

**STATE OF WASHINGTON**

**DEPARTMENT OF SOCIAL AND HEALTH SERVICES**

**PO Box 45811, Olympia WA 98504-5811**

DATE: March 23, 2023

TO: RFP # 2234-819 Peer Mentor Services

FROM: Amel Alsalman, Solicitation Coordinator

DSHS Central Contracts and Legal Services

SUBJECT: Amendment No. 02 –Bidder’s Q & A

DSHS amends the RFQ # 2234-819 procurement document to include:

* A New Schedule

1. DSHS is amending RFQ 2234-819 to include the correct Solicitation Schedule.

| **Item** | **Action** | **Date** |
| --- | --- | --- |
| 1. | DSHS posts Competitive Solicitation. | 03/13/2023 |
| 2. | Prospective Bidders should register as a Vendor on WEBS using one of the commodities codes on the cover page of this Solicitation as soon as possible to receive notifications. | As soon as possible |
| 5. | Bidders may submit written questions or requests for change in Solicitation Requirements until 5:00 p.m. Pacific Time. | 04/04 |
| 6. | DSHS posts responses to written questions. | 04/10 |
| 7. | Bidders may submit written Complaints by 5 p.m. Pacific Time. [minimum five business days before Response is Due] | 04/17 |
| 8. | Bidders must submit Response by 5:00 p.m. Pacific Time. | 04/24 |
| 9. | DSHS evaluates Written Responses. | 04/26-05/08 |
| 10. | Oral presentations, if requested by DSHS. | 05/15 |
| 11. | DSHS announces the Apparent Successful Bidder(s) on WEBS and begins contract negotiations. | 05/23 |
| 12. | DSHS notifies unsuccessful Bidder(s). | 05/23 |
| 13. | Bidders may request a Debriefing conference until 5 p.m. Pacific Time. [minimum three business days after ASB Announcement] | 05/26 |
| 14. | DSHS holds Debriefing conferences, if requested. | 05/31 |
| 15. | Deadline for submission of Protests by Bidders who participated in a debriefing conference. | Five business days after date of Debriefing |
| 16. | DSHS considers Protests, if any, and issues determination. |  |
| 17. | Contract Execution/Start Date. | 07/01/2023 |

All other terms and conditions in this RFP remain the same.