

AGING AND LONG-TERM SUPPORT ADMINISTRATION
CERTIFIED COMMUNITY RESIDENTIAL SERVICES AND SUPPORTS (CCRSS)

RCS CCRSS Infection Prevention and Control (IPC) Assessment Tool for COVID-19

PROVIDER'S NAME	
CERTIFICATION NUMBER	INTAKE NUMBER
ADMINISTRATOR'S NAME	INVESTIGATOR'S / EVALUATOR'S NAME
CLIENT NAME(S)	

Instructions: RCS staff will use the IPC Tool (or Pathway) to evaluate the homes compliance with IPC practices. Assess elements through observation, interview and record review. Submit this form with working papers.

Check "Yes," "No," or "N/A" on this tool. If "No" is checked, document findings in the notes section and/or on [DSHS 00-413A](#).

The IPC Assessment includes a review of CDC DOH strategies for the preventions and spread of communicable diseases in Long-Term Care (LTC) settings. The Tool is based on guidance found in the COVID-19 [Community Level Recommendations](#); Communal Setting Guidance: [How to Protect Yourself and Others](#); and CDC's [What to do if you were exposed to COVID-19](#). **Develop a plan.** Administrators must develop a [plan](#) so they have all the information needed on hand if clients get sick with COVID-19.

Offsite Preparation:

- | | |
|---|---|
| <input type="checkbox"/> Standard Precautions | <input type="checkbox"/> Centers for Disease Control (CDC) Return to Work Guidance for Healthcare Workers |
| <input type="checkbox"/> Respiratory Protection Program | <input type="checkbox"/> Washington State Department of Health (DOH) COVID-19 Guidance |
| <input type="checkbox"/> Outbreak definition | <input type="checkbox"/> CDC COVID-19 Guidance |

Determine communicable disease outbreak in home: ☐ Yes ☐ No

PPE / source control plan for on-site visit: ☐ None needed ☐ Source control / eye protection, if indicated ☐ Full PPE with Fit Tested N95 Respirator

Upon entrance, identify / observe the following:

Active or Suspected COVID-19 / communicable disease present in home: ☐ Yes ☐ No If yes, don appropriate PPE.

A. Testing, Notification, and Routine IPC Practices	Yes	No	N/A	Notes
Testing				
Access to adequate COVID-19 testing for clients and staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Outbreak testing for staff and clients	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Notification				
<u>Request</u> (not required by rules but requested by department): Communicates known or suspected COVID-19 cases and outbreaks to personnel, Local Health Jurisdiction (LHJ), and Complaint Resolution Unit (CRU)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Communicates information about known or suspected communicable disease before transport	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Clients, representatives, staff, and visitors notified of COVID-19 cases and about potential exposure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Routine IPC Practices				
Follows return to work guidance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
System for staff self-screening and monitoring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Offers vaccine resources and encourages everyone to remain up to date with all recommended COVID-19 vaccine doses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Established process to identify and manage individual with exposure or suspected or confirmed SARS-CoV-2 infection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

B. Visitation	Yes	No	N/A	Notes
Provides accommodation for visitation for all clients regardless of vaccination status	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Provides clients immediate access to DDA Ombuds and/or Regional LTC Ombuds	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Adheres to LHJ visitation guidance during an outbreak	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Visitors follow CDC isolation and exposure guidance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Providers do not need to verify visitor vaccination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
C. IPC Supplies and Use	Yes	No	N/A	Notes
Ask provider how they determine adequate PPE supplies, disposal, disinfectant, hand hygiene supplies, tissues / waste receptacle.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Ask provider how they know staff are following IPC training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D. Infection Control Standards, Policies and Procedures	Yes	No	N/A	Notes
IPC Standards				
Evidence of educating and encouraging clients to follow IPC recommended practices to prevent and recognize infection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Observe staff are following standard precautions: <input type="checkbox"/> Proper hand hygiene <input type="checkbox"/> Appropriate staff use of PPE <input type="checkbox"/> Respiratory hygiene / cough etiquette <input type="checkbox"/> Client placement (isolation) if needed <input type="checkbox"/> Cleaning and disinfecting care equipment and environment <input type="checkbox"/> Safe laundry and textile handling <input type="checkbox"/> Safe injection practice <input type="checkbox"/> Sharps safety	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
If COVID-19 is suspected, N95 or higher-level respirator is used along with gown, gloves, and eye protection. Shows effort to obtain if PPE not available	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
IPC Policies and Procedures				
<u>Establishes written IPC policies and procedures:</u> <ul style="list-style-type: none"> Standard precautions (see list under Observations) Transmission based precautions Reference National / State Standards Outbreak management <u>Administrative Policies:</u> <ul style="list-style-type: none"> Respiratory Protection Program (RPP) Sick Leave and ill staff management Contingency staffing plan 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Provides education and training on COVID-19 and IPC practices to staff, clients, and visitors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

