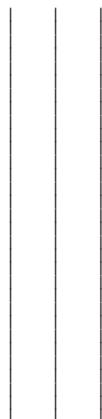


PLACE  
STAMP  
HERE



  
DIVISION OF CHILD SUPPORT EFT  
PO BOX 9010  
OLYMPIA WA 98507-9010



DSHS 22-078 (X) (Rev. 11/16)

Washington State's  
Child Support Program



## Child Support Direct Deposit

How to receive  
child support  
payments more  
conveniently



## Direct deposit

Direct deposit is a secure and convenient way to receive child support payments. Direct deposit of child support payments allows the Division of Child Support (DCS) to send money electronically to a parent's checking, savings account, or to the DCS Card.

## How does it work?

When a payment is posted to your child support case, DCS electronically tells your bank to credit your account. The payments are deposited to your account within three business days after DCS posts the payments to your case.

## How do I sign up?

Fill out the authorization form and mail it to DCS.

## When will my direct deposit start?

It takes about 20 days from the date we receive your authorization for DCS to set up the deposit with your bank. DCS mails a notice telling you when the deposit starts.

## How do I know I have a payment?

DCS mails a Disbursement Statement for any month that a payment posts to your case. You may also call 800-442-KIDS or register on our website at [www.dcs.wa.gov](http://www.dcs.wa.gov) to view payments and sign-up for email notifications.

## How do I change my direct deposit?

There are three options for changing your direct deposit: You may call us at 800-468-7422 to request a new direct deposit authorization form; you can print the form from our website at <https://www.dshs.wa.gov/sites/default/files/ESA/dcs/documents/18-700.pdf> and send it to DCS; or you may register on our website and submit an online direct deposit request.

## Direct deposit questions?

Call DCS at 800-468-7422 or write to:

DCS  
Attn: EFT Disbursements  
PO Box 9010  
Olympia, WA 98507-9010

For more detailed information, call 1-800-468-7422 or 360-664-5103.

Tape Closed Here Before Mailing

# Direct Deposit Authorization Form

I want a DCS Card

I want direct deposit to my bank account listed below

Name First	Last	
Middle Initial	Apt. #	
Mailing Address	City	
	State	Zip
Home Phone	Daytime Phone	Social Security Number
		Date of Birth MM / DD / YY
Signature (Required)	Date	

**Enter information below if you selected direct deposit to your bank account. Please attach a voided check.**

Bank Name	Branch Phone Number	Bank Routing Number	Bank Account Number
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Checking

Savings

Please update my address in the child support system to the one listed above

To increase efficiency, child support payments can be sent by Electronic Funds Transfer (EFT) directly to your checking or savings account or to a DCS Stored-Value VISA debit card called the DCS Card. The DCS Card can be used at millions of locations where VISA is accepted or at an ATM machine. You do not need to qualify for a VISA card or have your own bank account to get a DCS Card. You will get more information about how the DCS Card program works when your card is mailed to you.

For your added security and convenience, please choose one of the options above. To receive your child support payments electronically, sign and return this form to DCS, P.O. Box 9010, Olympia, WA 98507-9010, or fax it to 360-664-5109. In most cases, child support payments are available in your bank account or on your DCS Card within three business days after DCS applies them to your case. For more information about electronic payments, you may call 1-800-468-7422 or visit our website: [www.dshs.wa.gov/dcs](http://www.dshs.wa.gov/dcs)

If direct deposit does not work for you, you can ask for a DCS VISA debit Card. You do not need to have a bank account to get a DCS Card.

← Detach this form, fold and seal for return mail →