This report should be submitted with an invoice and Service Delivery Outcome Report (SDOR). Any additional descriptive notes may be submitted on the SDOR.

Please note: Questions / prompts for each question are suggestions for report writing.

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<tr>
<th>DVR Customer</th>
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<tbody>
<tr>
<td>CUSTOMER’S NAME</td>
<td>CUSTOMER’S PHONE (AND AREA CODE)</td>
<td>CUSTOMER’S EMAIL ADDRESS</td>
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<tr>
<td>CRP’S NAME</td>
<td>GUARDIAN / LEGAL REPRESENTATIVE’S CONTACT INFORMATION (IF APPLICABLE)</td>
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<tr>
<th>Family Contacts</th>
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<tr>
<td>Name</td>
<td>Relationship</td>
<td>Contact Information</td>
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Who lives in the same residence with job seeker?

**Home Visit / Interviews**

1. **Job Seeker and Family Interview (preferably in home)**

   **Brief summary:**
   - Description of typical routines:
   - Family / staff supports provided:
   - Personal responsibilities of job seeker at home:
   - How does job seeker get around in community:
   - Physical and health related issues to consider:

2. **Interviews or Team Meeting with Family, Friends, Network**

   **Who was interviewed:**
   - Interests, skills, preferences, strengths, hobbies discussed:
   - Any vocational theme identified:
   - What types of connections to employment do they have:

**Information Gathered through Observation, Interviews, Informational Interviews and Record Review**

Life activities and hobbies should be observed, not just described. Observation can take place in familiar and unfamiliar settings and may include performing job-related tasks.

Note: Some reporting prompts may not apply to all individuals.

3. **Educational Experiences**

   - High school and beyond academics:
   - High school and beyond vocational experiences:
   - Community and recreational experiences:

4. **Employment and Related Activity**

   - Informal work performed at home and for others:
   - Formal chores and responsibilities:
Entrepreneurial activities:
Internships, volunteering:
General areas of work interest in past:
Areas of work not interested in from past experiences:

5. **Life Activities and Experiences**

Friends and social groups:
Personal activities, including hobbies performed at home:
Personal activities, including hobbies performed in community:
Skills related to activities / hobbies:

6. **Job Seeker Challenges**

To be considered when looking at employment sites:
To be considered with thinking of employment tasks:
To be considered when negotiating with employers:
Need for accommodation / disability disclosure:
Transportation needs:
Financial needs (benefit planning, payee, etc.):
What doesn't work for job seeker:

7. **Job Seeker's Interests**

General personal interests:
Activities job seeker engages in without being expected to do so:
Things job seeker loves to do:
General areas of current work interest:

8. **Job Seeker's Skills and Contributions**

Positive personality characteristics:
Work strengths and skills:
Credential / industry specific skills:
Financial resources:
Possible sources for personal references for employment:

9. **Neighborhood Survey**

Description of neighborhood:
What types of businesses are located near the home:
Which business may appropriate for informational interviews or job shadows:
Transportation available:

**Information Gathered through Observation, Interviews, Informational Interviews and Record Review**

10. **List three general vocational themes identified through this process:**

Describe how job seeker’s interests, skills, and abilities match these vocational themes:
### Activities Used to Gather Information for Report

<table>
<thead>
<tr>
<th>Activities</th>
<th>Date(s)</th>
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<tbody>
<tr>
<td>Customer interview</td>
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<tr>
<td>Family interview</td>
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<tr>
<td>Home visit</td>
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<td>Neighborhood survey</td>
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<td>Informational interviews with local businesses</td>
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<td>Observation in community</td>
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<td>Job shadows</td>
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<td>Documentation review</td>
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<td>Other:</td>
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Customer and/or Representative has reviewed the Discovery Profile and agrees with its contents.

I certify (or declare) under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct. (Revised Code of Washington 5.05.050)

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