**Children’s Administration ICW Contract**

**Annual Report**

**Fiscal Year: July** Choose a year **– June** Choose a year

Name of Tribe/Organization: Choose your Tribe/Organization Choose your Tribe/Organization

Report period covering: Choose a year

Prepared and submitted by: Click here to enter name(s)

|  |  |  |
| --- | --- | --- |
| Safety: | | Current Year End Totals |
| * Number of referrals alleging Child Abuse and/or Neglect (CA/N) | | Click here to enter # |
| * Number of CA/N referrals accepted for investigation | | Click here to enter # |
| * Number of assessments | | Click here to enter # |
| * Number of service and/or safety plans | | Click here to enter # |
| * Number of Dependency/MINOC Proceedings | | Click here to enter # |
| * Number of Voluntary placements to prevent CA/N | | Click here to enter # |
| * Number of Children placed into care due to CA/N | | Click here to enter # |
| * Number of cases accepted for transfer | | Click here to enter # |
| Description (not mandatory): | Click here to enter text | |
| Service Type: | | Current Year End Totals |
| * Number of children served with in-home cases | | Click here to enter # |
| * Number of children placed in foster care | | Click here to enter # |
| * Number of children placed in relative care | | Click here to enter # |
| * Number of children placed in group care | | Click here to enter # |
| * Number of children receiving Family Reconciliation Services | | Click here to enter # |
| Description (not mandatory): | Click here to enter text | |

|  |  |  |
| --- | --- | --- |
| Permanency: | | Current Year End Totals |
| * Number of children reunited with family | | Click here to enter # |
| * Number of Guardianships | | Click here to enter # |
| * Number of Adoptions | | Click here to enter # |
| * Number of Family Conferences | | Click here to enter # |
| * Number of children receiving FPS or Intensive FPS | | Click here to enter # |
| * Number of Home Studies | | Click here to enter # |
| * Number of Relative Searches | | Click here to enter # |
| * Number of Case Staffings | | Click here to enter # |
| Description (not mandatory): | Click here to enter text. | |

**Guide to Children’s Administration ICW Contract Report Form**

This document is intended to guide ICW programs in completing reports for the Children’s Administration (CA) Indian Child Welfare Agreement. If you have further question or comments please do not hesitate to contact CA ICW Program Manager Juliette Knight, MSW at [juliette.knight@dshs.wa.gov](mailto:juliette.knight@dshs.wa.gov) or 360-902-7578 or CA ICW Program Supervisor Bob Smith at [robert.smith@dshs.wa.gov](mailto:tube300@dshs.wa.gov) or 360-902-0298.

**Please be sure to count the number of children and families currently being served as of: 07/01/2014 as your starting point.** You are welcome to provide additional information including narrative description although it is not required. Not all Tribes have the same social service structures and deliver the same services. Please report only on those services provided by your Tribe.

Under the category ‘Safety’:

* ‘Number of Referrals alleging Child Abuse and/or Neglect(CA/N)’ refers to any phone calls, faxes, in-person contact or other type of report made to the service agency reporting concerns that a child is experiencing CA/N by an alleged perpetrator who has or should act in a caretaking capacity.
* ‘Number CA/N Referrals Accepted for Investigation’ refers to reports of CA/N investigated by the service agency with this agreement or in conjunction with the Department of Social and Health Services (DSHS).
* ‘Number of Assessments’ refers to the number of cases/referrals investigated to determine if CA/N did or did not occur.
* ‘Number of Service and/or Safety Plans’ refers to service plans developed to alleviate the risk of CA/N and safety plans designed to address concerns about immediate safety issues with children. These may include plans for voluntary placements, family preservation, family conferencing, case management.
* ‘Number of Dependency/MINOC Proceedings’ refers to the number of children and families who have legal structure in place through a court system designed to address concerns about CA/N. MINOC is an acronym for Minor In Need of Care and is equivalent to dependency proceedings that occur in State court.

* ‘Number of Voluntary Placements to Prevent C/AN’ refers to cases in which a caretaker of a child voluntarily places a child in agency (Tribal or State) approved out of home care such as a relative placement, foster care, or group care situation. This may include children placed to protect from possible CA/N or children whose caretaker is unable to care for them for reasons not related to CA/N (such as a medical emergency).
* ‘Number of Children Placed into Care Due to CA/N’ refers to children placed voluntarily or involuntarily into out of home care to prevent CA/N.
* ‘Number of Cases accepted for Transfer’ refers to cases in which jurisdiction has been transferred to the given Tribe from any State, private agency or other tribe to the given Tribe.

Under the category ‘Service Type’:

* + ‘Number of Children Served with In-Home Cases’ refers to children receiving CA/N prevention or intervention services. This may include home visits, service referrals, concrete services, or any other service intended to protect and care for children who may have experienced CA/N or may be at risk of CA/N.
  + ‘Number of Children Placed in Foster Care’ refers to children placed by the Tribe into Tribal, private agency or State licensed foster care.
  + ‘Number of Children Placed in Relative Care’ refers to children placed by the Tribe into Tribally designated relative care.
  + ‘Number of Children Placed in Group Care’ refers to number of children placed into Tribal or State licensed group care.
  + ‘Number of Children Receiving Family Reconciliation Services’ refers to children services to children (youth) who receive services to alleviate conflict with their caretakers. These services could include placement, counseling, family conferencing, referrals to other services, assistance in navigating the juvenile justice system, concrete services etc.

Under the Category ‘Permanency’:

* + ‘Number of Children Reunited with Family’ refers to children returned home to either parent (whether or not they had lived with that parent) or returned to the care other relatives with whom they previously resided. The Tribe or the Recognized American Indian Organization (RAIO) may have provided services to help facilitate this or have completed the case work services in entirety.

* + ‘Number of Guardianships’ refers to children that had a guardianship implemented within the report period in the Tribal court system.

* + ‘Number of Adoptions’ refers to number of children adopted within the Tribal court system.

* + ‘Number of Family Conferences’ refers to meetings held with family members intended to communicate issues of concern, to gather information about family strengths and resources and to develop case plans.

* + ‘Number of Children Receiving Family Preservation or Intensive Family Preservation Services’ refers to services to prevent child abuse and neglect, and/or to prevent out of home placement. This may include counseling services, home visits, referrals to services, risk assessment, parenting skills development, concrete services, homemaking skills development etc.
  + ‘Number of Home Studies’ refers to home studies conducted by the Tribe of purposes of placement, respite care or reunification purposes. The home study may be conducted for children served by the given Tribe, another Tribe or a State agency.
  + ‘Number of Relative Searches’ refers to searches conducted to locate relative resources to support the child and family being served including for placement, visitation, cultural and familial connection, respite etc. The search may be conducted for children served by the given Tribe, another Tribe or a State agency.
  + ‘Number of Case Staffings’ refers to any type of staffing held for case planning development. This could include Local Indian Child Welfare Advisory Committee (LICWAC), Child Protection Team (CPT), Multi Disciplinary Team (MDT), Permanency Planning, Pre-Trial, Shared Planning, Group Care etc.