|  | ADULT FAMILY HOME’S (AFH) NAME | | | | LICENSE NUMBER | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| PROVIDER / LICENSEE’S NAME | | | | INSPECTION DATE | | |
| LICENSOR’S NAME | | | | | | |
| ATTACHMENT O  AGING AND LONG-TERM SUPPORT ADMINISTRATION (ALTSA)  ADULT FAMILY HOME (AFH)  **Administrative Records Review - Former Staff and Others with Unsupervised Access** | | | | | | | |
| **Instructions:** Document background check results for former staff here. | | | | | | | |
| **STAFF** | **STAFF** | **STAFF** | **STAFF** | **STAFF** | | **STAFF** | **STAFF** |
| NAME |  |  |  |  | |  |  |
| DATE OF HIRE |  |  |  |  | |  |  |
| DATE OF DEPARTURE |  |  |  |  | |  |  |
| BGI EXPIRE DATE | NR  RR  DQ | NR  RR  DQ | NR  RR  DQ | NR  RR  DQ | | NR  RR  DQ | NR  RR  DQ |
| FINGERPRINT CHECK (CHECK N/A IF NOT REQUIRED) | N/A  PENDING | N/A  PENDING | N/A  PENDING | N/A  PENDING | | N/A  PENDING | N/A  PENDING |
| CCS REVIEW\*  (check N/A If not required) | N/A | N/A | N/A | N/A | | N/A | N/A |
| **Instructions:** Document background check results for other individuals who have unsupervised access to vulnerable adults here. | | | | | | | |
| **OTHERS WITH UNSUPERVISED ACCESS** | **OTHER** | **OTHER** | **OTHER** | **OTHER** | | **OTHER** | **OTHER** |
| NAME |  |  |  |  | |  |  |
| BGI EXPIRE DATE | NR  RR  DQ | NR  RR  DQ | NR  RR  DQ | NR  RR  DQ | | NR  RR  DQ | NR  RR  DQ |
| FINGERPRINT CHECK (CHECK N/A IF NOT REQUIRED) | N/A  PENDING | N/A  PENDING | N/A  PENDING | N/A  PENDING | | N/A  PENDING | N/A  PENDING |
| CCS REVIEW\*  (check N/A If not required) | N/A | N/A | N/A | N/A | | N/A | N/A |
| \* BGI - Background Inquiry; NR - No Record; RR - Review Required; DQ - Disqualifying, CCS - Character, Competency, and Suitability | | | | | | | |
| NOTES | | | | | | | |
| NOTES | | | | | | | |