



DEVELOPMENTAL DISABILITIES ADMINISTRATION (DDA)  
**Notification of Age Nineteen (19) Eligibility Review**

**Date**

CLIENT NAME AND ADDRESS

CLIENT REPRESENTATIVE NAME AND ADDRESS

**RE: Notification of Age Nineteen (19) Eligibility Review**

You are currently eligible for the Developmental Disabilities Administration (DDA). Your eligibility with DDA must be reviewed before your twentieth (20<sup>th</sup>) birthday. The information we have may be insufficient for you to continue your eligibility for DDA under one of the following conditions: Intellectual Disability, Cerebral Palsy, Epilepsy, Autism, or Another Neurological or Other Condition Similar to Intellectual Disability. We have attached the Required Documentation Table to let you know what information is needed.

**What do you need to do?**

DDA will be glad to send for information needed for this re-determination. If you want DDA to send for information, please complete the attached consent form as follows:

1. Write in the names of the places, providers, and facilities we may request information on the consent form. Include contact information for all those listed on the consent form.
2. Sign and date the enclosed consent form(s), and
3. Return the form(s) to DDA.

**What happens if I do not respond to this request?**

Please respond as soon as possible, but no later than 90 days prior to you twentieth (20<sup>th</sup>) birthday. If we do not hear from you, we will review your eligibility using the information we have available to us in your client file. If there is not sufficient information to confirm the eligibility decision, then your eligibility for DDA will be terminated on your 20<sup>th</sup> birthday.

If you have any questions contact:

NAME	TELEPHONE NUMBER	E-MAIL ADDRESS
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A copy of the state rules governing eligibility (WAC 388-823) is available upon request or online at <https://www.dshs.wa.gov/dda/consumers-and-families/eligibility>.

Enclosures: Required Documentation Table  
Consent form (DSHS 14-012)

cc: Client file

**Required Documentation Table**

<b>Disability</b>	<b>Diagnosis</b>	<b>Diagnostician</b>	<b>Required Documentation</b>
Intellectual Disability	Intellectual Disability	A Licensed Psychologist, Washington Certified School Psychologist or other school psychologist certified by the National Assoc. of School Psychologists	Full Psychological report including a Full Scale IQ score of more than two standard deviations below the mean and adaptive skills test score of more than two standard deviations below the mean, and completed within the last 36 months.
Cerebral Palsy	Cerebral Palsy Quadriplegia Hemiplegia Diplegia	Licensed Physician	Onset prior to age 3, and information supporting the need for daily direct physical assistance in two or more areas (toileting, bathing, eating, dressing, mobility, or communication).
Epilepsy	Epilepsy or Seizure disorder	Board Certified Neurologist	Diagnosis based on medical history and neurological testing, confirmation from physician or neurologist of uncontrolled and ongoing or recurring seizures, and adaptive skills test showing substantial limitations in adaptive functioning of more than two standard deviations below the mean.
Autism (per DSM-IV-TR)	Autism or Autistic Disorder Per 299.00 in DSM-IV-TR	A Licensed Psychologist, a Licensed Physician or ARNP associated with an autism center, developmental center, or center of excellence, or a Board Certified: Neurologist, Psychiatrist, or Developmental and Behavioral Pediatrician	Full evaluation per DSM-IV-TR meeting all diagnostic criteria, evidence of delay or abnormal functioning prior to age 3 in social, language, communication skills or symbolic or imaginative play, and adaptive skills test showing substantial limitations in adaptive functioning of more than two standard deviations below the mean.
Autism Spectrum Disorder (per DSM-5)	Autism Spectrum Disorder 299.00 Per DSM-5 including severity levels 2 or 3 in both columns	A Licensed Psychologist, a Licensed Physician or ARNP associated with an autism center, developmental center, or center of excellence, or a Board Certified: Neurologist, Psychiatrist, or Developmental and Behavioral Pediatrician	Full evaluation per DSM-V meeting all diagnostic criteria, evidence of delay or abnormal functioning prior to age 3 with a severity level of 2 or 3 in both columns of the severity level scale, adaptive skills test showing substantial limitations in adaptive functioning of more than two standard deviations, and FSIQ of one standard deviation or more below the mean – or – meet all criteria for Autistic Disorder 299.00 per DSM-IV.
Another Neurological or Other Condition Similar to Intellectual Disability	Neurological or chromosomal disorder known to cause intellectual and adaptive skills deficits	Licensed Physician	Full Scale IQ score of more than 1.5 standard deviations below the mean and adaptive skills test showing substantial limitations in adaptive functioning of more than two standard deviations below the mean.

**Note: This form is a general guide only and DDA may require additional information or assessments. This documentation is the first step in determining eligibility. DDA eligibility is determined per Chapter 388-823 WAC.**