these parents  Current Support due each month on Lower Elwha cases is = \$8371.90. In December 2014, we collected 27% of that obligation=\$2275.62  Total Arrears paid in December 2014= \$1015.90  2 Non members working for tribe.
	Ensure communication with Lower Elwha Tribe for information sharing, joint planning and problem solving.	Completed meeting with Lower Elwha Tribal Staff to discuss our 7.01 plan on February 3, 2015.	Andy Ewing, Tribal Team Supervisor, and Eric Stender, Lower Elwha liaison	<b>The Olympia Tribal Team will strive to meet with Lower Elwha tribal staff and/or DCS clients at least once every 3 months over the next year. The tribal team will be in contact with Lower Elwha Social Services staff to set up dates for visits and to ensure that the Lower Elwha community is aware of upcoming visits</b>
	Identify needs of American Indian clients & communities and whether current programs and policies meet these needs.	Completed outreach efforts by making presentation to staff, meeting with clients or participating in Health Fairs	Upon invitation Eric Stender, Tribal Liaison, Andy Ewing, Tribal Team Supervisor, or other Tribal Team members as needed.	The Olympia Field Office's Tribal Team participated in a number of Lower Elwha events including the Sexual Assault Awareness event, the Back to School Fair and a Potlatch
	Assist Lower Elwha staff and provide information regarding tribal IV-D application.	Provide better child support services for Lower Elwha tribal members.	Eric Stender, Stephanie Silberlicht & Ann Bailie	Since February 2014, the Olympia Field Office Tribal Team has met with Lower Elwha Social Services staff several times to discuss child support issues & specific cases

	<p><b>The Lower Elwha Social Services Staff has requested access to SEMS</b></p>	<p><b>The Division of Child Support's Tribal Relations Team will take necessary steps to ensure the Lower Elwha obtain access to SEMS</b></p>		<p><b>Request has been made to grant access to SEMS</b></p> <p><b>The Olympia FO tribal team is committed to improving our service to the Lower Elwha Tribe and so suggestions and feedback are always welcome</b></p>
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## Policy 7.01 Plan and Progress Report

Timeframe: July 1, 2015 to June 30, 2016

### Division of Child Support Region Three: Makah Nation

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP).

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
Continue to provide child support services to Makah members. Provide information regarding our services to Makah tribal staff.	Child support cases of Makah members will be worked by Olympia Tribal Team members.	Services provided as appropriate.	Andy Ewing, Tribal Team Supervisor, 360-664-6927 Kathy Lake-Baker, Tribal Liaison, 360-664-6952 Other Olympia Tribal Team members when needed.	198 non-custodial parents have been identified as Makah Tribal members and they account for 404 cases. Total monthly support obligation owed monthly by Makah Tribal members= \$28379.82 Current support paid in September 2014= \$11491.19-40.4% of total support obligation paid in September Arrears paid in September 2014= \$2292.48 44 of the 198 non-custodial parents (22%) made payments in September 2014
	Provide direct access to Olympia Tribal Team via dedicated toll free number 866-850-1496.	Makah members' calls are automatically routed to the Tribal Team.	The direct contact for Makah members is Kathy Lake-Baker, Tribal Liaison. Other tribal team members will take calls as needed.	Makah members' calls that come in to the Olympia Field Office are currently routed to Kathy Lake-Baker.
	Educating Makah Tribal community members and/or Community Services staff on child support related issues	The Division of Child Support wants to help the Makah community become aware of options available to them through DCS such as modifying child support obligation, debt write-offs and contacting DCS staff	Kathy Lake-Baker and other members of the Olympia Field Office's Tribal Team	<b>The Olympia Tribal Team is committed to meeting with Makah tribal staff and DCS clients at least once every 3 months over the next year. The tribal team will be in contact with Makah Social Services staff to set up dates for visits and to ensure that the Makah community is aware of upcoming visits</b>

		The Division of Child Support is willing to train Makah Community Services staff on basic child support issues so they can provide some basic guidance to community members with child support issues	Kathy Lake-Baker and other members of the Olympia Field Office's Tribal Team	<b>DCS is aware there may be Tribal members that would be comfortable discussing child support related issues with Makah Community Services staff rather than with a Support Enforcement Officer. Therefore the Division of Child Support extends an invitation to meet with Makah Tribe's staff for the purpose of educating staff about relevant child support issues</b>
	Ensure communication with Makah Tribe for information sharing, joint planning and problem solving.	Completed meeting with Makah Tribal Staff to discuss our 7.01 plan.	Andy Ewing, Tribal Team Supervisor & Kathy Lake-Baker, Tribal Liaison	A 7.01 meeting was held October 30, 2014
	Identify needs of American Indian clients & communities and whether current programs and policies meet these needs	Completed outreach efforts by making presentation to staff, meeting with clients or participating in the Makah Health Fair.	Upon invitation, by Kathy Lake-Baker, Tribal Liaison, Andy Ewing, Tribal Team Supervisor, or other Tribal Team members as needed.	<p>Kathy Lake-Baker and Ann Bailie participated in the Makah Health Fair on September 13, 2013</p> <p>Kathy Lake-Baker, Stephanie Silberlicht and Lisa Vasquez visited the Makah reservation for the purpose of meeting with clients and Social Services staff May 28, 2014</p> <p>Kathy Lake-Baker and Lisa Vasquez participated in the Makah Health Fair on October 24, 2014</p> <p><b>The Olympia FO tribal team is committed to improving our service to the Makah Tribe and so suggestions and feedback are always welcome</b></p>

**Policy 7.01 Plan and Progress Report**

Biennium Timeframe: July 1, 2015 to June 30, 2016

**Division of Child Support Region Three / Nisqually Tribe**

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
Continue to provide child support services to Nisqually members. Provide information regarding our services to Nisqually tribal staff.	Child support cases of Nisqually members will be worked by Olympia Tribal Team members.	Services provided as appropriate.	Lisa Vasquez, Tribal Liaison, 360-664-6859 Andy Ewing, Tribal Team Supervisor, 364-664-6927 Other Olympia Tribal Team members when needed.	Attached to this report is a month by month breakdown of child support collected from non-custodial parents whom belong to the Nisqually Tribe
	Provide direct access to Olympia Tribal Team via dedicated toll free number. 866-850-1496	Nisqually member's calls are automatically routed to the Tribal Team.	The direct contact for Nisqually members is Lisa Vasquez, Tribal Liaison. Other team members will take calls as needed.	Nisqually member's calls that come in to the Olympia Field Office are currently routed to Lisa Vasquez.
	Educating Nisqually Tribal Social Services staff on child support issues so they can address concerns & questions of the community they serve.	The Division of Child Support (DCS) hopes to do outreach with the Nisqually Tribe once a month in the coming year; DCS is aware there may be Tribal members that would be comfortable discussing child support related issues with Social Services staff rather than with a Support Enforcement Officer.		DCS would like to partner with the Nisqually Tribe and provide education to Social Services staff on child support issues such as modifying child support obligations, conference board write-offs and contacting DCS.  The Olympia Division of Child Support Tribal Team is available to meet with Nisqually staff and DCS clients at least once a month regarding child support related issues

	<p>Ensure communication with Nisqually Tribe for information sharing, joint planning and problem solving.</p>	<p>Completed meeting with Nisqually Tribal Staff to discuss 2014-2015 7.01 plan.</p>	<p>The Meeting will be attended by Lisa Vasquez, Tribal Liaison, and Andy Ewing Tribal Team Supervisor</p>	<p>A 7.01 meeting was held 9/25/2014. Representing Nisqually Tribe Community Services was their director, John Simmons, and Program Analyst, Jason Sharp</p>
	<p>Educating Nisqually Tribal community members and/or Community Services staff on child support related issues.</p>	<p>The Division of Child Support wants to help the Nisqually Tribal community become aware of options available to them through DCS such as modifying child support obligation, debt write-offs and contacting DCS staff</p>	<p>Lisa Vasquez and other members of the Olympia Field Office's Tribal Team</p>	<p>The Division of Child Support would like to discuss further the possibility of making a presentation as part of the curriculum at the Positive Indian Parenting (PIP ) classes.</p> <p>DCS is aware there may be Tribal members that would be comfortable discussing child support related issues with Nisqually Community Services staff rather than with a Support Enforcement Officer. Therefore the Division of Child Support extends an invitation to meet with Nisqually Tribe's CSD for the purpose of educating staff about relevant child support issues</p> <p>Upon invitation from Nisqually SPIPA staff,, the Division of Child Support will continue to be presenters/participants at the Nisqually TANF client orientation.</p>

	<p>Identify needs of American Indian clients &amp; communities and whether current programs and policies meet these needs.</p>	<p>Completed outreach efforts by making presentation to staff, meeting with clients or participating in Health Fairs or similar events</p>	<p>Upon invitation by Lisa Vasquez, Tribal Team Member, or Andy Ewing, Tribal Team Supervisor</p>	<p>The Nisqually Tribe's Community Services Division is open to the idea of the Division of Child Support doing regular monthly outreach onsite; however, at this time CSD doesn't have a viable location for the Division of Child Support to do outreach. Nisqually CSD will be moving into new facilities in 2015 and at that time they will have the space in which DCS can do regular outreach at.</p> <p>Since January 1, 2014 the Division of Child Support has:</p> <p>Provided SEMS Web Training to SPIPA TANF staff on 3/10/14</p> <p>Participated in the Nisqually TANF Client Orientation on 3/20/14</p> <p>Did Staff and Client Outreach 4/28/14 &amp; 9/15/14.</p> <p>Participated in the Nisqually Health Fair on 8/13/14</p> <p>Participated with Nisqually TANF staff in the Little Red Schoolhouse event on 8/21/14</p>
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**Policy 7.01 Plan and Progress Report**

Timeframe: July 1, 2015 to June 30, 2016

**Division of Child Support Region 3 / Quileute Nation**

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP).

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
Continue to provide child support services to Quileute members. Provide information regarding our services to Quileute tribal staff.	The Olympia Tribal Team works all cases for tribal members and employees of the Quileute Nation.	Services provided as appropriate. Members and employees of the Quileute Nation can expect to interact with knowledgeable staff.	Andy Ewing, Tribal Team Supervisor and Lisa Vasquez, Tribal Liaison.	All Quileute cases are assigned to Lisa Vasquez, Tribal Liaison. Tribal TANF cases 79 NCPs identified as Quileute Members accounting for 187 cases. In December 2014, we received payments from 20 non-custodial parents (25%) Current Support due each month on Quileute cases is \$9740.67 In December 2014, \$2354.08 (24%) was collected towards this Obligation. In December 2014, \$2206.74 was collected for child support arrears 3 Non-tribal members living or working on the Quileute Reservation.
	Provide direct access to Olympia Tribal Team via dedicated toll free number. 866-850-1496	Quileute member's calls are automatically routed to the Tribal Team.	The direct contact for Quileute members is Lisa Vasquez, Tribal Liaison. Other team members will take calls as needed.	Quileute calls are directed to Lisa Vasquez.
	Ensure communication with Quileute Tribe for information sharing, joint planning and problem solving.	Completed meeting with Quileute Staff to finalize our 7.01 plan on February 4, 2015.		<b>The Olympia Tribal Team is committed to meeting with Quileute tribal staff and DCS clients at least once every 3 months over the next year. The tribal team will be in contact with Quileute Social Services staff to set up dates for visits and to ensure that the Quileute community is aware of upcoming visits</b>
	Identify needs of American Indian clients & communities and whether current programs and policies meet these needs.	Completed outreach efforts by making presentation to staff, meeting with clients or participating in the Quileute Health Fair.	Upon invitation by Lisa Vasquez, Tribal Liaison. , and/or Andy Ewing, Tribal Team Supervisor.	On May 28 and 29, 2014, Lisa Vasquez, Stephanie Silberlicht & Kathy Lake-Bake attended both the Human Services Fair and Health Fair. During this time they also met with clients and Quileute Human Services staff and court clerk.

				<p>On August 7 &amp; 8, 2014, Lisa &amp; Eric Stender participated in the Residents House Fair and during this time met with Quileute clients, Human Services staff and the court clerk</p> <p>On October 24, 2014, Lisa and Kathy met with clients and various Quileute staff</p>
				<p>We believe we have a good working relationship with Quileute Human Services staff. They are very receptive and communicative to DCS. <b>The Olympia FO tribal team is committed to improving our service to the Quileute Tribe and so suggestions and feedback are always welcome</b></p>

**Policy 7.01 Plan and Progress Report**

Timeframe: July 1, 2015 to June 30, 2016

**Division of Child Support: Quinault Indian Nation**

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP).

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
				<p>The Quinault Indian Nation's child support program has opted not to meet with the Division of Child Support this year as QIN feels there is no need for a meeting based on the excellent working relationship their staff has with ours. Below is an e-mail from Gina James who oversees the Quinault's child support program.</p> <p><b>From:</b> James, Gina  <a href="mailto:GJAMES@quinault.org">[mailto:GJAMES@quinault.org]</a>  <b>Sent:</b> Wednesday, October 22, 2014 10:31 AM  <b>To:</b> Greninger, Alonah R (Loni) (DSHS)  <b>Cc:</b> Ewing, Andrew (DSHS/DCS); Bailie, Ann (DSHS/DCS); Silberlicht, Stephanie (DSHS/DCS)  <b>Subject:</b> RE: Interest in 7.01 Meeting?</p> <p>Loni,                      Thank you for contacting me about a plan, but I really don't feel we need one. We have an excellent working relationship with our DCS liaisons Ann Bailey, Stephanie S, and the other tribal liaisons within DCS/DSHS and even ACF.                      Once again, thanks, GJ</p>

**Policy 7.01 Plan and Progress Report**

Timeframe: July 1, 2015 through June 30, 2016

Updated 3/16/2015

**Division: Child Support**

**Region 3 Olympia Field Office**

**RAIO: SPIPA**

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP).

<b>Implementation Plan</b>				<b>Progress Report</b>
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
Initiate contact with Recognized American Indian Organization (RAIO) South Puget Intertribal Planning Agency (SPIPA).	DSHS Office of Indian Policy representatives Alonah Greninger contacted SPIPA about their interest in meeting with the Division of Child Support re: 7.01 plan.	Determine if SPIPA is interested in a 7.01 meeting and creating a 7.01 plan.	State: Office of Indian Policy: Alonah Greninger  Division of Child Support: Glenda Nelson, District Manager	SPIPA declined a 7.01 meeting as all five tribes participating in the consortium are federally recognized and have individual 7.01 plans with DSHS/DCS. SPIPA gives first priority to the sovereignty of the individual Tribes in the consortium. If the Tribes request SPIPA have a 7.01 meeting, SPIPA would be willing to meet.

**Policy 7.01 Plan and Progress Report**  
**Timeframe: July 1, 2015 to June 30, 2016**  
**Shoalwater Bay Indian Tribe**

<b>Implementation Plan</b>				<b>Progress Report</b>
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
Continue to provide child support services to Shoalwater Bay tribal members. Provide information regarding our services to Shoalwater Bay tribal staff.	Prepare and disseminate pertinent statistics on American Indian community and participant populations.	Will provide child support statistics at 7.01 meetings and upon request.	Andy Ewing, Tribal Team Supervisor. Eric Stender, Tribal Liaison.	DCS has a total of 8 cases belonging to 4 Noncustodial parents identified as Shoalwater Bay tribal members. We received payments from 3 of these 4 non-custodial parents in December 2014  The amount of current support owed on these cases each month is \$1310.68. In December 2014, we collected \$304.45 – 23% towards this monthly obligation and 19.15 towards arrears  There is one non-tribal non-custodial parent working for a Shoalwater Bay tribal employer
	The Olympia Tribal Team works all cases for Shoalwater Bay tribal members and employees of tribal enterprises. Tribal members and staff have direct access to Olympia Tribal Team via dedicated toll free number 866-850-1496.	Shoalwater Bay tribal members can expect to talk to knowledgeable staff.	Andy Ewing, Tribal Team Supervisor; 360-664-6927 Eric Stender, Tribal Liaison 360-664-6971	We are always available to discuss child support issues with clients and staff.
	<b>Educating Shoalwater Bay Social Services staff and/ or tribal members on child support issues</b>	<b>Social Services staff are better equipped to address questions and concerns that community members have concerning child support issues</b>	Eric Stender, Tribal Liaison & Andy Ewing Tribal Team supervisor Summer 2015	<b>The Shoalwater Bay Indian Tribe is interested in having the Division of Child Support provide education to Social Services staff and/or community members on child support issues such as modifying child support obligations, conference board write-offs and contacting DCS. Eric Stender will contact Kathirine Horne and discuss scheduling a “Child Support 101” presentation (for some time during the Summer of 2015)</b>

	Ensure communication with Shoalwater Bay Tribe for information sharing, joint planning and problem solving.	Administrative Policy 7.01 meeting is scheduled for March 31, 2015	Andy Ewing, Tribal Team supervisor & Eric Stender, tribal liaison	Andy Ewing, Eric Stender and Glenda Nelson met with Kathirine Home on March 31, 2015

Policy 7.01 Plan and Progress Report

Timeframe: July 1, 2015 to June 30, 2016

**Division of Child Support: Skokomish Tribe**

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP).

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
<b>Goal/Objective:</b> Continue to provide child support services to Skokomish members. Provide information regarding our services to Skokomish tribal staff	Provide direct access to Olympia Tribal Team via dedicated toll free number. 866-850-1496	Skokomish members' calls are automatically routed to the Tribal Team.	Direct contact for Skokomish members is Kathy Lake-Baker, Tribal Liaison 360-664-6952; other team members will take calls as needed	Calls coming in on Skokomish cases are routed to Kathy Lake-Baker; other Tribal team members will take calls as needed
	Child support cases of Skokomish members will be worked by Olympia Tribal Team members.	Provide Excellent Services to Skokomish Tribe and its members.	Cases for Skokomish members, employees and Tribal TANF cases associated with the Skokomish Tribe are currently assigned to Kathy Lake-Baker.	<p>83 non-custodial parents identified as Skokomish members. They have a total of 219 cases. In December 2014, we received payments from 17 (20%) of these parents Current Support Due each month on Skokomish cases is \$10594.25. In December 2014, we collected \$2322.64 which is 22% of that current support obligation</p> <p>In December 2014 we collected \$ \$1097.88 toward arrears.</p> <p>5 non-custodial parents whom are not tribal members working for Skokomish tribal enterprises.</p> <p><b>The Division of Child Support will provide Skokomish Family Services a month by month breakdown of recent child support collection statistics. It is hoped that these child support statistics will be provided to the Skokomish Tribe no later than March 31, 2015</b></p>

	<p>Ensure communication with Skokomish Tribe for information sharing, joint planning &amp; problem solving.</p>	<p>Completed meeting with Skokomish Tribal Staff to discuss our 7.01 plan.</p>	<p>7.01 meeting scheduled for 2/18/2015</p> <p>Skokomish Staff will fax copies of referrals and terminations of tribal member's SPIPA TANF cases.</p>	<p>Andy Ewing, Tribal Team Supervisor, Kathy Lake-Baker, Skokomish Tribal liaison and Georgia Payne from DCS Tribal Relations met with Christine Semanko, Skokomish Family Services Manager to discuss the proposed 7.01 plan</p> <p>Kathy Lake-Baker is currently processing referrals and terminations for Skokomish SPIPA TANF cases.</p>
	<p>Identify needs of American Indian clients &amp; communities and whether current programs and policies meet these needs.</p>	<p>Completed outreach efforts by making presentation to staff, meeting with clients or participating in activities such as Health and employment Fairs.</p>	<p>Kathy Lake-Baker, Tribal Liaison and other members of the Olympia Tribal Team</p>	<p>Kathy Lake-Baker has been making regular outreach visits on the fourth Thursday of each month. Over time, the relationship Kathy has forged with the Skokomish has resulted in an increase in the number of clients Kathy meets during her visits. In 2014, Kathy visited the Skokomish Tribe on the following dates: 1/23, 2/27, 3/27, 4/24, 5/22, 6/26, 7/24, 8/28, 9/25, 10/21, 11/19 &amp; 12/18/2014</p> <p>Kathy and the Olympia FO tribal team welcome the opportunity to participate in health fairs and similar events that are held to benefit the Skokomish community. <b>The date/location etc. of this fair will be provided by the Skokomish Tribe</b></p> <p><b>The Skokomish Tribe will run an announcement in their monthly "Sounder" newsletter advertising Kathy's monthly outreach</b></p>
	<p>Educating Skokomish Tribal Family Services staff on child support issues so they can address concerns &amp; questions of the community they serve</p>	<p>Even though the Division of Child Support (DCS) does monthly outreach with the Skokomish Tribe, some Tribal members may be more comfortable discussing child support related issues with Tuwaduq Family Services staff rather than a Support Enforcement Officer.</p>	<p>Kathy Lake Baker, Tribal liaison as well as other members of the Olympia Tribal team</p>	<p>DCS will provide training "Child Support 101" to Skokomish Tribal staff on topics such as modifying child support obligations, conference board write-offs and contacting DCS. The training is scheduled for March 20, 2015</p> <p>The Division of Child Support will provide child support related articles to the Skokomish Tribe for publication in their newsletter. It is hoped that the first article will be published with the April 2015 Sounder</p>

**Policy 7.01 Plan and Progress Report**

Timeframe: July 1, 2015 to June 30, 2016

**Division of Child Support: Squaxin Island Tribe**

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP).

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
				<b>As of this date, the Squaxin Island Tribe has not met with the Division of Child Support for the purpose of discussing a 7.01 plan nor is there a meeting scheduled to discuss the 7.01 plan. The Division of Child Support will continue to provide the level of service outlined in the 2013-2014 7.01 plan which includes monthly outreach in the Squaxin Island reservation by a DCS liaison. The Division of Child Support welcomes the opportunity to meet with the Squaxin Tribe regarding the 7.01 and will make plans to meet with Squaxin Island if they indicate a desire to meet</b>

**Policy 7.01 Plan and Progress Report**

Timeframe: July 1, 2015 to June 30, 2016

**Region 3 / Vancouver DCS**

**Cowlitz Tribe**

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP).

Note: The most recent meeting was held on February 18, 2015. Cowlitz Tribe was represented by Jim Sherrill and Shari Hughes. DCS was represented by Delores Becker and Brandon Glover.

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
Prepare and disseminate pertinent statistics on American Indian community and participant populations.	Relayed 1/2015 collection information at 2/18/15 7.01 Meeting.	Services provided as appropriate.	When needed: Sol Tripp, Tribal caseload Support Enforcement Officer 3, or Judy Blum SEO 2, Brandon Glover, Tribal Liaison Supervisor.	As of 1/31/15, DCS has 50 Cowlitz Tribal members as noncustodial parents with a total of 84 cases in the Vancouver Field Office. Current Support on those cases totaled \$8453 last month. Of that, we collected \$5305 or 62.75%  2/18/15 Jim Sherrill asked if there is a way Cowlitz tribal collections can be compared with non-tribal case loads. Brandon Glover can provide statewide average collection statistics verses caseload specific. Jim Sherrill may contact Brady Rosnagle about other assistance and programs available through DSHS/DCS.
Provide direct access to Vancouver Tribal caseload. Support Enforcement Officer 3 and 2, direct telephone access. 360-397-9768 (Sol Tripp), 360-397-9768 (Judy Blum)	Added another Support Enforcement Officer, Judy Blum, to the Cowlitz Tribal Caseload 9/2/14. Brandon Glover became interim Supervisor on 1/16/14 with the back-up of	Cowlitz members can call the Tribal Liaisons directly. If they call the general number, their calls will be routed to the Tribal Liaison.	The direct contacts for Cowlitz members are Sol Tripp, Tribal caseload Support Enforcement Officer 3 and Judy Blum, Support Enforcement Officer 2.	Cowlitz Tribal member calls that come into the Vancouver Field Office are currently routed to Sol Tripp and Judy Blum.  Brandon Glover, Support Enforcement Officer 4 was the interim Tribal liaison supervisor as of 1/16/14 and became permanent 1/16/15.

	<p>Donna Collins. Brandon Glover became the permanent supervisor on 1/16/15.</p>			
<p>Ensure communication with Cowlitz Tribe for information sharing, joint planning and problem solving.</p>	<p>1) Email to Jim Sherrill asking if Cowlitz Tribe provides tax assistance for tribal members on 7/29/14 &amp; 9/2/14.</p> <p>2) Email from Christine Hammond CSO Administrator. Cowlitz Tribe will present information and do a blessing of new Vancouver DSHS building 12/19/14.</p> <p>3) Roger Johnson received an invitation from gloria Marshall-Perez for a Cowlitz Tribe open house 1/13/15.</p> <p>4) Jim inquired at 2/18/15 meeting if there are additional assistance programs available through DCS</p>	<p>1) Determine if Cowlitz Tribe provides any free Tax Filing Sites for the 2015 tax season so it could be included in mailings to non-custodial parents 12/14 &amp; 1/15.</p> <p>2) Receive information presented to CSO and DCS employees.</p> <p>3) Receive information about tribal services offered at the new location.</p> <p>4) Connect Tribal members with available services.</p>	<p>1) Tribal Relations Senior Manager, Brady Rosnagle. Vancouver DCS Field Office: Donna Collins, Tribal Liaison</p> <p>2) Roger Johnson, Brandon Glover and Judy Blum attended.</p> <p>3) Roger Johnson and Brandon Glover attended 1/13/15.</p> <p>4) Delores Becker will connect members of DCS new "Alternative Solutions Program" with the Tribe for information</p>	<p>1) No information received from Cowlitz Tribe for the 2014 tax filing year.</p> <p>2) Received information on Tribal programs regarding counseling for addiction and other mental health issues, vocational rehabilitation programs and general referral information for tribal members. Tribal liaisons retained information to provide to clients as needed.</p> <p>3) Tribal liaisons are aware of the facility located at 7700 NE 26<sup>th</sup> Ave. Vancouver, WA 98665 and have information and brochures about the services offered.</p> <p>4) Brandon Glover and Delores Becker will work to provide the requested information.</p>

	<p>or a "Child Support 101" presentation.</p> <p>5) Jim reported Steve Kutz is the Director of Health and Human Services for the Cowlitz Tribe.</p>	<p>5) Include Steve Kutz in DCS communications as appropriate.</p>	<p>sharing. Brandon Glover or field office staff will provide a DCS program overview at the same time.</p> <p>5) Brandon Glover will verify contact information for Steve Kutz.</p>	<p>5) 3/5/15 Brandon Glover verified Mr. Kutz's contact phone number is 360.575.6233</p>
<p>Training of Vancouver DCS Staff</p>	<p>1) Government to Government Training for Supervisors</p> <p>2) Government to Government Training for staff.</p> <p>3) Cultural Awareness</p>	<p>1) Training for all Supervisors.</p> <p>2) Training for new tribal liaison.</p> <p>3) Cowlitz Tribe Culture Day event for DSHS partners.</p>	<p>1) Vancouver DCS Supervisors took training on 8/20/14: Delores Becker, Lee Ann Boyce, Brandon Glover, Trudie Patterson, Thomas Smith</p> <p>2) Judy Blum, Support Enforcement Officer 2 took training on 8/20/14.</p> <p>3) Vancouver DCS FO: Roger Johnson, District Manager, Donna Collins, Tribal Liaison Supervisor.</p>	<p>1 )Training was provided by GOIA in Vancouver, WA on 8/20/14.</p> <p>2) Training was provided by GOIA in Vancouver, WA on 8/20/14.</p> <p>3) Roger Johnson &amp; Donna Collins attended the Cowlitz Tribe Culture Day. This event provided a historical presentation on the Cowlitz Tribe along with drumming. Discussed how the canoe journey and medicine wheel are used as part of their tribal drug &amp; alcohol treatment program.</p>

	<p>4) 2014 Summer Institute for reentry service providers and community partners.</p> <p>5) Government to Government Training for Supervisors.</p>	<p>4) Provide an overview of ways WA Tribes assist members who have been incarcerated.</p> <p>5) Training for all Supervisors.</p>	<p>4) Vancouver DCS FO: Donna Collins, Brandon Glover.</p> <p>5) Delores Becker – to check if GOIA training can be offered again summer 2015.</p>	<p>4) Workshop regarding Tribal Reentry Programs Supporting Native Culture was attended by Donna Collins &amp; Brandon Glover. Workshop regarding Tribal Services for the Success of Native Families was attended by Brandon Glover.</p> <p>5) Vancouver field office has several new supervisors who have yet to receive Government to Government training. Will attempt to schedule training in Vancouver summer 2015.</p>
Completed/Historical	<p>1) Received invitation from Cowlitz Tribe to attend Cowlitz Tribe Culture Day on 6/10/14.</p> <p>2) Call to Linda Foley on 9/2/14 to discuss volunteer needs they may have for the Cowlitz Pow Wow on 9/20/14.</p>	<p>1) Cowlitz Tribal members provided DSHS staff with history of the Cowlitz Tribe and updates on current programs for their tribal members.</p> <p>2) Determine if Vancouver DCS can provide any assistance to the Cowlitz Tribe in preparing for the Pow Wow on 9/20/14</p>	<p>1) Roger Johnson, District Manager, Donna Collins, Tribal Liaison Supervisor 6/10/14.</p> <p>2) Donna Collins, SEO4, Tribal Liaison Supervisor.</p>	<p>1) Roger Johnson &amp; Donna Collins attended the Cowlitz Tribe Culture Day in Longview on 6/10/14. This event provided a historical presentation on the Cowlitz Tribe, up-to-date information on programs the Cowlitz Tribe has for their members and an overview on way DSHS partners work with the Cowlitz Tribe.</p> <p>2) Sol Tripp and Judy Blum participated in the 9/20/14 Pow-Wow. They assisted by being cashiers at the food booth while Tribal members participated in other activities throughout the day.</p>

## Policy 7.01 Implementation Plan and Progress Report

Timeframe: July 1, 2015 through June 30, 2016

Updated March 23, 2015

**Division: Child Support**

**Region/Office: Tacoma Division of Child Support (DCS) Tribe(s): Puyallup**

Plan and Progress Report Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to OIP) of each year.

### Implementation Plan

### Progress Report

#### 1. Policy Identification: Case Referrals

Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status
<p>Correct identification of NCP &amp; CP cases to be referred to Puyallup Tribal Child Support Program (PTCSP).</p> <p><b>Enrollment Verification</b> Referrals involving CP Puyallup Tribal members will be reviewed on a case-by-case basis.</p>	<p>Ongoing review and joint determination of all cases will be made regarding whether or not it is appropriate to refer cases to PTCSP.</p> <p>Deidre Finley will send needed case info to Kim Reynon-Spisak with a "cc" to Kaylena Satiacum to review to see if PTCSP wants to take the case.</p>	<p>All appropriate cases will be referred.</p>	<p>State: Deidre Finley Tribal: Kim Reynon-Spisak, Kaylena Satiacum</p>	<p>Referral process is on-going. DCS will continue to train staff on appropriate identification and handling of tribal cases</p>
<p>Identify Non-tribal member cases where NCP only works for Tribal enterprise.</p>	<p>These will continue to be reviewed for referral. Deidre Finley will e-mail Kaylena Satiacum with a "cc" to Kim Reynon-Spisak to request verification of tribal employment.</p>	<p>Appropriate cases will be referred.</p>	<p>State: Deidre Finley Tribe: Kaylena Satiacum,</p>	<p>This process is ongoing; cases are reviewed for referral if NCP is working for Puyallup Tribe or Tribal enterprise.</p>
<p>Cases referred timely and efficiently</p>	<p>DCS and PTCSP case managers will work together to identify essential criteria for case referrals and streamline referral process to ensure timely referral of cases.</p>	<p>Cases referred to PTCSP within 30 days of determination that PTCSP should receive case.</p>	<p>State: Charlene Greer, Deidre Finley Tribe: Kim Reynon-Spisak</p>	<p>Progress is improving. Deidre Finley met PTCSP case managers in January and February to review current referral process and discuss areas for improvement.</p>
<p>Case count and reconciliation</p>	<p>DCS and PTCSP will reconcile case count based on SQ list or data extract and tribal case inventory.</p>	<p>PTCSP has all appropriate tribal cases.</p>	<p>State: Charlene Greer Tribe: Kim Reynon-Spisak</p>	<p>Upon request, DCS will provide PTCSP with a list of all cases referred to PTCSP.</p>

2. Policy Identification: Technology				Progress Report
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	
To locate parties of Tribal Child Support cases in the most expedient manner possible.	<p>Tacoma FO tribal liaisons will look at ways to assist PTCSP with locate services through DCS Central Services.</p> <p>Tacoma FO Tribal Liaisons will provide information regarding ESD wage and UC information as needed.</p>	Enhanced SEMS Web access including access to AH, BI, DI, DH, and IA screens to provide greater flexibility for PTCSP to complete case actions.	<p>State: SEMS-HQ, Andrew Chin</p> <p>Tribe: Kim Reynon-Spisak</p>	Tribal IV-D programs denied access to BI (basic individual) and IA (individual address) screens. An alternative to this information is the tribal IV-D programs ability to access QUICK. QUICK is a real-time, web based information sharing tool that is used between IV-D agencies.
<p>Ability to allow multiple tribes with SEMS Web agreements to view the same case in SEMS when multiple tribal jurisdictions have an interest.</p> <p>Tribes asked for SEMS access to <u>any</u> DCS case (if for 4D purposes), like their access to ACES &amp; FamLink).</p>	<p>Tacoma FO will advocate for SEMS upgrade to allow more than one tribe to have SEMS Web access on a case at the same time.</p> <p>Tribes will submit a request to the DCS Director, specifying the Business Need for any additional SEMS data</p>	PTCSP will be able to view all cases under their jurisdiction.	<p>State: TRT, SEMS-HQ, Policy-HQ, Andrew Chin</p> <p>Tribe: Kim Reynon-Spisak</p>	Tribal Access code was discussed at our 1/29/2015 quarterly 7.01 meeting. TRT was going to check with SEMS to see where we are at. Also, TRT had a conference call with other states (Wisconsin and Oklahoma) to get more information.

3. Policy Identification: Coding Tribal Cases Correctly				Progress Report
Goals/Objectives	Activities	Expected Outcomes	Lead Staff and Target Date	Status
To properly code new cases that are open in SEMS with Tribal coding.	DCS and PTCSP will work to correctly identify Puyallup tribal members and make sure coding on the case is correct.  Charlene Greer will pull lists on a quarterly basis to identify cases that are coded with Puyallup tribal membership but not included in the Puyallup tribal caseload.	To reduce or eliminate the miscoding of Tribal members	State: Charlene Greer, Deidre Finley  Tribe: Kim Reynon-Spisak	PTCSP will notify DCS of any cases not set up correctly with the Tribal Access Code and/or where parties were not coded with the Puyallup Tribal membership code.
4. Policy Identification: Training Opportunities				Progress Report
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status
Sharing training opportunities	Keep both Tribal and State child support staff informed of each other's policies and procedures.  DCS and PTCSP will advise each other of ongoing training events.	Increased participation by both DCS and PTCSP staff in each other's training events.	State: Charlene Greer, Deidre Finley  Tribe: Kim Reynon-Spisak	State continues its policy of providing Government-to-Government Training for all Tribal Liaison personnel and for other positions that have contact with Tribes.  State continues to advise Tribe of upcoming training opportunities and applicable SEO Academy sessions.
PTCSP requested training on the QUICK program.	Develop Training that is beneficial to the Tribal Case managers	Share training resources and opportunities from DCS to Tribal Staff.	State: Charlene Greer, Chris Franks  Tribe: Kim Reynon-Spisak	Chris Franks will develop Quick Training by October 31, 2015.

5. Policy Identification: Communication & Problem Solving				Progress Report
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status
On-site meetings with PTCSP and DCS representative Deidre Finley to communicate and problem solve on joint cases.	Deidre Finley will be available on-site at PTCSP to PTCSP staff with a laptop and SEMS connection as needed.	To communicate and problem solve on cases.	State: Deidre Finley, Tribe: Lynn Weible, Janice Lopeman and Mary Squally	Deidre Finley will meet with PTCSP case managers once a month.
Regular 7.01 Meetings will be held	A joint meeting between the DCS District Manager and the Tacoma DCS Tribal staff will be held quarterly with the Tribal Program Directors.	Meetings will be held	State Andrew Chin, Carol Fredricks, Charlene Greer, Deidre Finley, Laura Edmundson, Chris Franks  Office of Indian Policy: Loni Greninger  Tribe: Kim Reynon-Spisak	Meetings are held quarterly. PTCSP staff is rotated through the quarterly meetings so that all PTCSP staff has an opportunity to attend.
General Problem Resolution	DCS staff will be available to work through particular issues as requested.  Also, individual meetings with the DCS District Manager Andrew Chin, Tribal Team Legal Lead and Director Kim Reynon-Spisak will be held as requested.	Problems will be resolved quickly and efficiently.	State: Andrew Chin, Charlene Greer Tribe: Kim Reynon-Spisak	PTCSP will bring to SEO4 Tribal Liaison supervisor /DM or CLO4 any issues that need to be resolved.
Effectively working hard-to-collect cases where DCS does not have jurisdiction and collection remedies have been exhausted by the Tribe.	Line staff from both offices will discuss individual cases and their circumstances to best identify the most effective way to work the case.	Cases will continue to be worked utilizing the resources available to both DCS and the Tribe in a way that preserves the Tribe's jurisdiction and maximizes available collection remedies.	State: Charlene Greer, Deidre Finley  Tribe: Kim Reynon-Spisak	Process continues – no changes

6. Policy Identification: Hiring				Progress Report
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status
Inclusion of Tribal Staff in major DCS hiring decisions	DCS will invite Tribal Staff to participate in interview panels and/or consult on major hiring decisions in this office, particularly any that have direct impact on Tribal Team workload.	Increased relationship building through participation in key hiring decisions.	State: Andrew Chin, Charlene Greer  Tribe: Kim Reynon-Spisak	Puyallup Tribe continues to participate in interview panels and provide tribal aspect in hiring decisions that have a direct impact on the tribal team.
7. Policy Identification: Teambuilding				Progress Report
Goals/Objectives	Activities	Expected Outcomes	Lead Staff and Target Date	Status
Building a stronger sense of teamwork between the DCS Tribal SEOs and Tribal Program Staff	Meetings, luncheons, and gatherings will be held whereby staff of the two programs can come together. DCS/PTCSP will look at more gatherings.	As appropriate, staff will be invited to each other's offices to participate in celebrations and team building luncheons.	State: Andrew Chin, Charlene Greer  Tribe: Kim Reynon-Spisak	Update: PTCSP / State both had staff retire. Each participated in retirement events.
Joint line-staff meetings between DCS Tribal Team and PTCSP Staff	Line staff from both offices will be encouraged to continue with open communication and relationship building.	Building rapport and strengthening relationships links through regular meetings.	State: Deidre Finley  Tribe: Lynn Weible	Line-staff meetings to continue monthly in addition to quarterly 7.01 meetings.

Completed Historical Section

Date Completed	Goals/Objectives	Outcome	Date to Re-visit Issue
2014	Request Additional SEMS WEB screens	Allowed access to AH (all payment History) and DH (Distribution History) screens. Denied access to IA (individual Addr) and BI (Basic Individual) screens.	Revisit requesting access to IA and BI screens at a future date.
2015	Cases referred timely.	Cases need to be referred to PTCSP within 30 days of determination that the PTCSP should receive the case	Deidre Finley and the PTCSP Case Managers met in January and February to review current referral process and discuss areas for improvement.

## Policy 7.01 Implementation Plan and Progress Report

Timeframe: July 1, 2015 through June 30, 2016

Updated 03/24/2015

**Division: Child Support**

**Region/Office: Tacoma Field Office**

**Tribe(s): Port Gamble S'Klallam**

Plan and Progress Report Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to OIP) of each year.

### Implementation Plan

### Progress Report

#### 1. Policy Identification: Case Referrals

Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status
Continuation of Services after PGST Clients goes on State TANF.	DCS and PGST will review cases on a case by case basis to determine which time periods each should charge especially if PGST entered the controlling order. If PGST originally initiated the case then the continuation of service should be with the Tribe unless the CP applies directly with DCS.	Clear understanding by both DCS and PGST of which time periods each jurisdiction is charging and who is providing services and who should take the lead on enforcement.	State: Chris Franks,  Tribe: Maria Huynh,	DCS and PGST have worked out a process and it should continue.
Review Medicaid only cases and develop a process to close these cases in a more efficient and easier manner.	No new Medicaid only cases have been referred to the PGST since the enactment of the Affordable Care Act 10/1/2013. PGST has been working with DCS to close the Medicaid only cases.	Find a more efficient way to close previous Medicaid only cases.	State: HQ policy, TRT, Charlene Greer, Chris Franks  Tribe: Maria Huynh	DCS and PGST are working to get these cases closed.

PGST requested that DCS look at ways to get their orders enforced without having to serve an additional notice.	PGST will have their tribal court enter orders with WSSR language which will allow immediate collection once a case is referred. DCS will check with Policy to make sure enforcement can be taken based on the wording in the order.	If the wording in the tribal court order is sufficient for DCS to take immediate enforcement, the child support monies would be sent to the families timelier.	State: TRT, Policy HQ, Andrew Chin  Tribe: Maria Huynh	Process at beginning stage. This was discussed at our 1/29/2015 quarterly meeting. TRT was going to provide examples of tribal courts using language which allows DCS to enforce
Regarding referrals for Foster Care and Tribal Licensed Care	DCS will work to correctly identify cases and make sure coding on the case is correct.	To reduce or eliminate the miscoding of Tribal members.	State: TRT, SEMS-HQ, Policy HQ, Andrew Chin Tribe: Maria Huynh	Progress continues no changes.
<b>2. Policy Identification: Technology and SEMS Information and Access</b>				<b>Progress Report</b>
<b>Goals/Objectives</b>	<b>Activities</b>	<b>Expected Outcome</b>	<b>Lead Staff and Target Date</b>	<b>Status</b>
To locate parties of Tribal Child Support cases in the most expedient manner possible.	DCS will look at ways to assist the Tribe with locate services through DCS Central Services.	Enhanced locate services	State: Chris Franks (with assistance from DCS HQ)  Tribe: Maria Huynh	DCS continues to provide locate services as resources allow.
PGST is requesting that DCS allow more than one tribal access code on the BC especially since we are seeing cases that are being worked with DCS and a couple of Tribes.	Tacoma Field office will advocate for SEMS upgrade to allow more than one tribe to have access to the case if they have an interest in it.	PGST will be able to view all pertinent tribal cases.  Allow all tribes with interest in the child support debt to access the case	State: TRT, SEMS-HQ, Policy-HQ, Andrew Chin  Tribe: Maria Huynh	Process begins. This issue was discussed at our 1/29/2015 quarterly 7.01 meeting. TRT was going to check with SEMS to see where we are at. Also, TRT had conference call with other states (Wisconsin and Oklahoma) to get more information.

<p>Order images- Access to the image is necessary because all orders entered may not be a child support order but have child support included. DCS only adds child support orders to the OR screen.</p>	<p>DCS will look at SEMS Web to see what can be accessed? Currently, PGST is authorized to view the order summary only. They are requesting access to view the actual order.</p>	<p>PGST wants to be sure all orders are submitted to DCS so the debt calculations match.</p>	<p>State: TRT, Charlene Greer and Andrew Chin  Tribe: Maria Huynh</p>	<p>Process begins. Charlene will check PGST cases to see what they can access. She will check with TRT to see what needs to be done to accomplish this request.</p>
<p>PGST is requesting that we look at easier options for payment to be deposited directly. The online web portal requires a debit which is not an option for the tribe. Is there an online web portal that would be easy for them to submit their payments?</p>	<p>PGST can enter the payments into our system it would eliminate misapplied payments. DCS will contact Cash unit to see if there are other available options.</p>	<p>Eliminate misapplied payments. PGST and DCS records would always match. Payments can be applied on the same day avoiding errors which will also get the payment to the families timelier.</p>	<p>State: TRT, Charlene Greer,  Tribe: Maria Huynh</p>	<p>Process begins. Charlene will check with State office cash unit to see if there are any other options.</p>
<p><b>3. Policy Identification: Coding Tribal Cases Correctly</b></p>				<p><b>Progress Report</b></p>
<p><b>Goals/Objectives</b></p> <p>To properly code new cases that are open in SEMS with Tribal coding. PGST requested DCS collect data to determine if there is a pattern of</p>	<p><b>Activities</b></p> <p>DCS and PGST will work to correctly identify PGST tribal members and make sure coding on the case is correct. Since PGST caseload is relatively small, DCS will work</p>	<p><b>Expected Outcomes</b></p> <p>To reduce or eliminate the miscoding of Tribal members.  Determine if there is a pattern as to why cases are</p>	<p><b>Lead Staff and Target Date</b></p> <p>State: TRT, Andrew Chin, Charlene Greer, Chris Franks  Tribe: Maria Huynh</p>	<p><b>Status</b></p> <p>PGST will continue to bring to DCS attention any cases that have fallen through the cracks.</p>

why all tribal cases are not coded with Tribal information. Cases that are not coded with Tribal information could create major problems.	with TRT to review all cases that are not coded correctly to see if there is a pattern.	coded incorrectly and to fix the problem.		
<b>4. Policy Identification: IRS Certification</b>				<b>Progress Report</b>
<b>Goals/Objectives</b>	<b>Activities</b>	<b>Expected Outcome</b>	<b>Lead Staff and Target Date</b>	<b>Status</b>
Certify appropriate cases to the IRS for intercept.	Tribe is requesting IRS certification of child support debt from DCS.	PGST cases referred by tribe will be certified for IRS tax intercept.	State: Charlene Greer, Chris Franks Tribe: Maria Huynh	Progress continues. There are no changes to our process.
<b>5. Policy Identification: Training Opportunities</b>				<b>Progress Report</b>
<b>Goals/Objectives</b>	<b>Activities</b>	<b>Expected Outcome</b>	<b>Lead Staff and Target Date</b>	<b>Status</b>
Share training opportunities. It is difficult for tribal case managers to come to Tacoma for a one hour or two hour class. PGST requested DCS develop training and present to their staff. Other tribe's staff could also attend these classes.	DCS and PGST will advise each other of ongoing training events. DCS will develop training on How to read the payment history/ disbursement history/ debt calculations summaries and how it all works together. PGST will offer suggestions for future training that will assist them.	Share training resources and opportunities from DCS to Tribal staff.	State: Charlene Greer, Chris Franks  Tribe: Maria Huynh	Process begins to develop training. Chris Franks will develop the training and provide to PGST and invite other tribes as appropriate. He should be ready to present this training by the end of August 2015.

6. Policy Identification: Communication and Problem Solving				Progress Report
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status
Provide avenues to discuss problems and solutions	All Division of Child Support staff commits to be accessible and approachable. Tribal staff is encouraged to call the District Manager, the SEO 4 Tribal Liaison, or the Claims Officer 4 should front-line efforts at DCS not meet expectations or there are suggestions for improvement.	Problems will be corrected quickly and effectively.	State: Charlene Greer, Andrew Chin  Tribe: Maria Huynh	Process continues. Maria will bring issues to the SEO4 tribal liaison, DM or CLO4.
Effectively working hard-to-collect cases involving PGST tribal members where collection remedies have been exhausted by the Tribe.	Line staff from both offices will discuss individual cases and their circumstances to best identify the most effective way to work the case.	Cases will continue to be worked utilizing the resources available to both DCS and the Tribe in a way that preserves the Tribe's jurisdiction and maximizes available collection remedies.	State: Charlene Greer, Chris Franks  Tribe: Maria Huynh	Progress continues.
Promote regular meetings between Tribal and DCS Staff	DCS and Tribal staff will meet separately from the regular 7.01 meetings to discuss issues of unique concern or process to this program and relationship. The District Manager Andrew Chin and the Tribal Unit staff will meet with all Tribal Representatives on a quarterly basis as our "7.01 Meeting."	Enhanced communication; understanding and respect; cross program discussions; problem solving; issue identification; mutual support.	State: Andrew Chin, Charlene Greer, Chris Franks  Tribe: Maria Huynh  Office of Indian Policy: Brenda Francis-Thomas	Very beneficial for DCS staff to meet face to face to go over more difficult cases.  Quarterly 7.01 meetings work very well. DCS met with the Tribes on 1/29/2015 at PGST. Our next meeting is set for 4/24/2015 at Puyallup.

Effectively communicate circumstances where DCS receives an overpayment on the case and the payment has come from PGST.	DCS and PGST to consult with each other before refunding overpayments to clients.	Prevent financial errors in refunding money inappropriately.	State: Chris Franks Tribe: Maria Huynh	Progress continues. DCS/PGST communicates as to where the refund should go if there is an overpayment.
Regarding misapplied payments. See Technology section. PGST requested DCS look into other options for direct payments	Maria discovered numerous payments have been misapplied due to State algorithm.	PGST discovered numerous cases during their reconciliation process where DCS erred in where the payments were applied. The reasons behind WHY the payments were misapplied vary. DCS doesn't have a method of checking payment processing accuracy. DCS applies payment per Federal Algorithm and not per PGST documents which creates issue with the debt for both the tribe and the state.	State: Chris Franks Tribe: Maria Huynh	Process begins at looking at other payment options.

7. Policy Identification: Hiring				Progress Report
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status
Inclusion of Tribal Staff in major DCS hiring decisions	DCS will invite Tribal Staff to participate in interview panels and/or consult on major hiring decisions in this office, particularly any that have direct impact on Tribal Team workload.	Increased relationship building through participation in key hiring decisions.	State: Andrew Chin, Charlene Greer Tribe: Maria Huynh	Port Gamble S'Klallam Tribe continues to participate in interview panels and provide tribal aspect in hiring decisions that have a direct impact on the tribal team

7. Policy Identification: Teambuilding				Progress Report
Goals/Objectives	Activities	Expected Outcomes	Lead Staff and Target Date	Status
Build a stronger sense of teamwork between the DCS Tribal SEOs and Tribal Program Staff.	DCS staff and PGST will advise each other of relevant office or cultural events.	DCS and PGST will participate in gatherings as opportunities arise.	State: Andrew Chin, Charlene Greer  Tribe: Maria Huynh	DCS / PGST participate in relevant office and cultural events.

Completed Historical Section				
Date Completed	Goals/Objectives	Activities	Outcome	Date to Request Review
10/1/2013	MEO cases referred when biological parents in the home	PGST will notify DCS of these cases	Close these cases	N/A
12/2013	Requested access to more SEMS WEB screens		Granted access to AH (All Payment History) screen and DH (Distribution History) screen	Revisit requesting access to IA and BI screens at a future date.
2/7/2013	PGST requested training on SEMS and ACES		Training provided	N/A

**Policy 7.01 Plan and Progress Report**

Timeframe: July 1, 2015 through June 30, 2016

Updated 2/12/2015

**Division: Child Support**

**Region 3/Office: Tacoma Field Office**

**RAIO: STOWW**

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP).

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
Initiate contact with Recognized American Indian Organization (RAIO) Small Tribes Organization of Western Washington (STOWW).	Formal letter signed by Tacoma DCS District Manager Andrew Chin and CSD Region 3 Administrator Kendrick Stewart was sent to Gary Hatch, STOWW Chair with copy sent to IPAC delegate, Kathryn Oneita on 1/30/2015 inviting STOWW to participate in a 7.01 meeting with DCS and CSD.	Determine if STOWW perceives a need by their membership for DCS/CSD outreach/services and potential for creating a 7.01 Plan.	State: Andrew Chin, DCS District Manager.  Kendrick Stewart, CSD Region 3 Regional Administrator  Gloria Marshall-Perez, Region 3 Deputy Regional Administrator  Charlene Greer, DCS Tribal Liaison Supervisor  RAIO: Gary Hatch, Chair STOWW	DCS/CSD is willing to provide STOWW with outreach/services should STOWW be interested. Yearly contact with STOWW will be made to see if they would like to discuss developing a working relationship to improve services, provide resources, and positively impact the economic lives of STOWW's membership and our shared clients.  Should STOWW accept DCS/CSD invitation to meet, we will be ready to work out a plan with them

## Policy 7.01 Implementation Plan and Progress Report

Timeframe: July 1, 2015 through June 30, 2016

Updated 2/20/2015

**Division: Child Support**

**Region/Office: Tacoma Field Office**

**Tribe(s): Suquamish**

Plan and Progress Report Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to OIP) of each year.

### Implementation Plan

### Progress Report

#### 1. Policy Identification: Case Referrals

Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status
<p>Identification and appropriate referral of NCP &amp; CP cases that fall within the jurisdiction of the Suquamish Child Support Enforcement Office (SCSEO)</p>	<p>Ongoing review and joint determination of cases will be made regarding whether or not it is appropriate to refer/transfer cases from DCS to SCSEO. Laura will regularly communicate with the SCSEO regarding status of cases to be referred.</p>	<p>Cases are transferred to SCSEO in an efficient and timely manner with minimal impact to shared clients.</p>	<p>State: Laura Edmundson Tribe: Bill Paine</p>	<p>Referral process is on-going. Transfers/referrals involving CP Suquamish Tribal members are to be reviewed on a case-by-case basis. DCS will continue to train staff on appropriate identification and handling of tribal cases.</p>
<p>Reducing the risk of child support distributing incorrectly on Tribal cases. Collaboration on how to best serve our shared clients. SCSEO request a case count.</p>	<p>DCS will send a debt calc, and certified order on non-Suquamish orders. Other requested documentation will be included in the referral based on mutual agreement. The tribe will notify DCS when a referral is pending so DCS can set Special Instructions on the case to minimize distribution errors.</p>	<p>Reduce or eliminate any funds being paid out to clients that should be paid through to SCSEO.</p>	<p>State: Laura Edmundson Tribe: Bill Paine</p>	<p>Process is working well.</p>

<p>SCSEO request for demographics on Suquamish CP's.</p>	<p>Upon future SCSEO request, run an SQ run to identify cases where CP is a Suquamish Tribal member but NCP is not affiliated.</p>	<p>How many cases can be identified and what does the NCP look like? Is he/she paying? Does he/she have an employer? Is there a child support order? Do we have him/her located?</p>	<p>State: Charlene Greer Tribe: Bill Paine</p>	<p>Project to begin in the future upon SCSEO request.</p>
<p><b>2. Policy Identification: Technology and SEMS Information and Access</b></p>				<p><b>Progress Report</b></p>
<p><b>Goals/Objectives</b></p>	<p><b>Activities</b></p>	<p><b>Expected Outcome</b></p>	<p><b>Lead Staff and Target Date</b></p>	<p><b>Status</b></p>
<p>To effectively and efficiently work cases, research issues, provide relevant information to SCSEO clients, and complete locate on SCSEO clients via SEMS web screens including AH, BI, DI, DH &amp; IA.</p> <p>To locate parties of Tribal Child Support cases in the most expedient manner possible.</p>	<p>Tacoma FO advocated for increased access to SEMS web screens to include access to AH, BI, DI, DH and IA screens.</p> <p>Tacoma FO tribal liaisons will look at ways to assist the Tribe with locate services through DCS Central Services.</p> <p>Tacoma FO Tribal Liaisons will provide information regarding ESD wage and UC information as needed.</p>	<p>Enhanced SEMS Web access including access to AH, BI, DI, DH and IA screens to provide greater flexibility for SCSEO to complete case actions.</p>	<p>State: TRT, DCS Policy, DCS SEMS, Andrew Chin Tribe: Bill Paine</p>	<p>December 2013 DCS began providing Tribal IV-D programs with access to the AH (all payment history and DH (distribution history) screens. DCS was unable to provide access to the BI (basic individual) screen due to domestic violence information contained on this screen, or the IA (individual address) screen due to the information source which is either NDNH (National Directory of New Hire) as well as ES and L&amp;I. QUICK might be a possible alternative to accessing the information. QUICK is a real-time, web based info sharing tool to be used between IV-D agencies.</p>

3. Policy Identification: IRS Certification				Progress Report
<b>Goals/Objectives</b> Certify appropriate cases to the IRS for intercept.	<b>Activities</b> SCSEO is requesting IRS certification of child support debt from DCS.	<b>Expected Outcome</b> Suquamish cases referred by the Tribe will be certified for IRS tax intercept.	<b>Lead Staff and Target Date</b> State: Laura Edmundson Tribe: Bill Paine	<b>Status</b> Progress continues. No issues identified.  Process changes were made to provide a monthly certification of debt. Cases remain open for IRS certification until Paid in full. (PIF)
4. Policy Identification: Training Opportunities				Progress Report
<b>Goals/Objectives</b> Increased awareness and understanding of Tribal culture.	<b>Activities</b> DCS staff associated with the Tribal Team will be given appropriate training (i.e. Government-to-Government Training).	<b>Expected Outcome</b> Enhance knowledge of DCS staff on Tribal history, culture and practices.	<b>Lead Staff and Target Date</b> State: Charlene Greer Tribe: Bill Paine	<b>Status</b> DCS policy is to send all personnel who will be working with Tribal agencies and counterparts to be given Government-to-Government training.
Share training opportunities	DCS will advise Tribe of ongoing training events and collaborate with the Tribe to provide access to training materials and opportunities.	Well trained and knowledgeable staff.  A shared understanding of each program's policies and procedures to increase collaboration on providing the best services to clients.	State: Charlene Greer, Laura Edmundson Tribe: Bill Paine	Tacoma DCS to notify SCSEO through email (and any other available methods) of upcoming trainings that SCSEO may want to attend and share resources as identified.
5. Policy Identification: Communication and Problem Solving				Progress Report
<b>Goals/Objectives</b> Joint line-staff meetings between DCS Tribal Team and SCSEO.	<b>Activities</b> Line staff from both offices will be encouraged to develop their own agenda to have face-to-face meetings to discuss daily procedural and working issues between offices.	<b>Expected Outcome</b> Building rapport and strengthening relationships links through regular meetings.	<b>Lead Staff and Target Date</b> State: Laura Edmundson  Tribe: Bill Paine	<b>Status</b> Process continues – no changes

Regular 7.01 meetings	The Tacoma District Manager and Tribal Staff will meet with all Tribal Representatives on a quarterly basis as our "7.01 Meeting."	Cross program discussions, problem solving, issue identification, mutual support	State: Andrew Chin, Carol Fredricks, Charlene Greer  Tribe: Bill Paine	Process continues – no changes
Outreach to SCSEO and Tribal members	The DCS tribal liaison, Laura Edmundson, will be available on-site at SCSEO to SCSEO staff and Tribal members on the first Tuesday of each month.	Provide service to customers, potential customers, and Suquamish Tribal Staff. DCS should ensure Laura has ability to log into SEMS while doing outreach and provide Laura with resources to refer cases to Suquamish tribe while doing outreach.	State: Charlene Greer Laura Edmundson  Tribe: Bill Paine	Laura is authorized to utilize a State laptop at SCSEO and has been given a FOB and VPN access so that she can access SEMS. Tacoma DCS is committed to trouble shooting any computer/SEMS connection issues to make sure that Laura has full access to SEMS while she is at SCSEO. Laura will prepare cases needing referrals to work on while at SCSEO.
Problem resolution and planning that is specific to the Suquamish Tribe	DCS will be available to meet to work through issues outside the regular 7.01 meetings.	Problems will be resolved and plans solidified to facilitate good service for each other.	State: Carol Fredricks, Charlene Greer Laura Edmundson  Tribe: Bill Paine	Tacoma DCS strives to continue our working relationship with Suquamish Tribe.
<b>6. Policy Identification: Hiring</b>				<b>Progress Report</b>
<b>Goals/Objectives</b> Inclusion of Tribal Staff in major DCS hiring decisions	<b>Activities</b> DCS will invite Tribal Staff to participate in interview panels and/or consult on major hiring decisions in this office, particularly any that have direct impact on Tribal Team workload.	<b>Expected Outcome</b> Increased relationship building through participation in key hiring decisions.	<b>Lead Staff and Target Date</b> State: Andrew Chin, Charlene Greer  Tribe: Bill Paine	<b>Status</b> Suquamish Tribe continues to participate in interview panels and provide tribal aspect in hiring decisions that have a direct impact on the tribal team.