This form will be used by Home and Community Services (HCS) staff to document a room that may not fully meet the Assisted Living Facility contract because one or more of the following subset of physical plant requirements listed in WAC 388-110-140 is missing.

Room _____ is required by regulation to include the following items. The checked items are not present:

☐ A lockable entry door.

The kitchen area must be equipped with:

☐ A refrigerator.

☐ A microwave oven, range, or cooktop.

☐ A counter mounted kitchen sink.

☐ A storage space for utensils and supplies (can be a container).

☐ A work counter surface (or dining room table).

☐ Telephone and television service accessible (hard-wired or wifi).

COMMENTS:

FACILITY NAME

ROOM NUMBER

WORKER'S SIGNATURE

DATE

Instructions to the Case Manager, Social Service Specialist, or Nursing Care Consultant:

Send a copy of the complete form to the facility administrator / designee, the CRU, and the HQ RCS Policy Program Manager