

DIVISION OF VOCATIONAL REHABILITATION (DVR)

This report should be submitted with an invoice and Service Delivery Outcome Report (SDOR). Any additional descriptive notes may be submitted on the SDOR.

Please note: Questions / prompts for each question are suggestions for report writing.

DVR Customer					
CUSTOMER'S NAME		CUSTON	MER'S PHONE (AND AREA CODE)	CUSTOMER'S EMAIL ADDRESS	
CRP'S NAME		GUARDIAN / LEGAL REPRESESNTATIVE'S CONTACT INFORMATION (IF APPLICABLE)			
Family Contacts					
Name	Relations	ship	Contact Information		
Who lives in the same residence with job seeker?					
Home Visit / Interviews					
1. Job Seeker and Family Interview (preferably in home)					
Brief summary:					
Description of typical routines:					
Family / staff supports provided:					
Personal responsibilities of job seeker at home:					
How does job seeker get around in community:					
Physical and health related issues to consider:					
2. Interviews or Team Meeting with Family, Friends, Network					
Who was interviewed:					
Interests, skills, preferences, strengths, hobbies discussed:					
Any vocational theme identified:					
What types of connections to employment do they have:					
Information Gathered through Observation, Interviews, Informational Interviews and Record Review					
Life activities and hobbies should be observed, not just described. Observation can take place in familiar and unfamiliar settings and may include performing job-related tasks.					
Note: Some reporting prompts may not apply to all individuals.					
3. Educational Experiences					
High school and beyond academics:					
High school and beyond vocational experiences:					
Community and recreational experiences:					
4. Employment and Related Activity					
Informal work performed at home and for others:					
Formal chores and responsibilities:					

Entrepreneurial activities: Internships, volunteering: General areas of work interest in past: Areas of work not interested in from past experiences: 5. Life Activities and Experiences Friends and social groups: Personal activities, including hobbies performed at home: Personal activities, including hobbies performed in community: Skills related to activities / hobbies: 6. Job Seeker Challenges To be considered when looking at employment sites: To be considered with thinking of employment tasks: To be considered when negotiating with employers: Need for accommodation / disability disclosure: Transportation needs: Financial needs (benefit planning, payee, etc.): What doesn't work for job seeker: 7. Job Seeker's Interests General personal interests: Activities job seeker engages in without being expected to do so: Things job seeker loves to do: General areas of current work interest: 8. Job Seeker's Skills and Contributions Positive personality characteristics: Work strengths and skills: Credential / industry specific skills: Financial resources: Possible sources for personal references for employment: 9. Neighborhood Survey Description of neighborhood: What types of businesses are located near the home: Which business may appropriate for informational interviews or job shadows: Transportation available: Information Gathered through Observation, Interviews, Informational Interviews and Record Review 10. List three general vocational themes identified through this process: Describe how job seeker's interests, skills, and abilities match these vocational themes:

Activities Used to Gather Information for Report				
Activities	Date(s)			
Customer interview				
Family interview				
Home visit				
Neighborhood survey				
Informational interviews with local businesses				
Observation in community				
Job shadows				
Documentation review				
Other:				
Customer and/or Representative has reviewed the Discovery Profile and agrees with its contents.				
I certify (or declare) under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct. (Revised Code of Washington <u>5.05.050</u>)				
CUSTOMER / REPRESENTATIVE'S SIGNATURE	DATE			
	DATE			
CRP'S SIGNATURE	DATE			