

Exhibit B: School-to-Work County Mentorship Program
Monthly Tracking and Reporting

Mentor / Mentee Country Information		
Mentor		Mentee
Mentor's County		Mentee's County
Mentor's Name		Mentee's Name
Mentor's Contact Email		Mentee's Contact Email
Mentor's Contact Phone (with area code)		Mentee's Contact Phone (with area code)
Mentorship Objectives (to be completed by the Mentor County)		
Objective	Time (Hours)	Total (\$200 per hour)
General meeting		
Resource sharing		
Financial guidance		
Contractual guidance		
Meeting development and presentation*		
	Total time: hours	Total Payment: \$
<p>* Note: When preparing a workshop, presentation, or developing statewide meetings for all counties, list the Mentee County as "All Counties" and include the DVR Transition Program Manager as the "Mentee County" contact information. Send to DVR for signature</p>		
Assistance and Support Service Areas (to be completed by Mentee County)		
As the Mentee County, I attest that the Mentor County provided assistance and support in the following School-to-Work subject areas:		
<input type="checkbox"/> Staffing <input type="checkbox"/> Communication <input type="checkbox"/> Indirect costs <input type="checkbox"/> Transition Resource Fair / Event Planning <input type="checkbox"/> Contract development <input type="checkbox"/> Billing and invoicing <input type="checkbox"/> Other:	<input type="checkbox"/> Training and resources <input type="checkbox"/> Workgroup and School-to-Work participation <input type="checkbox"/> Resource and marketing development <input type="checkbox"/> Data collection and reporting	<input type="checkbox"/> Transportation <input type="checkbox"/> Office space / Location <input type="checkbox"/> Website <input type="checkbox"/> School to Work direct service <input type="checkbox"/> Vendor relations
Mentee County Coordinator / Designee Signature Date		Printed Name