Department of Social and Health Services Human Research Review Section (HRRS)

phone: 360.902.8075 fax: 360.902.0705 PO Box 45205, Olympia, WA 98504-5205 email: wsirb@dshs.wa.gov

Website: www.wsirb.wa.gov

The Human Research Review Section in the DSHS Research and Data Analysis Division provides professional, technical, administrative, and staff support to the *Washington State Institutional Review Board (WSIRB)*.

Review Section Staff:

- provide guidance, consultation and resources to researchers
- process research proposals and related actions that require review under this policy
- may serve as WSIRB members, and review research in accordance with applicable law and policy
- prepare and staff confidentiality agreements, as applicable
- communicate WSIRB decisions to researchers and, as applicable, institutions and sponsors
- advise program managers and administrators on human research review policies and procedures
- facilitate required training and provide training resources on human subjects protection to researchers and WSIRB members
- maintain Federalwide Assurances and IRB Authorization Agreements in accordance with federal regulation
- maintain documentation of HRRS and WSIRB actions
- provide in-service training to WSIRB members