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|  | AGING AND LONG TERM SUPPORT ADMINISTRATIONNURSING ASSISTANT REGISTRY PO BOX 45600OLYMPIA WA 98504-5600(360) 725-2597**Nursing Assistant Registry Inquiry** | Federal law requires that all NACs working in skilled nursing facilities / homes cannot go longer than 24 months without at least one shift of NAC nursing / nursing-related duties.To confirm an NAC is eligible to be hired in a skilled nursing facility/home, submit this completed form by e-mail to OBRARegistry@dshs.wa.gov.All forms must be typewritten. All fields must be completed. Allow two business days for processing (excluding weekends and holidays).  |
| **All fields / columns must be completed. Please include previous work history and dates.** |
| FACILITY / AGENCY SUBMITTING FORM | CONTACT PERSON | DIRECT PHONE NUMBER / EXTENSION | RETURN EMAIL ADDRESS |
| ADDRESS | CITY | STATE | ZIP CODE |
| **NACs are not eligible to be hired or work in skilled nursing facilities / homes until the date verified as eligible by the OBRA registry.** Submitting this form indicates the employer has confirmed all work history. For credential verification visit <https://fortress.wa.gov/doh/providercredentialsearch> or call the Department of Health at (360) 236-4113. |
| EMPLOYEE’S NAME(LAST, FIRST, MIDDLE, INITIAL) | DATE OF BIRTH(MM/DD/YYYY) | SOCIAL SECURITY NUMBER | NAC CREDENTIAL NUMBER | INDICATE NEW HIRE, RENEWAL, OR TERMINATION (INCLUDE NAC WORK HISTORY AS NEEDED) | START DATE / FIRST DATE EMPLOYED AS NAC (MM/DD/YYYY) | LAST DATE EMPLOYED AS NAC (MM/DD/YYYY) |
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| Link to form: <https://www.dshs.wa.gov/altsa/residential-care-services/nurse-aide-registry> |