



AGING AND LONG-TERM SUPPORT ADMINISTRATION (AL TSA)  
**Enhanced Services Facility Medication  
 Observation Worksheet**

ENHANCED SERVICES FACILITY NAME		LICENSE NUMBER
ENTRANCE DATE	LICENSOR NAME	
Inspection Type: <input type="checkbox"/> Full <input type="checkbox"/> Follow up <input type="checkbox"/> Complaint: Number _____		
Date	Time:	<input type="checkbox"/> AM <input type="checkbox"/> PM
This form is <b>optional</b> and includes <b>sample</b> cues for observation, interview, and record review.		
<b>WAC</b>	<b>Subject</b>	
388-107-0320 and 388-107-0330	Medication Services	
<ul style="list-style-type: none"> <li>• Observe: Medication cart</li> <li>• Ask: What pharmacy is used? Do they do monthly cycle fill? Do you renew and process orders or does the nurse? What information is on the MAR? How is the MAR laid out?</li> <li>• Review: MAR</li> </ul>		
388-107-0340	Prescribed Medication Authorization	
<ul style="list-style-type: none"> <li>• Observe: Medication bottle or bingo cards</li> <li>• Ask: If someone didn't have an order for Tylenol but had a bad headache, what would you do?</li> </ul>		
388-107-0350 and 388-107-0360	Medication Refusal	
<ul style="list-style-type: none"> <li>• Ask: What do you do if someone doesn't want their medications? When would you notify the physician of a refusal?</li> <li>• Review: Records of sample residents for medication refusal.</li> </ul>		
388-107-0330	Non-Availability of Medications	
<ul style="list-style-type: none"> <li>• Ask: What is your process for new medications or residents returning from the hospital?</li> <li>• What happens if medications do not arrive timely?</li> </ul>		
388-107-0320	Alteration of Medications	
<ul style="list-style-type: none"> <li>• Observe: Medication alterations (such as crushing)</li> <li>• Ask: Tell me more about how you are altering the medications. How does the resident know they are receiving medication in an altered form?</li> <li>• Review: Pharmacist orders approving altered form.</li> </ul>		
388-107-0334	Medication Organizers	
<ul style="list-style-type: none"> <li>• Observe: Medication cart, proper labels</li> <li>• Ask: Who fills the medication organizer?</li> </ul>		



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388-107-0332		Storing, Securing, and Accounting for Medications
<ul style="list-style-type: none"> <li>Observe: Narcotics storage, spot check the med cart by pulling the drawer to ensure it is locked, look for any unsecured pills.</li> <li>Ask: How do you account for narcotics? What would you do if you arrived on shift and there were narcotics missing? How do you store refrigerated medications? What is your medication disposal procedure?</li> <li>Review: Narcotics book for any missing signatures.</li> </ul>		
388-107-0334		Resident Controlled Medications
<ul style="list-style-type: none"> <li>Ask: What is your facility policy on residents controlling their own medications? (Compare answer to Resident Characteristics Roster to ensure it is up to date.) How do you assess residents' ability to manage their own medications?</li> <li>Ask relevant residents: How are your medications stored and locked?</li> <li>Review: Resident Characteristics Roster</li> </ul>		
388-107-0240		Nursing Services
<ul style="list-style-type: none"> <li>Review: Nurse staffing schedules, RN on-call procedures</li> <li>Ask: What do you do if you need to consult with an RN and they are not on duty?</li> </ul>		
388-107-0440		Infection Control
<ul style="list-style-type: none"> <li>Observe: Handwashing or sanitizer use, or proper glove use between residents while delivering medications.</li> </ul>		
388-107-0190		Resident Rights
<ul style="list-style-type: none"> <li>Observe: Knocking on the door when delivering medications to resident rooms, staff to resident interactions.</li> <li>Ask: Do residents have the right to refuse medications?</li> </ul>		
<b>Notes</b>		