

**STATE OF WASHINGTON**

**DEPARTMENT OF SOCIAL AND HEALTH SERVICES**

**PO Box 45811, Olympia WA 98504-5811**

DATE: September 7, 2023

TO: RFP # 2334-830 Bidders

FROM: Lauren Bragazzi and Cindy Carroll, Solicitation Coordinators

DSHS Central Contracts and Legal Services

SUBJECT: Amendment No. 02 – Update to Solicitation Schedule

DSHS amends the RFP # 2334-830 Solicitation Schedule as listed on Page (1) and Section C 1. of the RFP document as follows:

| **Item** | **Action** | **Date** |
| --- | --- | --- |
| 1. | DSHS posts Competitive Solicitation. | August11, 2023 |
| 2. | Prospective Bidders should register as a Vendor on WEBS using one of the commodities codes on the cover page of this Solicitation as soon as possible to receive notifications. | As soon as possible |
| 3. | Pre-Bid Conference at 11 a.m. Pacific Time.  [Microsoft Teams Link - #2334-830 Pre-Bid Conference - 8/24 11am](https://teams.microsoft.com/l/meetup-join/19%3ameeting_N2EzNmJkNzYtMWRiZi00ZDQ2LTk4MWUtNGI3MDcwYjYxMTJk%40thread.v2/0?context=%7b%22Tid%22%3a%2211d0e217-264e-400a-8ba0-57dcc127d72d%22%2c%22Oid%22%3a%22c198f778-9e6b-4367-a88e-3ab224eb5e10%22%7d) | August 24, 2023 |
| 4. | Bidders may submit written questions or requests for change in Solicitation Requirements until 2 p.m. Pacific Time. | August 29, 2023 |
| 5. | DSHS posts responses to written questions. | August 31, 2023 |
| 6. | Bidders may submit written Complaints by 5 p.m. Pacific Time. | September 5, 2023 |
| **7.** | **Bidders must submit a Response by 2 p.m. Pacific Time.** | **September 29th, 2023** |
| **8.** | **DSHS evaluates Written Responses.** | **October 2-6, 2023** |
| **10.** | **Oral presentations, if requested by DSHS.** | **October 10, 2023** |
| **11.** | **DSHS announces the Apparent Successful Bidder(s) on WEBS and begins contract negotiations.** | **October 12, 2023** |
| **12.** | **DSHS notifies unsuccessful Bidder(s).** | **October 12, 2023** |
| **13.** | **Bidders may request a Debriefing conference until 5 p.m. Pacific Time.** | **October 17, 2023** |
| **14.** | **DSHS holds Debriefing conferences, if requested.** | **October 16-19, 2023** |
| **15.** | **Deadline for submission of Protests by Bidders who participated in a debriefing conference.** | **Five business days after the date of the Debriefing** |
| **16.** | **DSHS considers Protests, if any, and issues determination.** | **Up to 10 business days after date of Protest** |
| **17.** | **Contract Execution/Start Date.** | **On or about November 10, 2023** |

**All other terms and conditions in this Solicitation remain the same.**