



**STATE OF WASHINGTON  
DEPARTMENT OF SOCIAL AND HEALTH SERVICES  
PO Box 45811, Olympia WA 98504-5811**

DATE: July 19, 2024

TO: RFQQ #2413-855 – Pre-Employment Transition Services

FROM: Brandon Sheldon, Solicitation Coordinator  
DSHS, Division of Vocational Rehabilitation  
(DVR)

SUBJECT: Amendment No. 2 – Revised Sample Contract, Revision of  
Minimum Qualifications, Updated Bidder Response Form,  
and Revised Solicitation Schedule

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1. DSHS amends RFQQ #2413-855 to revise Attachment A, Sample Contract to provide: (1) updated general terms and conditions, (2) Exhibit C – Pre-ETS Curricula, and (3) updated Statement of Work to reflect answers provided in Amendment No.1 (Questions and Answers). The revised Attachment A, Sample Contract, will be posted to this RFQQ as Att\_Av2.
2. DSHS amends RFQQ #2413-855 to remove the last item under Minimum Qualifications as originally described in Section 4. Bidder Minimum Qualifications. DSHS removes the requirement that bidders must have the “Ability to provide all five categories of Pre-Employment Transition Services.” The other four items listed remain as Minimum Qualifications. Again, the Minimum Qualifications are that bidders have or be able to:
  - A. Experience working with students with diverse disabilities.
  - B. Experience delivering Pre-Employment Transition Services or other youth career readiness services.
  - C. Current standing relationships with Secondary schools and/or educators in the Bidder’s geographic area.
  - D. Ability to provide services year-round.
3. DSHS amends RFQQ #2413-855 to adjust the schedule of the RFQQ. Complaints are now due by 5:00 pm PDT on Friday, July 26, 2024. Bids are now due by 5:00 pm PDT on Monday, August 5, 2024. An updated schedule is attached at the end of this Amendment No. 2.

4. DSHS amends RFQQ #2413-855 Attachment D, Bidder Response Form, to remove the Minimum Qualification that bidders must have the “Ability to provide all five categories of Pre-Employment Transition Services.” as described in Section 2. Bidder Qualifications and Experience, A. Minimum Qualifications. The other four Minimum Qualifications as described in 2. above remain. The revised Attachment D, Bidder Response Form, will be posted to this RFQQ as Att\_Dv2.
  
5. All Bidders are required to acknowledge and review this Amendment and all associated Attachments to this Amendment No. 2 and confirm compliance with this requirement as part of each Bidder’s Attachment B, Bid Submission Letter.

**The Revised RFQQ Schedule is as follows:**

<b>Item</b>	<b>Action</b>	<b>Date</b>
1.	DSHS posts Competitive Solicitation.	June 11th
2.	Prospective Bidders register as a Vendor on WEBS using one of the commodities codes on the cover page of this Solicitation.	As soon as possible
3.	Bidders RSVP for the Pre-Bid Conference by 5 p.m. Pacific Time.	June 11th- June 18th
4.	Pre-Bid Conference at 4:00 p.m. Pacific Time.	June 20th
5.	Bidders may submit written questions or requests for change in Solicitation Requirements until 5 p.m. Pacific Time.	July 1st
6.	DSHS posts responses to written questions.	July 12th
<b>7.</b>	<b>Bidders may submit written Complaints by 5 p.m. Pacific Time.</b>	<b>July 26th</b>
<b>8.</b>	<b>Bidders must submit a Response by 5 p.m. Pacific Time.</b>	<b>August 5th</b>
<b>9.</b>	<b>DSHS evaluates Written Responses.</b>	<b>Aug 7<sup>th</sup> - 26th</b>
10.	DSHS announces the Apparent Successful Bidder(s) on WEBS and begins contract negotiations.	August 30th
11.	DSHS notifies unsuccessful Bidder(s).	Aug 26th-30th
12.	Bidders may request a Debriefing conference until 5 p.m. Pacific Time.	August 26th-September 6th
13.	DSHS holds Debriefing conferences, if requested.	September 12th
14.	Deadline for submission of Protests by Bidders who participated in a debriefing conference.	Five business days after Debriefing
15.	DSHS considers Protests, if any, and issues determination.	September 27th

Item	Action	Date
16.	Contract Execution/Start Date.	October 1

All other terms and conditions in this Solicitation remain the same.