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|  | CENTRAL CONTRACTS AND LEGAL SERVICES (CCLS)**CCLS Additional Delegated Authority Request** |  |
| TODAY’S DATE |
| The Department of Enterprise Services (DES) has delegated authority to DSHS for the procurement of goods and services up to the dollar limits listed below. If there is a need for goods and services over the limits, DSHS must request additional delegated authority from DES. |
| **Commodities** | **Services** | **Information Technology** |
| **$500,000** | **$30,000,000** | **$15,000,000** |
|  |
| TO:  | FROM:  |
| ADMINISTRATION | PROJECT TITLE |
| **Questions for Specific Problem or Need** |
| 1. What is the purpose, the scope, and the specific nature of the procurement?

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| 1. What is the projected dollar value of the procurement, including analysis that determined the cost estimate?

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| 1. How will DSHS benefit should the request be approved?

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| 1. What are the risks if the request is denied (what would happen if the procurement is not approved)?

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| 1. Does the administration / program possess the necessary experience and expertise to manage the contract? If yes, explain. Describe experience of designated contract manager and procurement project team – list all names on the team and provide a brief biography for each).

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