|  | ADULT FAMILY HOME’S (AFH) NAME | LICENSE NUMBER |
| --- | --- | --- |
| PROVIDER / LICENSEE’S NAME | INSPECTION DATE |
| LICENSOR’S NAME |
| ATTACHMENT OAGING AND LONG-TERM SUPPORT ADMINISTRATION (ALTSA)ADULT FAMILY HOME (AFH)**Administrative Records Review -Former Staff and Others with Unsupervised Access** |
| **Instructions:** Document background check results for former staff here. |
| **STAFF** | **STAFF** | **STAFF** | **STAFF** | **STAFF** | **STAFF** | **STAFF** |
| NAME |  |  |  |  |  |  |
| DATE OF HIRE |  |  |  |  |  |  |
| DATE OF DEPARTURE |  |  |  |  |  |  |
| BGI EXPIRE DATE | [ ]  NR [ ]  RR [ ]  DQ | [ ]  NR [ ]  RR [ ]  DQ | [ ]  NR [ ]  RR [ ]  DQ | [ ]  NR [ ]  RR [ ]  DQ | [ ]  NR [ ]  RR [ ]  DQ | [ ]  NR [ ]  RR [ ]  DQ |
| FINGERPRINT CHECK (CHECK N/A IF NOT REQUIRED) | [ ]  N/A[ ]  PENDING | [ ]  N/A[ ]  PENDING | [ ]  N/A[ ]  PENDING | [ ]  N/A[ ]  PENDING | [ ]  N/A[ ]  PENDING | [ ]  N/A[ ]  PENDING |
| CCS REVIEW\*(check N/A If not required) | [ ]  N/A | [ ]  N/A | [ ]  N/A | [ ]  N/A | [ ]  N/A | [ ]  N/A |
| **Instructions:** Document background check results for other individuals who have unsupervised access to vulnerable adults here. |
| **OTHERS WITH UNSUPERVISED ACCESS** | **OTHER** | **OTHER** | **OTHER** | **OTHER** | **OTHER** | **OTHER** |
| NAME |  |  |  |  |  |  |
| BGI EXPIRE DATE | [ ]  NR [ ]  RR [ ]  DQ | [ ]  NR [ ]  RR [ ]  DQ | [ ]  NR [ ]  RR [ ]  DQ | [ ]  NR [ ]  RR [ ]  DQ | [ ]  NR [ ]  RR [ ]  DQ | [ ]  NR [ ]  RR [ ]  DQ |
| FINGERPRINT CHECK (CHECK N/A IF NOT REQUIRED) | [ ]  N/A[ ]  PENDING | [ ]  N/A[ ]  PENDING | [ ]  N/A[ ]  PENDING | [ ]  N/A[ ]  PENDING | [ ]  N/A[ ]  PENDING | [ ]  N/A[ ]  PENDING |
| CCS REVIEW\*(check N/A If not required) | [ ]  N/A | [ ]  N/A | [ ]  N/A | [ ]  N/A | [ ]  N/A | [ ]  N/A |
| \* BGI - Background Inquiry; NR - No Record; RR - Review Required; DQ - Disqualifying, CCS - Character, Competency, and Suitability |
| NOTES |
| NOTES      |