

Policy 7.01 Implementation Plan and Progress Report

Timeframe: July 1, 2021 through June 30, 2022

Updated 3/18/2021

Administration/Division: ESA/Div. of Child Support

Region/Office: DCS Headquarters

Tribal IV-D Programs: (Lummi, Nooksack, Tulalip, Suquamish, Port Gamble S'Klallam, Puyallup, Quinault, Colville)

Plan and Progress Report Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to OIP) of each year.

Tribal Sovereignty Statement. Treaty, constitution, child support policy statement. [Optional, for each Tribe to determine.]

DSHS Administrative Policy 7.01 Tribal Sovereignty: Federal law recognizes Federally Recognized Tribes as possessing sovereignty over their members and their territory. The Code of Federal Regulations (CFR) for the Bureau of Indian Affairs identifies territory as the Service Area and the CFR for the Indian Health Services defines territory as the Contract Health Services Delivery Area. Sovereignty means that tribes have the legislative, executive and judicial power to make and enforce laws, and to establish courts and other forums for resolution of disputes.

Administrative Policy No. 7.01 Highlights

Background

The Department of Social and Health Services (DSHS) follows a government-to-government approach to seek consultation and participation by representatives of tribal governments in policy development and service program activities. This is in compliance with Chapter 43.376 RCW, the Washington State 1989 Centennial Accord and current federal Indian policy as outlined by Executive Order #13175, and the Presidential Memorandum on Tribal Consultation signed by President Obama in November 2009, which promotes government-to-government relationships with American Indian Tribes.

Scope

This policy applies to all DSHS programs and employees. DSHS administrators and regional program managers who oversee contracted services are also responsible for implementing this policy in the planning and delivery of contracted services by incorporating the appropriate language into the contracts.

Policy

DSHS shall acknowledge and consider the opportunity for Federally Recognized Tribes' involvement and consultation in, but not limited to, the Department plans, budgets, policies, program services (including those provided by contractors and grantees), operational procedures, federal waivers or exemptions to State plans that affect American Indian people.

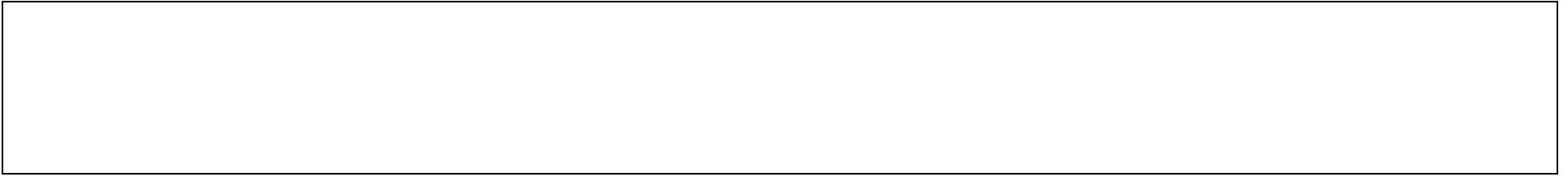
Implementation Plan – IV-D Directors Level				Progress Report
<p>Policy Identification: Provide Tribes with meaningful opportunities for involvement and consultation in the development of state child support related legislation, divisional plans, budgets, policies, program services, contracted services including services provided under contract with ESA/DCS, operational procedures, federal waivers or exemptions to state plans that affect American Indian people.</p>				
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status Update
<p>1. Legislation development and tracking</p>	<p>Special meeting/WebEx to share legislative proposals with tribes and obtain Tribal input early in development process</p>	<p>Tribal Directors are able to provide input prior to submittal of proposals</p>	<p>DCS: Kimberly Curtis, Brittiny Considine</p> <p>Tribes: IV-D Directors</p> <p>Target date: As they occur</p>	<p>On 8/19/20, DCS Legislative Manager Brady Horenstein hosted a web-meeting for tribal partners to discuss DCS's agency request legislation for the 2021 Session. Presentation materials were also emailed to meeting attendees.</p>
<p>2. Sharing of DCS Plans affecting child support</p>	<p>DCS will share strategic plans and DCS plans affecting tribal child support.</p> <p>Tribal Directors will share tribal trends and update DCS on federal issues they are working on that may have a child support impact.</p>	<p>The sharing of plans, trends, and proposals will help improve the exchange of information between the child support programs, and allow DCS to better support tribal child support issues being discussed on a statewide and national level.</p>	<p>DCS: Sharon Redmond, TRT</p> <p>Tribes: IV-D Directors</p> <p>Target Date: Every 6 months at Directors meeting.</p>	<p>DCS's strategic plans and projects are shared via periodic group emails, through the IPAC and ESA Subcommittee meetings, as well as regional 7.01 meetings.</p>

3. Share Policy development and amendments.	Activities	Expected Outcome	Lead Staff and Target Date	Status Update
4. Budget	DCS will continue to share proposed changes to policy, RCWs and WACs .	Tribal IV-Directors will have an opportunity to provide meaningful input.	DCS: Kimberly Curtis , Brittiny Considine, TRT Tribes: IV-D Directors Target Date: As they occur.	DCS's policy updates are shared as needed/requested, via group emails, through IPAC and ESA Subcommittee meetings, as well as at regional 7.01 meetings.
5. DCS Organizational Chart Review	DCS will provide training and share information regarding federal match issues, and how it works for the State vs. Tribes.	Tribal IV-Directors will have a better understanding of the process when negotiating with the Feds.	DCS: Sharon Redmond Tribes: IV-D Directors Target Date: Next Directors meeting.	DCS's Business Services Administrator Loan Tran presented a state-level Federal Match overview to Tribal IV-D Directors in February 2021. Meeting minutes were also shared with the Directors.
	DCS will share organizational charts with Tribal IV-D Directors.	Tribal IV-D Directors become familiar with DCS organizational structure, reporting relationships, staff and resources. Tribal Directors are aware when change occurs.	DCS: Sharon Redmond , TRT Tribes: IV-D Directors Target Date: As changes occur.	December 2020 DCS Org Chart provided in March 2021

<p>6. Prosecutor contracts / Admin. Policy 7.01 compliance</p>	<p>Activities DCS will share a sample of the Inter-local Agreement.</p>	<p>Expected Outcome To ensure DCS agreements with statewide prosecutors are in alignment with GT&C, and compliant with Administrative Policy 7.01 requirements.</p>	<p>Lead Staff and Target Date DCS: Sharon Redmond Tribes: IV-D Directors Target Date: at next meeting</p>	<p>Status Update A sample Agreement (with WA's Adams County) was included in the meeting appointment materials. With few exceptions, agreements with county Prosecutors are identical.</p>
<p>7. Program service issues</p>	<p>Activities a. Tracking Conference Board requests on tribal cases.</p>	<p>Expected Outcome Ensure Tribes are aware of the number and types of conference board issues being requested.</p>	<p>Lead Staff and Target Date DCS: TRT Target Date: Report every 6 months</p>	<p>Status Update</p>
	<p>b. Tracking and troubleshooting improper Coding on tribal cases.</p>	<p>Reduce the number of tribal cases without proper tribal coding. Train staff how to identify tribal connections.</p>	<p>DCS: TRT Target Date: Report every 6 months</p>	<p>Status Update</p>
	<p>c. Tracking and troubleshooting Improper Referrals on tribal cases.</p>	<p>Reduce the number of tribal referrals sent to the wrong employee or office. Notify and train staff to take appropriate actions .</p>	<p>DCS: TRT Target Date: Report every 6 months</p>	<p>Status Update</p>
	<p>d. Tracking and troubleshooting improper Direct Withholds to Tribal Employers.</p>	<p>Reduce/eliminate the number of inappropriate withholding notices sent to tribal employers. Train staff how to identify tribal employers..</p>	<p>DCS: TRT Target Date: Report every 6 months</p>	<p>Status Update</p>

	e. Credit Reporting	<p>Pilot a process where DCS would not report to the credit bureau cases that have been newly initiated to the tribe, and will work with participating tribes to identify and refine pilot and tracking criteria.</p> <p>Tribes will track the impact of not reporting debt to the credit bureau.</p>	<p>DCS: TRT & Policy Target Date: at next Directors meeting</p>	Status Update
	f. Locate Requests and Limited Service Requests		<p>DCS: TRT Target Date: at next Directors meeting</p>	Status Update
	g. Case Closure Issues: SSI, PSO, continuation of service on FC cases.	Ensure Tribes are updated on policy changes.	<p>DCS: Kimberly Curtis, Brittiny Considine Target Date: at next Directors meeting</p>	Status Update
	h. Right-sized orders	Ensure Tribes are updated regarding on-going workgroup activities.	<p>DCS: Kimberly Curtis, Brittiny Considine Target Date: at next Directors meeting</p>	Status Update

<p>8. State plan waivers and exemptions</p>	<p>Activities</p> <p>DCS will provide updates as available regarding new federal requirements. .</p>	<p>Expected Outcome</p> <p>Tribes will be kept informed and more aware of changes on a regular basis.</p>	<p>Lead Staff and Target Date</p> <p>DCS: Brittiny Considine Target Date: as</p>	<p>Status Update</p>
<p>9. Other State/Tribal Issues and Concerns</p>	<p>Activities</p> <p>Directors will share and discuss new items and concerns to the State and Tribes.</p> <p>Tribes are interested in options available to them for paternity/parentage establishment when parents aren't participating with the process. Would, for example, a Prosecuting Attorney's office agree to only establish paternity and then refer the case back to a Tribe for the entry of the child support order?</p>	<p>Expected Outcome</p> <p>State and Tribal Directors are aware of current issues</p> <p>Tribes can receive assistance from DCS and/or county Prosecutors as needed, and in ways that recognize and respect the Tribe's jurisdiction</p>	<p>Lead Staff and Target Date</p> <p>DCS: Sharon Redmond, TRT, OIP</p> <p>Tribes: IV-D Directors</p> <p>Target Date: at next Directors meeting.</p>	<p>Status Update</p>
<p>Completed Items (and Date):</p>				



Policy 7.01 Plan
 July 1, 2021 – June 30, 2022 Annual Plan and Progress Report
 RAIIO: American Indian Community Center of Spokane (AICC)
 and
 ESA: Division of Child Support (DCS), Region 1, Spokane Field Office
 7.01 Draft from November 4, 2020 meeting (held virtual via Zoom)
 (attendees & contact information listed at end of plan)

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
(1) Maintain a partnership between AICC and DCS through continuous communication	Establish monthly child support outreach at AICC facility AICC to continue to provide their facilities mailing address to their clients as needed	Improved contact and strengthening of relationships to benefit AICC clients	Amanda James – DCS Todd Kusler – DCS Linda Lauch – AICC Kathy Richards – AICC	Spokane DCS is able to provide service in the form of direct outreach to customers. Services will be tailored to any specific needs identified by AICC. Outreach to be held once a month at AICC in conjunction with CSO outreach efforts. Start date TBD once outreach can resume following COVID-19 pandemic. Mail service for clients restricted to clients in special programs only

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
(2) Identify issues and needs in services between DCS and AICC	AICC & DCS to provide each other information as to what services are offered that will be mutual benefit to shared clientele.	Increased knowledge and resources available on a case by case basis	Amanda James – DCS Todd Kusler – DCS Linda Lauch – AICC Kathy Richards - AICC	AICC to provide DCS staff with tour of facility DCS to be invited to Open House of new facilities, hopefully in July 2021 depending on decline of COVID-19 pandemic DCS to present a virtual “DCS 101” overview presentation as to services DCS offers with emphasis to our tribal community AICC to present a virtual “AICC 101” overview presentation as to services AICC offers
(3) Sharing of Information between AICC and DCS	Continue to share personnel contacts, services, online links, brochures, etc as information is updated by AICC and DCS	Having most up to date information	Amanda James – DCS Todd Kusler – DCS Danielle Loman - DCS Linda Lauch – AICC Kathy Richards - AICC	DCS to send updated contact list for tribal team to AICC DCS to send updated flyers to AICC (PREP, Conference Board process, modification process) as well as a blank Authorization form (DCS form 17-063) DCS to meet with AICC regarding P.R.E.P. program and how it may benefits AICC’s customers AICC to send new brochures to DCS after final printing

				Have a 6 month follow up meeting in May 2021 to monitor progress of plan
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INVITED ATTENDEES & CONTACT INFORMATION FOR 7.01 MEETING HELD 11/04/2020

AICC			
Linda Lauch	Executive Director	509-535-0886	lindal@aiccinc.org
Kathy Richards	WIOA Program Coordinator	509-535-0886	kathyr@aiccinc.org
DSHS			
Randy Rudin	District Manager, Spokane & Wenatchee field offices (DCS)	509-363-5063	randy.rudin@dshs.wa.gov
Courtney Dale	Tribal Team Supervisor, Spokane field office (DCS)	509-363-4920	courtney.dale@dshs.wa.gov
Delana Mercer	Lead Support Enforcement Officer (SEO), Tribal Liaison (DCS)	509-363-4928	delana.mercer@dshs.wa.gov
Danielle Loman	Lead Support Enforcement Officer (SEO), Tribal Liaison (DCS)	509-363-5088	danielle.loman@dshs.wa.gov
Amanda James	Support Enforcement Officer (SEO), Tribal Liaison (DCS)	509-363-5050	amanda.james@dshs.wa.gov
Todd Kusler	Support Enforcement Officer (SEO), Tribal Liaison (DCS)	509-363-4910	todd.kusler@dshs.wa.gov
Aurora Maskall	Tribal Claims Officer (DCS)	509-363-5029	aurora.maskall@dshs.wa.gov
Janet Gone	Regional Manager, Office of Indian Policy	509-865-7529	Janet.gone@dshs.wa.gov

Policy 7.01 Plan
 2021-2022 Annual Plan and Progress Report
 Confederated Tribes of the Colville Reservation
 and
 ESA: Division of Child Support (DCS), Region 1, Spokane Field Office

7.01 Draft Plan from March 4, 2021 meeting held virtually via Zoom
 Draft has not been approved by the Colville Business Council
 (attendees & contact information listed at end of plan)

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
<p>1) Cooperatively maintain accurate case records, payment records and debt balances.</p>	<p>An in-person reconciliation review of the “10th of the Month List” should occur quarterly. The hosting agency should alternate.</p> <p>Note: Under new federal policies, DCS is unable to share any FTI with a Tribal IV-D program.</p>	<p>This will result in improved relationship, communication and accurate case records, payment records and debt balances.</p>	<p>CTCSP Debi Condon 509-634-2782 Debi.condon.csp@colvilletribes.com</p> <p>Jarae Cate 509-634-2743 jarae.cate@colvilletribes.com</p> <p>Alternates: Bernardene Charley 509-634-2034 Bernardene.Charley.CSP@colvilletribes.com</p> <p>Judy Launer 509-422-7714 Judy.Launer.CSP@colvilletribes.com</p>	<p>In-person reconciliation review meetings are agreed to occur at minimum of quarterly. Our last reconciliation took place 7/16/19 in Nespelem and 7/17/19 in Omak. Meeting location will rotate between the two agencies. No in person reconciliation took place in 2020 due to COVID-19.</p> <p>Ronna Michel should be copied on correspondence regarding the 10th of the month list</p> <p>Under new federal policies, DCS is unable to share any FTI with a Tribal IV-D program. However an annual total of these collections can be provided by DSHS DCS TRT at the request of CTCSP.</p> <p>MTS/TS&S conversation with the Federal Office of Child Support Enforcement, in use of the Federal Model Tribal System (MTS); when OTHER enforcement resource(s) transmit collections, references to payment type/source is not conveyed.</p>

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			<p>DCS Delana Mercer 509-363-4928 delana.mercer@dshs.wa.gov</p> <p>Alternate: Jim Sugden 509-363-5037 Jim.sugden@dshs.wa.gov</p> <p>Target Date: Reviewed Annually</p>	
<p>2) Continue to improve the cooperative process that maximizes efficiency when CTCSP and DCS request IV-D services from each other on behalf of respective customers.</p>	<p>DCS staff and CTCSP management will continue to update the Standardized Processes and Procedures Guide to keep it current and assist both programs.</p>	<p>DCS and CTCSP both agree that a written process and procedure guide will increase efficiency, reduce errors and provide consistent customer service.</p>	<p>Debi Condon Delana Mercer</p> <p>Target Date: Reviewed Annually</p>	<p>The current GUIDE is attached. Both DCS and CTCSP recognize that the GUIDE is non-binding, but useful to assist in coordinating services.</p> <p>Marty Knapp and Shannon Thomas will provide input to Debi Condon.</p> <p>The GUIDE can be updated and live separately from this 7.01 matrix. A current version will be attached at least annually for reference purposes only.</p> <p>As referenced in the GUIDE: When responding and/or initiating to CTCSP, DCS will coordinate with CTCSP before: Suspending a driver's license, attaching a bank account, issuing a wage withholding order, or applying per capita or tribal settlement funds attached via DCS garnishment to a case (it is DCS's policy to consider these types of payment exempt from attachment unless DCS has received</p>

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				<p>explicit permission to apply the funds from the Tribe).</p> <p>For DCS to accurately report debt to the credit bureaus, CTCSP initiated cases should be treasury offset only when CTCSP is receiving direct payments. DCS and CTCSP agree that this process will be done on a case by case basis. DCS to contact case manager assigned to the case.</p> <p>Chris Franks reports there is a pilot project being created to review possibilities for credit bureau reporting options for tribal case. Because credit bureau reporting is a Federal requirement for state IV-D programs, DCS has needed to be deliberate in identifying which tribal cases will be included in this pilot. In November 2020, DCS provided a list of the Colville Tribal cases that have had credit reporting occur to Debi Condon. DCS is consulting with her and CTCSP to determine participation in this project.</p>
<p>3) DCS and CTCSP mutually agree that staff training is an ongoing activity. Staff in both IV-D programs benefit from understanding the policies and processes of each other's program.</p>	<p>DCS and CTCSP staff may inquire of one another on case management questions as necessary. Both DCS and CTCSP may request training from one another, as the need arises.</p>	<p>Fully trained staff are equipped to provide better customer service.</p>	<p>Debi Condon Delana Mercer Tara Miller</p> <p>Target Date: Reviewed Annually</p>	<p>CTCSP requested to be made aware of trainings available to DCS staff. Delana will provide this information to CTCSP.</p> <p>No applicable trainings were offered in 2020 due to COVID-19. DCS' training coordinator will continue to provide information to Delana Mercer regarding eligible trainings for CTCSP. Delana Mercer will forward to CTCSP.</p> <p>Tara Miller will come to Spokane and provide training on the CTCSP establishment and administrative process. This was put on hold due to COVID-19.</p>

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
<p>4) Establish and modify child support orders in the correct jurisdiction and in accordance with applicable laws and policies.</p>	<p>DCS and CTCSP will continue to discuss and review jurisdiction issues, decisions to release jurisdiction can be made by the CTCSP Director or in her absence the CTCSP Spokesperson. Whenever possible, DCS will defer to CTCSP with regard to jurisdiction for necessary court action.</p>	<p>DCS and CTCSP both agree that the GUIDE referenced above will increase efficiency, reduce errors and provide consistent customer service.</p>	<p>Debi Condon Delana Mercer Tara Miller</p> <p>Target Date: Reviewed Annually</p>	<p>DCS will continue to work with CTCSP on issues relating to jurisdiction for order establishment and modifications. Whenever possible, DCS will defer to CTCSP with regard to jurisdiction for necessary court action. This process has been successful. 2020 provided some barriers and CTCSP has worked with DCS on a case by case basis to yield jurisdiction to DCS to establish paternity orders.</p> <p>DCS will also advise other intergovernmental agencies that they will need to refer their applicable cases direct to CTCSP</p>
<p>5) Continue to utilize federal Transmittals and intergovernmental forms for the purposes of referring cases between agencies.</p>	<p>CTCSP requests that DCS initiate every applicable case to CTCSP. Do not send combined referrals. DCS and CTCSP will only be required to send the Confidential Information Form in the referral packet. The Personal Information Form is no longer required. Rather than sending out regular status requests, DCS and CTCSP will be proactive in providing status updates to each other on existing cases as they are being worked. CTCSP continues an extensive audit of their cases.</p>	<p>Continue to improve and refine the communication between DCS and CTCSP. This will simplify the order establishment process. This will allow better collaboration between CTCSP and DCS staff.</p> <p>Reduce case errors.</p>	<p>Debi Condon Delana Mercer</p> <p>Target Date: Reviewed Annually</p>	<p>*Note: All Transmittal #1s should include the names of both biological parents (or alleged parents). All transmittals for establishments need to include TANF/Foster care dates and income for the biological parents.</p> <p>DCS is not able to provide CBRIs to CTCSP for NCP mom cases. If no father is identified on the birth record, DCS will provide as much information as possible regarding the named/presumed father.</p> <p>DCS is not able to provide Presumption of Marriage statements for parties married outside of Washington State.</p> <p>Both agencies will cooperatively work to ensure the Transmittal #1 – Response Page is returned to the other agency noting the case is set-up and identifying the responding IV-D case#. Acknowledgements may be sent via e-mail.</p>

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				<p>Individual case questions may still be directed to the CTCSP Case Manager.</p> <p>Fillable .pdf versions of the new federal forms are available at https://www.dshs.wa.gov/esa/division-child-support/tribal-iv-d-and-tanf-programs. CTCSP will advise DCS if there are any issues using the forms from DCS's Tribal Relations Team website.</p>
<p>6) Keep CTCSP informed about DCS Conference Boards that may impact their clients.</p>	<p>The RSEO will notify the CTCSP CM of a CB request that may impact the debt or collection actions. At the CMs request the RSEO will provide the CM's contact information with a statement indicating that they may have relevant information on the CB referral. As in all cases if the input of the CP is needed the CB Chair will seek that input or information directly from the CP.</p> <p>Note: Under new federal policies, DCS is unable to share any FTI with a Tribal IV-D program which may significantly limit what a CB Chair can discuss.</p>	<p>Continue to improve the communication between DCS and CTCSP which will provide improved service to our mutual clients.</p>	<p>Debi Condon Delana Mercer Chris Franks 360-664-5031 Chris.Franks@dshs.wa.gov</p> <p>Alternate: Christelle Arnett 360-664-5033 Christelle.Arnett@dshs.wa.gov</p> <p>Christi Jackson 360-664-5333 christi.jackson@dshs.wa.gov</p> <p>Target Date: Reviewed Annually</p>	<p>The CB process is an informal internal process for resolving complaints and disputes regarding DCS enforcement actions and for granting exceptional or extraordinary relief. Typically the initiating jurisdiction is not a party or participant in this process.</p> <p>DCS requests that CTCSP and Court utilize the DCS Conference Board process before attempting to obtain debt relief through the Colville Tribal Court. DCS recognizes that CTCSP may be aware of information relevant to the CB, therefore, in cases involving a known Colville member, the SEO will notify the CTCSP CM:</p> <ol style="list-style-type: none"> 1. To allow the CM to provide relevant information for consideration, and 2. At the CM's request, include their contact information on the CB referral in case the CB Chair needs to contact the CTCSP CM. <p>DCS must receive notice on all petitions for write-off. The Tribe must give DCS legal notice of the hearing and an opportunity to appear in tribal court in accordance with Colville Tribal Code 5-1-290 through 5-1-301. Notice can be served by upon the State of WA and the Division of Child Support at: WA Division of Child Support, Attention Policy & Litigation</p>

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				<p>Manager, PO Box 11520, Tacoma, WA 98411. Personal service can be made at the street address: WA Division of Child Support, Attention Policy & Litigation Manager, 712 Pear Street SE, Olympia, WA 98501. In addition a courtesy copy is requested to be sent to Spokane DCS, Attention Tribal Team, PO Box 9067, Spokane, WA 99209.</p> <p>CTCSP has offered to be substitute counsel for DCS with regard to write-off requests being heard in Tribal Court. DCS Policy needs to review this offer. Any DCS staff wanting to be heard in Colville Tribal Court would have to pass Colville's Bar Exam. In addition, although Colville's Chief Judge is in contact with CTCSP about child support issues, CTCSP has not always been notified themselves before a write-off petition was sent to Colville Tribal Court. Language in the 1995 Cooperative Agreement still allows Colville to charge off State debt.</p> <p>DCS also notes that in-house Conference Board write-off requests are always an option and that DCS has written off debt through Conference Board for all requests received through CTCSP. A summary report of Conference Board write-offs involving WA Tribes is provided semi-annually to Tribal IV-D Directors by the DCS Tribal Relations Team.</p>
<p>7) Maintain timely contract revisions and extensions.</p>	<p>To allow time for adequate review of contracts the Tribe and DCS seek to allow 3 months for review, negotiations, and finalization of contracts.</p>	<p>DCS and CTCSP will be able to maintain timely and appropriate contracts and agreements.</p>	<p>Jarae Cate is the security monitor for and SEMS Web (CTCSP).</p>	<p>SEMS Contract for use by CTCSP ended 3/31/17 when CTCSP transitioned to MTS.</p> <p>ACES/SEMS Data Share Agreement is current and expires 1/31/2023.</p>

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	<p>Less time is needed for amendments.</p>		<p>Carey Reyes 509-634-2621 Carey.Reyes.TNF@colvilletribes.com is the Security monitor for ACES (CTTP).</p> <p>Sandi Cheek and Chris Franks are the DCS contacts for both CTCSP and CTPP.</p> <p>Target Date: Reviewed Annually</p>	<p>Employment Security Data is now available to Tribal TANF workers through ACES by entering SEMS user ID.</p> <p>CTCSP staff advise they are still having technical difficulty accessing ACES/SEMS due to a firewall but are working with DSHS IT to identify and alleviate multiple issues. Chris Franks is working with DSHS IT, CTCSP CMs and CTCSP IT to try to resolve the access issue.</p> <p>DCS has updated all Treasury Offset Agreements to comply with the Internal Revenue Service Publication 1075 regarding the sharing of Federal Tax Information. The current Treasury Offset Agreement amendment expires 6/30/2021.</p>
<p>8) Review language in the 1995 DCS/Colville Child Support Agreement, currently in suspense at the request of CTCSP.</p>	<p>CTCSP would like to review language in the 1995 DCS/Colville Child Support Agreement. DCS requests clarification of the applicability of this Agreement (since the Tribe has had a IVD program since 2009, and since the 2007 Colville IVD Application states "It is the intent of the CCT to terminate the agreement with the State and take on all responsibilities for the establishment of paternity, establishment, modification and enforcement of child</p>	<p>Final resolution on updating or dissolving the 1995 DCS/Colville Agreement</p>	<p>Debi Condon Chris Franks</p> <p>Target Date: Chris and Debt to meet with in next couple of months to discuss further</p>	<p>Recent discussions regarding this topic have not been occurring. The DCS and the CTCSP will resume our conversations to determine our next steps</p> <p>CTCSP Director suggested that the 1995 Agreement be compared with the current 7.01 plan to help determine the sections that may need to be reviewed. Any decision to rescind or modify the 1995 agreement will need to be made by the Tribal Council.</p> <p>DCS agrees. The 1995 Agreement was negotiated 14 years before the Colville Tribe had a federally-funded tribal IV-D Child Support program. The Agreement did not anticipate the Tribe having a federally-funded Tribal Child Support Program. The Agreement includes specific requirements that are not consistent with the Colville IV-D Plan and not consistent with</p>

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
	<p>support obligations and location of custodial and non-custodial parents and their assets, through a Federally funded Tribal IV-D Program.”</p>			<p>federal IV-D requirements and Policy guidance for Tribal Child Support Programs. Intergovernmental Agreements must be honored, therefore, if certain provisions no longer apply, the Agreement must be amended, renegotiated, or terminated. In particular, see the below Goal/Objective: “To review the procedure for handling requests from NCPs for charge-off of State-owed arrearages.”</p> <p>DCS is unable to authorize another state or tribe to write-off back support debt owing to DSHS: Full Faith and Credit rules apply that do not allow one program to modify or charge off debt that is owed to another jurisdiction.</p> <p>Chris Franks and DCS Policy are currently researching options available under the Agreement that could be pertinent to dissolving this Agreement in accordance with the 2007 Colville IV-D application and the intent to terminate the agreement. The Colville Tribes and the State of Washington both operate fully funded IV-D programs, and will continue to partner together on a wide variety of shared cases and child support matters via the IV-D framework.</p>
<p>9) Correct application of voluntary payments</p>	<p>DCS and CTCSP will carefully review voluntary payments to ensure accuracy of application.</p> <p>The agency that is negotiating with the NCP will provide the correct payment address and identifiers to the NCP.</p>	<p>Accuracy in collection data. Accuracy of debt amounts. Culturally appropriate services provided to parties.</p>	<p>Debi Condon Delana Mercer</p> <p>Target Date: Reviewed Annually</p>	<p>Voluntary payment processing and application has been less of a concern now that CTCSP is using MTS and customers are advised to which agency they should pay.</p> <p>CTCSP needs to be able to verify deposits are received per daily deposit records and notes that the deposit record from DCS is issued a few days before CTCSP’s bank credits the payment to its account. DCS’s daily deposit record is generated by the actual</p>

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
				<p>electronic fund transfers (i.e., there is no record unless the transfer has occurred).</p> <p>Delana Mercer will coordinate with Bernardene Charley on specific cases where payments seem to be missing.</p>
<p>10) Addition of WSSR and Washington State enforcement language to Colville Tribal Administrative Orders</p>	<p>DCS' Claims Officer and CTCSP's Spokesperson will work collectively to update the language in the Colville Tribal Administrative Orders to allow for direct enforcement by DCS.</p>	<p>Eliminating the need for DCS to serve the responsible party before taking collection actions.</p>	<p>Aurora Maskall Tara Miller</p> <p>Target Date: Reviewed Annually</p>	<p>This process has been implemented and is working well.</p>
<p>11) Cases for individuals who are living on the Colville Reservation, but are NOT enrolled tribal members, or actively employed by a Colville Tribal business, will be discussed with CTCSP on a case-by-case basis as to whether CTCSP will accept referrals for these cases</p>	<p>DCS and CTCSP will review any cases for tribal jurisdiction where there is no tribal affiliation for the parties, except that they reside on the reservation prior to the the referral.</p>	<p>Improved collaboration between DCS and CTCSP</p>	<p>Debi Condon Tara Miller Delana Mercer Jim Sugden Kortney Martin</p> <p>Target Date: Reviewed Annually</p>	<p>CTCSP is willing to assist with service for parties residing on the reservation.</p>

CONTACT INFORMATION

***Denotes attendee at 7.01 meeting held 3/4/2021**

Colville Confederated Tribes			
*Debi Condon	Colville Tribal Child Support Program (CTCSP) Program Manager	509-634-2782	debi.condon.csp@colvilletribes.com
Tara Miller	CTCSP Spokesperson	509-422-7700	tara.miller@colvilletribes.com
Jarae Cate	CTCSP Budget Analyst	509-634-2743	jarae.cate@colvilletribes.com
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Bernardene Charley	CTCSP Lead Case Manager	509-634-2034	Bernardene.Charley.CSP@colvilletribes.com
Judy Launer	CTCSP Lead Case Manager	509-422-7714	judy.launer.csp@colvilletribes.com
Sylvia Desautel	CTCSP Case Manager	509-422-7422	Sylvia.Desautel@colvilletribes.com
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Randi Pakootas	CTCSP Case Manager	509-634-2038	randi.pakootas@colvilletribes.com
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Cheryl Grunlose	CTCSP Tech	509-422-2040	Cheryl.Grunlose@colvilletribes.com
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DSHS			
*Randy Rudin	District Manager, Spokane & Wenatchee field offices (DCS)	509-363-5063	Randy.Rudin@dshs.wa.gov
*Courtney Dale	Tribal Team Supervisor, Spokane field office (DCS)	509-363-4920	Courtney.Dale@dshs.wa.gov
*Delana Mercer	Lead Support Enforcement Officer (SEO), Tribal Liaison (DCS)	509-363-4928	Delana.Mercer@dshs.wa.gov
*Danielle Loman	Lead Support Enforcement Officer (SEO), Tribal Liaison (DCS)	509-363-5088	Danielle.Loman@dshs.wa.gov
*Jim Sugden	Support Enforcement Officer (SEO), Tribal Liaison (DCS)	509-363-5037	James.Sugden@dshs.wa.gov
*Kortney Martin	Support Enforcement Officer (SEO), Tribal Liaison (DCS)	509-363-4944	Kortney.Martin@dshs.wa.gov
Aurora Maskall	Claims Officer (DCS)	509-363-5029	Aurora.Maskall@dshs.wa.gov
*Chris Franks	Sr. Manager of Tribal Relations (DCS)	360-664-5031	Christopher.Franks@dshs.wa.gov
*Christelle Arnett	Child Support Program Administrator (DCS)	360-664-5033	Christelle.Arnett@dshs.wa.gov
*Janet Gone	Regional Manager, Office of Indian Policy	509-865-7529	Janet.Gone@dshs.wa.gov

Policy 7.01 Plan
 July 1, 2021 – June 30, 2022 Annual Plan and Progress Report
 Kalispel Tribe of Indians (KTI)
 and
 ESA: Division of Child Support (DCS), Region 1, Spokane Field Office
 7.01 Plan from February 17, 2021 meeting held virtually via Zoom
 (attendees & contact information listed at end of plan)

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
<p>1) Update Formal Child Support Agreement between DCS and KTI.</p>	<p>Review provisions of 2003 Child Support Agreement between DCS and KTI and revise and update as mutually agreed upon.</p> <p>All Kalispel members, regardless of residential location, and all Kalispel employees subject to the jurisdiction of the Kalispel Tribal Court.</p> <p>DCS keeps cases of all known Kalispel members and employees of the Kalispel tribe in a specialized caseload maintained by the Spokane Field Office. A copy of the specific criteria used to identify Kalispel cases is attached to this plan.</p>	<p>Updated Child Support Agreement</p>	<p>Ashley Stetson - KTI Cathleen Kintner-Christie - KTI</p> <p>Amanda James – DCS Courtney Dale - DCS</p> <p>Target Date: Reviewed Annually</p>	<p>Progress Status: Agreement is reviewed annually, no changes were made to the agreement at the last 7.01 meeting held on 11/05/2019</p> <p>02/17/2021 Update: Agreement reviewed at 02/17/2021 meeting, no changes were made</p>

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
<p>2) Assure opportunity for Tribal Court to order customary, traditional and in-kind support by non-custodial parent, in lieu of, or in addition to cash support, in all child support cases before the Tribal Court involving a DCS party.</p>	<p>Per the terms of sections 2, 5, and 7 of the 2003 Kalispel-DCS agreement, as applicable, the non-custodial parent may request credit for in-kind or traditional support with proper documentation.</p> <p>DCS Claims Officer will discuss in-kind support with parents in open Court.</p> <p>DCS is unable to track or enforce the collection of in-kind support.</p>	<p>DCS and KTI staff will work with the parents, as appropriate, to discuss application of traditional, in-kind and/or customary support in lieu of cash support.</p>	<p>Ashley Stetson – KTI</p> <p>Aurora Maskall - DCS</p> <p>Target Date: Reviewed Annually</p>	<p>Progress Status: DCS is appearing through attorneys, Aurora Maskall and Stephanie Fierst.</p> <p>Steven Elijah is still an attorney for DCS, however does not currently appear in Kalispel Tribal Court on behalf of DCS</p>

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
<p>3) Implementation of the 2003 DCS/KTI Child Support Agreement</p>	<p>DCS to continue to bring cases to Kalispel Tribal Court, as provided under the 2003 Child Support Agreement between DCS and KTI.</p> <p>KTI to provide hearing time on the Kalispel Tribal Court Civil Docket to address cases brought by DCS, as well as cases brought by members and employees as set forth in the Agreement.</p>	<p>Kalispel Tribal Court provides hearing times on civil court docket approximately once a month at Cusick (with respect to parties living on or near the Reservation) and/or at Airway Heights as needed to address child support issues as requested by Tribal members, employees and DCS.</p> <p>DCS to ensure that language in the Motions and Petitions reflect the intent of the Kalispel Tribal Code.</p>	<p>Ashley Stetson - KTI Jamie Bradley - KTI</p> <p>Amanda James - DCS Aurora Maskall - DCS</p> <p>Target Date: Reviewed Annually</p>	<p>Progress Status: Majority of appearances have been made by Aurora Maskall as she is the designated tribal attorney/claims officer for DCS.</p> <p>Stephanie Fierst is appearing for one non-custodial parent's cases that were assigned prior to Aurora joining DCS.</p> <p>Currently Steven Elijah is not appearing on behalf of DCS in Kalispel Tribal Court.</p> <p>Tribal Court hearings have been held telephonically during the COVID-19 pandemic</p>

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
<p>4) Provide opportunity for parents involved in ICW cases to have cases jointly staffed to address and take into consideration the reunification requirements.</p>	<p>DCS and KTI to work together for setting paternity and child support orders when there is State’s interest in ICW Cases.</p> <p>State’s interest is present when a child is placed in a collectible foster care (FC) event or is the recipient of a TANF grant when at least one parent is not in the home.</p> <p>A collectible FC event is any placement where state or federal foster care monies are expended on behalf of the child. On occasion, both a FC payment and a TANF grant may be paid out for the same child for the same time period to two different households. In this situation, the State will continue to charge current support for the TANF household and not the FC placement, even though the child is physically in collectible FC.</p> <p>DCS and KTI to coordinate zero dollar child support orders for parents involved with ICW cases in which the parent must be; 1) unable to work full time due to reunification requirements and 2) are in compliance with requirements for ICW Program. Cases will be evaluated on a case-by-case basis.</p> <p>Court clerk will continue to set concurrent hearings for ICW and child support issues.</p>	<p>Better coordination of services allowing parents to focus on issues that promulgated the dependency.</p>	<p>Ashley Stetson - KTI Cathleen Kintner-Christie - KTI Jamie Bradley - KTI</p> <p>Amanda James - DCS Aurora Maskall - DCS</p> <p>Shawna Brady – KTI ICW Supervisor 509-789-7626 sbrady@camashealth.com</p> <p>Target Date: Reviewed Annually</p>	<p>Progress Status: Process for DCS right to intervene to remain as outlined in 2003 Agreement. Cathleen Kintner-Christie to send copies of finalized 7.01 plan and 2003 Agreement to Tribal Judges for their reference should an ICW establishment case arise.</p>

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
	<p>DCS may not be aware of all Kalispel members involved with Washington State Department of Children, Youth and Families (DCYF) and ICW.</p> <p>Ashley Stetson and Aurora Maskall to discuss these matters as needed.</p> <p>Shawna Brady and tribal liaisons are available and can be included in these discussions if the need presents.</p>			
<p>5) Provide opportunity for hearings in Kalispel Tribal Court on the charge-off of child support arrearages owed to the State for all Kalispel Tribal NCP's.</p>	<p>DCS staff are prepared to discuss potential charge-off of state owed arrears in every hearing per Section 7 of the Agreement.</p> <p>DCS prefers that paying parents request charge-off through DCS's in-house Conference Board write-off process first because this is generally most expedient and least costly.</p> <p>DCS will accept a Conference Board request from KTI staff on behalf of a paying parent.</p>	<p>Giving relief to non-custodial parents on a case by case basis.</p>	<p>Ashley Stetson - KTI Cathleen Kintner-Christie - KTI</p> <p>Amanda James - DCS Aurora Maskall - DCS</p> <p>Target Date: Reviewed Annually</p>	<p>Progress Status: As of the last 7.01 meeting, there have been conference board (CB) requests for the return of federal stimulus monies due to hardship. No requests were received for write off of debt. In one case a CB request was made challenging the debt owed as the child was not in the custodial parent's household. After review of evidence provided, the CB Chair ruled in favor of the non-custodial parent and arrearages were reduced per the findings.</p>

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
<p>6) Provide outreach opportunities for DCS staff to become better known by members and Tribal employees and improve members' and Tribal employees' knowledge of child support and parentage services available from DCS and at Kalispel Tribal Court.</p>	<p>KTI and DCS Spokane to mutually arrange for DCS to attend outreach opportunities as they arise. A regular schedule and pre-planned events will help to better meet the needs of members.</p> <p>Monthly outreach efforts in Usk and Airway Heights will be coordinated. DCS participation in KTI orientations in Airway Heights and Usk will also be coordinated.</p> <p>DCS is available to meet with clients at future public settings such as job fairs, health fairs, employee orientations, etc.</p> <p>DCS is able to provide printed materials regarding child support, assistance with Acknowledgement of Parentage forms, and Child Support 101 presentations.</p> <p>Child support information would likely be of use to ICW staff and clients because child support is often an afterthought to families trying to reunite with their children.</p>	<p>Kalispel Tribal members and employees of the tribe become well-informed as to actions they can take in their child support cases. DCS can also provide information to Kalispel members and employees unfamiliar with the services offered by DCS.</p>	<p>Ashley Stetson – KTI Jamie Bradley – KTI</p> <p>Amanda James - DCS</p> <p>Stacey Allen Office Coordinator sallen@camashealth.com 509-789-7636</p> <p>Conrad Magee cmagee@northernquest.com 509-481-6926 (Airway Heights)</p> <p>Sarah Beito Senior Director HR Administration 509-481-4176 sbeito@ktea.com (Airway Heights)</p> <p>Target Date: Reviewed Annually</p>	<p>Progress Status: Due to COVID-19, outreach has been suspended at this time and it is unknown when efforts may resume, however outreach is expected to increase as requested by KTI.</p> <p>DCS to submit documents to be placed on KTI website, if desired.</p>

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
<p>7) Provide information for the Tribe’s Website and/or the Tribal Court website about child support and parentage services available to members.</p>	<p>DCS has provided copies of multiple forms in the past which may be beneficial to Kalispel Tribal members and employees. DCS will provide copies of any additional forms as requested or when updated.</p> <p>DCS can provide parentage training by request from KTI; this training may be helpful for Kalispel Tribal Court staff.</p> <p>Information about the voluntary parentage testing program is available as well.</p> <p>Many forms can be found at: https://www.dshs.wa.gov/esa/division-child-support/division-child-support-forms</p>	<p>Increased accessibility of forms and how to use them</p>	<p>Ashley Stetson – KTI Jamie Bradley – KTI Amanda James - DCS</p> <p>Target Date: Reviewed Annually</p>	<p>Progress Status: KTI specifically requested updated Acknowledgment of Parentage, Recission of Parentage, and Affidavit for Correction parentage forms, Conference Board request forms and a copy of the criteria for a case to be included in a DCS specialized tribal caseload. Electronic verisons were last provided 11/07/2019</p> <p>02/17/2021 Update: Amanda James to review for any changes to parental forms and email them to Jamie Bradley to update the Kalispel Tribe website</p>

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
<p>8) DCS to act as liaison to out of state child support agencies that attempt direct wage withholding against tribal employees and attempt attachment of potential per capita payments.</p>	<p>Kalispel staff will forward wage withholding packets and requests for attachment of per capita funds to DCS in order that DCS may inform the sender of the need to send an Intergovernmental referral to DCS for enforcement.</p>	<p>Out of state agencies can make requests via WA DCS for wage withholding and per capita attachment though the established state/tribal process per 2003 agreement.</p>	<p>Amanda James - DCS</p> <p>Jamie Bradley – KTI</p> <p>Kim Yunker Northern Quest Resort & Casino payroll kyunker@northernquest.com</p> <p>Ellen Lane Kalispel Tribe payroll elane@kalispeltribe.com</p> <p>Target Date: Reviewed Annually</p>	<p>Progress Status: This process is working well.</p> <p>The tribe has forwarded approximately three out of state requests to Amanda since the last 7.01 meeting. Amanda has contacted the state involving each one within 24 hours explaining tribal process and inviting states to interstate the case to Washington for the tribal unit to handle enforcement.</p>
<p>9) Pursuant to the current agreement, provide a process for the Tribe to ask DCS to pursue parentage establishment where the parties are subject to, or consent to, Tribal Court Jurisdiction.</p>	<p>DCS and KTI work together to develop procedures for parentage establishment.</p> <p>Ashley to let Aurora know if KTI will assist in providing whatever information they have concerning the identity of a purported father so DCS may include that information in a Petition.</p>	<p>Faster establishment of parentage in compliance with Tribal and Federal requirements.</p>	<p>Ashley Stetson - KTI</p> <p>Aurora Maskall - DCS</p> <p>Target Date: Reviewed Annually</p>	<p>Progress Status: Existing protocols are working.</p> <p>Court closures and other COVID-19 challenges have resulted in delays. Courts have reopened and are holding telephonic hearings and getting through the backlog.</p> <p>Since last 7.01 meeting, one establishment case has been completed and two cases are currently pending.</p>

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
<p>10) DCS to notify KTI of any new cases opened by DCS that includes a child who may be eligible for enrollment in the Kalispel Tribe whose parentage is at issue. DCS will follow necessary tribal requirements.</p>	<p>DCS identifies those parentage cases opened by DCS which may involve a child who may be eligible for enrollment in the Kalispel Tribe.</p> <p>DCS will notify KTI of such cases as soon as possible through a petition filed in Tribal Court by a DCS Claims Officer.</p> <p>DCS notates individuals as being associated with the Kalispel Tribe when they identify themselves as Tribal members to DCS or to Washington State Department of Children, Youth and Families (DCYF) Cases are assigned to the DCS Tribal Team's caseload.</p>	<p>Communication where a child is potentially eligible for enrollment in the Kalispel Tribe.</p>	<p>Ashley Stetson - KTI</p> <p>Aurora Maskall - DCS</p> <p>Target Date: Reviewed Annually</p>	<p>Progress Status: Existing protocols are working.</p> <p>02/17/2021 Update: DCS has not had any cases that fall under this criteria since the last 7.01 meeting.</p>
<p>11) Locate information will be made available for ICW cases.</p>	<p>Access to SEMS Web directly is limited to IV-A and IV-D agencies.</p> <p>The Kalispel ICW Program staff can currently obtain any needed information through Washington State Department of Children, Youth and Families (DCYF) contacts.</p>	<p>DCS is able to provide locate information to DCYF.</p>	<p>Shawna Brady - KTI</p> <p>Delana Mercer DSHS DCS SEO3 509-363-4928 delana.mercer@dshs.wa.gov</p> <p>Target Date: Reviewed Annually</p>	<p>Progress Status: Case Information has not been requested from DCS since last 7.01 meeting</p>

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
<p>12) Communicate in the most efficient and beneficial way possible.</p>	<p>DCS and Tribe will exchange best contact information. DCS will also provide a list of links to additional information available on the web that may be of use to KTI.</p> <p>Many resources are available on the following two DSHS DCS websites:</p> <p>https://www.dshs.wa.gov/esa/division-child-support</p> <p>https://www.dshs.wa.gov/esa/division-child-support/tribal-relations</p> <p>DCS will provide a list of Kalispel tribal cases or statistical information to Ashley Stetson upon request.</p>	<p>Tribal members, Tribal staff and DCS will communicate efficiently and effectively.</p>	<p>Ashley Stetson – KTI Jamie Bradley - KTI Kim Yunker – KTI Ellen Lane – KTI</p> <p>Kim Swennumson Director of Finance 509-447-7424 kswennumson@kalispeltribe.com</p> <p>Amanda James - DCS</p> <p>Target Date: Reviewed Annually</p>	<p>Progress Status: DCS continues to use the secure email system to protect client confidentiality in communication.</p> <p>Requests to the Kalispel Tribe for employment verification and tribal enrollment membership status is working very well.</p> <p>KTI has not requested statistical information since the last 7.01 meeting</p> <p>02/17/2021 Update: Ashley Stetson reported issues with logging into DCS secure email and receiving late notifications of emails. Amanda James provided DCS IT's Service Desk help number (360) 902-7700 to Ms. Stetson to see if they might be able to assist. If issues persist, Ms. Stetson should notify Amanda James so she may contact IT assistance in trouble-shooting the issue.</p>

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
<p>13) KTI may assist DCS in service of process on a case-by-case basis.</p>	<p>DCS will file a Motion to authorize service of a foreign document in Kalispel Tribal Court. The Motion/Petition should state what efforts have been taken to effect service, including, but not limited to, how many times DCS has attempted service off the reservation, if at all.</p> <p>For hearings taking place through Kalispel Tribal Court, if a party is either employed by KTI or residing on the reservation, KTI will handle process service. For parties not employed by KTI or residing on the reservation, process service will be handled by DCS</p>	<p>Parentage and child support issues will be addressed more timely.</p>	<p>Ashley Stetson – KTI Jamie Bradley – KTI</p> <p>Amanda James - DCS Aurora Maskall – DCS</p> <p>Target Date: Reviewed Annually</p>	<p>Progress Status: No cases since the last 7.01 meeting held 11/05/2019 have required a motion to authorize service of a foreign document.</p> <p>KTI has assisted in process services several times over the past year for cases pending in KTI court</p> <p>Currently there are three open cases pending in KTI court where KTI has also assisted with service by publication</p>
<p>14) Issuance of death notifications on DCS cases in the Kalispel tribal caseload</p>	<p>Should DCS receive notification of a party on a case in the Kalispel child support caseload and it appears that DCS may be providing the first notification of death, DCS will contact Shawna Brady, ICW Supervisor prior to any further actions to be taken on the case.</p> <p>It will be at KTI’s discretion as to who will contact the appropriate parties associated with the case. (KTI or DCS)</p> <p>Each case will be reviewed on a case by case basis by KTI. Should it be determined that KTI will proceed with initial</p>	<p>Tribal members will be notified by their own tribe instead of a phone call or letter from the State.</p>	<p>Amanda James – DCS</p> <p>Shawna Brady – KTI</p> <p>Target Date: Reviewed Annually</p>	<p>Objective added at 02/17/2021 7.01 meeting</p>

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
	notification, KTI will notify DCS once contact has been made for DCS to proceed accordingly with next actions on the case.			

ATTENDEES & CONTACT INFORMATION FOR 7.01 MEETING HELD 02/17/2021

KALISPEL			
Cathleen Kintner-Christie	Kalispel Tribal Court Administrator	509-445-1664 ext 7128 (office) 509-993-4637 (cell)	ckintner@kalispeltribe.com
Jamie Bradley	Senior Court Clerk	509-447-7131 (office) 509-999-3998 (cell)	jbradley@kalispeltribe.com
Ashley Stetson	Staff Attorney	509-789-7608 (office) 509-590-5757 (cell)	astetson@kalispeltribe.com
Shawna Brady	ICW Supervisor	509-789-7626 (office) 509-570-6729 (cell)	sbrady@camashealth.com
DSHS			
Randy Rudin	District Manager, Spokane & Wenatchee field offices (DCS)	509-363-5063	randy.rudin@dshs.wa.gov
Courtney Dale	Tribal Team Supervisor, Spokane field office (DCS)	509-363-4920	courtney.dale@dshs.wa.gov
Delana Mercer	Lead Support Enforcement Officer (SEO), Tribal Liaison (DCS)	509-363-4928	delana.mercer@dshs.wa.gov
Danielle Loman	Lead Support Enforcement Officer (SEO), Tribal Liaison (DCS)	509-363-5088	danielle.loman@dshs.wa.gov
Amanda James	Support Enforcement Officer (SEO), Tribal Liaison (DCS)	509-363-5050	amanda.james@dshs.wa.gov
Aurora Maskall	Tribal Claims Officer (DCS)	509-363-5029	aurora.maskall@dshs.wa.gov
Janet Gone	Regional Manager, Office of Indian Policy	509-865-7529 (office) 509-406-3679 (cell)	janet.gone@dshs.wa.gov
Sandi Cheek	Tribal Relations Team Program Administrator (DCS)	360-664-5025	sandi.cheek@dshs.wa.gov
Christelle Arnett	Tribal Relations Team Program Administrator (DCS)	360-664-5033	christelle.arnett@dshs.wa.gov

CRITERIA USED FOR CASES TO BE INCLUDED IN DCS TRIBAL CASELOAD

In DCS, a Tribal Unit case is one in which **one or more** of the following exists:

- An NCP who is a member of a federally recognized Washington tribe.
- An NCP who is employed by the tribe, a tribal enterprise, or an Indian owned business located on a reservation or trust land.
- A party included under a cooperative child support process or agreement.
- A party receiving services from:
 - A Tribal TANF (Temporary Assistance for Needy Families) program.
 - A Tribal IV-D program.
 - Both Tribal TANF and Tribal IV-D programs.
- A case involving other tribal issues. Consult your local Tribal Liaison or Tribal Claims Officer.
 - **For example:** A local field office may define tribal cases as a case:
 - Associated with a Tribal TANF case,
 - Involving any NCP living on a reservation, or
 - Involving a party who filed a child support action in Tribal Court.

In the Spokane Office, DCS has designated a specialized Kalispel caseload for working cases affiliated with the Kalispel Tribe of Indians. **Amanda James** is the primary contact for this caseload. This caseload is comprised of cases that meet the following criteria:

- An NCP or joint noncustodial parents (JNCP) is a Kalispel Tribal member (parties must self-identify as tribal members)
- An NCP or JNCP is working for the Kalispel Tribe, tribal business or enterprise
- All paternity/order establishment cases if either the NCP or the CP are Kalispel Tribal members (parties must self-identify as tribal members)
- All NCP cases related to one of the above criteria

NCP = Non Custodial Parent, the person paying child support

JNCP = Joint Non Custodial Parent, the spouse of the NCP and other biological parent of the child

CP = Custodial Parent, the person receiving child support

Policy 7.01 Plan
July 1, 2021 – June 30, 2022 Annual Plan and Progress Report

RAIO: NATIVE Project
and
ESA: Division of Child Support (DCS), Region 1, Spokane Field Office
Draft Plan; NATIVE Project has not approved this draft.
(contact information listed at end of plan)

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
(1) Facilitate improved contact with The NATIVE Project staff and their clients.	Maintain regular contact, exchange contact information and establish outreach opportunities.	Improve contact and strengthen relationships to mutually benefit shared clients.	Jim Sugden—DCS Todd Kusler—DCS Toni Lodge—NATIVE Project	The annual Gathering at the Falls Powwow in August 2020 was canceled this year due to COVID-19. DCS is available to participate in future outreach activities and to provide child support trainings and informational brochures for NATIVE Project staff and clients upon request from the NATIVE Project.
(2) Hold a face to face meeting with the NATIVE Project at least once per year.	DCS will ask the NATIVE Project if a face to face meeting can be scheduled at least once per year.	Child support questions, concerns and program information will be discussed in-person annually.	Jim Sugden—DCS Todd Kusler—DCS Toni Lodge—NATIVE Project	DCS is available to meet in-person with staff from the NATIVE Project upon request. Jim will connect with the NATIVE Project to determine if a new director has been named since Toni Lodge spoke of retiring in 2019. Any in-person meetings will be delayed until the risk of COVID-19 lessens. This looks likely to be well into 2021.

CONTACT INFORMATION

NATIVE Project			
Toni Lodge	CEO	509-535-0886	tlodge@nativeproject.org
DSHS			
Randy Rudin	District Manager, Spokane & Wenatchee field offices (DCS)	509-363-5063	randy.rudin@dshs.wa.gov
Courtney Dale	Tribal Team Supervisor, Spokane field office (DCS)	509-363-4920	courtney.dale@dshs.wa.gov
Delana Mercer	Lead Support Enforcement Officer (SEO), Tribal Liaison (DCS)	509-363-4928	delana.mercer@dshs.wa.gov
Danielle Loman	Lead Support Enforcement Officer (SEO), Tribal Liaison (DCS)	509-363-5088	danielle.loman@dshs.wa.gov
Jim Sugden	Support Enforcement Officer (SEO), Tribal Liaison (DCS)	509-363-5037	james.sugden@dshs.wa.gov
Todd Kusler	Support Enforcement Officer (SEO), Tribal Liaison (DCS)	509-363-4910	todd.kusler@dshs.wa.gov
Janet Gone	Regional Manager, Office of Indian Policy	509-865-7529	Janet.gone@dshs.wa.gov

Policy 7.01 Plan
July 1, 2021 – June 30, 2022 Annual Plan and Progress Report

TRIBE: Spokane Tribe of Indians (STOI)
and
ESA: Division of Child Support (DCS), Region 1, Spokane Field Office
Final Draft Plan from January 12, 2021 meeting. Awaiting approval of STOI.
(attendees information listed at end of plan)

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
(1) Facilitate improved contact with the Spokane Tribe staff and their clients	Maintain regular contact, exchange contact information and establish outreach opportunities.	Improved contact and strengthening of relationships to mutually benefit shared clients.	Danielle Loman – DCS Amanda James – DCS Todd Kusler – DCS Michelle Martin – DCS Luanne Ferguson – STOI Bobbie Williams – STOI Marlene Orr – STOI Target Date: Reviewed Annually	Weekly meetings at the Spokane Tribal TANF Lyons office between Danielle Loman and Marlene Orr will be held telephonically until it is safe to resume face to face meetings. Note, weekly meetings between DCS and STOI were suspended between 07/2020-12/2020 due to changes in personnel. Progress Status: Going well. Meetings have improved communication and helped ensure debt owed to STTP is correct. Due to COVID-19, other outreach opportunities were put on hold for most of 2020. DCS is able to provide informational trainings virtually that STTP may be interested in until outreach can resume in-person. Child Support 101, Alternative Solutions and PREP (Partnership for Re-Employment Program) overviews are a few examples.

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
<p>(2) Continue current working relationship and procedures.</p>	<p>DCS & STTP to review procedures with regards to shortening case closure procedures and write off of tribal debt in special circumstances.</p>	<p>Reduce case closure time periods from 90 days to 30 days.</p> <p>Giving relief to parents with unique hardship circumstances.</p>	<p>Danielle Loman – DCS Marlene Orr - STOI Fawn Brigman – STOI</p> <p>Target Date: Reviewed Annually</p>	<p>Progress Status: No progress was made with regards to shortening case closure procedures and debt write off policy in 2020 due to changes in personnel for both DCS and STTP, as well as office closures/stay at home orders due to COVID-19.</p> <p>At the weekly meeting 07/31/19, it was decided since STOI does not have a IV-D program and DCS is enforcing their cases, STOI would follow the State’s policies on special circumstances where it is ok to close cases. DCS will not be writing off debt or forgiving debt owed to the tribe, but only following closure policies (some examples are permanently disabled, long term incarceration past child’s minority, etc.)</p> <p>Progress Status: DCS continues to close STTP cases following State’s policy.</p>

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
<p>(3) Maintain good case management communication.</p>	<p>Timely communication is critical to effective case management for both DCS and STTP:</p> <ol style="list-style-type: none"> 1) TANF open/close information is critical to accurate case management. Staff may send TANF referrals and closures by email to spotribal@dshs.wa.gov 2) Sharing other household composition changes is also important (newborn added to grant, emancipation, child out of household, new court order, etc). 3) Both programs need to know if a child is receiving SSI. Information from STTP will be sent to Danielle Loman, Amanda James, Todd Kusler or Michelle Martin. Information from DCS will be sent to Fawn Brigman. When a child is identified as an SSI recipient, DCS will adjust debt to accurately account for any support owed or paid on behalf of the SSI child separately from support owed or paid for other siblings on TANF. 4) The tribe is concerned with the release of license certification actions. DCS will 	<p>Tribe and DCS communicate more effectively regarding delivery of child support services to members and others that are of mutual concern to the Tribe and DCS.</p>	<p>Danielle Loman – DCS Amanda James – DCS Todd Kusler – DCS Michelle Martin – DCS</p> <p>Yvette Buckley – STOI Fawn Brigman – STOI Marlene Orr-STOI</p> <p>Target Date: Reviewed Annually</p>	<p>(Item #1) DCS TL’s continue to communicate with STTP case managers through phone and email contact regarding referrals and closures. It is helpful to know the reason for closure so DCS can determine if continuation of services is necessary.</p> <p>The Spokane field office has been under construction remodel since October and incoming faxes have been offline since 10/1/2020. Amanda James is working with Fawn Brigman and Bobbie Williams to identify any referrals DCS may have missed.</p> <p>STTP workers continue to contact TL’s regarding temporary suspension of Tribal TANF due to per capita payments. Notifying DCS of suspension periods helps money to be disbursed to the custodians when not receiving tribal TANF.</p> <p>(Item #2) Information sharing about household composition and life events that affect child support is important in maintaining case data integrity and disbursing payments correctly.</p> <p>Due to COVID-19, offices being closed and limited teleworking, a few errors have occurred with overpayments to the</p>

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
	<p>negotiate with all clients in an attempt to release the certification and collect child support. DCS will release the certification of any license while the individual is receiving Tribal TANF or Tribal GA.</p> <p>5) If DCS fails to serve an individual residing on the reservation by Certified Mail Restricted Delivery, the Tribe's preferred alternate method is for DCS to request Service of Process through the Spokane Tribal Police Department.</p>			<p>tribe, however, the tribe has reimbursed DCS the monies sent in error and DCS has forwarded monies to the custodial parents.</p> <p>(Item #3) SSA recipients are coded in the Tribal TANF household because SSA is counted as income for the household. SSI recipients are not coded in the Tribal TANF household.</p> <p>(item #4) STTP provides DCS with their GA lists to provide DCS information where enforcement actions such as releasing license certification should take place. This continues on a monthly basis. DCS will provide information to STTP about what enforcement actions are stayed and limitations of enforcement based on particular circumstances.</p> <p>(Item #5) Service of individuals through the Spokane Tribal Police process is working very well.</p> <p>Progress Status: Activities listed in this section continue to improve year over year to ensure child support debt is correct, enforcement actions are stayed when appropriate, and child support orders are properly served to individuals residing on the reservation.</p>

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
(4) Opportunity for Tribal Court to order withholding of wages.	Should DCS be unable to obtain a voluntary wage assignment by a non-tribal member employed by the Spokane Tribe, Tribal Enterprise or an Indian owned business located on the reservation, DCS can obtain a garnishment order by using a Tribal Civil Complaint Form and sending it to the Tribal Court Clerk for Judicial Review at: Bldg 268, Agency Square, PO Box 225, Wellpinit WA 99040.	Tribal Court orders would assist in child support being received by the custodians and/or STTP.	Target Date: Reviewed Annually	DCS needs further discussion as to how and when to use the Tribal Civil Complaint form. DCS sent an inquiry to the tribal clerk on 08/27/2020. Due to COVID-19 and office closures for both agencies in 2020, inquiry appears to have been missed and DCS did not do follow up. DCS to follow up in 2021. Progress Status: No progress at this time.
(5) Continue implementation of agreed protocol on the handling of child support issues in Spokane County Superior Court family law cases where a party receives or has received Spokane Tribal TANF benefits.	DCS and the Tribe have agreed to the following protocol: When the judge or commissioner becomes aware that TANF benefits are being paid to one of the parties, the judge will notify Debby Kurbitz of the Prosecutor's Office, if not already involved. If it is unclear whether the TANF benefits being paid are State or Tribal in origin, the Spokane DCS Tribal Unit will make the determination. If it is determined that Spokane Tribal TANF benefits are being paid to one of the parties, Ms. Kurbits will notify Ted Wright, Spokane	The Tribe has the opportunity to be heard on child support issues in Spokane Superior Court family law cases in which the Tribe has an interest because Tribal TANF benefits have been or are being paid on behalf of a party.	Danielle Loman – DCS Debby Kurbits (509) 477-2486 Spokane County Prosecutor's Office Ted Wright (509) 458-6500 (reception) Spokane Tribe of Indians Target Date: Reviewed Annually	Progress Status: No changes to this process.

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
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	<p>Tribe Executive Director. The Spokane Tribal TANF client will have an interest in the Order of Child Support.</p> <p>Ms. Kurbitz, as attorney for DCS, may have a separate interest in establishing the medical support obligation, since the Tribal TANF client receives medical assistance from the State of Washington in conjunction with Tribal TANF benefits.</p> <p>Ms. Kurbitz will make sure that the proposed Order of Child Support has a signature line for the Spokane Tribal TANF Program (STTP) separate from Ms. Kurbitz's signature line on behalf of DCS. Upon notification to STTP, all the interested parties will either agree and sign off on the Order, or not agree, at which point all the parties, including STTP will be notified of a contested (or presentment) hearing, and after hearing from the parties who appear at the hearing, the judge or commissioner will enter the Order.</p> <p>If an attorney for STTP does not appear at the contested (or presentment) hearing, the judge or</p>			
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(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
	<p>commissioner will not enter the Order, unless there is proof, by certificate of mailing, of having served Mr. Wright with a copy of the proposed Order (according to the time required for the particular Order) and of having served Mr. Wright with adequate notice of the hearing.</p> <p>The address and contact numbers for Mr. Wright are as follows:</p> <p>Ted Wright Executive Director Spokane Tribe of Indians PO Box 100 Wellpinit, WA 99040</p> <p>(509) 458-6500 (receptionist)</p>			

CONTACT INFORMATION FROM 7.01 MEETING HELD 01/12/2021

STOI - ATTENDED			
Tawnee Colvin	Assistant Director, Health and Human Services	509-258-7502	tawhnec@spokanetribe.com
Fawn Brigman	Accounting Supervisor	509-533-1360 ext 214	fawnb@spokanetribe.com
Bobbie Williams	Caseworker Manager	509-458-8012	bobbiew@spokanetribe.com
Luanne Ferguson	Lead Worker, Spokane Office	509-818-1416	luanne.ferguson@spokanetribe.com
Marlene Orr	Accountant Assistant	509-533-1360	marlene.jimboy@spokanetribe.com
STOI - INVITED			
Ricki Peone	Director, Health and Human Services	509-258-7502 ext 32	ricki.peone@spokanetribe.com
Yvette Buckley	TANF Manager	509-458-6516	yvetteb@spokanetribe.com
DSHS - ATTENDED			
Randy Rudin	District Manager, Spokane & Wenatchee field offices (DCS)	509-363-5063	randy.rudin@dshs.wa.gov
Courtney Dale	Tribal Team Supervisor, Spokane field office (DCS)	509-363-4920	courtney.dale@dshs.wa.gov
Danielle Loman	Lead Support Enforcement Officer (SEO), Tribal Liaison (DCS)	509-363-5088	danielle.loman@dshs.wa.gov
Delana Mercer	Lead Support Enforcement Officer (SEO), Tribal Liaison (DCS)	509-363-4928	delana.mercer@dshs.wa.gov
Amanda James	Support Enforcement Officer (SEO), Tribal Liaison (DCS)	509-363-5050	amanda.james@dshs.wa.gov
Todd Kusler	Support Enforcement Officer (SEO), Tribal Liaison (DCS)	509-363-4910	todd.kusler@dshs.wa.gov
Michelle Martin	Support Enforcement Officer (SEO), Tribal Liaison (DCS)	509-363-4962	michelle.martin@dshs.wa.gov

CONTACT INFORMATION FROM 7.01 MEETING HELD 01/12/2021 cont.

Aurora Maskall	Claims Officer (DCS)	509-363-5029	aurora.maskall@dshs.wa.gov
Chris Franks	Sr. Manager of Tribal Relations (DCS)	360-664-5031	christopher.franks@dshs.wa.gov
Christelle Arnett	Tribal Relations Program Administrator	360-664-5033	christelle.arnett@dshs.wa.gov
Tim Collins	Senior Director of Indian Policy, Office of Indian Policy	360-902-7816	tim.collins@dshs.wa.gov
Janet Gone	Regional Manager, Office of Indian Policy	509-865-7529	janet.gone@dshs.wa.gov

Policy 7.01 Plan and Progress Report

July 1, 2021 – June 30, 2022

ESA Division: Division of Child Support

**Region 1
FO: Yakima DCS**

Tribe(s): Confederated Tribes and Bands of the Yakama Nation

RAIO(s):

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP)

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year
<p>1. <i>Maximize the efficiency of communication between the Yakima DCS Field Office and the Yakama Nation</i></p>	<p>1.1 Meet with Yakama Nation Administrators regularly with the assistance of OIP representative to develop DCS – Region 1 DSHS Administrative Policy 7.01 Plan</p>	<p>Foster consultation, communication and collaboration.</p>	<p>Juan Ramirez 509.249.6057 ramirjm@dshs.wa.gov Linda Leavell 509.225-6105 lleavell@dshs.wa.gov Janet Gone, OIP 509.865.7529 Janet.gone@dshs.wa.gov At least annually Terry Goudy Rambler, Chair, YN Law & Order Committee</p>	<p>Jan. 29, 2021: DCS met via Zoom with YN Justice Services Administrator with the assistance of OIP Regional Manager. Went over 7.01 plan and caseload demographics for the Yakima Field Office Tribal Caseload. Discussed current COVID restriction in providing direct services to YN Community at Tiinawit Program outstation.</p> <p>DCS plans on setting up an information booth at YN's Treaty Days this summer. [If COVID Restrictions are lifted]</p>
	<p>1.2 Attend conferences sponsored by the Yakama Nation.</p>	<p>Increase DCS program knowledge in the Yakama Nation community. Make DCS services more accessible.</p>	<p>Juan Ramirez, Linda Leavell YN Cultural Center Annually</p>	

<p>2. Identify outstanding issues/gaps in service and develop performance expectations, which can be implemented, monitored and evaluated.</p>	<p>2.1 DCS Outstation on Thursdays – Ensure coverage each week.</p> <p>2.2 Use technology & innovation to increase payment points and payment methods to make it easier to pay</p> <p>2.3 Disseminate child support program information to various locations on the reservation including CSO.</p> <p>2.4 Conduct child support outreach on Yakama Nation Reservation</p>	<p>Improve accessibility to the Yakama Nation community with timely DCS services.</p> <p>Deliver clear and assessable services to the Yakama Nation</p> <p>Improve customer services through increased information on child support services.</p> <p>Educate and inform attendees about child support services and processes. Follow up with specific case requests as needed.</p>	<p>Juan Ramirez and Linda Leavell Anita Mendoza, YN Tiinawit Prg.Mgr. (509)865-5121X4462 Weekly*</p> <p>Juan Ramirez Linda Leavell YN Enterprises Review Annually</p> <p>Juan Ramirez, Linda Leavell YN Justice Services As Needed</p> <p>Juan Ramirez Linda Leavell YN Enterprises As Needed</p>	<p>DCS will continue to provide direct, ongoing, one day per week coverage at the YN Tiinawit Program Office, 20 Gunnyon Rd. Toppenish to provide customers with DCS services from 9am to 3pm every Thursday. * [Once COVID Restrictions are lifted]</p> <p>Continue to provide alternate payment options to clients when discussing how payments can be made. Some YN Enterprises allow voluntary child support withholds and others do not.</p> <p>[2019] DCS developed a new flyer, with consultation with YN, and has posted in local YN/State social services offices. A leaflet was drafted outlining differences of DCS enforcement vs. YN direct garnishments to disseminate at YN Court and/or YN Enterprises to distribute to employees at new employee orientations. Waiting for approval from YN for its use/dissemination.</p> <p>DCS will continue to do outreach to YN Enterprises and be available to present DCS information to staff and/or employees as requested. DCS has a team who does child support presentations to high schools and are willing to do presentation at YN High School students with YN authorization.</p>
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	2.5 Update Indian Owned Business and Enterprise List for Yakama Nation to be included in SEMS Web TI Screen.	Update periodically as needed.	Juan Ramirez Linda Leavell As Needed	As new tribal businesses are identified information is added to TI to avoid sending garnishments.
3. <i>Act as a resource to the Yakama Nation's ability to develop their own IV-D program & respect the sovereignty of the Yakama Nation</i>	3.1 Facilitate the discussions of local Tribal-State agreements.	Act as a resource to the Yakama Nation and Region X Office of Support Enforcement.	Juan Ramirez Linda Leavell Bruce Murphy When needed	DCS respects the YN Sovereignty and continues to be available as a resource in the event YN is interested in starting its own IV-D Program.
4. License Suspension as leverage to collect child support for families.	4.1 Proper steps are taken prior to certify an individual's license for suspension.	Obligated individuals will resume/start making their child support obligation for their children.	SEOs, Juan Ramirez Linda Leavell 2017-2018	<p>Individuals with a child support obligation who do not make their support payments as directed by a Tribal, Superior Court Order or Administrative Support Order are notified of the possibility of losing their driver's license. This is a last resort DCS uses in collecting child support for families.</p> <p>The obligor gets the following notices after he/she has missed at least six (6) months of child support payments:</p> <ol style="list-style-type: none"> 1) General notice of the possibility of losing driver's license. Individual has 30 days to respond. 2) If no response, individual is served with an official notice his/her license will be certified for suspension if he/she does not make arrangements to begin/resume making support payments. Notice is sent 1st class mail on cases with WA Superior Court orders and personally served by USPS Certified Mail or by Personal Service in cases with foreign orders. 3) An additional 20 days from the date the individual is served are given to respond. 4) If no response is received, DCS attempts to contact individual by phone or letter

				<p>again to warn of potential of losing driver's license and additional time is given to respond (20-30 days).</p> <p>5) After no response or effort by obligor to remedy situation, DCS proceeds with license certification for suspension.</p> <p>An individual may go up to 9-12 months without making a child support payment before license is certified for the first time. Individuals can remedy situation at any time by making payments arrangement with DCS case worker so license can be re-instated.</p>
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DRAFT

Policy 7.01 Plan and Progress Report
Timeframe: July 1, 2021 through June 30, 2022

Updated: 3/22/2021

ESA Division: Division of Child Support (DCS)

Region: 2
FO: Seattle

Tribe(s):

RAIOs: Chief Seattle Club

Most recent meeting: 1/29/2020

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP)

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status updates for the Fiscal Year Starting Last July 1 <i>List in reverse chronological order (most recent on top).</i>
1) Provide program information to Chief Seattle Club.	The Division of Child Support will attend quarterly 7.01 meetings and provide regular program updates.	Chief Seattle Club will receive information regarding child support services offered by Washington State Division of Child Support.	State: Wesley Sales (206)341-7175 RAIOs: Derrick Belgarde (206) 965-1290 derrick@chiefseattleclm.org	Due to the ongoing COVID-19 pandemic all DCS outreach is currently on hiatus as of 3/9/2020. DCS Alternative Solutions Database: https://bit.ly/2ubHRWL

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1
2) Respond to information and other requests made by Chief Seattle Club.	Be available to answer questions regarding child support services upon request. Document requests and responses.	Provide Chief Seattle Club with information that will be helpful to the organization, their clients and missions.	State: Wesley Sales (206) 341-7175 RAIOs: Derrick Belgarde (206) 965-1290	May 2019: Wesley participated in the Chief Seattle Club annual memorial walk. August 2019 Wesley attended Chief Seattle Clubs Indigenous Foods day.

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1
			derrick@chiefseattleclum.org	
3) Provide outreach services at the request of Chief Seattle Club.	The Division of Child Support is available to provide a variety of outreach services to staff and/or clients.	Improve knowledge and understanding of child support services offered by the Division of Child Support.	<p>State: Wesley Sales (206) 341-7175</p> <p>RAIOs: Derrick Belgrade (206) 965-1290 derrick@chiefseattleclum.org</p>	<p>Seattle Division of Child Support is able to provide services in the form of direct outreach to customers, Child Support 101 Trainings (to staff or customers) and/or informational materials to Chief Seattle Club upon request. Services will be tailored to the needs of the organization making the request.</p> <p>The DCS Tribal Liaison for King County has offered to transfer cases involving members or employees of CSC into the tribal caseload in order to provide good customer service.</p>
4) Ensure efforts are made to recruit/hire American Indian staff to meet the overall DSHS goal of having a diverse workforce.	Send job postings to Chief Seattle Club to be distributed as needed.	Facilitate Tribal member employment within DSHS.	<p>State: Wesley Sales (206) 341-7175</p> <p>RAIOs: Derrick Belgrade (206) 965-1290</p>	<p>The Division of Child Support sends the Office of Indian Policy job postings for Region 2 and distribution to the Tribal community. Hired employees self-disclose if they are Native. In addition, invitations are extended to Chief Seattle Club staff to participate in the hiring process.</p> <p>November 2017: Derrick Belgrade participated as a member of the Executive Interview Panel in the hiring of the Child Support Program Manager (deputy for the District Manager) for the Seattle Division of Child Support Field Office.</p>

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1
			derrick@chiefseattleclum.org	
5) Provide identified needed training to DCS staff on major principles of Federal Indian Law, History and Culture	<p>Training:</p> <ul style="list-style-type: none"> • 7.01 • Government to Government • Centennial Accord • Other training as necessary for DCS staff • Encourage attendance at Tribal events and celebrations. 	<p>Gain understanding of the history driving the activities and interactions of WA Tribes and the State</p> <p>Gain understanding of WA Tribes respective history and cultures</p>	<p>State: Wesley Sales (206) 341-7175</p> <p>RAIOs: Derrick Belgarde (206) 965-1290 derrick@chiefseattleclum.org</p>	<p>Monthly 7.01 training is provided by OIP Regional Manager – announced via Learning Management System, and by e-mail from Region & Tribes.</p> <p>Request for attendance/volunteers for tribal community events will be shared via e-mail among DCS staff.</p> <p>Dec 4th 2018: Derrick Belgarde and Nawiishtunmi Conner gave a presentation on decolonizing colonialism at DCS, delving into the history and effects of colonialism on Native Americans that are still felt to this day.</p>
<p>Completed Items (Date: Action completed) Items completed prior to the current 7.01 period.</p> <ul style="list-style-type: none"> • April 13th 2015 Meeting: -Demographic information for both programs and information on the tax credit offered was presented. Seattle Indian Health Board requested that another demographic update be provided at the 07/14/2015 meeting. • July 14th 2015 Meeting: -Demographic information for the Alternative Solutions and Employment Pipeline programs was shared. Concerns followed with how the data was collected. -Representatives from Chief Seattle Club and Seattle Indian Health Board agreed that the DCS’s 7.01 Plans for both organizations should be combined into one 7.01 Plan and Progress Report. 				

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1
<ul style="list-style-type: none"> • October 14th 2015 Meeting: <ul style="list-style-type: none"> -DCS presented the joint 7.01 Plan and Progress Report including both Seattle Indian Health Board and Chief Seattle Club for review after the meeting. Additionally distribution of DCS informational brochures to Seattle Indian Health Board and Chief Seattle Club was discussed. • January 13th 2016 Meeting: <ul style="list-style-type: none"> -Prior to the meeting, DCS delivered informational packets including DCS's program overview, Alternative Solutions Program brochures (for partners and potential customers) and Employment Pipeline brochures to the front desk at Seattle Indian Health Board. -Seattle Indian Health Board and Chief Seattle Club requested that more detailed information be provided when job notices are sent (specifically skill and qualification requirements) in response to DCS sharing that hiring will begin in February for entry-level Support Enforcement Officer positions. -No requests for revision were received with regard to the joint 7.01 Plan and Progress Report that was distributed at the 10/14/2015 meeting. -- -DCS sent an updated Plan and Progress Report February 9th to RAIIO representatives before sending the Plan and Progress Report to DCS Tribal Relations Team in March for submission to the Assistant Secretary of DSHS. • April 12th 2016 Meeting: <ul style="list-style-type: none"> -Seattle Indian Health Board requested that 7.01 Plan and Progress Reports be shared at the next quarterly meeting for the benefit of new 7.01 attendees. • June 20, 2016 <ul style="list-style-type: none"> -Applying for child support services presentation given to case managers at Seattle Indian Health Board • July 7, 2016 <ul style="list-style-type: none"> -Child Support 101 at Chief Seattle Club • November 9, 2016 <ul style="list-style-type: none"> -Once monthly outreach on the second Wednesday of each month begins at Chief Seattle Club -Seattle will provide historical Chief Seattle Club visit records on a separate spreadsheet going forward. • January 2018 <ul style="list-style-type: none"> - Starting January 2018, future 7.01 meetings scheduled will be between Community Services Division, the Division of Child Support and Chief Seattle Club only. Program updates are provided at each meeting. • February 16, 2018: <ul style="list-style-type: none"> - Offered to do outreach at Chief Seattle Club one extra day a month as DCS schedule currently allows. Will Coordinate with Colleen Chalmers. - Offered to provide Child Support 101 and Application for services classes at Chief Seattle Club as they are hiring new staff. • December 2018 <ul style="list-style-type: none"> - Dani Hamilton, Van Nguyen and Christine Servin helped serve Christmas Eve lunch at Chief Seattle Club. • December 2019 <ul style="list-style-type: none"> - Dani Hamilton and Christine Servin assisted CSC staff in preparing holiday gift bags which were handed out to CSC members. 				

Policy 07.01 Plan and Progress Report

Timeframe: July1 2021 to June 30 2022

ESA/Division of Child Support

Region 2 North/Everett Field Office

Tribe: Lummi Nation

NOTES: Email to Ralph Jefferson and Kelly Jefferson to schedule 2021-2022 Draft 7.01 Plan and Progress Report. Requested response to edits, additions or clarification by 3/26/2021. Resent proposed Draft 2021-2022 Plan and Progress Report to Ralph Jefferson and Kelly Jefferson to follow up on review of proposed plan. Plan will be submitted on 3/26/2021 to Tribal Relations Team, however the plan is a living document and can be updated at any time during the year. Response received from Ralph Jefferson included edits to 3a, 6a, and 4b. Updates made, and 3a moved to historical section. Submitted plan to Tribal Relations Team on 3/26/2021.

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status update for the Fiscal Year Starting Last July 1 <i>List in reverse chronological order (most recent on top).</i>
1) Prepare and disseminate pertinent statistics on American Indian community and participant population's numbers of American Indian participants served and other relevant data.	<p>1a) Provide data upon request regarding the number of Tribal cases being provided services through Region 2 Child Support. How many paying cases? How much are they paying?</p> <p>1b) Provide a list of all cases upon request that are associated with Lummi Nation upon request. Review to assure that all tribal members are correctly identified.</p> <p>1c) Lummi Nation has the opportunity to identify clients that are in need of modification or possible debt write-off, due to client's situation</p>	<p>1a) Lummi Nation will be better informed about their member's utilization of DCS services.</p> <p>1b) Lummi Nation and DCS will be able to ensure Lummi Nation Tribal members' cases are correctly identified as such.</p> <p>1c) To ensure child support amounts are set correctly and write off debts that may cause hardships on families</p>	<p>State: Lisa Dupre garnelm@dshs.wa.gov; Vickie Kurz, kurzva@dshs.wa.gov</p> <p>Lummi Nation: Ralph Jefferson ralphj@lummi-nsn.gov, Kelly Jefferson kellyj@lummi-nsn.gov, Merena Marois merenam@lummi-nsn.gov, Joseph Homel joseph@lummi-nsn.gov</p>	<p>1) a & b) Reports provided as requested by Tribe DCS reviews all cases coded enforcement services "Tribal" quarterly in order to ensure only cases meeting the criteria for the Lummi Nation Tribal caseload are included in the caseload.</p> <p>1c) Lummi Nation may submit a request for DCS to review cases identified for possible modification or debt write off. Only debts owed to the State of Washington are eligible for debt write-off.</p>

2021-2022 7.01 PLAN AND PROGRESS REPORT

<p>2) Ensure efforts are made to recruit/hire American Indian staff to meet the overall DSHS goal of having a diverse workforce</p>	<p>2a) Job announcements sent to Aimee Gone, OIP.</p> <p>2b) Send the DOP web address to tribal newsletters and HR staff.</p> <p>2c) Training for the DOP website (careers.wa.gov) from DCS HR representatives to be extended to tribes through their tribal HR offices, TERO office, or other offices as defined by the tribe.</p> <p>2d) DCS Tribal Relations Team will email job openings to the Tribe.</p>	<p>2) Tribal members will be better informed about and have the ability to compete for DCS employment opportunities as they arise.</p>	<p>State: Lisa Dupre garnelm@dshs.wa.gov; Vickie Kurz, kurzva@dshs.wa.gov; Aimee Gone gonea@dshs.wa.gov</p> <p>Lummi Nation:</p> <p>Ralph Jefferson ralphj@lumminsn.gov, Kelly Jefferson kellyj@lumminsn.gov</p>	<p>DCS will provide awareness of open positions to OIP representatives through informal communication as they become known (phone/email).</p> <p>DCS continues to hire Support Enforcement Officers.</p>
<p>3) Work with Lummi Nation to develop and/or implement local Tribal-State agreements, protocols, contracts or processes</p>	<p>3a) DCS is willing to provide training or overview of the State Child Support Program to Lummi Nation tribal members to explain DCS processes and remedies.</p>	<p>3a) Lummi Nation Tribal members will be better informed about services DCS can provide for them. To increase child support collection for both agencies.</p>	<p>State: Lisa Dupre garnelm@dshs.wa.gov, Vickie Kurz, kurzva@dshs.wa.gov and Tribal Relations team</p> <p>Lummi Nation:</p> <p>Ralph Jefferson ralphj@lumminsn.gov, Kelly Jefferson kellyj@lumminsn.gov</p>	<p>3a) DCS is available to present DCS 101 presentations upon request.</p> <p>As of 3/26/2021, no requests have been received from the Lummi Nation for "Child Support 101" presentations due to COVID-19 restrictions, no in-person presentations being offered at this time. We will resume our offer for assistance in-person upon the tribe's request once the state guidelines allow DCS to do so.</p>
<p>4) Identify needs of American Indian clients and communities and whether current programs and</p>	<p>4a) Continue to provide outreach to Lummi Nation as requested and as resources allow.</p>	<p>4a) In-person services can be provided for remotely located Lummi</p>	<p>State: Lisa Dupre garnelm@dshs.wa.gov; Vickie Kurz, kurzva@dshs.wa.gov</p>	<p>4a) DCS staff will continue monthly outreach with the Lummi Nation Child Support Program staff however due to COVID-19 restrictions all in person meetings have been canceled. Monthly outreach in-person meetings will resume once Lummi Nation and state</p>

REVISED: 3/26/2021

2021-2022 7.01 PLAN AND PROGRESS REPORT

<p>policies meet these needs. Identifying ways to improve customer service to Lummi Nation Tribal Members</p>	<p>4b) Explore alternative locations and methods to work with Lummi Nation tribal community members. DCS is open to meeting at locations other than the LNCSP Office by request in order to serve the Lummi Nation Community more efficiently.</p> <p>4c) Meet jointly with Lummi Nation quarterly to determine needs and assess progress of the 7.01 plan. Last meeting held 01/15/2019.</p> <p>4d) Invite Lummi Nation to participate in Local Planning Area (LPA) meetings and Community Partnership and Transition Services (CPTS) meetings.</p>	<p>Nation Tribal members.</p> <p>4b) Locations other than LNCSP Office can be used to provide services to Lummi Nation Tribal Community members per request from LNCSP.</p> <p>4c) Better services for individual Lummi Nation Tribal members.</p> <p>4d) Attendance and participation of Lummi Nation in LPA/CPTS meetings.</p>	<p>ov</p> <p>Lummi Nation: Ralph Jefferson ralphj@lummi-nsn.gov, Kelly Jefferson kellyj@lummi-nsn.gov</p>	<p>guidelines allow DCS to do so.</p> <p>4b) DCS does have SEOs out stationed at the Smokey Point, Mt Vernon, Alderwood, Bellingham and Sky Valley/Monroe CSOs. Clients can speak to an officer in these offices. If they need to speak specifically to a tribal SEO then they can be called from the CSO.</p> <p>4c) DCS and Lummi Nation continue to meet on a regular basis to ensure that clients within their programs are receiving the best services possible. These meetings are held monthly, on the 2nd Tuesday of each month. The last meeting was held 11/12/2019.</p> <p>4d) Lummi Nation is invited and encouraged to attend LPA and CPTS meetings. Contact Information for LPA:</p> <ul style="list-style-type: none"> • Crystal Armitage email CArmitage@esd.wa.gov • LPA meetings are the 2nd Friday of the month from 9-11 at the Bellingham CSO. <p>Contact Information for CPTS:</p> <ul style="list-style-type: none"> • Monique Stefans email mstefans@whatcom.edu <p>CPTS meetings are the 4th Tuesday of the month from 1:30-3:30 at Whatcom Community College (room varies).</p>
<p>5) DCS will ensure that training opportunities are shared with Lummi Nation.</p>	<p>DCS Regional Training Coordinator will offer and coordinate training opportunities to include Lummi Nation.</p> <p>Lummi Nation Tribal Staff are invited to attend portions of DCS academy's that may be beneficial to them.</p>	<p>Lummi Nation Tribal Staff will have opportunities to attend state trainings.</p>	<p>State: Lisa Dupre garnelm@dshs.wa.gov; Vickie Kurz, kurzva@dshs.wa.gov</p> <p>Lummi Nation: Ralph Jefferson ralphj@lummi-nsn.gov, Kelly Jefferson kellyj@lummi-nsn.gov</p>	<p>Training opportunities received by the DCS Training Coordinator will be sent to the Lummi Nation's Tribal HR's as they are received and/or made available.</p> <p>Invitations will be extended to Lummi Nation Child Support Program by DCS Support Enforcement Officer Training Academy on an audit basis as academies are offered.</p>

2021-2022 7.01 PLAN AND PROGRESS REPORT

<p>6a) DCS and Lummi Nation has an established a referral process for DCS to send cases to Lummi Nation for enforcement, establishment, paternity and modification. DCS will refer cases based on the following criteria: NCPs whom are enrolled members of Lummi Nation, NCPs whom are employed with a Lummi Nation entity, or CP/CH are enrolled members of Lummi and paternity is at issue. This includes members who reside outside of the Lummi Reservation.</p> <p>6b) SOL will be determined by the jurisdiction that has the longest SOL</p> <p>6c) Federal Offset Referrals</p>	<p>6a) DCS and Lummi Nation will continue to transfer and refer cases as needed as determined by DCS and Lummi Nation's agreement</p> <p>6b) DCS and Lummi will continue to discuss cases that are close to SOL</p> <p>6c) Federal offset report will be received to DCS by 10th of each month.</p>	<p>6a) Communicate with Lummi Nation on rate of referral Based on current staffing levels and the ability to accommodate more cases.</p> <p>6b) Ensure correct debt is being enforced and collected.</p> <p>6c) Ensure correct reporting is done on the 3rd weekend of each month.</p>	<p>State: Lisa Dupre garnelm@dshs.wa.gov; Vickie Kurz, kurzva@dshs.wa.gov</p> <p>Lummi Nation: Ralph Jefferson ralphj@lummi-nsn.gov, Kelly Jefferson kellyj@lummi-nsn.gov</p>	<p>6a) Referrals will be sent as a case qualifies per DCS and Lummi Nation's agreement</p> <p>6b) Lummi Nation's Statue Of Limitations is ****age 34 of each child.</p> <p>6c) DCS will send an email reminder to financial worker a few days before the 10th of each month. Federal Offset agreements will need to be renewed annually.</p>
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2021-2022 7.01 PLAN AND PROGRESS REPORT

<p>7) DCS and Lummi Nation will discuss specific cases on a regular basis</p>	<p>7) Email and phone communication regarding specific cases.</p>	<p>7) Clear understanding on the status of cases and client contact.</p>	<p>State: Lisa Dupre garnelm@dshs.wa.gov; Vickie Kurz, kurzva@dshs.wa.gov</p> <p>Lummi Nation: Ralph Jefferson ralphj@lummi-nsn.gov, Kelly Jefferson</p>	<p>7) DCS and Lummi Nation will continue to discuss specific cases and issues via email and telephone as questions and issues are identified.</p> <p>January 2020-</p> <p>February 2020-</p> <p>March2020-March 10 2020 onsite outreach cancelled due to COVID-19 closure and in-person limited contact.</p> <p>March 23 2020-April 2020 The office closed.</p> <p>April 2020-December 2020 Onsite outreach continues to be cancelled. DCS and Lummi Nations continue to perform case duties via telephone calls and emails. . The office is, operating within guidelines, of the COVID-19 restrictions, with limited staff. DCS is teleworking since mid-March 2020.</p> <p>January 2021-DCS and Lummi have started virtual outreach DCS and LNCSP agreed to weekly outreach at this time. Offices remain operating w/ limited staff because of the COVID-19 procedures. DCS continues teleworking.</p> <p>01/19/2021-First Virtual Outreach. LNCSP attendance-Kelly Jefferson, Merena Marios, Makenzie R., DCS attendee-Vickie Kurz . Reviewed cases and updated files. Offices remain operating w/ limited staff because of COVID-19 procedures. DCS continues teleworking.</p> <p>1/27/2021-Virtual Outreach. LNCSP attendance-Kelly Jefferson, Merena Marios and Makenzie R. DCS attendee Vickie Kurz. Reviewed and updated cases. Offices remain operating with limited staff because of COVID-19 procedures. DCS continues Teleworking.</p> <p>February 2021-Virtual weekly outreach continue. Scheduled Mondays 2/01/2021, 2/08/2021, 1:30pm--3:30pm. LNCSP attendance Kelly Jefferson, Merena M and Makenzie. DCS attendance-Vickie Kurz. Reviewed cases and update files. LNCSP and DCS are flexible w/ dates and times. Offices remain operating with limited staff because of COVID-19 procedures. DCS continues teleworking</p>
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2021-2022 7.01 PLAN AND PROGRESS REPORT

<p>8) DCS staff will participate and volunteer at Tribal cultural events when available.</p>	<p>8) Attend and volunteer at Tribal cultural events.</p>	<p>8) Better understanding of Lummi Nation's Tribal culture and heritage by DCS staff.</p>	<p>State: Lisa Dupre garnelm@dshs.wa.gov; Vickie Kurz, kurzva@dshs.wa.gov</p>	<p>Due to COVID-19 restrictions most public events have been canceled by the tribe including Canoe Journey 2020.</p>
<p>9 Provide training and awareness to the DCS office regarding Native American Culture.</p>	<p>9) DCS Tribal Unit will host a Native American Heritage Event during the month of November.</p>	<p>9) Better educate DCS staff and build awareness of tribal culture.</p>	<p>State: Lisa Dupre garnelm@dshs.wa.gov; Vickie Kurz, kurzva@dshs.wa.gov</p>	<p>DCS staff held a virtual National Native American Heritage Month with Tribal Relations Team as all in-person events were cancelled.</p> <p>There are plans to continue Office Staff training which includes a Native American Heritage Event and 7.01 training, Government 2 Government training in the future. Office of Indian Policy is utilizing virtual training for 7.01 training the first Monday of each month.</p>
<p>Completed Items (Date: Action completed) Please see historical section attached.</p>				

Completed / Historical Information				
<p>COMPLETED 3/26/2021 per Edits and updates from Ralph Jefferson.</p>	<p>3a) Will Lummi Nation consider accepting payroll deduction notices for their non-tribal employees? Tribal Employees?</p>	<p>3a) More regular support collections for nonpaying employees.</p>		<p>3a) Informal agreements with Lummi Tribe to identify which tribal employers will accept payroll deduction notices for their non-tribal employees. The Lummi Nation Child Support Program does not have the authority to change the direction of the Lummi Indian Business Council that only Lummi Court Orders will be enforced for Withhold or Garnishment Orders. Having heard the previous discussions at the Council table, about this specific issue, it is my opinion that asking to cover that ground again would risk other efforts LNCSP is making to increase collections. This item is completed as of 3/25/2021. DCS will not be sending garnishments for any employee Enrolled with Lummi or to non-tribal employees working for to Lummi Indian Nation employers. Rather the cases will be referred to LNCSP for enforcement. Per Edits from Ralph Jefferson, LNCSP will enforce all tribal employer withholds for native and non-native employees.</p>
<p>COMPLETED 10/2020</p>			<p>Mary Anderson is no longer working for DCS.</p>	
<p>COMPLETED 11/2018</p>				<p>DCS staff will be co-hosting a Native American Heritage Month Event on Wednesday, November 14th in Everett. Invitations will be sent out electronically by 10/31/2018 to DCS staff and tribal partners.</p>

DRAFT 2021-2022 PLAN AND PROGRESS REPORT

<p>COMPLETED 7/2018</p>				<p>DCS staff participated at 2018's Paddle to Puyallup. Volunteering at soft landings in Region 2 North as well as the final landing in Puyallup.</p>
<p>COMPLETED 09/2018</p>				<p>Total write-off of DSHS arrears for cases in the Swinomish Indian Tribal Community Caseload for the period of 01/2018-09/2018= \$92,590.08.</p>
<p>COMPLETED 11/2017</p>				<p>DCS staff will hold a National Native American Heritage Month Event in November 2017.</p> <p>DCS staff held a National Native American Heritage Month Event in November 2017. Guest speaker from Tulalip Language Department, Lois Langrebe along with the Tulalip Elementary Drummers and Dancers. A lunch buffet with Indian Tacos and an information table was also offered.</p>

DRAFT 2021-2022 PLAN AND PROGRESS REPORT

<p>COMPLETED 12/2017</p>				<p>Caseload Statistics for 2017:</p> <ul style="list-style-type: none"> • # of enrolled Swinomish NCPs: 52 • # of non-enrolled Swinomish NCPs (working for the tribe): 18 • # of non-paying enrolled Swinomish NCPs: 37 • # of non-paying non enrolled Swinomish NCPs : 2 • Amount of child support collected during 2017: \$149,571
<p>Prepare and disseminate pertinent statistics on American Indian community and participant population's numbers of American Indian participants served and other relevant data.</p>				<p>1a) The Tulalip Tribes Child Support Program has requested a monthly report that will include the number of Tulalip affiliated cases – statewide, the number of Tulalip TANF cases, the number of cases currently in process of being heard in Tulalip Tribal Court, the number of times that DCS appeared in Tulalip Tribal Court, and the number of children affected by those appearances. August 2009: TCSP requested that DCS stop bringing cases directly to Tulalip Court; they must be referred to TCSP. March 2010 TCSP requests monthly TANF report (no change to previous format) and quarterly report of Tulalip affiliated cases</p>
<p>DCS will ensure that training opportunities are shared with tribes.</p>				<p>In 2007 and 2008 DCS held Support Enforcement Officer Training Academies, Scott Morris extended invitations out to the Tribes with IV-D & IV-A programs for the possible attendance of tribal employees to sit in on the training in an auditing format. Currently there are not any training academies scheduled for the upcoming year. However, if one is held, each tribe will be notified. DCS provided the TCSP a copy of the training guide (RTI). DCS offered to provide training on any of the modules that were of interest to the TCSP,</p>
<p>7) Priority of referrals to Lummi Nation Child Support Program.</p>	<p>7a) DCS will send cases as requested by LNCSP. 7b) DCS will send cases having an avenue of collection only available through LNCSP. 7c) DCS will send cases ready for</p>	<p>7) Cases will be guided to the LNCSP to receive the appropriate venue for the cases to be worked.</p>	<p>7) DCS Staff – Scott Morris LNCSP – Kelly Jefferson</p>	<p>7) As of March 2010, this item is being fulfilled by DCS staff.</p>

DRAFT 2021-2022 PLAN AND PROGRESS REPORT

	referral to LNCSP.			
11) DCS and NITCSP will establish a referral process and the rate of referrals for DCS to send cases to NITCSP for	11) DCS and NITCSP will negotiate the rate of referrals per month, as well as the type of cases to be referred.	11) Establish the number of cases to be referred per month, as well have an estimated date to have all	11) DCS Staff- Scott Morris NITCSP – Ken Levinson	11) NITCSP has requested that DCS focus on transferring all of the Nooksack TANF caseload to NCSP first. They have requested that DCS send 16 cases to them per month. At this rate the entire

DRAFT 2021-2022 PLAN AND PROGRESS REPORT

enforcement, establishment, paternity and modification		cases forwarded to NITCSP.		Nooksack TANF caseload will be transferred by the end of October 2009. All of the Nooksack TANF cases have been referred to the NITCSP. DCS and NITCSP are now in discussion on the transfer rate and priority of remaining cases. This was completed in June 2010
14) Per SEMS/ACES agreement, Tulalip will be able to access Tulalip affiliated cases	14) DCS will update system to allow access for TCSP staff	14) TCSP can better prioritize cases and assist community members during the transition from start-up to comprehensive.	14) TCSP Cara Althoff DCS Scott Morris	TCSP access to SEMS/ACES is still pending. DCS completed the Tribal coding on all of the cases in the Tulalip caseload on March 27, 2009. However because of cases moving in and out of the caseload there may be some that are not coded. TCSP can notify DCS and DCS will update the case.
15) DCS will provide TCSP with a list of cases that are actively being worked to bring to Tulalip Tribal Court	15) DCS will provide TCSP with requested information	15) TCSP can assist DCS by providing outreach to parties of the cases	15) TCSP Cara Althoff DCS Scott Morris	DCS provided the list to TCSP on March 17, 2009. Per the request of Cara Althoff in August 2009, DCS will refer all cases to TCSP.
16) TCSP has been awarded comprehensive status. TCSP program willing to give DCS staff presentation about laws and policies concerning child support at Tulalip Tribes	16) TCSP will prepare a presentation. TCSP and DCS will work together on time and location.	16) DCS will learn more about the TCSP. This will assist in a smooth transition as TCSP takes cases	16) TCSP Cara Althoff DCS Scott Morris	Meeting was held on March 10, 2009
4) Identify needs of American Indian clients and communities and whether current programs and policies meet these needs.	4b) Explore alternative locations and methods to work with community members.	4b) Best processes and locations can be used to provide these services.	4b) Patti Dalrymple and representatives of each tribe.	4b) DCS staff now has the ability to log in remotely to the DCS computer system (SEMS). This will help to assist clients in real time while out in the field. A DCS Tribal Liaison is assigned to the Mount Vernon Community Service Office.
DCS will ensure that training opportunities are shared with tribes.	DCS Regional Training Coordinator will offer and coordinate training opportunities to include regional tribes.	Tribal Staff will have opportunities to attend state trainings.		Recent Trainings Provided: DCS provided paternity affidavit training and Working with the Military training in August 2010 DCS provided SEMS training to the Lummi TANF program in June 2010 DCS provided SEMS training to the Tulalip Child Support Program in December 2010
7) DCS will send 10 referrals to the LNCSP each month & coordinate referring additional cases each month.	7) DCS staff will ensure that ten referrals are being sent to the LNCSP each month.	7) A constant rate of referrals to the LNCSP would continue.	7) DCS Staff – Scott Morris & Tracy Jahr LNCSP – Kelly Jefferson	7) DCS has referred the majority of the cases from the Lummi caseload. DCS and LNCSP met in September 2010 and reviewed the entire Lummi caseload that DCS is working. Some cases were identified to be resent to LNCSP. After this is completed, cases will be sent to LNCSP as they are identified

DRAFT 2021-2022 PLAN AND PROGRESS REPORT

<p>11) DCS will provide TCSP with a list of Tulalip affiliated cases broken down as follows: Needs paternity established Establishment (separate list of non affiliated cases {Tulalip enterprise employees} from all others) Enforcement Modification</p>	<p>11) DCS will provide list to TCSP no later than 3/20/09</p>	<p>11) TCSP can better prioritize how many cases we want referred and the type of case</p>	<p>11) TCSP Cara Althoff, Lorna Edge-Onsel, & Sarah Colleen Sotomish DCS Staff – Georgia Payne & Lisa Garner</p>	<p>DCS provided the list to the TCSP in September 2010</p>
<p>(1) Goals/Objectives 1) Prepare and disseminate pertinent statistics on American Indian community and participant population's numbers of American Indian participants served and other relevant data.</p>	<p>1b) Provide a list of all cases associated with each of the 8 specific tribes upon request. Review to assure that all tribal members are correctly identified</p>			<p>Tribal Liaisons are not able to pull this list. The Tribal Liaison sends the request to SEMS to generate the report. Turnaround time is approximately 1 – 2 weeks for each request.</p>
<p>6) When changes occur within DCS regional tribal staffing, the Government to Government training will be required.</p>				<p>Tribal Liaisons Tracy Jahr and Nathan Ray completed Government to Government training in June 2012 and October 2012. 7 DCS supervisors and 6 additional DCS staff also completed Government to Government training In June 2012.</p>
<p>7) DCS will send 10 referrals to the LNCSP each month & coordinate referring additional cases each month.</p>	<p>7) DCS staff will ensure that ten referrals are being sent to the LNCSP each month.</p>	<p>7) A constant rate of referrals to the LNCSP would continue.</p>	<p>7) DCS Staff – Scott Morris & Tracy Jahr LNCSP – Kelly Jefferson</p>	<p>7) DCS has referred all identified cases to the LNCSP. DCS will refer new cases to the LNCSP as they are identified.</p>
<p>8) DCS will serve as a technical resource for the LNCSP, the TCSP, and the NITCSP for the SEMS program in their offices.</p>	<p>8) The tribe's have access to SEMS; DCS will serve as a support mechanism for the use of SEMS by the tribal employees.</p>	<p>8) Enhanced communication and information sharing on case specific matters.</p>	<p>8) Lisa Dupre, Tracy Jahr, & Nathan Ray/ DCS TRT – Brady Rossnagle LNCSP – Kelly Jefferson NITCSP – Ken Levinson TCSP – Shelley Tucker Lorna Edge-Onsel & Sarah Colleen Sotomish</p>	<p>8) LNCSP, NITCSP, & TCSP have access to SEMS, ACES and Employment Security Information. DCS continues to provide hands on training as requested</p>
				<p>DCS will continue meeting at least quarterly with Tribes after the Tribe open a child support program. (This moved to historical section in 2014 as this is now</p>

DRAFT 2021-2022 PLAN AND PROGRESS REPORT

				standard business practice and we will meet with any of the Tribes in our area who operate child support programs by request.
<p>6) DCS will work with the Nooksack Indian Tribe Child Support Program</p> <p>This section, item 6 is incorporated in section 3 of this document so is being removed here as a separate section if none opposed will move this section to historical section of plan</p>	<p>6) Work with NITCSP & Nooksack TANF to develop an operating agreement between the 3 programs. (NITCSP, Nooksack TANF and DCS)</p>	<p>6) Establish protocols and procedures for the three programs to work efficiently together</p>	<p>6) DCS Staff– Georgia Payne, & Tracy Jahr NITCSP – Ken Levinson Nooksack TANF – Katherine Canete</p>	<p>6) Informal processes have been developed and communications between the three programs continue to go well. Initial discussions have begun regarding an operating agreement.</p>
<p>8) DCS and the TCSP will together develop an Operating Agreement between the two agencies.</p> <p>This section, item 8 is incorporated in section 3 of this document so is being removed here as a separate section and this specific section will be moved to history</p>	<p>8) Work with the TCSP to develop an Operating Agreement</p>	<p>8) Establish protocols and procedures for the programs to work efficiently together</p>	<p>8) TCSP RoseAnn Green, Shelley Tucker, & Sarah Colleen Sotomish DCS Patti Dalrymple, Brady Rossnagle, Georgia Payne, & Lisa Dupre`</p>	<p>8) Discussions regarding development of an Operating Agreement were on hold until a new TCSP IV-D Director was hired. DCS hopes to resume discussions now that a new director has been appointed.</p>
<p>3) Work with tribes to develop and/or implement local Tribal-State agreements, protocols, contracts or processes.</p>	<p>3d) DCS is willing to work with Tribal TANF and Child Support Programs that are interested in Federal Offset.</p>			<p>3 d) This applies to New Tribal Federal Offset agreements are currently on hold, per OCSE, all former agreements are still valid.</p>

DRAFT 2021-2022 PLAN AND PROGRESS REPORT

<p>9 Provide training and awareness to the DCS office regarding Native American Culture.</p>	<p>9) DCS Tribal Unit will host a Native American Heritage Event during the month of November.</p>	<p>9) Better educate DCS staff and build awareness of tribal culture.</p>	<p>9) DCS staff with the assistance of tribes.</p>	<p>DCS staff held a National Native American Heritage Month Event in November 2015. Guest speaker from Tulalip was present along with Indian Tacos and an information table.</p>
	<p>3/07/2018--3c) DCS is willing to training on Tribal TANF impacts on child support</p>			

HISTORIC

Policy 7.01 Plan and Progress Report
Timeframe: July 1, 2021 through June 30, 2022

Updated: 3/4/2021

ESA Division: Division of Child Support (DCS)

Region:2
FO: Seattle

Tribe(s): Muckleshoot Indian Tribe

RAIO(s):

Most recent meeting: 3/4/2021

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP)

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year starting Last July 1 <i>List in reverse chronological order (most recent on top).</i>
1) Efforts continue to be made to coordinate with the Muckleshoot Tribe in accordance with Admin Policy 7.01	The Division of Child Support will attend scheduled 7.01 meetings.	The Muckleshoot Tribe will receive information regarding child support services offered by the Washington Division of Child Support.	State: Wesley Sales (206) 341-7175 Tribe: Alexandra Cruz-James 253-876-3261 Alex.cruz@muckleshoot.nsn.us	OIP contacts the Muckleshoot Tribe to schedule joint 7.01 meetings with the Community Services Division and the Division of Child Support. Due to the ongoing COVID-19 pandemic all DCS outreach is currently on hiatus as of 3/9/2020.

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status Update for the Fiscal Year starting Last July 1
2) Data/Demographic requests.	<p>DCS tracks data on the number of visitors, modification and conference board requests received at the Muckleshoot Resource Center.</p> <p>Differentiate Muckleshoot visitors from other visitors at the Muckleshoot Resource Center in regards to child support.</p> <p>DCS will continue to track data regarding write-offs, Statute of Limitations loss and modification/hearing requests effective 4/24/2013. This data is recorded on separate appendixes.</p>	Statistics will be available to the Muckleshoot Tribe's representatives upon request.	<p>State: Wesley Sales (206) 341-7175</p> <p>Tribe: Alexandra Cruz-James 253-876-3261 Alex.cruz@muckleshoot.nsn.us</p>	Information provided on a separate spreadsheet/infographic.

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status Update for the Fiscal Year starting Last July 1
3) Coordinate with various levels of Muckleshoot Tribal government and Social Services to provide Child Support Assistance where services intersect.	<p>Build process for “case staffing”</p> <ul style="list-style-type: none"> Tribal member and Social Worker meet with DCS <p>OR</p> <ul style="list-style-type: none"> Social Worker meets with DCS after getting a signed release from tribal member to discuss case <p>Assist tribal members in locating necessary resources and completing paperwork.</p> <p>Continue to provide options for adjusting child support debt that did not previously consider variations of wages for tribal members.</p> <p>Tribal Liaison will investigate available training and instructional opportunities with court and family law resources.</p>	<p>Improved understanding of child support case issues</p> <p>Resolution of individual case issues</p> <p>Increased customer participation in establishing and modifying their support orders.</p> <p>Increased support distributed to custodial parents to improve the quality of life for their children.</p>	<p>State: Wesley Sales (206) 341-7175</p> <p>Tribe: Alexandra Cruz-James 253-876-3261 Alex.cruz@muckleshoot.nsn.us</p>	<p>An informal process with the Muckleshoot Social Workers is ongoing. Seattle Division of Child Support Liaison Wesley Sales will maintain a relationship with and continue to communicate with Muckleshoot Child and Family Services staff and Muckleshoot Adult Work Training Program case managers as needed about customer needs. Written disclosure authorization is necessary before case specific information can be shared.</p> <p>Wesley is available to assist with a more formal arrangement at the request of the Muckleshoot Tribe.</p> <p>Letters with administrative hearing information are mailed to parent’s last known address. Letters provide the name of the DCS attorney setting up the hearing and the attorney’s direct telephone number.</p> <p>Wesley is available to provide Administrative Hearing reminder calls to all members upon request. Telephone numbers are essential for reminder calls.</p> <p>Continue to coordinate with the Muckleshoot Tribe in the event a Tribal TANF program is set up.</p>

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status Update for the Fiscal Year starting Last July 1
4) Ensure efforts are made to recruit/hire American Indian staff to meet the overall DSHS goal of having a diverse workforce.	Send job postings to the Muckleshoot Indian Tribe to be distributed as needed.	Facilitate Tribal member employment within the State government.	State: Wesley Sales (206) 341-7175 Tribe: Alexandra Cruz-James 253-876-3261 Alex.cruz@muckleshoot.nsn.us	Seattle Division of Child Support sends OIP manager Aimee Gone job postings for Region 2 distribution to the Tribal community. Hired employees self-disclose if they are native. DCS Tribal Relations Team also forwards emails regarding Tribal/State job postings to Division of Child Support's primary Muckleshoot contact. For Higher Level Positions at Seattle Division of Child Support, efforts are made to involve Tribal partners in the hiring process by inviting Tribal representatives to participate on the hiring panel.
5) Income Withholding Notices for Paying Parents employed by the Muckleshoot Indian Tribe and its enterprises	Income Withholding Notices are sent directly to the Muckleshoot Tribe, Muckleshoot Bingo and Muckleshoot Casino	Improved collections on Muckleshoot Tribal cases	State: Wesley Sales (206) 341-7175 Tribe: Alexandra Cruz-James 253-876-3261 Alex.cruz@muckleshoot.nsn.us	The Muckleshoot Indian Tribe and the Division of Child Support have a longstanding informal agreement that Income Withholding Notices are honored by the Muckleshoot Indian Tribe and its enterprises.

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status Update for the Fiscal Year starting Last July 1
6) Obtaining Muckleshoot Tribal Court orders directly from Muckleshoot Tribal Court	Inform the Muckleshoot Indian Tribe of the benefits of directly providing to DCS Muckleshoot Tribal Court orders that affect paternity and/or child support	Improved relationships between DCS and Muckleshoot Tribal Court to benefit Tribal Muckleshoot members	State: Wesley Sales (206) 341-7175 Tribe: Alexandra Cruz-James 253-876-3261 Alex.cruz@muckleshoot.nsn.us	<p>In May 2014, the previous tribal liaison discussed obtaining court orders affecting paternity and/or child support directly from Muckleshoot Tribal Court with Bobbie Jo Norton, Muckleshoot Court Administrator. Bobbie Jo advised that it is currently the responsibility of the parties to a court action to provide DCS with the resulting order and that there are no provisions in Muckleshoot Tribal code to allow sharing Muckleshoot Tribal Court Orders with the State of Washington. The tribal liaison shared with Bobbie Jo that even if Muckleshoot is not able to provide orders to DCS that if Muckleshoot were to provide paternity orders to Washington State Department of Health that the Department of Health may be able to update a child's birth certificate to include the child's father at no cost to the parties; this would allow the child to receive many types of dependent benefits from the state and/or federal government. As of June 2014, Bobbie Jo advised she had not received any indication from the Muckleshoot Tribe that the Tribe is considering changing the current process.</p> <p>In Feb 2020 DCS and the Muckleshoot Tribe began discussions with regards to coordinating efforts on paternity establishment between Muckleshoot Child and Family Services, the Division of Child Support, and the King County Prosecuting Attorney's office.</p>

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status Update for the Fiscal Year starting Last July 1

Completed Items (Date: Action completed)

2009: Support Enforcement Management System (SEMS) onsite at Muckleshoot Resource Center

2010: Find relief for Tribal Members who are subject to high fees while using DCS services through US Bank Card.

2012: Introduced Sylvia Flores as the new District Manager of Seattle DCS, and Christopher Tabor as the new Tribal Liaison Back-up

2013: Paternity interviewing is now available at Muckleshoot Resource Center in combination with outreach. In June 2013, Seattle Division of Child Support conducted Child Support 101 training with the Muckleshoot Fatherhood program per a request from the April 2013 7.01 meeting.

2020: In February 2020 DCS met with Alexandra Cruz-James, the Acting Director of Human Services with the Muckleshoot Tribe and introduced new Tribal Liaisons Wesley Sales and Ethan Cassady and new District Manager Christine Servin and Child Support Program Manager Van Nguyen.

Policy 07.01 Plan and Progress Report
Timeframe: July 1, 2021 to June 30, 2022
 ESA/Division of Child Support
Region 2 North/Everett Field Office
Tribe: Nooksack Indian Tribe

NOTES: Draft 2021-2022 7.01 Plan and Progress Report emailed to Nooksack Indian Tribe, Ken Levinson and Elaine Zapata on 3/16/2021. Response due back by 3/26/2021. Resent proposed Draft 2021-2022 Plan and Progress Report to Ken Levinson and Elaine Zapata on 3/25/2021 to follow up on review of proposed plan. Plan will be submitted on 3/26/2021 to Tribal Relations Team, however the plan is a living document and can be updated at any time during the year.

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status update for the Fiscal Year Starting Last July 1 <i>List in reverse chronological order (most recent on top).</i>
1) Prepare and disseminate pertinent statistics on American Indian community and participant population's numbers of American Indian participants served and other relevant data.	1a) Provide data upon request regarding the number of Tribal cases being provided services through Region 2 Child Support. How many paying cases? How much are they paying? 1b) Provide a list of all cases upon request that are associated with each of the 8 specific tribes upon request. Review to assure that all tribal members are correctly identified. 1c) Tribes have the opportunity to identify clients that are in need of modification or possible debt write-off, due to client's situation	1a) Tribes will be better informed about their member's utilization of DCS services. 1b) Tribes and DCS will be able to ensure Tribal members' cases are correctly identified as such. 1c) To ensure child support amounts are set correctly and write off debts that may cause hardships on families	State: Lisa Dupre garnelm@dshs.wa.gov; Vickie Kurz kurzva@dshs.wa.gov Tribe: Ken Levinson, Director; Elaine Zapata Program Manager, Juana Branson, Kristen Regan, Roberta Humphreys case managers. Target Date: monthly during recurring	1) a & b) Reports provided as requested by Tribes. DCS reviews all cases coded enforcement services "08" quarterly in order to ensure only cases meeting the criteria for the Tribal caseload are included in the caseload. 1c) Tribes may submit a request for DCS to review cases identified for possible modification or debt write off. Only debts owed to the State of Washington are eligible for debt write-off

20Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1
			outreach to Nooksack Child Support Program and at mid-year review.	
2) Ensure efforts are made to recruit/hire American Indian staff to meet the overall DSHS goal of having a diverse workforce.	<p>2a) Job announcements sent to Aimee Gone, OIP.</p> <p>2b) Send the DOP web address to tribal newsletters and HR staff.</p> <p>2c) Training for the DOP website (careers.wa.gov) from DCS HR representative to be extended to tribes through their tribal HR offices, TERO office, or other offices as defined by the tribe.</p> <p>2d) DCS Tribal Relations Team will email job openings to the Tribes.</p>	2) Tribal members will be better informed about and able to compete for DCS employment opportunities as they arise.	<p>State: Lisa Dupre garnelm@dshs.wa.gov, Vickie Kurz kurzva@dshs.wa.gov</p> <p>Tribe: Ken Levinson, Director; Elaine Zapata Program Manager, Juana Branson, Kristen Regan, Roberta Humphreys case managers.</p> <p>Target Date: monthly during recurring outreach to Nooksack Child Support Program and at mid-year review.</p>	<p>DCS will provide awareness of open positions to OIP representatives through informal communication as they become known (phone/email).</p> <p>DCS continued to hire Support Enforcement Officers</p>
3) Work with tribes to develop and/or implement local Tribal-State agreements, protocols, contracts or processes.	3a) DCS is willing to provide training or overview of the State Child Support Program for each tribe's members to explain DCS processes	<p>3a) More regular support collections for nonpaying employees.</p> <p>3b) Tribal members</p>	<p>State: Lisa Dupre garnelm@dshs.wa.gov, Vickie Kurz kurzva@dshs.wa.gov</p>	<p>3a) DCS can present DCS 101 presentations upon request.</p> <p>As of 03/10/2021, no requests have been received from the Nooksack Indian Tribe for "Child Support 101" presentations due to COVID-19 restrictions, no in-person presentations being offered at this time. We will resume our offer for</p>

20Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1
	and remedies.	will be better informed about services DCS can provide for them	wa.gov Tribe: Ken Levinson, Director; Elaine Zapata Program Manager, Juana Branson, Kristen Regan, Roberta Humphreys case managers. Target Date: monthly during recurring outreach to Nooksack Child Support Program and at mid-year review.	assistance in-person upon the tribe's request once the state guidelines allow DCS to do so.
4) Identify needs of American Indian clients and communities and whether current programs and policies meet these needs. Identifying ways to improve customer service to Tribal Members	4a) Continue to provide outreach to Region 2 tribes as requested and as resources allow. 4b) Explore alternative locations and methods to work with community members. 4c) Meet jointly with tribe quarterly to determine needs and assess progress of the 7.01 plan. 4d) Invite tribes to participate in Local Planning Area (LPA) meetings and Community Partnership and Transition Services (CPTS) meetings.	4a) In-person services can be provided for remotely located Tribal members. 4b) Best processes and locations can be used to provide these services. 4c) Better services for individual Tribal members. 4d) Attendance and participation of Tribes in LPA/CPTS meetings.	State: Lisa Dupre garnelm@dsh.wa.gov , Vickie Kurz kurzva@dshs.wa.gov Tribe: Ken Levinson, Director; Elaine Zapata Program Manager, Juana Branson, Kristen Regan, Roberta Humphreys case managers. Target Date: monthly during	4a) DCS staff will continue monthly outreach with the Nooksack Child Support Program staff. 4b) DCS does have SEOs out stationed at the Smokey Point, Mt Vernon, Alderwood, Bellingham and Sky Valley/Monroe CSOs. Clients can speak to an officer in these offices. If they need to speak specifically to a tribal SEO then they can be called from the CSO. DCS has tribal liaisons located at Everett Office, Bellingham CSO, and Sky Valley. 4c) DCS and Nooksack continue to meet basis to ensure that clients within their programs are receiving the best services possible. Meetings are held either at Nooksack Child Support Program Office or the Everett DCS Field Office. 4d) The Tribes are invited and encouraged to attend LPA and CPTS meetings. Contact Information for LPA: <ul style="list-style-type: none"> • Crystal Armitage email CArmitage@esd.wa.gov • LPA meetings are held the 4th Friday of each month from 9:30-11:30 Contact Information for CPTS: <ul style="list-style-type: none"> • Monique Steffens email mstefens@whatcom.edu

20Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1
			recurring outreach to Nooksack Child Support Program and at mid-year review.	CPTS meetings are the 4 th Tuesday of the month from 1:30-3:30 at Whatcom Community College (room varies).
5) DCS will ensure that training opportunities are shared with tribes.	DCS Regional Training Coordinator will offer and coordinate training opportunities to include regional tribes. Tribal Staff are invited to attend portions of DCS academy's that might be of benefit to them.	Tribal Staff will have opportunities to attend state trainings	State: Lisa Dupre garnelm@dshs.wa.gov , Vickie Kurz kurzva@dshs.wa.gov Tribe: Ken Levinson, Director; Elaine Zapata Program Manager, Juana Branson, Kristen Regan, Roberta Humphreys case managers. Target Date: monthly during recurring outreach to Nooksack Child Support Program and at mid-year	Training opportunities received by the DCS Training Coordinator will be sent to the Tribal HR's as they are received and/or made available. Invitations will be extended as DCS academies are scheduled. Academy participation will be on an audit basis. At this time we are having remote training and academy due to Covid-19 restrictions. DCS will coordinate with the Whatcom County Prosecuting Attorney's Office to meet with Nooksack Child Support Program and DCS tribal Liaison to observe the superior court process and answer any questions.

20Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1
			review.	
<p>6a) DCS and the Tribe has an established referral process and the rate of referrals for DCS to send cases to the Tribe for enforcement, establishment, paternity and modification</p> <p>6b) Statute of Limitations will be determined by the jurisdiction that has the longest Statute of Limitations</p> <p>6c) Federal Offset Referrals</p>	<p>6a) DCS and the Tribe will continue to transfer and refer cases as needed as determined by DCS and Tribe's agreement</p> <p>6b) DCS and Nooksack will continue to discuss cases that are close to Statute of Limitations</p> <p>6c) Federal offset report will be received to DCS by 10th of each month.</p>	<p>6) Communicate with the Tribe on rate of referral based in current staffing levels and the ability to accommodate more cases.</p> <p>6b) Ensure correct debt is being enforced and collected.</p> <p>6c) Ensure correct reporting is done on the 3rd weekend of each month.</p>	<p>State: Lisa Dupre garnelm@dshs.wa.gov, Vickie Kurz kurzva@dshs.wa.gov</p> <p>Tribe: Ken Levinson, Director; Elaine Zapata Program Manager, Juana Branson, Kristen Regan, Roberta Humphreys case managers.</p> <p>Target Date: monthly during recurring outreach to Nooksack Child Support Program and at mid-year review.</p>	<p>6a) Referrals will be sent as a case qualifies per DCS and Nooksack agreement.</p> <p>6b). At this time Nooksack does not have a Statute of Limitations for enforcement.</p> <p>6c) DCS will send an email reminder to financial worker a few days prior to the 10th of each month. Treasury Offset agreements will need to be reviewed every three years.</p>

20Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1
7) DCS and Tribes will discuss specific cases on a regular basis.	7) Email and phone communication regarding specific cases.	7) Clear understanding on the status of cases and client contact.	<p>State: Lisa Dupre garnelm@dshs.wa.gov, Vickie Kurz kurzva@dshs.wa.gov</p> <p>Tribe: Ken Levinson, Director; Elaine Zapata Program Manager, Juana Branson, Kristen Regan, Roberta Humphreys case managers.</p> <p>Target Date: monthly during recurring outreach to Nooksack Child Support Program and at mid-year review.</p>	<p>7) DCS and Nooksack will continue to discuss specific cases and issues via email and telephone as questions and issues are identified.</p> <p>Outreach is scheduled monthly for in person discussion of cases.</p> <p>January 2020-</p> <p>February-2020</p> <p>March 03 2020-In person Outreach. Lisa Dupre, Vickie Kurz, Randi Evans, Tony Ignacio participated from Region 2 Tribal team. Ken Levinson, Elaine Zapata, RoseMary LeClaire, Kristen Regan attended from Nooksack.</p> <p>April 2020- The office closed</p> <p>April 2020-December 2020-Due to COVID-19 onsite outreach continues to be cancelled. DCS and Nooksack Child Support continue to perform case duties via telephone calls and emails. The office is operating, within guidelines of the COVID-19 restrictions, with limited staffing during this time period. Daily emails,telephone calls regarding cases with staff. DCS continues teleworking.</p> <p>January 2021- Due to COVID-19 onsite outreach continues to be cancelled. DCS and Nooksack Child Support continue to perform case duties via telephone calls and emails. The office is operating, within guidelines of the COVID-19 restrictions, with limited staffing during this time period. Daily emails and. telephone calls regarding cases with staff. DCS continues teleworking.</p> <p>February 2021- Due to COVID-19 onsite outreach continues to be cancelled. DCS and Nooksack Child Support continue to perform case duties via telephone calls and emails. The office is operating, within guidelines of the COVID-19 restrictions, with limited staffing during this time period. Daily emails and. telephone calls regarding cases with staff. DCS continues teleworking.</p> <p>DCS will plan on setting up virtual outreach to the Nooksack Child Support Prgram.</p>

20Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1
8) DCS staff will participate and volunteer at Tribal cultural events when available.	8) Attend and volunteer at Tribal cultural events.	8) Better understanding of the Tribal culture and heritage by DCS staff.	<p>State: Lisa Dupre garnelm@dshs.wa.gov, Vickie Kurz kurzva@dshs.wa.gov</p> <p>Tribe: Ken Levinson, Director; Elaine Zapata Program Manager, Juana Branson, Kristen Regan, Roberta Humphreys case managers.</p> <p>Target Date: monthly during recurring outreach to Nooksack Child Support Program and at mid-year review.</p>	DCS tribal liaison will continue to attend tribal cultural events, training however due to COVID-19 restrictions most public events have been canceled by the tribe. Notification of events will be shared with staff once they resume and state guidelines allow.
9 Provide training and awareness to the DCS office regarding Native American Culture.	9) DCS Tribal Unit will host a Native American Heritage Event during the month of November.	9) Better educate DCS staff and build awareness of tribal culture.	<p>State: Lisa Dupre garnelm@dshs.wa.gov, Vickie Kurz kurzva@dshs.wa.gov</p> <p>Tribe: Ken Levinson, Director; Elaine Zapata Program Manager, Juana Branson, Kristen Regan, Roberta</p>	DCS staff will host a National Native American Heritage Month Event in November annually. Adjustments to the November 2020 event were modified to comply with state guidelines due to COVID-19 restrictions.

20Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1
			Humphreys case managers. Target Date: monthly during recurring outreach to Nooksack Child Support Program and at mid-year review.	
Completed Items (Date: Action completed); Historical Section Attached.				

Policy 7.01 Plan and Progress Report

Timeframe: July 1, 2021 through June 30, 2022

Region 2 / Everett DCS

Tribe: Samish Indian Nation

NOTES: Annual 7.01 plan for review by Samish Indian Nation was emailed to Dana Matthews and Gary Gaggens at Samish Indian Nation on 3/10/2021. Requested response to edits, additions or clarification by 3/26/2021. Email received from Dana Matthews on 3/11/2021, approving draft 7.01 Plan and Progress Report with no changes.

Implementation Plan				
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status update for the Fiscal Year Starting Last July 1 <i>List in reverse chronological order (most recent on top).</i>
1) Continue to provide child support services to Samish Indian Nation Members. Provide information regarding our services to Samish Indian Nation tribal staff.	Child Support cases of Samish Indian Nation tribal members including custodial parents will be worked by the Everett Tribal Unit.	Services provided as appropriate.	DCS; Randi Evans, randi.evans@dshs.wa.gov , Lisa Dupre , Supervisor at lisa.dupre@dshs.wa.gov Samish Indian Nation: Dana Matthews dmatthews@samishtribe.nsn.us Gary Gaggens ggaggens@samishtribe.nsn.us Target Date: Annually	All Samish Indian Nation tribal members' cases will be assigned to Randi Evans. This will include custodial parent cases per the request of the Samish Indian Nation. Randi Evans will be the main contact for Samish Indian Nation social services, clients and the Samish Indian Nation tribal community.
	Provide direct access to Tribal Team via direct line to Tribal Liaisons.	Samish Indian Nation tribal members' calls are handled by Randi Evans or the Everett Tribal Unit and their back-up team.	The direct contact for Samish Indian Nation tribal members is Randi Evans and her direct line is: 425-438-4921. Other tribal team members will take calls as needed.	Samish Indian Nation tribal members' calls that come in to the Everett Field Office are currently routed to Randi Evans and if she is unavailable, those calls will be routed to the other Tribal Liaisons in the Everett Field Office using our automatic call distribution system.

2020-2021 7.01 Plan and Progress Report

	Ensure communication with Samish Indian Nation for information sharing, joint planning and problem solving		Randi Evans and Lisa Dupre, Everett Tribal Liaison and Supervisor	
	Identify needs of American Indian clients & communities and whether current programs and policies meet these needs	Complete outreach efforts by making presentation to staff, meeting with clients by request of Samish Indian Nation Tribal Staff.	Upon invitation Randi Evans and/or Lisa Dupre will meet with Samish Indian Nation clients.	The Everett Tribal Team is committed to meeting with Samish tribal staff and DCS clients at least once per year upon request of Samish Indian Nation Tribal Staff.
2) The Division of Child Support is willing to partner with the Samish Indian Nation in developing strategies aimed at increasing the number of tribal members paying towards their child support obligation	Presenting to Samish Indian Nation tribal staff on child support issues so they can better address concerns and questions from community members	DCS is aware there may be Tribal members that would be comfortable discussing child support related issues with Samish Indian Nation Social Services staff rather than with a Support Enforcement Officer.	Everett Tribal Unit Staff and Samish Indian Nation Tribal Staff Target Date: Annually; Upon invitation from the Samish Indian Nation	The Division of Child Support is available to give a "Child Support 101" presentation to interested Samish Indian Nation tribal staff/tribal council members to provide them a better understanding of relevant child support issues such as modifying child support obligations, conference board write-offs and contacting DCS The Everett tribal team is committed to improving our service to the Samish Indian Nation and so suggestions and feedback are always welcomed. As of 3/10/2021, Samish Indian Nation has not requested that DCS give a "child support 101" presentation.

2020-2021 7.01 Plan and Progress Report

	Invite tribes to participate in Local Planning Area (LPA) meetings and Community Partnership and Transition Services (CPTS) meetings.	Attendance and participation of Samish Indian Nation in LPA/CPTS meetings.		<p>The Samish Indian Nation is invited and encouraged to attend LPA and CPTS meetings. Contact Information for LPA:</p> <ul style="list-style-type: none"> Facilitator: Edwin Blau @360/429-2806 blauer@dshs.wa.gov LPA meetings are the 3rd Tuesday of the month from 1:30-4 at the Anacortes Public Library, but location can vary. <p>Contact Information for CPTS?</p> <ul style="list-style-type: none"> Facilitators: Sandra Kint @360/416-3539 skint@esd.wa.gov CPTS meetings are the monthly @Skagit Valley College (Multipurpose Room) 1-3.
3) DCS staff will participate and volunteer at Tribal cultural events when available	Attend and volunteer at Tribal cultural events.	Better understanding of the Tribal culture and heritage by DCS staff	Everett Tribal Unit Staff and Samish Indian Nation Tribal Staff Target Date: Annually	When tribal gatherings and cultural events are announced to the Everett Tribal Unit and staff we are encouraged to attend. Covid-19 prevented staff from attending any events in 2020-2021.
4) DCS Tribal Liaisons will provide training and awareness to the DCS office regarding Native American Culture.	DCS Tribal Unit will host a Native American Heritage Event during the month of November.	Better educate DCS staff and build awareness of tribal culture.	DCS staff with the assistance of Tribal volunteers. Target Date: Annually	<p>New staff will attend 7.01 Training and Government 2 Government Training. OIP is now scheduling 7.01 trainings monthly; the first Monday of each month. New staff are encouraged to take the trainings.</p> <p>November 2021 will be the next DCS Annual Native American Heritage Month Event. Invitations will be sent via email once presenters have been confirmed and dates are scheduled. Covid-19 may prevent a</p>

Completed / Historical Information				
Completed 11/2020				DCS staff held a National Native American Heritage Month Event in November 2020. **Due to covid-19 and office closures, the event was held virtually. Tribal Relations Team worked with other agency partners for guest speakers.
Completed 11/2019				DCS staff held a National Native American Heritage Month Event in November 2019.
Completed 11/2018				DCS staff will hold a National Native American Heritage Month Event in November 2018. DCS staff held a National Native American Heritage Month Event in November 2017. Guest speaker from Tulalip Language Department, Lois Landgrebe along with the Tulalip Elementary Drummers and Dancers. A lunch buffet with Indian Tacos and an information table was also offered. DCS staff participated at 2018's Paddle to Puyallup. Volunteering at soft landings in Region 2 North as well as the final landing in Puyallup.
Prepare and disseminate pertinent statistics on American Indian community and participant population's numbers of American Indian participants served and other relevant data.				1a) The Tulalip Tribes Child Support Program has requested a monthly report that will include the number of Tulalip affiliated cases – statewide, the number of Tulalip TANF cases, the number of cases currently in process of being heard in Tulalip Tribal Court, the number of times that DCS appeared in Tulalip Tribal Court, and the number of children affected by those appearances. August 2009: TCSP requested that DCS stop bringing cases directly to Tulalip Court; they must be referred to TCSP. March 2010 TCSP requests monthly TANF report (no change to previous format) and quarterly report of Tulalip affiliated cases

2020-2021 7.01 Plan and Progress Report

<p>DCS will ensure that training opportunities are shared with tribes.</p>				<p>In 2007 and 2008 DCS held Support Enforcement Officer Training Academies, Scott Morris extended invitations out to the Tribes with IV-D & IV-A programs for the possible attendance of tribal employees to sit in on the training in an auditing format.</p> <p>Currently there are not any training academies scheduled for the upcoming year. However, if one is held, each tribe will be notified.</p> <p>DCS provided the TCSP a copy of the training guide (RTI). DCS offered to provide training on any of the modules that were of interest to the TCSP,</p>
<p>7) Priority of referrals to Lummi Nation Child Support Program.</p>	<p>7a) DCS will send cases as requested by LNCSP.</p> <p>7b) DCS will send cases having an avenue of collection only available through LNCSP.</p> <p>7c) DCS will send cases ready for referral to LNCSP.</p>	<p>7) Cases will be guided to the LNCSP to receive the appropriate venue for the cases to be worked.</p>	<p>7) DCS Staff – Scott Morris LNCSP – Kelly Jefferson</p>	<p>7) As of March 2010, this item is being fulfilled by DCS staff.</p>
<p>11) DCS and NITCSP will establish a referral process and the rate of referrals for DCS to send cases to NITCSP for</p>	<p>11) DCS and NITCSP will negotiate the rate of referrals per month, as well as the type of cases to be referred.</p>	<p>11) Establish the number of cases to be referred per month, as well have an estimated date to have all</p>	<p>11) DCS Staff– Scott Morris NITCSP – Ken Levinson</p>	<p>11) NITCSP has requested that DCS focus on Transferring all of the Nooksack TANF caseload to NCSP first. They have requested that DCS send 16 cases to them per month. At this rate the entire</p>

Updated 3/9/2021

2020-2021 7.01 Plan and Progress Report

enforcement, establishment, paternity and modification		cases forwarded to NITCSP.		Nooksack TANF caseload will be transferred by the end of October 2009. All of the Nooksack TANF cases have been referred to the NITCSP. DCS and NITCSP are now in discussion on the transfer rate and priority of remaining cases. This was completed in June 2010
14) Per SEMS/ACES agreement, Tulalip will be able to access Tulalip affiliated cases	14) DCS will update system to allow access for TCSP staff	14) TCSP can better prioritize cases and assist community members during the transition from start-up to comprehensive.	14) TCSP Cara Althoff DCS Scott Morris	TCSP access to SEMS/ACES is still pending. DCS completed the Tribal coding on all of the cases in the Tulalip caseload on March 27, 2009. However because of cases moving in and out of the caseload there may be some that are not coded. TCSP can notify DCS and DCS will update the case.
15) DCS will provide TCSP with a list of cases that are actively being worked to bring to Tulalip Tribal Court	15) DCS will provide TCSP with requested information	15) TCSP can assist DCS by providing outreach to parties of the cases	15) TCSP Cara Althoff DCS Scott Morris	DCS provided the list to TCSP on March 17, 2009. Per the request of Cara Althoff in August 2009, DCS will refer all cases to TCSP.
16) TCSP has been awarded comprehensive status. TCSP program willing to give DCS staff presentation about laws and policies concerning child support at Tulalip Tribes	16) TCSP will prepare a presentation. TCSP and DCS will work together on time and location.	16) DCS will learn more about the TCSP. This will assist in a smooth transition as TCSP takes cases	16) TCSP Cara Althoff DCS Scott Morris	Meeting was held on March 10, 2009
4) Identify needs of American Indian clients and communities and whether current programs and policies meet these needs.	4b) Explore alternative locations and methods to work with community members.	4b) Best processes and locations can be used to provide these services.	4b) Patti Dalrymple and representatives of each tribe.	4b) DCS staff now has the ability to log in remotely to the DCS computer system (SEMS). This will help to assist clients in real time while out in the field. A DCS Tribal Liaison is assigned to the Mount Vernon Community Service Office.
DCS will ensure that training opportunities are shared with tribes.	DCS Regional Training Coordinator will offer and coordinate training opportunities to include regional tribes.	Tribal Staff will have opportunities to attend state trainings.		Recent Trainings Provided: DCS provided paternity affidavit training and Working with the Military training in August 2010 DCS provided SEMS training to the Lummi TANF program in June 2010 DCS provided SEMS training to the Tulalip Child Support Program in December 2010
7) DCS will send 10 referrals to the LNCSP each month & coordinate referring additional cases each month.	7) DCS staff will ensure that ten referrals are being sent to the LNCSP each month.	7) A constant rate of referrals to the LNCSP would continue.	7) DCS Staff – Scott Morris & Tracy Jahr LNCSP – Kelly Jefferson	7) DCS has referred the majority of the cases from the Lummi caseload. DCS and LNCSP met in September 2010 and reviewed the entire Lummi caseload that DCS is working. Some cases were identified to be resent to LNCSP. After this is completed, cases will be sent to LNCSP as they are identified

2020-2021 7.01 Plan and Progress Report

<p>11) DCS will provide TCSP with a list of Tulalip affiliated cases broken down as follows: Needs paternity established Establishment (separate list of non affiliated cases {Tulalip enterprise employees} from all others) Enforcement Modification</p>	<p>11) DCS will provide list to TCSP no later than 3/20/09</p>	<p>11) TCSP can better prioritize how many cases we want referred and the type of case</p>	<p>11) TCSP Cara Althoff, Lorna Edge-Onsel, & Sarah Colleen Sotomish DCS Staff – Georgia Payne & Lisa Garner</p>	<p>DCS provided the list to the TCSP in September 2010</p>
<p>(1) Goals/Objectives 1) Prepare and disseminate pertinent statistics on American Indian community and participant population's numbers of American Indian participants served and other relevant data.</p>	<p>1b) Provide a list of all cases associated with each of the 8 specific tribes upon request. Review to assure that all tribal members are correctly identified</p>			<p>Tribal Liaisons are not able to pull this list. The Tribal Liaison sends the request to SEMS to generate the report. Turnaround time is approximately 1 – 2 weeks for each request.</p>
<p>6) When changes occur within DCS regional tribal staffing, the Government to Government training will be required.</p>				<p>Tribal Liaisons Tracy Jahr and Nathan Ray completed Government to Government training in June 2012 and October 2012. 7 DCS supervisors and 6 additional DCS staff also completed Government to Government training In June 2012.</p>
<p>7) DCS will send 10 referrals to the LNCSP each month & coordinate referring additional cases each month.</p>	<p>7) DCS staff will ensure that ten referrals are being sent to the LNCSP each month.</p>	<p>7) A constant rate of referrals to the LNCSP would continue.</p>	<p>7) DCS Staff – Scott Morris & Tracy Jahr LNCSP – Kelly Jefferson</p>	<p>7) DCS has referred all identified cases to the LNCSP. DCS will refer new cases to the LNCSP as they are identified.</p>
<p>8) DCS will serve as a technical resource for the LNCSP, the TCSP, and the NITCSP for the SEMS program in their offices.</p>	<p>8) The tribe's have access to SEMS; DCS will serve as a support mechanism for the use of SEMS by the tribal employees.</p>	<p>8) Enhanced communication and information sharing on case specific matters.</p>	<p>8) Lisa Dupre', Tracy Jahr, & Nathan Ray/ DCS TRT – Brady Rossnagle LNCSP – Kelly Jefferson NITCSP – Ken Levinson TCSP – Shelley Tucker Lorna Edge-Onsel & Sarah Colleen Sotomish</p>	<p>8) LNCSP, NITCSP, & TCSP have access to SEMS, ACES and Employment Security Information. DCS continues to provide hands on training as requested</p>
				<p>DCS will continue meeting at least quarterly with Tribes after the Tribe open a child support program. (This moved to historical section in 2014 as this is now</p>

				standard business practice and we will meet with any of the Tribes in our area who operate child support programs by request.
<p>6) DCS will work with the Nooksack Indian Tribe Child Support Program</p> <p>This section, item 6 is incorporated in section 3 of this document so is being removed here as a separate section if none opposed will move this section to historical section of plan</p>	<p>6) Work with NITCSP & Nooksack TANF to develop an operating agreement between the 3 programs. (NITCSP, Nooksack TANF and DCS)</p>	<p>6) Establish protocols and procedures for the three programs to work efficiently together</p>	<p>6) DCS Staff– Georgia Payne, & Tracy Jahr NITCSP – Ken Levinson Nooksack TANF – Katherine Canete</p>	<p>6) Informal processes have been developed and communications between the three programs continue to go well. Initial discussions have begun regarding an operating agreement.</p>
<p>8) DCS and the TCSP will together develop an Operating Agreement between the two agencies.</p> <p>This section, item 8 is incorporated in section 3 of this document so is being removed here as a separate section and this specific section will be moved to history</p>	<p>8) Work with the TCSP to develop an Operating Agreement</p>	<p>8) Establish protocols and procedures for the programs to work efficiently together</p>	<p>8) TCSP RoseAnn Green, Shelley Tucker, & Sarah Colleen Sotomish DCS Patti Dalrymple, Brady Rossnagle, Georgia Payne, & Lisa Dupre`</p>	<p>8) Discussions regarding development of an Operating Agreement were on hold until a new TCSP IV-D Director was hired. DCS hopes to resume discussions now that a new director has been appointed.</p>
<p>3) Work with tribes to develop and/or implement local Tribal-State agreements, protocols, contracts or processes.</p>	<p>3d) DCS is willing to work with Tribal TANF and Child Support Programs that are interested in Federal Offset.</p>			<p>3 d) This applies to New Tribal Federal Offset agreements are currently on hold, per OCSE, all former agreements are still valid.</p>

<p>9 Provide training and awareness to the DCS office regarding Native American Culture.</p>	<p>9) DCS Tribal Unit will host a Native American Heritage Event during the month of November.</p>	<p>9) Better educate DCS staff and build awareness of tribal culture.</p>	<p>9) DCS staff with the assistance of tribes.</p>	<p>DCS staff held a National Native American Heritage Month Event in November 2015. Guest speaker from Tulalip was present along with Indian Tacos and an information table.</p>
	<p>3/07/2018 3c) DCS is willing to do trainings on Tribal TANF impacts on child support.</p>			

HISTORIC

Policy 7.01 Plan and Progress Report

Timeframe: July 1, 2021 through June 30, 2022

Region 2 / Everett DCS

Tribe: Sauk-Suiattle Indian Tribe

NOTES: Draft 2021-2022 7.01 Plan and Progress Report emailed to Donna Furchert, Cammie Carrigan and Natalie Misanes on 3/19/2021. Response due back by 3/26/2021. Email bounced back for Donna Furchert, unknown if she is still employed by Sauk-Suiattle Indian Tribe.

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status update for the Fiscal Year Starting Last July 1 <i>List in reverse chronological order (most recent on top).</i>
1) Provide child support services to Sauk-Suiattle Indian Tribal members. Provide information regarding our services to Sauk-Suiattle Indian tribal staff.	Child Support cases of Sauk-Suiattle Indian Tribal members will be worked by Everett Tribal Team members.	Services provided as appropriate.	Randi Evans, Randi.evans@dshs.wa.gov Lisa Dupre, Supervisor Lisa.Dupre@dshs.wa.gov Contact: Cammie Carrigan Sauk-Suiattle Social Services Target Date: Annually	All Sauk-Suiattle Indian tribal members' cases will be assigned to Randi Evans. Sauk-Suiattle Social Services Department contact now showing as Cammie Carrigan.
	Provide direct access to Tribal Team via direct line to Tribal Liaisons.	Sauk-Suiattle members' calls are handled by Randi Evans or the Everett Tribal Unit and their back-up team.	The direct contact for Sauk-Suiattle members is Randi Evans and her direct line is: 425-438-4921. Other tribal team members will take calls as needed.	Sauk-Suiattle Indian Tribal members' calls that come in to the Everett Field Office are currently routed to Randi Evans and if she is unavailable, those calls will be routed to the other Tribal Liaisons in the Everett FO via Automatic Call Distribution (ACD) routing.
	Ensure communication with Sauk-Suiattle Indian Tribe for information sharing, joint planning and problem solving		Randi Evans and Lisa Dupre, Everett Tribal Liaison and Supervisor	

2021-2022 7.01 PLAN AND PROGRESS REPORT

	<p>Identify needs of American Indian clients & communities and whether current programs and policies meet these needs</p>	<p>Complete outreach efforts by making presentation to staff, meeting with clients by request of Sauk-Suiattle Indian Tribal Staff.</p>	<p>Upon invitation Randi Evans and/or Lisa Dupre will meet with Sauk-Suiattle clients.</p>	<p>The Everett Tribal Team is committed to meeting with Sauk-Suiattle Indian tribal staff and DCS clients at least once per year upon request of Sauk-Suiattle Indian Tribal Staff. Due to COVID-19 restrictions, no in-person meetings being offered at this time. We will resume our offer for meet in-person upon Sauk-Suiattle Indian Tribe’s request once the state guidelines allow DCS to do so.</p>
<p>2) The Division of Child Support is willing to partner with the Sauk-Suiattle Indian Tribe in developing strategies aimed at increasing the number of tribal members paying towards their child support obligation</p>	<p>Presenting to Sauk-Suiattle Indian Tribal staff on child support issues so they can better address concerns and questions from community members.</p>	<p>DCS is aware there may be Tribal members that would be comfortable discussing child support related issues with Sauk-Suiattle Indian Tribe Social Services staff rather than with a Support Enforcement Officer.</p>	<p>Everett Tribal Unit Staff and Sauk-Suiattle Indian Tribal Staff</p> <p>Target Date: Annually</p>	<p>The Division of Child Support is willing to give a "Child Support 101" presentation to interested Sauk-Suiattle Indian Tribal staff/tribal council members to provide them a better understanding of relevant child support issues such as modifying child support obligations, conference board write-offs and contacting DCS.</p> <p>As of 03/2021, no requests have been received from the Upper Skagit Indian Tribe for “Child Support 101” presentations due to COVID-19 restrictions, no in-person presentations being offered at this time. We will resume our offer for assistance in-person upon Sauk-Suiattle Indian Tribe’s request once the state guidelines allow DCS to do so.</p> <p>The Everett tribal team is committed to improving our service to the Sauk-Suiattle Indian Tribe.</p>

2021-2022 7.01 PLAN AND PROGRESS REPORT

	<p>Invite tribal partners to participate in Local Planning Area (LPA) meetings and Community Partnership and Transition Services (CPTS) meetings.</p>	<p>Attendance and participation of tribes in LPA/CPTS meetings.</p>		<p>The Sauk-Suiattle Indian Tribe is invited and encouraged to attend LPA and CPTS meetings.</p> <p>Contact Information for LPA:</p> <ul style="list-style-type: none"> Facilitator LPA – Facilitators: Kellie Bjerkaker @ (O) 425-339-4716 or bjerkkm@dshs.wa.gov and Shawna Michels w/ Service Alternatives LPA meetings are the 4th Tuesday of the month from 9-12 at the Alderwood CSO, but location can vary. <p>Contact Information for Community Partner Transition Services (CPTS)::</p> <ul style="list-style-type: none"> Facilitators: Ana Johnson @206/348-7969, Julie McCauley mccaui@dshs.wa.gov CPTS meetings are the 2nd Friday of every month from 1:30-3:00 CPTS in-person meetings are usually held in the Goodwill training center in Everett. Due to COVID restrictions, meetings are currently being held virtually
<p>3) DCS staff will participate and volunteer at Tribal cultural events when available</p>	<p>Attend and volunteer at Tribal cultural events.</p>	<p>Better understanding of the Tribal culture and heritage by DCS staff</p>	<p>Everett Tribal Unit Staff and Sauk-Suiattle Tribal Staff Target Date: Annually</p>	<p>Tribal Pow Wows and cultural events were announced to the Everett Tribal Unit and staff was able to attend on their own time.</p> <p>Tribal Pow Wows and cultural events are regularly shared with the Everett Tribal Unit and Everett Field Office staff however due to COVID-19 restrictions most public events have been canceled by the tribe. Notification of events will be shared with staff once they resume and state guidelines allow.</p>
<p>4) Provide training and awareness to the DCS office regarding Native American Culture.</p>	<p>DCS Tribal Unit will host a Native American Heritage Event during the month of November.</p>	<p>Better educate DCS staff and build awareness of tribal culture.</p>	<p>DCS staff with the assistance of Tribal volunteers. Target Date: Annually</p>	<p>DCS staff will host a National Native American Heritage Month Event in November annually. Adjustments were made to the November 2020 event as it was modified to comply with state guidelines due to COVID-19 restrictions and hosted as a virtual event and available for statewide attendance.</p> <p>Government to Government training and 7.01 Administrative Policy training will be offered to new staff. Office of Indian Policy is offering virtual 7.01 Training the first Monday of each month.</p>

Completed / Historical Information				
<p>COMPLETED 9/2020</p>			<p>Donna Furchert no longer employed with Suak-Suiattle and unknown who the contact for Suak-Suiattle might be or where Donna Furchert is now employed.</p>	
<p>COMPLETED 10/2019</p>			<p>Mary Anderson is no longer employed with DCS</p>	

2021-2022 7.01 PLAN AND PROGRESS REPORT

<p>COMPLETED 11/2018</p>				<p>DCS staff will be co-hosting a Native American Heritage Month Event on Wednesday, November 14th in Everett. Invitations will be sent out electronically by 10/25/2018 to DCS staff and tribal partners.</p>
<p>COMPLETED 7/2018</p>				<p>DCS staff participated at 2018's Paddle to Puyallup. Volunteering at soft landings in Region 2 North as well as the final landing in Puyallup.</p>

2021-2022 7.01 PLAN AND PROGRESS REPORT

<p>COMPLETED WRITE OFF AMOUNT AS OF 9/2018</p>				<p>Total write-off of DSHS arrears for cases in the Sauk-Suiattle Indian Tribe's caseload for the period of 01/2018-9/2018= \$49,209.20.</p>
<p>COMPLETED 11/2017</p>				<p>DCS staff held a National Native American Heritage Month Event in November2017. Guest speaker from Tulalip Language Department, Lois Langrebe along with the Tulalip Elementary Drummers and Dancers. A lunch buffet with Indian Tacos and an information table was also offered.</p>

2021-2022 7.01 PLAN AND PROGRESS REPORT

<p>COMPLETED STATISTICS 12/2017</p>				<p>Caseload Statistics for 2017:</p> <ul style="list-style-type: none"> • # of enrolled Sauk-Suiattle NCPs: 18 • # of non-enrolled Sauk-Suiattle NCPs (working for the tribe): 5 • # of non-paying enrolled Sauk-Suiattle NCPs: 12 • # of non-paying non enrolled Sauk-Suiattle NCPs : 1 • Amount of child support collected during 2017: \$19,912.
<p>Prepare and disseminate pertinent statistics on American Indian community and participant population's numbers of American Indian participants served and other relevant data.</p>				<p>1a) The Tulalip Tribes Child Support Program has requested a monthly report that will include the number of Tulalip affiliated cases – statewide, the number of Tulalip TANF cases, the number of cases currently in process of being heard in Tulalip Tribal Court, the number of times that DCS appeared in Tulalip Tribal Court, and the number of children affected by those appearances. August 2009: TCSP requested that DCS stop bringing cases directly to Tulalip Court; they must be referred to TCSP. March 2010 TCSP requests monthly TANF report (no change to previous format) and quarterly report of Tulalip affiliated cases</p>
<p>DCS will ensure that training opportunities are shared with tribes.</p>				<p>In 2007 and 2008 DCS held Support Enforcement Officer Training Academies, Scott Morris extended invitations out to the Tribes with IV-D & IV-A programs for the possible attendance of tribal employees to sit in on the training in an auditing format. Currently there are not any training academies scheduled for the upcoming year. However, if one is held, each tribe will be notified. DCS provided the TCSP a copy of the training guide (RTI). DCS offered to provide training on any of the modules that were of interest to the TCSP,</p>
<p>7) Priority of referrals to Lummi Nation Child Support Program.</p>	<p>7a) DCS will send cases as requested by LNCSP. 7b) DCS will send cases having an avenue of collection only available</p>	<p>7) Cases will be guided to the LNCSP to receive the appropriate venue for the cases to be worked.</p>	<p>7) DCS Staff – Scott Morris LNCSP – Kelly Jefferson</p>	<p>7) As of March 2010, this item is being fulfilled by DCS staff.</p>

2021-2022 7.01 PLAN AND PROGRESS REPORT

	through LNCSP. 7c) DCS will send cases ready for referral to LNCSP.			
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2021-2022 7.01 PLAN AND PROGRESS REPORT

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2021-2022 7.01 PLAN AND PROGRESS REPORT

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<p>(1) Goals/Objectives 1) Prepare and disseminate pertinent statistics on American Indian community and participant population numbers of American Indian participants served and other relevant data.</p>	<p>1b) Provide a list of all cases associated with each of the 8 specific tribes upon request. Review to assure that all tribal members are correctly identified</p>			<p>Tribal Liaisons are not able to pull this list. The Tribal Liaison sends the request to SEMS to generate the report. Turnaround time is approximately 1 – 2 weeks for each request.</p>
<p>6) When changes occur within DCS regional tribal staffing, the Government to Government training will be required.</p>				<p>Tribal Liaisons Tracy Jahr and Nathan Ray completed Government to Government training in June 2012 and October 2012. 7 DCS supervisors and 6 additional DCS staff also completed Government to Government training In June 2012.</p>
<p>7) DCS will send 10 referrals to the LNCSP each month & coordinate referring additional cases each month.</p>	<p>7) DCS staff will ensure that ten referrals are being sent to the LNCSP each month.</p>	<p>7) A constant rate of referrals to the LNCSP would continue.</p>	<p>7) DCS Staff – Scott Morris & Tracy Jahr LNCSP – Kelly Jefferson</p>	<p>7) DCS has referred all identified cases to the LNCSP. DCS will refer new cases to the LNCSP as they are identified.</p>
<p>8) DCS will serve as a technical resource for the LNCSP, the TCSP, and the NITCSP for the SEMS program in their offices.</p>	<p>8) The tribe's have access to SEMS; DCS will serve as a support mechanism for the use of SEMS by the tribal employees.</p>	<p>8) Enhanced communication and information sharing on case specific matters.</p>	<p>8) Lisa Dupre, Tracy Jahr, & Nathan Ray/ DCS TRT – Brady Rossnagle LNCSP – Kelly Jefferson NITCSP – Ken Levinson TCSP – Shelley Tucker Lorna Edge-Onsel & Sarah Colleen Sotomish</p>	<p>8) LNCSP, NITCSP, & TCSP have access to SEMS, ACES and Employment Security Information. DCS continues to provide hands on training as requested</p>
				<p>DCS will continue meeting at least quarterly with Tribes after the Tribe open a child support program. (This moved to historical section in 2014 as this is now</p>

				standard business practice and we will meet with any of the Tribes in our area who operate child support programs by request.
<p>6) DCS will work with the Nooksack Indian Tribe Child Support Program</p> <p>This section, item 6 is incorporated in section 3 of this document so is being removed here as a separate section if none opposed will move this section to historical section of plan</p>	<p>6) Work with NITCSP & Nooksack TANF to develop an operating agreement between the 3 programs. (NITCSP, Nooksack TANF and DCS)</p>	<p>6) Establish protocols and procedures for the three programs to work efficiently together</p>	<p>6) DCS Staff– Georgia Payne, & Tracy Jahr NITCSP – Ken Levinson Nooksack TANF – Katherine Canete</p>	<p>6) Informal processes have been developed and communications between the three programs continue to go well. Initial discussions have begun regarding an operating agreement.</p>
<p>8) DCS and the TCSP will together develop an Operating Agreement between the two agencies.</p> <p>This section, item 8 is incorporated in section 3 of this document so is being removed here as a separate section and this specific section will be moved to history</p>	<p>8) Work with the TCSP to develop an Operating Agreement</p>	<p>8) Establish protocols and procedures for the programs to work efficiently together</p>	<p>8) TCSP RoseAnn Green, Shelley Tucker, & Sarah Colleen Sotomish DCS Patti Dalrymple, Brady Rossnagle, Georgia Payne, & Lisa Dupre`</p>	<p>8) Discussions regarding development of an Operating Agreement were on hold until a new TCSP IV-D Director was hired. DCS hopes to resume discussions now that a new director has been appointed.</p>
<p>3) Work with tribes to develop and/or implement local Tribal-State agreements, protocols, contracts or processes.</p>	<p>3d) DCS is willing to work with Tribal TANF and Child Support Programs that are interested in Federal Offset.</p>			<p>3 d) This applies to New Tribal Federal Offset agreements are currently on hold, per OCSE, all former agreements are still valid.</p>

2021-2022 7.01 PLAN AND PROGRESS REPORT

<p>9 Provide training and awareness to the DCS office regarding Native American Culture.</p>	<p>9) DCS Tribal Unit will host a Native American Heritage Event during the month of November.</p>	<p>9) Better educate DCS staff and build awareness of tribal culture.</p>	<p>9) DCS staff with the assistance of tribes.</p>	<p>DCS staff held a National Native American Heritage Month Event in November 2015. Guest speaker from Tulalip was present along with Indian Tacos and an information table.</p>
	<p>3/07/2018--3c) DCS is willing to training on Tribal TANF impacts on child support</p>			

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Policy 7.01 Plan and Progress Report
Timeframe: July 1, 2021 through June 30, 2022
 Updated: 2/23/2021

ESA Division: Division of Child Support (DCS)

Region: 2
FO: Seattle

Tribe(s):

RAIOs: Seattle Indian Health Board

Most recent meeting: 2/24/2021

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP)

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status updates for the Fiscal Year Starting Last July 1 <i>List in reverse chronological order (most recent on top).</i>
1) Provide program information to Seattle Indian Health Board. Disseminate any pertinent statistics on American Indian community and participant populations as requested by Seattle Indian Health Board.	The Division of Child Support will attend quarterly 7.01 meetings and provide regular program updates.	Seattle Indian Health Board will receive information regarding child support services offered by Washington State Division of Child Support.	<p>State: Wesley Sales (206)341-7175 saleswd@ds.hs.wa.gov</p> <p>SIHB: Francesca Murnan, Policy Director, SIHB, francescam@sihb.org</p> <p>Irene Schmid, irenes@sihb.org .org</p>	<p>The Division of Child Support attends joint 7.01 meetings with Seattle Indian Health Board and the Community Service Division quarterly. Prior to 2018, meetings had been joint with Chief Seattle Club. Starting in 2018 meetings with Seattle Indian Health Board and Chief Seattle Club are held separately.</p> <p>Program updates are provided at each meeting.</p> <p>Due to the ongoing COVID-19 pandemic all DCS outreach is currently on hiatus as of 3/9/2020.</p>

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1
2) Respond to information and other requests made by Seattle Indian Health Board.	Be available to answer questions regarding child support services upon request. Document requests and responses.	Provide Seattle Indian Health Board with information that will be helpful to their organization, clients and mission.	<p>State: Wesley Sales (206) 341-7175 saleswd@ds.hs.wa.gov</p> <p>SIHB: Francesca Murnan, Policy Director, SIHB, francescam@sihb.org</p> <p>Irene Schmid, irenes@sihb.org</p>	<p>July 12th 2016 Meeting: DCS reviewed an updated draft of the combined 7.01 Plan and Progress Report with attendees. DCS shared that cases involving paying parents who receive services from Chief Seattle Club or Seattle Indian Health Board may be worked by Todd (as a specialized tribal liaison) upon request from the paying parent. DCS also provided an update on the National Tribal Child Support Association Conference held at Tulalip Resort in June 2016 and notified the group of the North Sound Tribal Behavioral Health Conference scheduled at Skagit Resort on September 7th and 8th of 2016.</p> <p>DCS agreed to provide an updated draft of the 7.01 Plan and Progress report at next quarter's meeting.</p> <p>November 14th 2016: DCS shared an updated 7.01 Plan and Progress Report. Seattle Indian Health Board requested that brief descriptions of outreach activities at both Seattle Indian Health Board and Chief Seattle Club be recorded under the Activities section of Goal 3 on the 7.01 Plan and Progress Report.</p> <p>April 2018 DCS communicated to SIHB that statistics can be provided upon request to SIHB provided there is no personal or case identifying information.</p>

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1
3) Provide outreach services at the request of Seattle Indian Health Board.	The Division of Child Support is available to provide a variety of outreach services to staff and/or clients.	Improve knowledge and understanding of child support services offered by the Division of Child Support.	<p>State: Wesley Sales (206) 341-7175 saleswd@ds.hs.wa.gov</p> <p>SIHB: Francesca Murnan, Policy Director, SIHB, francescam@sihb.org</p> <p>Irene Schmid, irenes@sihb.org</p>	<p>Seattle Division of Child Support is able to provide services in the form of direct outreach to customers, Child Support 101 Trainings (to staff or customers) and/or informational materials to Seattle Indian Health Board upon request. Services will be tailored to the needs of the organization making the request.</p> <ul style="list-style-type: none"> • June 20th 2016: Applying for child support services presentation given to case managers at Seattle Indian Health Board • March 19th 2021: Virtual Child Support 101 Training given to Seattle Indian Health Board staff.

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1
4) Ensure efforts are made to recruit/hire American Indian staff to meet the overall DSHS goal of having a diverse workforce.	Send job postings to Seattle Indian Health Board to be distributed as needed.	Facilitate Tribal member employment within DSHS.	<p>State: Wesley Sales (206) 341-7175 saleswd@ds.hs.wa.gov</p> <p>SIHB: Francesca Murnan, Policy Director, SIHB, francescam@sihb.org</p> <p>Irene Schmid, irenes@sihb.org</p>	<p>Seattle Division of Child Support sends Office of Indian Policy Manager Aimee Gone job postings via email for Region 2 distribution to the Tribal community. Hired employees self-disclose if they are Native.</p> <p>DCS Tribal Relations Team also forwards emails regarding Tribal/State job postings to Division of Child Support's primary RAIO contacts. For higher level positions at Seattle Division of Child Support, efforts are made to involve Tribal partners in the hiring process by inviting Tribal representatives to participate in the hiring panel.</p>

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1
5) Provide identified needed training to DCS staff on major principles of Federal Indian Law.	<p>Training:</p> <ul style="list-style-type: none"> • 7.01 • Government to Government • Centennial Accord • Other training as necessary for DCS staff • Encourage attendance at Tribal events and celebrations 	<p>Gain understanding of the history driving the activities and interactions of WA Tribes and the State.</p> <p>Gain understanding of WA Tribes respective history and cultures.</p>	<p>State: Wesley Sales (206) 341-7175 saleswd@ds.hs.wa.gov</p> <p>SIHB: Francesca Murnan, Policy Director, SIHB, francescam@sihb.org</p> <p>Irene Schmid, irenes@sihb.org</p>	<p>Monthly 7.01 training is provided by OIP Regional Manager – announced via Learning Management System, and by e-mail from Region & Tribes.</p> <p>Request for attendance/volunteers for tribal community events will be shared via e-mail among DCS staff.</p> <p>Wesley is available to provide DCS 101 virtual training to Seattle Indian Health Board staff upon request.</p>
<p>Completed Items (Date: Action completed)</p> <p>Information Requests from meetings prior to July 1st 2016:</p> <ul style="list-style-type: none"> • February 23rd 2015 Meeting: Seattle Indian Health Board requested demographic information for clients served by the DCS’s Alternative Solutions Program and the Economic Services Administration’s Employment Pipeline Program, specifically how many American Indian customers these programs serve. Information on the tax credit offered to employers participating in the Employment Pipeline program was also requested. • April 13th 2015 Meeting: Demographic information for both programs and information on the tax credit offered was presented. Seattle Indian Health Board requested that another demographic update be provided at the 07/14/2015 meeting. 				

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1
<ul style="list-style-type: none"> July 14th 2015 Meeting: Demographic information for the Alternative Solutions and Employment Pipeline programs was shared. Concerns followed with how the data was collected. Representatives from Chief Seattle Club and Seattle Indian Health Board agreed that the DCS's 7.01 Plans for both organizations should be combined into one 7.01 Plan and Progress Report. October 14th 2015 Meeting: DCS presented the joint 7.01 Plan and Progress Report including both Seattle Indian Health Board and Chief Seattle Club for review after the meeting. Additionally distribution of DCS informational brochures to Seattle Indian Health Board and Chief Seattle Club was discussed. January 13th 2016 Meeting: Prior to the meeting, DCS delivered informational packets including DCS's program overview, Alternative Solutions Program brochures (for partners and potential customers) and Employment Pipeline brochures to the front desk at Seattle Indian Health Board. Seattle Indian Health Board and Chief Seattle Club requested that more detailed information be provided when job notices are sent (specifically skill and qualification requirements) in response to DCS sharing that hiring will begin in February for entry-level Support Enforcement Officer positions. No requests for revision were received with regard to the joint 7.01 Plan and Progress Report that was distributed at the 10/14/2015 meeting. DCS sent an updated Plan and Progress Report February 9th to RAIIO representatives before sending the Plan and Progress Report to DCS Tribal Relations Team in March for submission to the Assistant Secretary of DSHS. April 12th 2016 Meeting: Seattle Indian Health Board requested that 7.01 Plan and Progress Reports be shared at the next quarterly meeting for the benefit of new 7.01 attendees. March 2018: DCS and CSD begin 7.01 meetings separately from Seattle Indian Health Board and the 7.01 plan is updated to reflect this while maintaining historical records of past joint meetings/activities. 				

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1

Policy 7.01 Plan and Progress Report

Timeframe: July 1, 2021 through June 30,2022

Updated: 2/11/2021

ESA Division: Division of Child Support (DCS)

Region: 2
FO: Seattle

Tribe(s): Snoqualmie

RAIO(s):

Most recent meeting: 2/12/2021

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP)

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status update for the Fiscal Year Starting Last July 1 <i>List in reverse chronological order (most recent on top).</i>
1) Provide Program information to the Snoqualmie Tribe and disseminate pertinent statistics on American Indian community and participant populations as requested by the Snoqualmie Tribe.	<p>Statistical information is shared with the Snoqualmie Tribe at each meeting and upon request.</p> <p>Seattle DCS is available to meet at the request of the Snoqualmie Tribe. The time and place will be determined at the convenience of the Snoqualmie Tribe.</p>	<p>Statistics and program information will be available to Snoqualmie Tribe's representatives upon request.</p>	<p>State: Wesley Sales (206) 341-7175 saleswd@ds.hs.wa.gov</p> <p>Tribe: Carlee Gorman (425)628-1439 Carlee@snoqualmietribe.us</p> <p>Target Date: Semi Annually</p>	<p>DCS continues to provide updated case statistics at Snoqualmie's request.</p> <p>Statistics provided on a separate handout.</p> <p>Due to the ongoing COVID-19 pandemic all DCS outreach is currently on hiatus as of 3/9/2020.</p> <p>DCS Alternative Solutions Database: https://bit.ly/2ubHRWL</p>

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1
2) Ensure efforts are made to recruit/hire American Indian staff to meet the overall DSHS goal of having a diverse workforce.	<p>Recruitment brochures will be made available upon request.</p> <p>Emails about job openings for different State employment opportunities are sent to Aimee Gone with Office of Indian Policy for distribution.</p>	Increase Native American representation and understanding among state employees.	<p>State: Wesley Sales (206) 341-7175 saleswd@ds.hs.wa.gov</p> <p>Tribe: Carlee Gorman (425)628-1439 Carlee@snoqualmietrib.e.us</p> <p>Target Date: Review Semi Annually</p>	<p>Seattle Division of Child Support sends Office of Indian Policy Manager Aimee Gone job postings via email for Region 2 distribution to the Tribal community. Hired employees self-disclose if they are Native.</p> <p>DCS Tribal Relations Team also forwards emails regarding Tribal/State job postings to Division of Child Support's primary Snoqualmie contact, Carlee Gorman. For higher level positions at Seattle Division of Child Support, efforts are made to involve Tribal partners in the hiring process by inviting Tribal representatives to participate on the hiring panel.</p>

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1
3) Negotiate and implement local Tribal-State agreements, protocols, contracts, or similar processes.	DCS and the Snoqualmie Tribe will work together to develop formal and informal agreements, with the help of existing materials, when the need is identified by one of the parties.	Continued cooperation in providing child support services for Tribal members and employees.	<p>State: Wesley Sales (206) 341-7175 saleswd@ds.hs.wa.gov</p> <p>Tribe: Carlee Gorman (425)628-1439 Carlee@snoqualmietrib.e.us</p> <p>Target Date: Review Semi Annually</p>	Although no formal or informal agreements are in place with the Snoqualmie Tribe, Snoqualmie does accept payroll garnishment requests from Division of Child Support for the Tribe and its enterprises. There are currently no issues with wage withholding. The Division of Child Support will contact Megan Tolmassoff with Snoqualmie Casino payroll, or Adriana Sheldon with Tribal HR should any issues arise.

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1
4) Maintain consistent contact with Snoqualmie Social Services staff to ensure shared clients' child support needs are being met.	Seattle's Tribal Liaison is available to attend Snoqualmie Resource Fairs to develop contact with Snoqualmie Tribe's social services network.	Seattle's Tribal Liaison is available to assist clients with child support related issues.	<p>State: Wesley Sales (206) 341-7175 saleswd@ds.hs.wa.gov</p> <p>Tribe: Carlee Gorman (425)628-1439 Carlee@snoqualmietribe.us</p> <p>Target Date: Review Semi Annually</p>	Snoqualmie Social Services may contact Wes directly for all child support related issues. Disclosure authorization from a party involved may be required.

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1
5) Provide identified needed training to DCS staff on major principles of Federal Indian Law	<p>Training:</p> <ul style="list-style-type: none"> • 7.01 • Government to Government • Centennial Accord • Other training as necessary for DCS staff • Encourage attendance at Tribal events and celebrations. 	<p>Gain understanding of the history driving the activities and interactions of WA Tribes and the State</p> <p>Gain understanding of WA Tribes respective history and cultures.</p>	<p>State: Wesley Sales (206) 341-7175 saleswd@ds.hs.wa.gov</p> <p>Tribe: Carlee Gorman (425)628-1439 Carlee@snoqualmietribe.us</p> <p>Target Date: Review Semi Annually</p>	<p>Monthly 7.01 training is provided by OIP Regional Manager – announced via Learning Management System, and by e-mail from Region & Tribes.</p> <p>Request for attendance/volunteers for tribal community events will be shared via e-mail among DCS staff.</p> <p>Wesley is available to provide DCS 101 training to Snoqualmie Tribe staff upon request.</p> <p>7.01 and other DCS Trainings are available virtually during the COVID-19 Pandemic.</p>

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1
<p>Completed Items (Date: Action completed)</p> <p>6/7/2019: DCS/DSHS began the process of establishing regular outreach at the Snoqualmie Tribe.</p> <p>1/4/2018: Introduced Ethan as the back-up Tribal Liaison in training and Christine Servin as the new Seattle Field Office District Manager</p> <p>4/14/2017: Introduced new Tribal Liaison Wesley Sales</p> <p>3/13/2014: Introduced Tribal Liaison Todd Minott</p> <p>4/30/2012: Introduced District Manager Sylvia Flores</p>				

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Policy 7.01 Plan and Progress Report

Timeframe: July 1, 2021 -- June 30, 2022

Region 2 / Everett DCS

Tribe: Stillaguamish Tribe of Indians

NOTES: Stillaguamish Tribe of Indians Draft 7.01 Plan and Progress Report emailed on 3/19/2021 to Raven Healing and Liya Andreyanova. Response requested by 3/26/2021.

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status update for the Fiscal Year Starting Last July 1 <i>List in reverse chronological order (most recent on top).</i>
1) Provide child support services to Stillaguamish Tribe of Indians Members. Provide information regarding services to Stillaguamish tribal staff.	Child Support cases of Stillaguamish Tribe of Indians members including non-custodial and custodial parents will be worked by Everett Tribal Team members.	Services provided as appropriate.	<p><u>Randi Evans,</u> <u>randi.evans@dshs.wa.gov</u> Lisa Dupre', Supervisor <u>Lisa.Dupre@dshs.wa.gov</u> <u>ov</u></p> <p>Tribe: Virginia Smith, Raven Healing; Candy Hamilton; Liya Andreyanova</p>	All Stillaguamish Tribe of Indians enrolled members cases will be assigned to the specialized tribal caseload in the Everett Field Office and worked by the Everett Tribal Team members.
	Provide direct access to Tribal Team via direct line to Tribal Liaisons.	Stillaguamish Tribe of Indians enrolled members calls are handled by the Everett Tribal Team Members .	The direct contact for Stillaguamish members is Randi Evans 425-438-4921 Other tribal team members will take calls as needed.	Stillaguamish Tribe of Indians enrolled members calls that come in to the Everett Field Office are currently routed to the Everett Tribal Team members via automatic call distribution system.

DRAFT 2021-2022 7.01PLAN AND PROGRESS REPORT

	<p>Ensure communication with the Stillaguamish Tribe of Indians for information sharing, joint planning and problem solving of child support</p>		<p>DCS Randi Evans and Lisa Dupre</p>	
	<p>Identify needs of American Indian clients & communities and whether current programs and policies meet these needs</p>	<p>Complete outreach efforts by making presentation to staff, meeting with clients by request of Stillaguamish Tribe of Indians Tribal Staff.</p>	<p>Upon invitation from Stillaguamish Tribe of Indians, Randi Evans and/or Lisa Dupre will meet with Stillaguamish Tribal clients and/or staff.</p> <p>Target Date: Annually or as requested by the Stillaguamish Tribe of Indians.</p>	<p>The Everett Tribal Team is committed to meeting with Stillaguamish Tribe of Indians tribal staff and DCS clients at least once per year or as requested by Stillaguamish Tribe of Indians.</p> <p>Due to COVID-19 restrictions, no in-person meetings to be held at this time however they will resume once state restrictions allow DCS to do so.</p>
<p>2) The Division of Child will partner with the Stillaguamish Tribe of Indians in developing strategies aimed at increasing the number of tribal members paying towards their child support obligation</p>	<p>Presenting to Stillaguamish Tribe of Indians staff on child support issues so they can better address concerns and questions from community members</p>	<p>DCS is aware there may be Tribal members that would be comfortable discussing child support related issues with Stillaguamish Tribe of Indians Social Services staff rather than with a Support Enforcement Officer.</p>	<p><u>Randi Evans,</u> <u>randi.evans@dshs.wa.gov</u> Lisa Dupre', Supervisor <u>Lisa.Dupre@dshs.wa.g</u> <u>ov</u></p> <p>Target Date: Annually or as requested by the Stillaguamish Tribe of Indians</p>	<p>2a)The Division of Child Support is willing to give "Child Support 101" presentation to interested Stillaguamish Tribe of Indians staff/tribal council members to provide them a better understanding of relevant child support issues such as modifying child support obligations, conference board write-offs and contacting DCS.</p> <p>The Everett tribal team is committed to improving our service to Stillaguamish Tribe of Indians.</p> <p>As of 03/2021, no requests have been received from the Samish Indian Nation for "Child Support 101" presentations due to COVID-19 restrictions, no in-person presentations being offered at this time. We will resume our offer for assistance in-person upon request once the state guidelines allow DCS to do so.</p>

DRAFT 2021-2022 7.01 PLAN AND PROGRESS REPORT

	<p>Provide information regarding Stillaguamish Tribe of Indians enrolled members with child support obligations in order to add it to the Stillaguamish Tribe of Indians bonus list.</p>	<p>DCS will provide updated debt balances monthly in order to ensure debts are being collected at the correct amount.</p>	<p>Randi Evans and Lisa Dupre along with Raven Healing, Virginia Smith and Stillaguamish Court Clerk.</p> <p>Target Date: Monthly</p>	<p>2c) DCS and Stillaguamish Tribe of Indians will work on a process to ensure that payments for children involved with Stillaguamish Tribe of Indians' ICW Program are disbursed correctly.</p>
<p>3)DCS will enforce Stillaguamish Tribal Court Child Support Orders.</p>	<p>DCS will grant full faith and credit to child support orders entered in tribal court upon receiving a non-assistance child support application or referral from Washington State TANF program.</p> <p>Non assistance applications can be provided to the Stillaguamish Court or to other Stillaguamish social services in order to provide clients with applications upon request. Clients can also get applications online or at their local DCS office.</p>	<p>Enforce Stillaguamish child support orders and disburse child support appropriately.</p>		

DRAFT 2021-2022 7.01PLAN AND PROGRESS REPORT

	<p>Invite tribes to participate in Local Planning Area (LPA) meetings and Community Partnership and Transition Services (CPTS) meetings.</p>	<p>Attendance and participation of tribes in LPA/CPTS Meetings are encouraged.</p>		<p>The Tribes are invited and encouraged to attend LPA and CPTS meetings. Contact Information for LPA:</p> <ul style="list-style-type: none"> • Facilitator: Mary O’Brien @42/977-6405 and Jan Strand @425/640-1008. Note taker: Cheryl Dunn @425/339-1776 dunnca@dshs.wa.gov • LPA meetings are the 4th Tuesday of the month from 9-12 at the Alderwood CSO, but location can vary. <p>Contact Information for Community Partners for Transition Solutions (CPTS):</p> <ul style="list-style-type: none"> • Facilitators: Ana Johnson @206/348-7969, • CPTS meetings are the 2nd Friday of every month from 1:30-3:00. • CPTS in-person meetings are usually held in the Goodwill training center in Everett. Due to COVID restrictions, meetings are currently being held virtually.
<p>4) DCS staff will participate and volunteer at Tribal cultural events when available</p>	<p>Attend and volunteer at Tribal cultural events.</p>	<p>Better understanding of the Tribal culture and heritage by DCS staff</p>	<p>Everett Tribal Team Staff and Stillaguamish Tribal Staff Target Date: Annually</p>	<p>Tribal Pow Wows and cultural events are announced to the Everett Tribal Team and Everett Field Office staff. Staff is informed of local tribal events available for public attendance if they wish to attend on their own time however due to COVID-19 restrictions most public events have been canceled by the tribe. Notification of events will be shared with staff once they resume and state guidelines allow.</p>

DRAFT 2021-2022 7.01 PLAN AND PROGRESS REPORT

<p>5) Provide training and awareness to the DCS office regarding Native American Culture.</p>	<p>Everett Tribal Team will host an annual Native American Heritage Event during the month of November.</p>	<p>Better educate DCS staff and build awareness of tribal culture.</p>	<p>DCS staff with the assistance of Tribal volunteers. Target Date: Annually</p>	<p>DCS plans to continue Office Staff training including an annual Native American Heritage Event and 7.01 training, Government 2 Government training in the future.</p>
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Completed / Historical Information				
Completed 10/16/2019				Mary Anderson no longer with Division of Child Support. Randi Evans will be the DCS contact person for Stillaguamish Tribe of Indians.
Prepare and disseminate pertinent statistics on American Indian community and participant population's numbers of American Indian participants served and other relevant data.				1a) The Tulalip Tribes Child Support Program has requested a monthly report that will include the number of Tulalip affiliated cases – statewide, the number of Tulalip TANF cases, the number of cases currently in process of being heard in Tulalip Tribal Court, the number of times that DCS appeared in Tulalip Tribal Court, and the number of children affected by those appearances. August 2009: TCSP requested that DCS stop bringing cases directly to Tulalip Court; they must be referred to TCSP. March 2010 TCSP requests monthly TANF report (no change to previous format) and quarterly report of Tulalip affiliated cases
DCS will ensure that training opportunities are shared with tribes.				In 2007 and 2008 DCS held Support Enforcement Officer Training Academies, Scott Morris extended invitations out to the Tribes with IV-D & IV-A programs for the possible attendance of tribal employees to sit in on the training in an auditing format. Currently there are not any training academies scheduled for the upcoming year. However, if one is held, each tribe will be notified. DCS provided the TCSP a copy of the training guide (RTI). DCS offered to provide training on any of the modules that were of interest to the TCSP,
7) Priority of referrals to Lummi	7a) DCS will send cases as requested	7) Cases will be guided to	7) DCS Staff – Scott Morris	7) As of March 2010, this item is being fulfilled by DCS

DRAFT 2021-2022 7.01 PLAN AND PROGRESS REPORT

<p>Nation Child Support Program.</p>	<p>by LNCSP. 7b) DCS will send cases having an avenue of collection only available through LNCSP. 7c) DCS will send cases ready for referral to LNCSP.</p>	<p>the LNCSP to receive the appropriate venue for the cases to be worked.</p>	<p>LNCSP – Kelly Jefferson</p>	<p>staff.</p>
<p>11) DCS and NITCSP will establish a referral process and the rate of referrals for DCS to send cases to NITCSP for</p>	<p>11) DCS and NITCSP will negotiate the rate of referrals per month, as well as the type of cases to be referred.</p>	<p>11) Establish the number of cases to be referred per month, as well have an estimated date to have all</p>	<p>11) DCS Staff– Scott Morris NITCSP – Ken Levinson</p>	<p>11) NITCSP has requested that DCS focus on transferring all of the Nooksack TANF caseload to NCSP first. They have requested that DCS send 16 cases to them per month. At this rate the entire</p>

Updated 3/15/18

DRAFT 2021-2022 7.01 PLAN AND PROGRESS REPORT

enforcement, establishment, paternity and modification		cases forwarded to NITCSP.		Nooksack TANF caseload will be transferred by the end of October 2009. All of the Nooksack TANF cases have been referred to the NITCSP. DCS and NITCSP are now in discussion on the transfer rate and priority of remaining cases. This was completed in June 2010
14) Per SEMS/ACES agreement, Tulalip will be able to access Tulalip affiliated cases	14) DCS will update system to allow access for TCSP staff	14) TCSP can better prioritize cases and assist community members during the transition from start-up to comprehensive.	14) TCSP Cara Althoff DCS Scott Morris	TCSP access to SEMS/ACES is still pending. DCS completed the Tribal coding on all of the cases in the Tulalip caseload on March 27, 2009. However because of cases moving in and out of the caseload there may be some that are not coded. TCSP can notify DCS and DCS will update the case.
15) DCS will provide TCSP with a list of cases that are actively being worked to bring to Tulalip Tribal Court	15) DCS will provide TCSP with requested information	15) TCSP can assist DCS by providing outreach to parties of the cases	15) TCSP Cara Althoff DCS Scott Morris	DCS provided the list to TCSP on March 17, 2009. Per the request of Cara Althoff in August 2009, DCS will refer all cases to TCSP.
16) TCSP has been awarded comprehensive status. TCSP program willing to give DCS staff presentation about laws and policies concerning child support at Tulalip Tribes	16) TCSP will prepare a presentation. TCSP and DCS will work together on time and location.	16) DCS will learn more about the TCSP. This will assist in a smooth transition as TCSP takes cases	16) TCSP Cara Althoff DCS Scott Morris	Meeting was held on March 10, 2009
4) Identify needs of American Indian clients and communities and whether current programs and policies meet these needs.	4b) Explore alternative locations and methods to work with community members.	4b) Best processes and locations can be used to provide these services.	4b) Patti Dalrymple and representatives of each tribe.	4b) DCS staff now has the ability to log in remotely to the DCS computer system (SEMS). This will help to assist clients in real time while out in the field. A DCS Tribal Liaison is assigned to the Mount Vernon Community Service Office.
DCS will ensure that training opportunities are shared with tribes.	DCS Regional Training Coordinator will offer and coordinate training opportunities to include regional tribes.	Tribal Staff will have opportunities to attend state trainings.		Recent Trainings Provided: DCS provided paternity affidavit training and Working with the Military training in August 2010 DCS provided SEMS training to the Lummi TANF program in June 2010 DCS provided SEMS training to the Tulalip Child Support Program in December 2010
7) DCS will send 10 referrals to the LNCSP each month & coordinate referring additional cases each month.	7) DCS staff will ensure that ten referrals are being sent to the LNCSP each month.	7) A constant rate of referrals to the LNCSP would continue.	7) DCS Staff – Scott Morris & Tracy Jahr LNCSP – Kelly Jefferson	7) DCS has referred the majority of the cases from the Lummi caseload. DCS and LNCSP met in September 2010 and reviewed the entire Lummi caseload that DCS is working. Some cases were identified to be resent to LNCSP. After this is completed, cases will be sent to LNCSP as they are identified

DRAFT 2021-2022 7.01 PLAN AND PROGRESS REPORT

<p>11) DCS will provide TCSP with a list of Tulalip affiliated cases broken down as follows: Needs paternity established Establishment (separate list of non affiliated cases {Tulalip enterprise employees} from all others) Enforcement Modification</p>	<p>11) DCS will provide list to TCSP no later than 3/20/09</p>	<p>11) TCSP can better prioritize how many cases we want referred and the type of case</p>	<p>11) TCSP Cara Althoff, Lorna Edge-Onsel, & Sarah Colleen Sotomish DCS Staff – Georgia Payne & Lisa Garner</p>	<p>DCS provided the list to the TCSP in September 2010</p>
<p>(1) Goals/Objectives 1) Prepare and disseminate pertinent statistics on American Indian community and participant population's numbers of American Indian participants served and other relevant data.</p>	<p>1b) Provide a list of all cases associated with each of the 8 specific tribes upon request. Review to assure that all tribal members are correctly identified</p>			<p>Tribal Liaisons are not able to pull this list. The Tribal Liaison sends the request to SEMS to generate the report. Turnaround time is approximately 1 – 2 weeks for each request.</p>
<p>6) When changes occur within DCS regional tribal staffing, the Government to Government training will be required.</p>				<p>Tribal Liaisons Tracy Jahr and Nathan Ray completed Government to Government training in June 2012 and October 2012. 7 DCS supervisors and 6 additional DCS staff also completed Government to Government training In June 2012.</p>
<p>7) DCS will send 10 referrals to the LNCSP each month & coordinate referring additional cases each month.</p>	<p>7) DCS staff will ensure that ten referrals are being sent to the LNCSP each month.</p>	<p>7) A constant rate of referrals to the LNCSP would continue.</p>	<p>7) DCS Staff – Scott Morris & Tracy Jahr LNCSP – Kelly Jefferson</p>	<p>7) DCS has referred all identified cases to the LNCSP. DCS will refer new cases to the LNCSP as they are identified.</p>
<p>8) DCS will serve as a technical resource for the LNCSP, the TCSP, and the NITCSP for the SEMS program in their offices.</p>	<p>8) The tribe's have access to SEMS; DCS will serve as a support mechanism for the use of SEMS by the tribal employees.</p>	<p>8) Enhanced communication and information sharing on case specific matters.</p>	<p>8) Lisa Dupre', Tracy Jahr, & Nathan Ray/ DCS TRT – Brady Rossnagle LNCSP – Kelly Jefferson NITCSP – Ken Levinson TCSP – Shelley Tucker Lorna Edge-Onsel & Sarah Colleen Sotomish</p>	<p>8) LNCSP, NITCSP, & TCSP have access to SEMS, ACES and Employment Security Information. DCS continues to provide hands on training as requested</p>
				<p>DCS will continue meeting at least quarterly with Tribes after the Tribe open a child support program. (This moved to historical section in 2014 as this is now</p>

				standard business practice and we will meet with any of the Tribes in our area who operate child support programs by request.
<p>6) DCS will work with the Nooksack Indian Tribe Child Support Program</p> <p>This section, item 6 is incorporated in section 3 of this document so is being removed here as a separate section if none opposed will move this section to historical section of plan</p>	<p>6) Work with NITCSP & Nooksack TANF to develop an operating agreement between the 3 programs. (NITCSP, Nooksack TANF and DCS)</p>	<p>6) Establish protocols and procedures for the three programs to work efficiently together</p>	<p>6) DCS Staff– Georgia Payne, & Tracy Jahr NITCSP – Ken Levinson Nooksack TANF – Katherine Canete</p>	<p>6) Informal processes have been developed and communications between the three programs continue to go well. Initial discussions have begun regarding an operating agreement.</p>
<p>8) DCS and the TCSP will together develop an Operating Agreement between the two agencies.</p> <p>This section, item 8 is incorporated in section 3 of this document so is being removed here as a separate section and this specific section will be moved to history</p>	<p>8) Work with the TCSP to develop an Operating Agreement</p>	<p>8) Establish protocols and procedures for the programs to work efficiently together</p>	<p>8) TCSP RoseAnn Green, Shelley Tucker, & Sarah Colleen Sotomish DCS Patti Dalrymple, Brady Rossnagle, Georgia Payne, & Lisa Dupre`</p>	<p>8) Discussions regarding development of an Operating Agreement were on hold until a new TCSP IV-D Director was hired. DCS hopes to resume discussions now that a new director has been appointed.</p>
<p>3) Work with tribes to develop and/or implement local Tribal-State agreements, protocols, contracts or processes.</p>	<p>3d) DCS is willing to work with Tribal TANF and Child Support Programs that are interested in Federal Offset.</p>			<p>3 d) This applies to New Tribal Federal Offset agreements are currently on hold, per OCSE, all former agreements are still valid.</p>

DRAFT 2021-2022 7.01PLAN AND PROGRESS REPORT

<p>9 Provide training and awareness to the DCS office regarding Native American Culture.</p>	<p>9) DCS Tribal Unit will host a Native American Heritage Event during the month of November.</p>	<p>9) Better educate DCS staff and build awareness of tribal culture.</p>	<p>9) DCS staff with the assistance of tribes.</p>	<p>DCS staff held a National Native American Heritage Month Event in November 2015. Guest speaker from Tulalip was present along with Indian Tacos and an information table.</p>
	<p>3/07/2018--3c) DCS is willing to training on Tribal TANF impacts on child support</p>			
				<p>Completed: 11/2017 DCS staff will hold a National Native American Heritage Month Event in November 2017.</p> <p>DCS staff held a National Native American Heritage Month Event in November2017. Guest speaker from Tulalip Language Department, Lois Landgrebe along with the Tulalip Elementary Drummers and Dancers. A lunch buffet with Indian Tacos and an information table was also offered.</p>

HISTORIC

Policy 7.01 Plan and Progress Report

Timeframe: July 1, 2021- June 30, 2022 Region
2 Everett DCS

Tribe: Swinomish Indian Tribal Community

NOTES: Tribe: Mailed Draft 2021-2022 7.01 Plan and Progress Report to Leon John, Gissela Cerrillo, Laima Scott, and Blair Page on 3/19/2021 for review, edits and updates from Swinomish Indian Tribe. Response requested by 3/26/2021.

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status update for the Fiscal Year Starting Last July 1 <i>List in reverse chronological order (most recent on top).</i>
1) Provide child support services to Swinomish Indian Tribal Community Members. Provide information regarding our services to Swinomish Indian Tribal Community staff.	Child Support cases of Swinomish Indian Tribal Community members including custodial parents will be worked by Everett Tribal Team members.	Services provided as appropriate.	Randi Evans, randi.evans@dshs.wa.gov , Lisa Dupre, Supervisor, Lisa.Dupre@dshs.wa.gov and the Everett DCS Tribal Unit Staff. Swinomish Tribal Staff	All Swinomish tribal members' cases will be assigned to Randi Evans.
	Provide direct access to Tribal Team via direct line to Tribal Liaisons.	Swinomish Indian Tribal Community member calls are handled by Randi Evans or the Everett Tribal Unit.	The direct contact for Swinomish Indian Tribal Community members is Randi Evans and her direct line is: 425-438-4921	Swinomish Indian Tribal Community members' calls that come in to the Everett Field Office are currently routed to Randi Evans, and if she is unavailable, those calls will be routed to the other Tribal Liaisons in the Everett FO via automatic call distribution routing.

DRAFT 2021-2022 PLAN AND PROGRESS REPORT

	Ensure communication with Swinomish Indian Tribal Community for information sharing, joint planning and problem solving		Randi Evans, Tribal Liaison_ randi.evans@dshs.wa.gov , Lisa Dupre, Supervisor, Lisa.Dupre@dshs.wa.gov and the Everett DCS Tribal Unit Staff. Swinomish Tribal Staff	
	Identify needs of American Indian clients & communities and whether current programs and policies meet these needs	Complete outreach efforts by making presentation to staff, meeting with clients by request of Swinomish Indian Tribal Community Staff.	Upon invitation Randi Evans and/or Lisa Dupre will meet with Swinomish Indian Tribal Community clients. Target Date: annually or as requested by Swinomish Indian Tribe	The Everett Tribal Team is committed to meeting with Swinomish tribal staff and DCS clients at least once per year or upon request of Swinomish Indian Tribal Community Staff. Due to COVID-19 restrictions, no in-person meetings are available at this time. We will resume our offer for assistance in-person upon Samish Indian Nation's request once the state guidelines allow DCS to do so.
2) The Division of Child Support is willing to partner with the Swinomish Indian Tribal Community in developing strategies aimed at increasing the number of tribal members paying towards	Presenting to Swinomish Indian Tribal Community staff on child support issues so they can better address concerns and questions from community members	DCS is aware there may be Tribal members that would be comfortable discussing child support related issues with Swinomish Social Services staff rather than with a Support Enforcement	Everett Tribal Unit Staff and Swinomish Indian Tribal Community Staff Target Date: Annually	The Division of Child Support is willing to give a "Child Support-101 presentation to interested Swinomish staff/tribal council members to provide a better understanding of relevant child support issues such as modifying child support obligations, conference board write-offs and contacting DCS for case specific inquiries. The Everett tribal team is committed to improving our service to the Swinomish Indian Tribal Community and so suggestions and feedback are always welcomed. As of 03/2021, no requests have been received from the Swinomish Indian Tribal Community for "Child Support 101" presentations.

DRAFT 2021-2022 PLAN AND PROGRESS REPORT

	<p>Invite tribe to participate in Local Planning Area (LPA) meetings and Community Partnership and Transition Services (CPTS) meetings.</p>	<p>Attendance and participation of Tribes in LPA/CPTS meetings.</p>		<p>The Swinomish Indian Tribal Community is invited and encouraged to attend LPA and CPTS meetings. Contact Information for LPA:</p> <ul style="list-style-type: none"> • Facilitator: Edwin Blau @360/429-2806 blauer@dshs.wa.gov • LPA meetings are the 3rd Tuesday of the month from 1:30-4 at the Anacortes Public Library, but location can vary. <p>Contact Information for Community Partners for Transition Solutions (CPTS):</p> <ul style="list-style-type: none"> • Facilitators: Sandra Kint @360/416-3539 skint@esd.wa.gov • CPTS meetings are held the @Skagit Valley College (Multipurpose Room) 1-3.
<p>3) DCS staff will participate and volunteer at Tribal cultural events when available</p>	<p>Attend and volunteer at Tribal cultural events.</p>	<p>Better understanding of the Tribal culture and heritage by DCS staff</p>	<p>Everett Tribal Unit Staff and Swinomish Indian Tribal Community Staff Target Date: Annually</p>	<p>Tribal Gatherings and cultural events are shared with the Everett Tribal Team and Everett Field Office staff for events open to public attendance however due to COVID-19 restrictions most public events have been canceled by the tribe. Notification of events will be shared with staff once they resume and state guidelines allow.</p>

DRAFT 2021-2022 PLAN AND PROGRESS REPORT

<p>4) Provide training and awareness to the DCS office regarding Native American Culture.</p>	<p>DCS Tribal Unit will host a Native American Heritage Event during the month of November.</p>	<p>Better educate DCS staff and build awareness of tribal culture.</p>	<p>DCS staff with the assistance of Tribal volunteers.</p> <p>Target Date: Annually</p>	<p>DCS staff will host a National Native American Heritage Month Event in November annually. Adjustments were made to the November 2020 event as it was modified to comply with state guidelines due to COVID-19 restrictions and hosted as a virtual event and available for statewide attendance.</p> <p>Government to Government Training and 7.01 Administrative Policy Training will be offered to new hires as training becomes available.</p>
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Completed / Historical Information				
COMPLETED 10/2020			Mary Anderson is no longer working for DCS.	
COMPLETED 11/2018				DCS staff will be co-hosting a Native American Heritage Month Event on Wednesday, November 14 th in Everett. Invitations will be sent out electronically by 10/31/2018 to DCS staff and tribal partners.
COMPLETED 7/2018				DCS staff participated at 2018's Paddle to Puyallup. Volunteering at soft landings in Region 2 North as well as the final landing in Puyallup.

DRAFT 2021-2022 PLAN AND PROGRESS REPORT

COMPLETED 09/2018				<p>Total write-off of DSHS arrears for cases in the Swinomish Indian Tribal Community Caseload for the period of 01/2018-09/2018= \$92,590.08.</p>
COMPLETED 11/2017				<p>DCS staff will hold a National Native American Heritage Month Event in November 2017.</p> <p>DCS staff held a National Native American Heritage Month Event in November 2017. Guest speaker from Tulalip Language Department, Lois Langrebe along with the Tulalip Elementary Drummers and Dancers. A lunch buffet with Indian Tacos and an information table was also offered.</p>
COMPLETED 12/2017				<p>Caseload Statistics for 2017:</p> <ul style="list-style-type: none"> • # of enrolled Swinomish NCPs: 52 • # of non-enrolled Swinomish NCPs (working for the tribe): 18 • # of non-paying enrolled Swinomish NCPs: 37 • # of non-paying non enrolled Swinomish NCPs : 2 • Amount of child support collected during 2017: \$149,571

DRAFT 2021-2022 PLAN AND PROGRESS REPORT

<p>Prepare and disseminate pertinent statistics on American Indian community and participant population's numbers of American Indian participants served and other relevant data.</p>				<p>1a) The Tulalip Tribes Child Support Program has requested a monthly report that will include the number of Tulalip affiliated cases – statewide, the number of Tulalip TANF cases, the number of cases currently in process of being heard in Tulalip Tribal Court, the number of times that DCS appeared in Tulalip Tribal Court, and the number of children affected by those appearances. August 2009: TCSP requested that DCS stop bringing cases directly to Tulalip Court; they must be referred to TCSP. March 2010 TCSP requests monthly TANF report (no change to previous format) and quarterly report of Tulalip affiliated cases</p>
<p>DCS will ensure that training opportunities are shared with tribes.</p>				<p>In 2007 and 2008 DCS held Support Enforcement Officer Training Academies, Scott Morris extended invitations out to the Tribes with IV-D & IV-A programs for the possible attendance of tribal employees to sit in on the training in an auditing format. Currently there are not any training academies scheduled for the upcoming year. However, if one is held, each tribe will be notified. DCS provided the TCSP a copy of the training guide (RTI). DCS offered to provide training on any of the modules that were of interest to the TCSP,</p>
<p>7) Priority of referrals to Lummi Nation Child Support Program.</p>	<p>7a) DCS will send cases as requested by LNCSP. 7b) DCS will send cases having an avenue of collection only available through LNCSP. 7c) DCS will send cases ready for referral to LNCSP.</p>	<p>7) Cases will be guided to the LNCSP to receive the appropriate venue for the cases to be worked.</p>	<p>7) DCS Staff – Scott Morris LNCSP – Kelly Jefferson</p>	<p>7) As of March 2010, this item is being fulfilled by DCS staff.</p>
<p>11) DCS and NITCSP will establish a referral process and the rate of referrals for DCS to send cases to NITCSP for</p>	<p>11) DCS and NITCSP will negotiate the rate of referrals per month, as well as the type of cases to be referred.</p>	<p>11) Establish the number of cases to be referred per month, as well have an estimated date to have all</p>	<p>11) DCS Staff– Scott Morris NITCSP – Ken Levinson</p>	<p>11) NITCSP has requested that DCS focus on transferring all of the Nooksack TANF caseload to NCSF first. They have requested that DCS send 16 cases to them per month. At this rate the entire</p>

DRAFT 2021-2022 PLAN AND PROGRESS REPORT

enforcement, establishment, paternity and modification		cases forwarded to NITCSP.		Nooksack TANF caseload will be transferred by the end of October 2009. All of the Nooksack TANF cases have been referred to the NITCSP. DCS and NITCSP are now in discussion on the transfer rate and priority of remaining cases. This was completed in June 2010
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DRAFT 2021-2022 PLAN AND PROGRESS REPORT

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<p>(1) Goals/Objectives 1) Prepare and disseminate pertinent statistics on American Indian community and participant population numbers of American Indian participants served and other relevant data.</p>	<p>1b) Provide a list of all cases associated with each of the 8 specific tribes upon request. Review to assure that all tribal members are correctly identified</p>			<p>Tribal Liaisons are not able to pull this list. The Tribal Liaison sends the request to SEMS to generate the report. Turnaround time is approximately 1 – 2 weeks for each request.</p>
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DRAFT 2021-2022 PLAN AND PROGRESS REPORT

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DRAFT 2021-2022 PLAN AND PROGRESS REPORT

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HISTORIC

Policy 07.01 Plan and Progress Report
 Timeframe: July 1, 2021 to June 30, 2022
 ESA/Division of Child Support
Region 2 North/Everett Field Office
Tribe: Tulalip Tribes

NOTES: Draft 7.01 Plan and Progress Report emailed to Roseann Reeves Tulalip Child Support Program Manager on 3/15/2021. Response due back on 3/26/2021. Response to approve changes and edits received on 3/15/2021. Verified this is a living document and updates and edits are done throughout the year.

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status update for the Fiscal Year Starting Last July 1 <i>List in reverse chronological order (most recent on top).</i>
1) Prepare and disseminate pertinent statistics on Native American community and participant population's numbers of Native American participants served and other relevant data.	1a) Provide data upon request regarding the number of Tribal cases being provided services through Region 2 Child Support. How many paying cases? How much are they paying? 1b) Provide a list of all cases upon request that are associated with enrolled Tulalip Tribes members upon request. Review to assure that all tribal members are	1a) Tribes will be better informed about their member's utilization of DCS services. 1b) Tribes and DCS will be able to ensure Tribal members' cases are correctly	State: Lisa Dupre garnelm@dshs.wa.gov Tony Ignacio Tony.ignacio@dshs.wa.gov Tulalip Tribes: Program Manager: Roseann Reeves, rreeves@tulaliptribes-nsd.com	1) a & b) Reports provided as requested by Tribes. DCS reviews all cases coded enforcement services "08" quarterly in order to ensure only cases meeting the criteria for the Tribal caseload are included in the caseload. 1c) Tribes may submit a request for DCS to review cases identified for possible modification or debt write off. Only debts owed to the State of Washington are eligible for debt write-off

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	<p>correctly identified.</p> <p>1c) Tribes have the opportunity to identify clients that are in need of modification or possible debt write-off, due to client's situation</p>	<p>identified as such.</p> <p>1c) To ensure child support amounts are set correctly and write off debts that may cause hardships on families</p>	<p>tribes-nsn.gov; Case Manager Supervisor: Kaylee Grant kayleegrant@tulaliptribes-nsn.gov; TCSP Support Enforcement Officers: Dustin Henry, Marlee Paul, Sparrow Hunt, and Kimberly Nelson</p> <p>Target Date: weekly during recurring outreach to Tulalip Tribes Child Support Program and at mid-year review.</p> <p>***Face-to-face outreach has been postponed and has been replaced with bi-weekly virtual outreach until further notice due to COVID19.</p>	
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<p>2) Ensure efforts are made to recruit/hire Native American staff to meet the overall DSHS goal of having a diverse workforce.</p>	<p>2a) Job announcements sent to Aimee Gone, OIP. 2b) Send the DOP web address to tribal newsletters and HR staff. 2c) Training for the DOP website (careers.wa.gov) from DCS HR representative to be extended to tribes through their tribal HR offices as defined by the tribe. 2d) DCS Tribal Relations Team will email job openings to the tribes.</p>	<p>2) Tribal members will be better informed about and able to compete for DCS employment opportunities as they arise.</p>	<p>State: Lisa Dupre garnelm@dshs.wa.gov; Tony Ignacio Tony.ignacio@dshs.wa.gov</p> <p>Tulalip Tribes: Roseann Reeves, rreeves@tulaliptribes-nsn.gov; Case Manager Supervisor: Kaylee Grant kayleegrant@tulaliptribes-nsn.gov; TCSP Support Enforcement Officers: Dustin Henry, Marlee Paul, Sparrow Hunt, and Kimberly Nelson</p> <p>Target Date: weekly during recurring outreach to Tulalip Tribes</p>	<p>DCS will provide awareness of open positions to OIP representatives through informal communication as they become known (phone/email).</p> <p>DCS continued to hire Support Enforcement Officers.</p>
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			<p>Child Support Program and at mid-year review.</p> <p>***Face-to-face outreach has been postponed and has been replaced with bi-weekly virtual outreach until further notice due to COVID19</p>	
<p>3) Work with tribes to develop and/or implement local Tribal-State agreements, protocols, contracts or processes</p>	<p>3a) Will the tribes consider accepting a payroll deduction notice for their non-tribal employees? Voluntary Wage Assignments?</p> <p>3b) DCS is willing to provide training or overview of the State Child Support Program for each tribe’s members to explain DCS processes and remedies.</p> <p>3c) Verify SEMS/ACES access and assist with training on</p>	<p>3a) More regular support collections for nonpaying employees.</p> <p>3b) Tribal members will be better informed about services DCS can provide.</p> <p>3c) Access to SEMS information in order to</p>	<p>State: Lisa Dupre garnelm@dshs.wa.gov; Tony Ignacio Tony.ignacio@dshs.wa.gov</p> <p>Tulalip Tribes: Roseann Reeves, rreeves@tulaliptribes-nsn.gov; Case Manager Supervisor: Kaylee Grant <a 490="" 504="" 896="" 915"="" data-label="Page-Footer" href="mailto:kayleegrant@tulaliptribes-</p> </td> <td> <p>3a) Informal agreements with Tulalip Tribes to identify which tribal employers will accept payroll deduction notices for their non-tribal.</p> <p>3b) DCS can present DCS 101 presentations upon request. No requests for DCS 101 presentations as of 3/10/2021. Covid-19 prevents any in person presentations or trainings.</p> <p>3c) DCS is still working with Tulalip Child Support Program to get access to SEMS/ACES using the new process. Forms for SEMS/ACES access was emailed to Roseann Reeves and have not been returned as of 3/10/2021.</p> </td> </tr> </table> </div> <div data-bbox="> <p>4</p> </p>	

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	SEMS.	efficiently work cases.	<p>nsn.gov; TCSP Support Enforcement Officers: Dustin Henry, Marlee Paul, Sparrow Hunt, and Kimberly Nelson</p> <p>Target Date: weekly during recurring outreach to Tulalip Tribes Child Support Program.</p> <p>***Face-to-face outreach has been postponed and has been replaced with bi-weekly virtual outreach until further notice due to COVID19</p>	
4) Identify needs of Native American clients and communities and whether current	4a) Continue to provide outreach to Region 2 tribes as requested and as resources allow.	4a) In-person services can be provided for remotely located	State: Lisa Dupre garnelm@dshs.wa.gov ; Tony	4a) DCS staff will continue weekly outreach with the Tulalip Child Support Program staff on Thursdays. . 4b) DCS does have SEOs out stationed at the Smokey Point, Mt Vernon,

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<p>programs and policies meet these needs. Identifying ways to improve customer service to Tribal Members</p>	<p>4b) Explore alternative locations and methods to work with community members.</p> <p>4c) Meet jointly with tribes quarterly to determine needs and assess progress of the 7.01 plan.</p>	<p>Tribal members.</p> <p>4b) Best processes and locations can be used to provide these services.</p> <p>4c) Better services for individual tribal members.</p> <p>4d) Attendance and participation of Tulalip Tribes in LPA/CPTS meetings.</p>	<p>Ignacio Tony.ignacio@dshs.wa.gov</p> <p>Tulalip Tribes: Roseann Reeves, rreeves@tulaliptribes-nsn.gov; Case Manager Supervisor: Kaylee Grant kayleegrant@tulaliptribes-nsn.gov; TCSP Support Enforcement Officers: Dustin Henry, Marlee Paul, Sparrow Hunt, and Kimberly Nelson</p> <p>Target Date: weekly during recurring outreach to Tulalip Tribes Child Support Program.</p>	<p>Alderwood, Bellingham and Sky Valley/Monroe CSOs. Clients can speak to an officer in these offices. If they need to speak specifically to a tribal SEO then they can be called from the CSO.</p> <p>DCS has tribal liaisons located at Everett Office, Bellingham CSO, and Sky Valley CSO.</p> <p>4c) DCS and Tulalip continue to meet on a regular basis, weekly, to ensure that clients within their programs are receiving the best services possible.</p> <p>4d) The Tribes are invited and encouraged to attend LPA and CPTS meetings. Contact Information for LPA:</p> <ul style="list-style-type: none"> • Facilitator: Mary O'Brien @42/977-6405 and Jan Strand @425/640-1008. Note taker: Cheryl Dunn @425/339-1776 dunnca@dshs.wa.gov • LPA meetings are the 4th Tuesday of the month from 9-12 at the Alderwood CSO, but location can vary. • <p>Contact Information for CPTS:</p> <ul style="list-style-type: none"> • Facilitators: Ana Johnson @206/348-7969, Julie McCauley mccaui@dshs.wa.gov • CPTS meetings are the 2nd Friday of every month from 1:30-3:00 at the goodwill training center in Everett.
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			***Face-to-face outreach has been postponed and has been replaced with bi-weekly virtual outreach until further notice due to COVID19	
5) DCS will ensure that training opportunities are shared with tribes.	<p>DCS Regional Training Coordinator will offer and coordinate training opportunities to include regional tribes.</p> <p>Tribal Staff are invited to attend portions of DCS academy's that might be of benefit to them</p>	Tribal Staff will have opportunities to attend state trainings.	<p>State: Lisa Dupre garnelm@dshs.wa.gov Tony Ignacio Tony.ignacio@dshs.wa.gov</p> <p>Tulalip Tribes: Program Manager: Roseann Reeves, reeves@tulaliptribes-nsn.gov; Case Manager Supervisor: Kaylee Grant kayleegrant@tulaliptribes-nsn.gov;</p> <p>Target Date: weekly during recurring</p>	Training opportunities received by the DCS Training Coordinator and/or Tribal Relations Team and Aimee Gone (OIP) will be sent to the Tribal HR's as they are received and/or made available.

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			<p>outreach to Tulalip Tribes Child Support Program and at mid-year review.</p> <p>***Face-to-face outreach has been postponed and has been replaced with bi-weekly virtual outreach until further notice due to COVID19</p>	
<p>6a) DCS and the Tribes have an established referral process and the rate of referrals for DCS to send cases to the Tribe for enforcement, establishment, paternity and modification.</p> <p>6b) Statute of Limitations (SOL) will be determined by the jurisdiction that has the longest (SOL).</p>	<p>6a) DCS and the Tribes will continue to transfer and refer cases as needed as determined by DCS and the Tribes' agreement.</p> <p>6b) DCS and Tulalip will continue to discuss cases that are close to SOL.</p>	<p>6) Communicate with the Tribes on rate of referral based in current staffing levels and the ability to accommodate more cases.</p> <p>6b) Ensure correct debt is being enforced and collected</p>	<p>State: Lisa Dupre garnelm@dshs.wa.gov Tony Ignacio Tony.ignacio@dshs.wa.gov</p> <p>Tulalip Tribes: Program Manager: Roseann Reeves, rreeves@tulaliptribes-nsn.gov Case Manager Supervisor:</p>	<p>6a) Referrals will be sent as a case qualifies per DCS and Tulalips' agreement.</p> <p>6b) TCSP does not have SOL, and DCS SOL is youngest child turns 28; any changes to SOL will be discussed.</p>

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			<p>Kaylee Grant kayleegrant@tulaliptribes-nsn.gov; TCSP Support Enforcement Officers: Dustin Henry, Marlee Paul, Sparrow Hunt, and Kimberly Nelson</p> <p>Target Date: weekly during recurring outreach to Tulalip Tribes Child Support Program and at mid-year review.</p> <p>***Face-to-face outreach has been postponed and has been replaced with bi-weekly virtual outreach until further notice due to COVID19</p>	
<p>7) DCS and the Tribes will discuss specific cases on a regular basis</p>	<p>7) Email and phone communication regarding specific cases.</p>	<p>7) Clear understanding on the status of cases and client contact.</p>	<p>State: Lisa Dupre garnelm@dshs.wa.gov Tony Ignacio Tony.ignacio@dshs.wa.gov</p>	<p>7) DCS and Tulalip Tribes will continue to discuss specific cases and issues via email and telephone as questions and issues are identified.</p> <p>Outreach is scheduled weekly for in person discussion of cases.</p> <p>Weekly outreach : 2020 January:1/9, 1/16 cancelled due to snow, 1/23, 1/30</p>

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			<p>Tulalip Tribes: Program Manager: Roseann Reeves, rreeves@tulaliptribes-nsn.gov; Case Manager Supervisor: Kaylee Grant kayleegrant@tulaliptribes-nsn.gov; TCSP Support Enforcement Officers: Dustin Henry, Marlee Paul, Sparrow Hunt, and Kimberly Nelson</p> <p>Target Date: weekly during recurring outreach to Tulalip Tribes Child Support Program and at mid-year review.</p> <p>***Face-to-face outreach has</p>	<p>February: 2/6, 2/13 cancelled due to DM office visit, 2/20, 2/27 March: 3/5 (3/12, 3/19, 3/26 cancelled due to COVID 19) April: Cancelled due to COVID19 May: Cancelled due to COVID19 June: Cancelled due to COVID19 July: Cancelled due to COVID19 August: Cancelled due to COVID19 September: Cancelled due to COVID19</p> <p>Bi-weekly virtual outreach : 2021 October: 10/14, 10/28 November: 11/12 December: Cancelled due to holidays</p> <p>Bi-weekly virtual outreach : 2021 January: 1/6, 1/20 February: 2/3 March: 3/3 TCSP cancelled, 3/17</p>
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			been postponed and has been replaced with bi-weekly virtual outreach until further notice due to COVID19	
8) DCS staff will participate and volunteer at Tribal cultural events when available.	8) Attend and volunteer at Tribal cultural events.	8) Better understanding of the Tribal culture and heritage by DCS staff.	State: Lisa Dupre garnelm@dshs.wa.gov Tony Ignacio Tony.ignacio@dshs.wa.gov Tulalip Tribes: Program Manager: Roseann Reeves, rreeves@tulaliptribes-nsn.gov ; Case Manager Supervisor: Kaylee Grant kayleegrant@tulaliptribes-nsn.gov Target Date: As events and trainings become available to DCS staff.	. Due to COVID-19 restrictions most public events have been canceled by the tribe including Canoe Journey 2020. DCS will attend other tribal cultural events when available once state restrictions allow DCS to do so.

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<p>9) Provide training and awareness to the DCS office regarding Native American Culture.</p>	<p>9) DCS Tribal Unit will host a Native American Heritage Event during the month of November.</p>	<p>9) Better educate DCS staff and build awareness of tribal culture.</p>	<p>State: Lisa Dupre garnelm@dshs.wa.gov Tony Ignacio Tony.ignacio@dshs.wa.gov</p> <p>Tulalip Tribes: Program Manager: Roseann Reeves, rreeves@tulaliptribes-nsn.gov; Case Manager Supervisor: Kaylee Grant kayleegrant@tulaliptribes-nsn.gov; TCSP Support Enforcement Officers: Dustin Henry, Marlee Paul, Sparrow Hunt, and Kimberly Nelson</p> <p>Target Date: November 2020. As new staff are hired, 7.01 Training and</p>	<p>There are plans to continue Office Staff training which includes a Native American Heritage Event and 7.01 training, Government 2 Government training in the future. Although the Native American Heritage Office Celebration scheduled for November 2020 will be modified to comply with state guidelines due to COVID-19 restrictions, DCS plan to resume the annual Native American Heritage Month Event in November 2021. Invitations will be sent via email once presenters have been confirmed.</p> <p>Office of Indian Policy offers 7.01 training the first Monday</p>
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			Government to Government training will be offered to staff within 6 months-1year.	
Completed Items (Date: Action completed)				

Policy 7.01 Plan and Progress Report
Timeframe: July 1, 2021 through June 30, 2022
 Updated: 3/11/2021

ESA Division: Division of Child Support (DCS)

Region: 2
FO: Seattle

Tribe(s):

RAIO(s): United Indians of All Tribes Foundation

Most recent meeting: 3/12/2021

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP)

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status update for the Fiscal Year Starting Last July 1 <i>List in reverse chronological order (most recent on top).</i>
1) Provide program information to UIATF.	Be available to answer questions regarding child support between the United Indians of All Tribes Foundation and the Division of Child Support.	Provide services and address concerns of clients of United Indians of All Tribes Foundation in regards to child support.	State: Wesley Sales saleswd@dshs.wa.gov 206-341-7175 RAIO: Dr. Mike Tulee, Director mtulee@unitedindiandians.org 206-829-2214 Louisa Lailile, Family Care and Licensing Specialist. llaulile@unitedindiandians.org Target Date: Review Bi-annually.	The Division of Child Support is available to meet with United Indians of All Tribes Foundation at the organization's convenience and will continue to request meetings with the organization on a bi-annual basis. Some demographic information about the Seattle DCS Native American caseload may be available upon request from United Indians of All Tribes Foundation. Due to the ongoing COVID-19 pandemic all DCS outreach is currently on hiatus as of 3/9/2020.

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1
2) Maintain contact and coordinate with UIATF staff to provide outreach and customer service to staff and clients of UIATF.	Seattle's Tribal Liaison is available to attend UIATF Resource Fairs and Pow Wows to develop contact with UIATF's social service network and clients.	Provide services and address concerns of clients of United Indians of All Tribes Foundation in regards to child support.	<p>State: Wesley Sales saleswd@dshs.wa.gov 206-341-7175</p> <p>RAIO: Dr. Mike Tulee, Director mtulee@unitedindiands.org 206-829-2214</p> <p>Louisa Lailile, Family Care and Licensing Specialist. llailile@unitedindiands.org</p> <p>Target Date: Review Bi-annually.</p>	The DCS Tribal Liaison for region 2 south, Wes Sales, has offered to transfer cases involving members or employees of United Indians into the tribal caseload at United Indian's request in order to provide good customer service.

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1
3) Ensure efforts are made to recruit/hire American Indian staff to meet the overall DSHS goal of having a diverse workforce.	<p>Emails about job openings for different State employment opportunities are sent to Aimee Gone with Office of Indian Policy for distribution.</p> <p>Recruitment brochures are available upon request.</p>	Facilitate Tribal member employment within State government.	<p>State: Wesley Sales saleswd@dshs.wa.gov 206-341-7175</p> <p>RAIO: Dr. Mike Tulee, Director mtulee@unitedindians.org 206-829-2214</p> <p>Louisa Lailile, Family Care and Licensing Specialist. llaulile@unitedindians.org</p> <p>Target Date: Review Bi-annually.</p>	<p>Seattle Division of Child Support sends Office of Indian Policy Manager Aimee Gone job postings via email for Region 2 distribution to the Tribal community. Hired employees self-disclose if they are Native.</p> <p>DCS Tribal Relations Team also forwards emails regarding Tribal/State job postings to Division of Child Support's primary UIATF contact, Mike Tulee. For higher level positions at Seattle Division of Child Support, efforts are made to involve Tribal partners in the hiring process by inviting Tribal representatives to participate in the hiring panel.</p>

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1
4) Provide identified needed training to ESA staff on major principles of Federal Indian Law	<p>Training:</p> <ul style="list-style-type: none"> • 7.01 • Government to Government • Centennial Accord • Other training as necessary for DCS staff • Encourage attendance at Tribal events and celebrations. 	<p>Gain understanding of the history driving the activities and interactions of WA Tribes and the State</p> <p>Gain understanding of WA Tribes respective history and cultures</p>	<p>State: Wesley Sales saleswd@dshs.wa.gov 206-341-7175</p> <p>RAIO: Dr. Mike Tulee, Director mtulee@unitedindians.org 206-829-2214</p> <p>Louisa Lailile, Family Care and Licensing Specialist. llailile@unitedindians.org</p> <p>Target Date: Review Bi-annually.</p>	<p>Monthly 7.01 training is provided by OIP Regional Manager – announced via Learning Management System, and by e-mail from Region & Tribes.</p> <p>Request for attendance/volunteers for tribal community events will be shared via e-mail among DCS staff.</p> <p>Wesley is available to provide DCS 101 familiarization trainings to UIATF staff upon request.</p> <p>Wesley is also available to conduct informational presentations on DCS involvement with FosterCare to UIATF personnel and clients upon request, in conjunctions with UIATF’s FosterCare licensing programs.</p>
<p>Completed Items (Date: Action completed)</p> <ul style="list-style-type: none"> • 2/6/2018 First 7.01 meeting between DCS, CSD and United Indians of all Tribes Foundation. Parties agreed to continue meetings on a Semi Annual basis. • 7/2018 Wesley attended and manned an informational booth with CSD mobile CSO staff at the 2018 Seafair Indian Days Powwow. • 11/7/2019 Dr. Mike Tulee came to the Seattle DCS Office to present during Native American Indian/Alaska Native Heritage Month. 				

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff & Target Date	(5) Status update for the Fiscal Year starting last July 1

Policy 7.01 Plan and Progress Report

Timeframe: July 1, 2021-June 30, 2022

Region 2 / Everett DCS

Tribe: Upper Skagit Indian Tribe

Note: Draft 2021-2022 Plan and Progress Report emailed to Ryan Miller, Marilyn Scott and Caniece Perez on 3/17/2021. Response due by 3/26/2021. Response from Caniece Perez with updates regarding formatting, which were corrected when received on 3/18/2021.

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status update for the Fiscal Year Starting Last July 1 <i>List in reverse chronological order (most recent on top).</i>
1) Provide child support services to Upper Skagit Indian Tribal Members. Provide information regarding services to Upper Skagit tribal staff	Child Support cases with Upper Skagit Indian Tribal members as the non-custodial parent will be worked by Everett Tribal Team members.	Services provided as appropriate.	State: DCS; Randi Evans, randi.evans@dshs.wa.gov Lisa Dupre , Supervisor at Lisa.Dupre@dshs.wa.gov Tribe: : Caniece Perez caniecer@upper-skagit.com , Marilyn Scott marilyns@upper-skagit.com	All non-custodial parents who are enrolled Upper Skagit Indian Tribal members' with child support cases will be assigned to the tribal unit specialized caseload which is worked by Randi Evans. Upper Skagit Indian Tribe accepts voluntary wage assignments. The Skagit Casino honors wage withholds for non-natives. DCS provides updates upon request regarding payments.

7.01 PLAN AND PROGRESS REPORT

	Provide direct access to Tribal Team via direct phone line to Tribal Liaisons.	Upper Skagit Indian Tribal members' calls are handled by Randi Evans or the Everett Tribal Unit and their back-up team.	The direct contact for Upper Skagit Indian Tribal members is Randi Evans and her direct line is: 425-438-4921. Other tribal team members will take calls as needed.	Upper Skagit Indian Tribal members' calls that come in to the Everett Field Office are directly routed to Randi Evans, and if she is unavailable, those calls will be routed to the other Tribal Liaisons in the Everett FO via automatic call distribution routing.
	Ensure communication with Upper Skagit Indian Tribe for information sharing, joint planning and problem solving		Everett Tribal Unit Tribe: Caniece Perez, Marilyn Scott Target Date: Quarterly and as requested	

7.01 PLAN AND PROGRESS REPORT

	Identify needs of American Indian clients & communities and whether current programs and policies meet these needs	Complete outreach efforts by making presentation to staff, meeting with clients by request of Upper Skagit Indian Tribal Staff.	Everett Tribal Unit Tribe: Caniece Perez, Marilyn Scott Target Date: Quarterly	The Everett Tribal Team is committed to meeting with Upper Skagit Indian tribal staff and DCS clients upon request of Upper Skagit Indian Tribal Staff. At this time DCS is unable to able to meet in-person with Upper Skagit Indian Tribal staff monthly due to COVID safety measures however virtual meetings are available if requested by Upper Skagit Indian Tribe.
2) The Division of Child Support is willing to partner with the Upper Skagit Indian Tribe in developing strategies aimed at increasing the number of tribal members paying towards their child support obligation	Presenting to Upper Skagit Indian tribal staff on child support issues so they can better address concerns and questions from community members. DCS is willing to provide training on Tribal TANF impacts on child support to tribal staff or Upper Skagit Indian Tribal community.	DCS is aware there may be Tribal members that would be comfortable discussing child support related issues with Upper Skagit Indian Tribe Social Services staff rather than with a Support Enforcement Officer.	Everett Tribal Unit Staff and Upper Skagit Indian Tribal Staff Target Date: Quarterly	The Division of Child Support is willing to give a "Child Support 101" presentation to interested Upper Skagit Indian Tribal staff/tribal council members to provide them a better understanding of relevant child support issues such as modifying child support obligations, conference board write-offs and contacting DCS The Everett tribal team is committed to improving our service to the Upper Skagit Indian Tribe and suggestions and feedback are always welcomed. As of 01/2021, no requests have been received from the Upper Skagit Indian Tribe for "Child Support 101" presentations due to COVID-19 restrictions, no in-person presentations being offered at this time. We will resume our offer for assistance in-person upon Upper Skagit Indian Tribe's request once the state guidelines allow DCS to do so.
	Invite tribes to participate in Local Planning Area (LPA) meetings and Community Partnership and Transition Services (CPTS) meetings.	Attendance and participation of Tribes in LPA/CPTS meetings.		The Upper Skagit Indian Tribal Staff are invited and encouraged to attend LPA and CPTS meetings. Contact Information for LPA: <ul style="list-style-type: none"> Facilitator: Edwin Blau @360/429-2806 blauer@dshs.wa.gov

7.01 PLAN AND PROGRESS REPORT

				<ul style="list-style-type: none"> LPA meetings are the 3rd Tuesday of the month from 1:30-4 at the Anacortes Public Library, but location can vary. <p>Contact Information for Community Partner Transition Services (CPTS):</p> <ul style="list-style-type: none"> Facilitators: Sandra Kint @360/416-3539 CPTS meetings will be monthly @Skagit Valley College (Multipurpose Room) 1-3.
3) DCS staff will participate and volunteer at Tribal cultural events when available	Attend and volunteer at Tribal cultural events.	Better understanding of the Tribal culture and heritage by DCS staff	<p>Everett Tribal Unit Staff and Upper Skagit Tribal Staff</p> <p>Target Date: Quarterly</p>	Tribal Pow Wows and cultural events are regularly shared with the Everett Tribal Unit and Everett Field Office staff however due to COVID-19 restrictions most public events have been canceled by the tribe. Notification of events will be shared with staff once they resume and state guidelines allow.
4) Provide training and awareness to the DCS office regarding Native American Culture.	DCS Tribal Unit will host a Native American Heritage Event during the month of November.	Better educate DCS staff and build awareness of tribal culture.	<p>DCS staff with the assistance of Tribal volunteers.</p> <p>Target Date: Quarterly</p>	<p>DCS staff will host a National Native American Heritage Month Event in November annually. Adjustments were made to the November 2020 event as it was modified to comply with state guidelines due to COVID-19 restrictions and hosted as a virtual event and available for statewide attendance.</p> <p>There are plans to continue Office Staff training which includes a Native American Heritage Event and 7.01 training, Government 2 Government training in the future.</p>

7.01 PLAN AND PROGRESS REPORT

Completed Items (Date: Action completed)				

DRAFT Policy 7.01 Plan and Progress Report
 Timeframe: July 1, 2021 to June 30, 2022
 Division of Child Support Region Three
Confederated Tribes of the Chehalis Reservation

Annual Due Date: April 30 (submit Assistant Secretary's Plan to OIP).

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
<p>Goal/Objective: Continue to provide child support services to the Chehalis Tribe. Provide information regarding our services to tribal staff.</p>	<p>The Olympia Tribal Team works all cases for tribal members and employees of tribal enterprises of the Confederated Tribes of the Chehalis Reservation.</p> <p>Provide direct access to Olympia Tribal Team via dedicated toll free number, 866-850-1496.</p>	<p>Chehalis tribal members can expect to speak to knowledgeable <u>staff</u>.</p> <p>Eric Stender's direct phone number is (360) 664-6971</p>	<p>Andy Ewing, Tribal Team Supervisor Andy.Ewing@dshs.wa.gov (360) 664-6927</p> <p>Eric Stender, Chehalis Tribal Liaison Eric.Stender@dshs.wa.gov (360) 664-6971</p>	<p>There are 30 Non-custodial parents whom self-identify as Chehalis members and have open child support cases with the Division of Child Support.</p> <p>Chehalis member's calls that come in to the Olympia Field Office are currently routed to Eric Stender. Other Tribal Team members can take calls as needed</p> <p>The Division of Child Support will provide the Chehalis Tribe annual reports regarding child support collections from Chehalis tribal members.</p>
	<p>Ensure communication with Chehalis Tribe for information sharing, joint planning and <u>problem solving</u>.</p>	<p>Completed meeting with Chehalis Tribal Staff to discuss our <u>7.01 plan</u>.</p>	<p>Frances Pickernell Social Services Director FPickernell@chehalis tribe.org (360)709-1754 Andy Ewing, DCS</p>	<p>7.01 meeting held via Zoom on 12/1/2020 Frances Pickernell represented the Chehalis Tribe Andy Ewing, Eric Stender, Sandi Cheek & Michael Canonica represented DCS</p>

		Chehalis Tribal members are able to easily contact the Division of Child Support	<p>Eric Stender, DCS Michael Canonica, Olympia FO District Manager (360) 664-6868 Michael.Canonica@dshs.wa.gov</p> <p>Sandi Cheek, DCS Tribal Relations (360) 664-5025 Saundra.Cheek@dshs.wa.gov</p> <p>Marie Natrall, Office of Indian Policy (360) 725-4880 Marie.Natrall@dshs.wa.gov</p>	<p>Marie Natrall, OIP was also present at this meeting</p> <p>Chehalis Tribal members are able to communicate with DCS through e-mail and via phone. DCS has maintained communications with Chehalis Tribal payroll</p>
	Identify needs of Chehalis members, clients and community and determine whether current programs and policies meet these needs	Completed outreach efforts by making presentation to staff, meeting with clients or participating in tribe sponsored community events	Eric Stender, Tribal Liaison	<p><u>Once it is safe to do so:</u> Eric and the Olympia FO tribal team welcome the opportunity and are eager to participate in health fairs and similar events that benefit the Chehalis community</p> <p>DCS staff are willing to travel to the Chehalis community to meet with clients as needed.</p> <p>No outreach has been done since the last 7.01 meeting with the Chehalis Tribe, a result of the ongoing pandemic</p>
The Division of Child Support is willing to partner with the Chehalis Tribe in developing	Educating Chehalis Tribal Social Services staff on child support issues	There may be Tribal members that would be comfortable	Eric Stender, Tribal Liaison and other members of the Olympia Field Office's tribal team	The Division of Child Support is willing to give a "Child Support 101" presentation to interested Chehalis staff/tribal council members. The presentation can be done

strategies aimed at increasing the number of tribal members paying towards their child support obligation	so they can address concerns & questions of the community they serve.	discussing child support related issues with Chehalis Social Services staff rather than with a Support Enforcement Officer.		virtually via Web-Ex or a similar platform, due to the Covid pandemic
Continue to attach Chehalis per capita payments to pay child support arrears	File motions in Chehalis Tribal Court to attach per capita payments	There will an increase in custodial parents receiving child support	Eric Stender, Tribal Liaison; Shannon Berry DCS Claims officer	Due to the Covid-19 crisis, DCS opted not to file new motions to attach per capita due Chehalis Tribal members. The Olympia FO will pursue per capita attachments for Chehalis Tribal members whom have existing per capita attachment orders. Eric Stender did assist custodial parents that were trying to pursue per capita on their own by providing paperwork required to file orders in Chehalis court.

Completed Tasks 2017-2018 7.01 plan	
Goals/Activities	Details re: accomplishment
Continue to provide child support services to the Chehalis Tribe. Provide information regarding our services to tribal staff	The Division of Child Support discontinued monthly outreach at the Chehalis Reservation in 2017. DCS participated in the Chehalis Tribe's 2017 Health Fair and 2017 Resource Fair
Attaching Chehalis per capita payments to pay child support arrears	Per capita funds belonging to eleven Chehalis non-custodial parents were successfully attached in 2017
Completed Tasks 2018-2019 7.01 plan	

Attaching Chehalis per capita payments to pay child support arrears	Per capita funds belonging to eight Chehalis non-custodial parents were successfully attached in 2018
Meet the needs of Chehalis Tribal members by providing outreach	In 2018, there were several occasions when Eric met with clients residing on the reservation
Completed Tasks 2019-2020 7.01 plan	
Attaching Chehalis per capita payments to pay child support arrears	Per capita funds belonging to eight Chehalis non-custodial parents were successfully attached in 2019
Meet the needs of Chehalis Tribal members by providing outreach	In 2019, there were several occasions when Eric met with clients residing on the reservation

Policy 7.01 Plan and Progress Report

Timeframe: July 1, 2021 to June 30, 2022

Region 3 / Vancouver DCS

Cowlitz Tribe

Annual Due Date: 4/13/2021 (Submit Regional Plan to the Assistant Secretary) and 4/23/2021 (Submit Assistant Secretary's Plan to OIP).

For this plan, The Cowlitz Tribe declined to meet in person with the Division of Child Support
Per DSHS Office of Indian Policy, Cowlitz Tribe has declined any in-person meeting for this 7.01 cycle

Implementation Plan

Progress Report

****** Please see the final page of this document for contact information ******

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
Prepare and disseminate pertinent statistics on Native American community and participant populations.	1) To be relayed to Cowlitz Tribe via this 7.01 Plan.	1) Services provided as appropriate.	1) SEO4 Brandon Glover, Tribal Liaison Supervisor.	1) As of 12/31/20, DCS had 81 Cowlitz Tribal members or persons employed by tribal enterprises as noncustodial parents with 111 open cases in the Vancouver Field Office, an decrease of 8 cases compared to 2019. 106 of those cases or 95.5% had child support orders established. In December 2020 there was current support due of \$22487.33 DCS collected 77.02% of that amount for a total of \$17320.13. For the 2020 calendar year, DCS collected an average of 79.5% current support due on this case load compared to the Vancouver field office average of 67.3%. The average 2020 current collections on the Cowlitz caseload represent an increase .6% from the previous year's average of 79.5%. (DCS' goal for current support on non-tribal cases was set at 68.5%) 94 cases had arrears owing in December of 2019, DCS collected arrears payments on 53 of those cases or 56.38%.

<p>Provide direct access to Vancouver Tribal caseload. Support Enforcement Officers, direct telephone access. (Judy Blum),</p>	<p>1) Continue with Judy Blum as the primary contact. Continue with Brandon Glover as supervisor.</p>	<p>1) Cowlitz members can call the Tribal Liaisons directly. If they call the general number, their calls will be routed to the Tribal Liaison.</p>	<p>1) The direct contacts for Cowlitz members is Judy Blum, Tribal caseload Support Enforcement Officer 2.</p>	<p>1) Cowlitz Tribal member calls and correspondence that come into the Vancouver Field Office are currently routed to Judy Blum. Brandon Glover provides back-up when Ms. Blum is out of the office. Another backup case worker will be added if the workload warrants. Information to be provided annually at the 7.01 and immediately if and when this changes.</p>
<p>Ensure communication with Cowlitz Tribe for information sharing, joint planning and problem solving.</p>	<p>1) Work cooperatively with the tribe. DCS will continue to offer support and assistance to get withholdings place in conjunction with the ilani casino and the tribe. 2) Continue to offer outreach services to the tribe.</p>	<p>1) Continue with open dialogue regarding child support wage withholdings and notices for tribal and casino employees. 2) Provide avenues for tribal members and the tribe itself to access DCS services.</p>	<p>1) Vancouver tribal team, District Manager, State tribal relations team. 2) Vancouver tribal team, District Manager, State tribal relations team.</p>	<p>1) The 2017 Arrangement between Erik Palmer and Brandon Glover continues, ilani Casino is willing to accept DCS child support notices and withholds the same as any other Washington non-tribal employer. Verification at ilani is done by only the tribal liaisons contacting Kim Gribner at the casino's H.R. department at payroll@ilaniresort.com 2) DCS staff remain available to assist with future Pow Wows, Job Fairs, Hiring Events and Health Fairs/Walks. Brandon Glover is the DCS contact. DCS staff will work with Tribal staff to find times to be available to come to Cowlitz Tribe office(s) and meet with staff and clients about child support and issues and payment amounts if there is a need and a request from the Tribe. In person activities were suspended by Covid in March 2020. Judy and Brandon arranged DCS swag to be sent directly to the Tribe for use at the the virtual health walk which began 9/12/2020</p>

<p>Training of Vancouver DCS Staff</p>	<p>1) Government to Government Training for all Supervisors and 7.01 training for tribal liaisons.</p> <p>2) Cultural Awareness</p> <p>3) Present basic tribal policy training to all new SEO1s and SETs during their formal training period.</p>	<p>1) Current training for supervisorial and tribal liaison staff.</p> <p>2) American Indian Heritage Month</p> <p>3) Better trained staff</p>	<p>1) The Office of Indian Policy is available for 7.01 training and other assistance. OIP region 3 staff newly hired, will arrange for future meetings</p> <p>2) Brandon Glover, Judy Blum</p> <p>3) Brandon Glover, Judy Blum</p>	<p>1) To be accomplished in 2021-2022 plan year.</p> <p>Ensure all staff who and supervisors who work with tribes receive both Gov't to Gov't and 7.01 training</p> <p>Train new staff on the basic of DCS tribal policies and procedures.</p> <p>Continue to relay pertinent information and reminders about tribal policies and procedures to all Vancouver field office staff as appropriate.</p> <p>Kirsten Jenicek completed 7.01 training 3/8/21. It will be scheduled as training is offered in the coming year for new supervisors and as needed for other staff.</p> <p>2) No 2020 in-person event was produced because of Covid. Virtual presentations from the ESA level were offered to staff during the month of November.</p> <p>3) All new staff are exposed to the office tribal liaisons and have the opportunity to receive information and ask questions. The training is presented to all new hires.</p> <p>Training will be presented to 5 new SEOs and any new SETs in 2021-2022. Any additional new employees to come on staff will also receive this orientation training.</p>

Completed Historical Section

	<p>1) Provide tribal members access to DCS staff.</p> <p>2) Staff training</p>	<p>1) Continue to offer a direct way for tribal members to contact DCS.</p> <p>2) Better trained staff</p> <p>3) Better trained staff</p>	<p>1) Judy Blum, Janet Hatfield and Brandon Glover</p> <p>2) Vancouver supervisors and tribal team.</p> <p>3) Brandon Glover, Judy Blum and Janet Hatfield</p>	<p>1) Sol Tripp left the tribal team in March 2017 and was replaced by Judy Blum as the primary contact. Janet Hatfield became backup contact in April 2017. Brandon Glover remains the supervisor. All 3 staff members were combined onto the same team in October 2017.</p> <p>Janet Hatfield retired effective 3/1/2019</p> <p>2) Training was provided by GOIA in Olympia, WA on 5/23/17.</p> <p>Janet completed Gov't – Gov't training 3/9/18</p> <p>All tribal staff and District Manager Bennett completed 7.01 training on 4/13/18 District Manager Kirsten Jenicek completed Government to Government training on 4/9/2019.</p> <p>Several all-staff reminders regarding reviewing cases for tribal connections have been sent to the office.</p> <p>Brandon and Judy attended statewide tribal liaison meeting held 9/24/19 - 9/25/19 in Tacoma. Vancouver field office is tentatively scheduled to host this event 9/30/20 – 10/1/20.</p> <p>Training was presented to 12 new SEOs and 4 new SETs in 2019.</p> <p>3) 3 new staff were exposed to basics of DCS tribal policy and procedures in 2017.</p>
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	<p>3) Presented basic tribal policy training to two new incoming SEO1s one SEO in retraining and 1 SET</p> <p>4) Cultural Awareness</p>	<p>4) American Indian Heritage Month</p>	<p>4) A presentation was done by the Cowlitz tribe on 11/21/17. Cowlitz member spoke, gave a drumming demonstration and offered prayers.</p>	<p>4) A presentation was done by Tanna Engdahl of the Cowlitz tribe on 11/8/18 and on 11/12/19. She spoke on the history and culture of food of the Tribe.</p> <p>Many staff from DCS and the four other agencies in the building attended the November event. For the coming November DCS would gladly arrange and help present the event again in November 2019.</p> <p>3/8/18 Brandon, Judy and Janet met with Abriel Johnny-Rodriguez, Cowlitz Tribe Intergovernmental Relations Liaison. This is a new position for the tribe. We discussed basics of child support and how DCS can best work with the Cowlitz Tribe.</p> <p>9/22/18 Participated in the Cowlitz Health Walk in Longview. Provided information about child support services via DCS pamphlets and discussions with attendees. 41 individuals asked questions specific to their cases.</p> <p>10/20/18 Provided child support information at the Cowlitz annual powwow at Clark Co. Fairgrounds</p> <p>9/14/19 Participated in the Cowlitz Health Walk in Longview. Provided information about child support services via DCS pamphlets and discussions with attendees.</p> <p>10/20/19 Provided child support information at the Cowlitz annual powwow at Clark Co. Fairgrounds. DCS staff engaged with over 100 participants providing information and resources to attendees.</p>
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DCS Contact Information				
<u>Contact</u>	<u>Staff Member</u>	<u>Phone Number</u>	<u>E-mail</u>	
Primary Caseworker	Judy Blum	360.397.9761	judith.blum@dshs.wa.gov	
Tribal Team Supervisor	Brandon Glover	360.397.9703	bglover@dshs.wa.gov	
Vancouver Program Manager	Kathy Haught	360.870.2645	khaught@dshs.wa.gov	
Vancouver District Manager	Kirsten Jenicek	360.628.4109	jenickl@dshs.wa.gov	
Office of Indian Policy	Heather Hoyle	360.725.4880	heather.hoyle@dshs.wa.gov	

1. DRAFT Policy 7.01 Plan and Progress Report

Timeframe:

July 1, 2021 to June 30, 2022

Division of Child Support Region Three: Hoh Tribe

Annual Due Date: April 30 (submit Assistant Secretary's Plan to OIP).

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
Continue to provide child support services to Hoh members. Provide information regarding our services to Hoh tribal staff.	Child support cases of Hoh members will be worked by Olympia Tribal Team members.	Services provided as appropriate.	Andy Ewing, Tribal Team Supervisor, ewingar@dshs.wa.gov Stephanie Silberlicht, Tribal Liaison silbesj@dshs.wa.gov Felicia Leitka, Hoh Family Services Director felicia.leitka@hohtribre-nsn.org	The Hoh child support caseload currently has open cases involving 24 non-custodial parents whom self-identify as members of the Hoh Tribe. The Hoh Tribal caseload also includes non-tribal NCPs whom are employed by the Hoh Tribe. All Hoh tribal members' cases are assigned to Stephanie Silberlicht. Attached is a chart showing Child Support collections from Hoh Tribal members from January 2019 through February 2020
	Provide direct access to Tribal Team via dedicated toll free number: 866-850-1496.	Hoh members' calls are automatically routed to the Tribal Team.	The direct contact for Hoh members is Stephanie Silberlicht. Her phone number is (360) 664-6977. Other tribal team members will take calls as needed.	Hoh members' calls that come in to the Olympia Field Office are currently routed to Stephanie Silberlicht, and if she is unavailable, those calls will be routed to the other Tribal Liaisons in the Olympia FO
	Ensure communication with Hoh Tribe for information sharing, joint planning and problem solving.	Completed meeting with Hoh Tribal Staff to discuss our 7.01 plan.		The Hoh Tribe has not set a date to meet with them.

	Identify needs of American Indian clients & communities and whether current programs and policies meet these needs	Completed outreach efforts by making presentation to staff, meeting with clients or participating in the Hoh Health Fair.		<p>The Olympia Tribal Team is committed to meeting with Hoh tribal staff and DCS clients. DCS is hoping to do outreach with the Hoh Tribe quarterly (and more frequently if warranted) in the coming year.</p> <p>DCS has provided outreach to the Hoh Tribe on the following dates: February 11, 2020 and March 10, 2020</p> <p>The tribal team will contact Hoh Social Services staff to set up dates for visits and to ensure that the Hoh community is aware of upcoming visits</p>
The Division of Child Support is willing to partner with the Hoh Tribe in developing strategies and innovative approaches aimed at increasing the number of tribal members paying towards their support obligation		Increase the number of non-custodial parents supporting their children with child support payments.		<p>The Division of Child Support is willing and ready to meet with Hoh Tribe officials in regards to increasing the amount paid each month by the tribe's non-custodial parents</p> <p>The Division of Child Support is open to entering discussions with the Hoh Tribe regarding the feasibility of attaching per-capita payments due Hoh Tribal members for non-payment of child support.</p>
	Educating Hoh tribal staff on child support issues so they can better address concerns and questions from community members	Hoh staff will be better equipped to counsel community members regarding their child support issues.		<p>The Division of Child Support is willing to give a "Child Support 101" presentation to interested Hoh community members, staff and/or tribal council members to provide a better understanding of relevant child support issues such as modifying child support obligations, conference board write-offs and contacting DCS</p> <p>The Olympia FO tribal team is committed to improving our service to the Hoh Tribe and so suggestions and feedback are always welcome</p>

DRAFT Policy 7.01 Plan and Progress Report

Timeframe: July 1, 2021 to June 30, 2022

Division of Child Support Region Three/ Jamestown S’Klallam Tribe

Annual Due Date: April 30 (submit Assistant Secretary’s Plan to OIP).

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
Continue to provide child support services to Jamestown S’Klallam members. Provide information regarding our services to Jamestown S’Klallam tribal staff.	Child support cases of Jamestown S’Klallam members will be worked by Olympia Tribal Team members.	Jamestown S’Klallam members can expect to work with knowledgeable staff.	All Jamestown S’Klallam cases are assigned to Stephanie Silberlicht, Tribal Liaison. silbesj@dshs.wa.gov Other tribal team members will provide back up when needed.	All Jamestown Tribe members’ cases are assigned to Stephanie Silberlicht The Jamestown S’Klallam child support caseload currently has open cases involving 18 Non-custodial parents (NCPs) whom self-identify as Jamestown members. Attached to this plan is a chart providing child support payment statistics from January 2019 through February 2020 for NCPs whom are Jamestown members There are several NCPs (who are not Jamestown members) employed by Jamestown S’Klallam enterprises and we are receiving child support payments for these employees from income withholding orders honored by the Jamestown Tribe
	Provide training to Jamestown Social & Community Services staff regarding what services the Division of Child Support can offer Jamestown tribal members	Jamestown staff will be better equipped to address child support related concerns voiced by their community.	Stephanie Silberlicht, Tribal Liaison	The Division of Child Support is willing to provide “Child Support 101” training to any and all parties associated with Jamestown S’Klallam Tribe (Tribal Council, Social Services staff, the general community etc.)
	Provide direct access to Tribal Team via dedicated toll free number: 866-850-1496.	Jamestown S’Klallam members’ calls are automatically routed to the Tribal Team	The direct contact for Jamestown members is Stephanie Silberlicht, Tribal Liaison; her phone number is 360-664-6977.	Jamestown members’ calls that come in to the Olympia Field Office are currently routed to Stephanie Silberlicht and in her absence these calls are handled by the four other Tribal Liaisons at the Olympia Field Office

2) Ensure communication with Jamestown S'Klallam Tribe for information sharing, joint planning and problem solving.	.Annual 7.01 meeting			
	The Olympia Tribal Team is committed to meeting with Jamestown S'Klallam social services staff and DCS clients at least twice a year or more frequently if warranted. The tribal team will be in contact with Jamestown Social Services staff to set up dates for visits & to ensure that the Jamestown community is aware of upcoming visits	Completed outreach efforts by making presentation to staff, meeting with clients or participating in events held to benefit Jamestown S'Klallam members.	Stephanie Silberlicht, Tribal Liaison, Ann Bailie, Tribal team leadworker or Andy Ewing, Tribal Team Supervisor.	Stephanie Silberlicht met with Jamestown Tribal staff on November 29, 2018 & August 22, 2019 The Division of Child Support is strongly interested in participating in events, such as resource fairs, held to benefit the Jamestown community. The Jamestown tribe will notify the Division of Child Support of upcoming events that they would like the Division of Child Support to participate in
The Division of Child Support is willing to partner with the Jamestown S'Klallam Tribe in developing strategies and innovative approaches aimed at increasing the number of tribal members paying towards their support obligation	Identify Jamestown Non-Custodial Parents whom are non-payers or pay infrequently and meet with Jamestown Social Services Staff in regards to these NCPs	Get insight from Jamestown staff in regards to non-paying NCPs circumstances and discuss possible actions/communications the tribe and/or DCS can take to get NCPs to begin paying their support	Stephanie Silberlicht, Tribal Liaison Andy Ewing Tribal team supervisor	NOTE: **NO meeting scheduled yet for this time period**

DRAFT Policy 7.01 Plan and Progress Report
 Timeframe: July 1, 2021 to June 30, 2022

Division of Child Support Region Three / Lower Elwha Klallam Tribe

Annual Due Date: April 30 (submit Assistant Secretary's Plan to OIP).

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
Continue to provide child support services to Lower Elwha members. Provide information regarding our services to Lower Elwha tribal staff.	Child support cases of LEKT members will be worked by Olympia Tribal Team members. Direct access to Tribal Team via dedicated toll free number 866-850-1496. Eric Stender's direct phone line is (360) 664-6971	Lower Elwha tribal members can expect to talk to knowledgeable staff.	Andy Ewing, Tribal Team Supervisor andy.ewing@dshs.wa.gov Eric Stender, Lower Elwha Liaison eric.stender@dshs.wa.gov Review annually	The Lower Elwha Klallam child support caseload currently has open cases involving 49 Non-custodial parents whom self-identify as LEKT members. The Lower Elwha caseload also includes Lower Elwha Klallam TANF cases and the non-custodial parents associated with these cases All Lower Elwha associated cases are assigned to Eric Stender. LEKT member's calls that come in to the Olympia Field Office are currently routed to Eric Stender
Ensure communication with Lower Elwha Tribe for information sharing, joint planning and problem solving.	Annual 7.01 meeting LEKT will invite DCS staff to participate in community events and the Tribal Team will attend LEKT community events when available	7.01 Plan updated to meet the needs of LEKT and DCS LEKT community members are familiar with DCS staff and more likely to access their services Needs of LEKT community clients will be identified and policies/practices/programs will be developed or updated to meet these needs	7.01 meeting held via Zoom on November 5, 2020 <u>Representing DCS:</u> Andy Ewing Eric Stender Mike Canonica, Olympia FO District Manager Michael.Canonica@dshs.wa.gov <u>Representing Lower Elwha Klallam Tribe:</u> Rebecca Sampson-Weed, Lower Elwha Social Services Director Becca.weed@Elwha.org	Once it is safe to do so and if the budget allows, the Olympia Tribal Team looks forward to participating in future Lower Elwha associated events that we are invited to. The Olympia Tribal Team also hopes to resume outreach in the Lower Elwhas community to meet with Lower Elwha tribal staff and/or DCS clients Outreach usually occurs every 3 to 4 months (and more frequently if warranted) The Division of Child Support will provide the Lower Elwha Klallam Tribe annual reports regarding child support collections from LEKT members. A collections report was sent to Ms. Sampson-Weed on 11/9/2020

			Tammie Stevens Lower Elwha TANF/GA Program Manager Tammie.stevens@elwha.org	
The Division of Child Support is willing to partner with the Lower Elwha Tribe in developing strategies aimed at increasing the number of tribal members paying towards their support obligation	The Lower Elwha Klallam Tribe does not honor Division of Child Support income withholding orders. Keep LEKT staff/ community knowledgeable of what DCS can do for them	Increase the number of Lower Elwha children whose households receive child support. Provide important information to members of the LEKT in regards to child support options such as modifications and conference board write-offs	Eric Stender will provide training of SEMSWeb once access is granted to LEKT	The DCS is willing to provide "Child Support 101" training to any and all parties associated with LEKT (Tribal Council, Social Services staff, the general community etc.). DCS is willing to partner with other agencies that plan on making presentations to the LEKT community. Due to the current COVID 19 restrictions, DCS can make a presentation via Webex The Division of Child Support is willing to provide training on the use of SEMSWeb once access to this program is reinstated.

DRAFT Policy 7.01 Plan and Progress Report

Timeframe: July 1, 2021 to June 30, 2022

Division of Child Support Region Three: Makah Tribe

Annual Due Date: April 30 (submit Assistant Secretary's Plan to OIP).

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
Continue to provide child support services to Makah members. Provide information regarding our services to Makah tribal staff.	Child support cases of Makah members will be worked by Olympia Tribal Team members.	Services provided as appropriate.	Andy Ewing, Tribal Team Supervisor, 360-664-6927 ewingar@dshs.wa.gov Ann Bailie, Tribal Liaison, 360-664-6965 bailiad@dshs.wa.gov Eric Stender, Tribal Liaison, 360-664-6971 stended@dshs.wa.gov	Currently, 170 non-custodial parents identified as members of the Makah Tribe have open child support cases. The Division of Child Support will provide the Makah Tribe annual reports regarding child support collections from Makah tribal members.
	Provide direct access to Olympia Tribal Team via dedicated toll free number 866-850-1496.	Makah members' calls are automatically routed to the Tribal Team.	The direct contact for Makah members is Ann Bailie and Eric Stender Their direct phone number s can be found directly above	Makah members' calls that come in to the Olympia Field Office are currently routed to Ann Bailie and Eric Stender and if either liaison is not available those calls will be routed to other Olympia tribal liaisons.

	<p>Educating Makah Tribal community members and/or Community Services staff on child support related issues</p>	<p>The Division of Child Support wants to help the Makah community become aware of options available to them through DCS</p> <p>Completed outreach efforts by making presentation to staff, meeting with clients or participating in the Makah Health Fair</p>	<p>Eric Stender, Ann Bailie and other members of the Olympia Field Office's Tribal Team</p>	<p>The Olympia Tribal Team is committed to meeting/doing outreach with Makah tribal staff and/or DCS clients 3 to 4 times over the next year. This outreach includes participation in tribal community events such as the Makah Health fair.</p> <p>The tribal team will be in contact with Makah Social Services staff to set up dates for visits and to ensure that the Makah community is aware of upcoming visits</p> <p>The Division of Child Support is willing to give a "Child Support 101" presentation to interested Makah staff/tribal council members. DCS will contact the Makah Tribe to schedule the presentation</p>
	<p>Ensure communication with Makah Tribe for information sharing, joint planning and problem solving.</p>	<p>Completed meeting with Makah Tribal Staff to discuss our 7.01 plan.</p>	<p>Andy Ewing, Tribal Team Supervisor, Ann Bailie & Eric Stender, Makah Tribal liaisons</p>	
<p>The Division of Child Support is willing to partner with the Makah Tribe in developing strategies and innovative approaches aimed at increasing the number of tribal members paying support for their children.</p>	<p>Explore the possibility of the Makah Tribe accepting direct wage withholding from the Division of Child Support for those employed by the Makah Tribe</p>			<p>Makah Tribal payroll currently withholds funds from the pay of non-custodial parents if there is a voluntary wage assignment in place.</p> <p>The Olympia FO tribal team is committed to improving our service to the Makah Tribe and so suggestions and feedback are always welcome</p>

Policy 7.01 Plan and Progress Report

Biennium Timeframe: July 1, 2021 to June 30, 2022

Division of Child Support Region Three / Nisqually Tribe

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
<p>Continue to provide child support services to Nisqually <u>members</u>. Provide information regarding our services to Nisqually tribal staff.</p>	<p>Child support cases of Nisqually members will be worked by Olympia Tribal Team <u>members</u>. Provide direct access to Olympia Tribal Team via dedicated toll free number. 866-850-1496</p>	<p>DCS has designated a tribal liaison, Lisa Vasquez, to handle all Nisqually related cases</p> <hr/> <p>Nisqually member's calls are automatically routed to the Tribal Team.</p>	<p>Lisa Vasquez, Tribal Liaison, Lisa.vasquez@dshs.wa.gov 360-664-6859</p> <p>Andy Ewing, Tribal Team Supervisor, andy.ewing@dshs.wa.gov 364-664-6927</p> <p>The direct contact for Nisqually members is Lisa Vasquez. Other Olympia FO Tribal Team members can take calls as needed</p>	<p>The Nisqually child support caseload currently has open cases involving 55 Non-custodial parents whom self-identify as Nisqually members.</p> <p>The Nisqually caseload also includes:</p> <ul style="list-style-type: none"> a) Nisqually Tribal TANF cases and the non-custodial parents associated with these cases. b) Non-custodial parents employed by the Nisqually Tribe, Nisqually Board of Economic Development, Nisqually Red Wind, the Wah He Lut school etc. <p>Nisqually member's calls that come in to the Olympia Field Office are currently routed to Lisa Vasquez.</p> <p>Attached is a chart showing child support collections from Nisqually Tribal members for the period of January through August 2020</p>

				The Division of Child Support will provide the Nisqually Tribe annual reports regarding child support collections from Nisqually tribal members
Ensure communication with Nisqually Tribe for information sharing, joint planning and problem solving.	Annual 7.01 meeting	7.01 plan updated to meet the needs of the Nisqually Tribe and the Division of Child Support	<p>Marie McDonald, Nisqually Community Services Director McDonald.Marie@nisqually-nsn.org</p> <p>Lorna Kalama, Nisqually TANF site manager kalama.lorna@nisqually-nsn.org</p> <p>Andy Ewing- Division of Child Support (DCS)</p> <p>Lisa Vasquez (DCS)</p> <p>Michael Canonica, Olympia FO District Manager Michael.canonica@dshs.wa.gov</p> <p>Marie Natrall, Regional Manager- OIP</p>	<p>A 7.01 meeting was held on October 1, 2020 via Zoom.</p> <p>Both the Nisqually Tribe and DCS are open to holding a follow-up face to face 7.01 meeting once it is safe to do so</p>
	The Nisqually Tribe will invite DCS staff to participate in community events and	Nisqually community members are familiar with DCS staff and more	Lisa Vasquez and other members of the Olympia Field Office's Tribal Team	There has been no outreach to the Nisqually community since March 12, 2020 due to the COVID-19 closure. All events that DCS would have

	<p>the Tribal Team will attend Nisqually community events when available</p> <hr/> <p>The Division of Child Support (DCS) will continue to do outreach with the Nisqually Tribe once a month in the coming year; Outreach includes making presentation to staff and meeting with clients</p> <hr/> <p>Educating Nisqually Tribal Social Services staff/community on child support issues so they can address concerns & questions of the community they serve</p>	<p>likely to access their services</p> <hr/> <p>Needs of Nisqually Tribal members will be identified and policies and practices will be developed or updated to meet these needs</p> <hr/> <p>The Nisqually Tribal community become aware of options available to them through DCS such as modifying child support obligation, debt write-offs and contacting DCS staff</p>		<p>participated in, such as the Resource Dinners, were cancelled. Outreach with the Nisqually Tribe will remain on hold until the Reservation reopens and the tribe approves the resumption of DCS Outreach</p> <p>Prior to the COVID-19 pandemic, The Division of Child Support provided outreach to Nisqually TANF clients, community members & staff on a monthly basis. DCS is open to providing monthly outreach in the future</p> <p>The Division of Child Support participates in the Nisqually TANF Orientation and are available to do so in the future.</p> <p>The opportunity to do regular outreach has been a valuable development as DCS has been able to meet with many clients during our visits and gives DCS the ability to consult with Nisqually TANF staff about cases referred to the Division of Child Support.</p> <p>DCS is willing to present Child Support 101 training to staff, clients, tribal council and community members..</p>
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				<p>Due to DCS and Nisqually Tribe staff working remotely, some of the processes between the tribe and DCS have changed. The Red Wind, The Nisqually Board of Economic Development, and Nisqually Administrative Payroll Specialists are opting for Orders to Withhold Income/ National Medical Support Notices to be emailed to them through the secure system.</p>
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Policy 7.01 Implementation Plan and Progress Report (Draft)

Timeframe: July 1, 2021 through June 30, 2022

Updated **3/03/2021**

Division: Child Support

Region/Office: Tacoma Field Office

Tribe(s): Port Gamble S’Klallam

Plan and Progress Report Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to OIP) of each year.

Port Gamble S’Klallam Tribal Sovereignty Statement

The Port Gamble S’Klallam Tribe entered into the Treaty of Point No Point with the United States of America on January 26, 1855, reserving sovereign and aboriginal rights in perpetuity; and the Port Gamble S’Klallam Reservation was proclaimed on June 16, 1938 to be an Indian reservation, held in trust by the federal government “...for the benefit and use of the Port Gamble Band of Clallam Indians...”, under the provisions of Section 5 of the Indian Reorganization Act, the purchase of which was paid in full by Tribe. The Port Gamble S’Klallam Tribe is a federally recognized Indian Tribe governed by a constitution adopted on August 5, 1939.

The mission of the Port Gamble S’Klallam Tribe is to exercise sovereignty and ensure self-determination and self-sufficiency through visionary leadership. We will ensure the health, welfare and economic success of a vibrant community through education, economic development, preservation and protection of the rich culture, traditions, language, homelands and natural resources of our Tribe.

The Port Gamble S’Klallam Tribe was the 2nd Tribe in Washington State to receive Direct IV-D Child Support Federal Funding in April 2002.

The children of the Port Gamble S’Klallam Tribe are our most important resource. We believe that preserving a child's connections with his or her family is fundamental to the child's well-being. In S’Klallam tradition both parents are counted on to care for and support for their children.

Federal law recognizes Federally Recognized Tribes as possessing sovereignty over their members and their territory. The Code of Federal Regulations (CFR) for the Bureau of Indian Affairs identifies territory as the Service Area and the CFR for the Indian Health Services defines territory as the Contract Health Services Delivery Area. Sovereignty means that tribes have the legislative, executive and judicial power to make and enforce laws, and to establish courts and other forums for resolution of disputes.

7.01 Policy Highlights

The Department of Social and Health Services (DSHS) follows a government-to-government approach to seek consultation and participation by representatives of tribal governments in **policy development** and **service program activities**. This is in compliance with Chapter 43.376 RCW, the Washington State 1989 Centennial Accord and current federal Indian policy as outlined by Executive Order #13175, and the Presidential Memorandum on Tribal Consultation signed by President Obama in November 2009, which promotes government-to-government relationships with American Indian Tribes.

The DSHS 7.01 Policy applies to **all DCS programs and employees**. Administrators and regional program managers who oversee contracted services are also responsible for implementing this policy in the planning and delivery of contracted services by incorporating the appropriate language into the contracts.

ESA/DCS shall acknowledge and consider the opportunity for Federally Recognized Tribes' involvement and consultation in, but not limited to **Plans, budgets, policies, program services (including those provided by contractors and grantees), operational procedures, federal waivers or exemptions to state plans that affect American Indian people.**

Implementation Plan				Progress Report
1 A. Coding Tribal Cases Correctly				
Goals/Objectives	Activities	Expected Outcomes	Lead Staff and Target Date	Status
<p>To properly code new cases that are open in SEMS, so that PGST members are accurately identified.</p> <p>PGST* requested DCS collect data to determine if there is a pattern for why all tribal cases are not coded with tribal information. Cases that are not coded with Tribal information could create major problems.</p>	<p>Tacoma Field Office and PGST will work to correctly identify PGST tribal members and make sure ethnicity and tribal coding on the case is correct.</p> <p>Since PGST caseload is relatively small, DCS will work with TRT to review all cases that are not coded correctly to see if there is a pattern.</p> <p>TRT developed a tracking spreadsheet. PGST will continue to bring to DCS attention any cases that have fallen through the cracks. All cases will be added to the spreadsheet.</p>	<p>To reduce or eliminate the miscoding of Tribal members.</p> <p>Determine if there is a pattern as to why cases are coded incorrectly and to fix the problem.</p>	<p>State: TRT, Steve McDannel, Mary Groom</p> <p>Tribe: Maria Huynh</p> <p>Target Date: Review annually.</p>	<p>There have been no inappropriate referrals identified in this year (since 7/1/20).</p>

1 B. Inappropriate Letters sent to PGST Clients			
<p>DCS is federally mandated to send a letter regarding rights to modify orders to customers (45 CFR 303.8 (b) (7) ii),. These letters can cause confusion on Tribal cases. DCS will work with PGST on this issue.</p>	<p>DCS is working with its Policy Unit to try to find a resolution.</p> <p>TRT and PGST will work together regarding SEMS sending these letters out automatically and seek solutions to prevent them going out manually without first notifying PGST. PGST has asked DCS to begin tracking cases on which these have been sent inappropriately.</p>	<p>Stop sending automatic letters on these cases whenever possible and/or create a cover letter to explain the tribal connection and how this affects any given case.</p>	<p>State: Jake Hughes (Interim Policy Chief), Steve McDannel, Mary Groom</p> <p>Tribe: Maria Huynh</p> <p>Target Date: 8/1/21</p> <p>Effective July 2019, DCS stopped automatically sending letters on tribal cases when the NCP (Non-custodial Parent) was going to be incarcerated for longer than 6 months.</p> <p>TRT is working with the DCS Policy Unit to review changing the language in the automated letter (18-566) notifying clients of their rights to modification or changing the process to prevent those letters from going out on cases with tribal orders.</p> <p>DCS Policy has been working to update the form Notice of Rights to Request a Review for Modification (18-566), but with the passing of SHB 2302 during the 2020 legislative session, those efforts have been somewhat incorporated into DCS's need to have new forms and policy in place to address 2302's requirements (effective Feb 2021) surrounding the abatement of support for parents who become incarcerated. DCS will be asking the tribes for more input soon.</p> <p>Tacoma will work with TRT on: Is there a way to turn prevent the automated three year modification letters from going out on cases with tribal members and/or orders?</p>

				<p>Perhaps do a flow map of what triggers the letter to see if there's a way to switch them off. Note: PGST is not concerned with employee-only connected cases.</p> <p>This item is also included on the Directors' 7.01 Plan.</p>
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1 C. Credit Bureau Reporting				
<p>DCS is federally mandated to report cases to the Credit Bureau Reporting (42 USC 666(a)(7), 45 CFR 302.70(a)(7), 45 CFR 303.7(d)(6)(iii), WAC 388-14A-2160) on responding cases. For Tribal Cases DCS has been reporting to the Credit Bureau for responding and initiating cases.</p> <p>PGST does not want Credit Bureau Reporting on any cases involving PGST/community members.</p>	<p>DCS will work on developing a pilot with data tracking and if/when that is completed, then if appropriate, will fix cases in SEMS to stop the Automatic reporting to the Credit Bureau on a case by case basis.</p> <p>For cases reported inappropriately due to incomplete payment info that DCS has, DCS will correct the reports when these cases are identified.</p> <p>For DCS initiated cases, DCS will send PGST a list of cases that currently have Credit Bureau Reporting being done.</p>	<p>To eliminate unwanted enforcement actions taken on Tribal Cases.</p>	<p>State: TRT, Jake Hughes, (Interim Policy Chief), Steve McDannel, Mary Groom</p> <p>Tribes: Maria Huynh</p> <p>Target Date: 8/1/21</p>	<p>TRT and DCS Policy are in discussion with DCS Director Sharon Redmond and the Tribe regarding how/whether auto reporting can be discontinued. If/when policy is changed, PGST may request, on a case by case basis, to prevent credit bureau reporting if not already reported.</p> <p>The pilot is still in a development stage. DCS will share the list of cases that have credit bureau reporting at their next visit with PGST. Due to confidentiality a list will not be electronically sent or given to the Tribe.</p> <p>This item is also included on the Directors' 7.01 Plan.</p>

1 D. Communication and Problem Solving				Progress Report
A. Shorten DCS response time to Tribal policy requests	Bi-annual meetings occur between the DCS Director and Tribal Child Support Directors for this purpose. For the other two quarters, updates on progress should be reported from DCS by phone conference calls on as needed basis.	Issues will be resolved in a timelier manner with status updates provided at least quarterly.	<p>State: Sharon Redmond, TRT, Jake Hughes, (Interim Policy Chief),</p> <p>Tribes: Tribal Child Support Directors</p> <p>Target Date: 8/1/21</p>	<p>TRT is sending Tribal Directors draft canary notices changes. TRT and the Directors met in the fall and the spring. Having a Web-ex option was helpful.</p> <p>This item is also included on the Directors' 7.01 Plan.</p>

Implementation Plan				Progress Report
2. Policy Identification: Case Referrals				
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status
<p>A. Continuation of Services: when a party terminates State TANF, determine who should continue services (DCS or PGST).</p> <p>When State TANF ends, PGST would like Non-assistance services to revert to them on a case by case basis.</p>	<p>DCS and PGST will review cases on a case by case basis to determine for which time periods each should charge.</p> <p>Investigate whether it is sufficient for DCS closure guidelines to allow PGST to take a verbal request for closure from a CP for a DCS case and then provide their own written affidavit of this request to DCS (This requires policy changes and is still being discussed at HQ).</p> <p>At the beginning of each month, DCS will continue to pull a list of cases for which TANF has ended and provide it to PGST. PGST will then notify DCS if they have any info that the child is no longer in the household. On average this there is less than one case per month that meets this criterion.</p> <p>When appropriate, DCS will work with the tribe to try to close DCS cases so enforcement can revert to PGST.</p>	<p>Clear understanding by both DCS and PGST of which time periods each jurisdiction is charging; who is providing services; and who should enforce.</p> <p>When a Custodial Parent stops State TANF, Mary or Steve will contact PGST.</p> <p>Both agencies will work together to get services reverted to PGST within DCS policy guidelines.</p>	<p>State: Sharon Redmond, Mary Groom, Steve McDannel, TRT</p> <p>Tribe: Maria Huynh</p> <p>Target date: Reports provided monthly and issues reviewed annually.</p>	<p>This is still under review by the Policy unit at DCS HQ. TRT is working with Policy on it.</p> <p>This issue is especially problematic for PGST because PGST continues to provide full service on their end. In TANF cases involving children in care (ICW) cases it's difficult for the PGST case managers to contact the CP (Custodial Parent) to get a closure request.</p> <p>Tacoma will work with TRT on: How can TRT facilitate working with SPIPA to get referrals to DCS faster so DCS can then notify PGST timely? How can these cases be certified to the IRS since DCS doesn't certify SPIPA cases? What happens if a party objects to a debt that accumulated because a referral wasn't timely?</p> <p>Status: Monthly emails from Mary to PGST with list of cases for which TANF ended the previous month is working well to identify cases needing follow up.</p> <p>This item is also included on the Directors' 7.01 Plan.</p>

Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status
B. Handling cases for Continuation of Services when foster care (FC) ends.	When State foster care ends, PGST would like Non-assistance services to revert to them on a case by case basis. DCS is pulling a list each month to provide to PGST.	To identify cases that should revert to PGST for enforcement when foster care ends and allow PGST to resume enforcement.	State: Mary Groom, Steve McDannel, TRT Tribe: Maria Huynh Target date: Review Annually	The DCS Policy Unit has developed policy regarding termination of FC that allows PGST to resume services when FC ends. This process has been ongoing for years and continues.

3. Policy Identification: Technology and SEMS Information and Access	Progress Report
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Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status
A. To locate parties of Tribal Child Support cases in the most expedient manner possible in circumstances when PGST and DCS do not have a shared case.	DCS continues to provide locate services as resources allow. PGST can send a Locate Only Transmittal (#3) to DCS. DCS H.Q. can only check State databases for Locate Only cases. To get federal information, an intergovernmental referral is needed and a case must be opened.	Enhanced locate services	State: Mary Groom (with assistance from DCS HQ) Tribe: Maria Huynh Target Date: Review annually	Process has been ongoing for an as-needed basis and continues to work well.

4. Policy Identification: Treasury Offset Certification				Progress Report
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status
Certify appropriate cases for Treasury Offset.	PGST requests DCS certify child support debt for Treasury Offset.	PGST cases referred by the tribe will be certified for Treasury Offset.	State: Steve McDannel, Mary Groom Tribe: Maria Huynh Target Date: Annual review	PGST and DCS reconcile the debt(s) on these cases monthly to keep debt records accurate. Tacoma will update PGST timely when policies change regarding intercepting stimulus payments.
5. Policy Identification: Training Opportunities				Progress Report
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status
A. Share training opportunities. It is difficult for tribal case managers to come to Tacoma for a one hour or two hour class. As needed, PGST may request DCS to develop training and present it to their staff. Other tribe's staff could also attend these classes.	DCS and PGST will advise each other of ongoing training events. Tribal Liaison will develop the training and provide to PGST upon request and invite other tribes as appropriate. DCS will provide refresher training on SEMS and ACES upon request.	Share training resources and opportunities from DCS to Tribal staff upon request. DCS to provide refresher training on Conference Boards upon request.	State: TRT, Steve McDannel, Mary Groom Tribe: Maria Huynh Target Date: 8/1/21	Conference Board Training was provided at the July 2020 7.01 quarterly meeting and another is scheduled for next July. Will do refresher training annually on this subject. In person training opportunities have been tabled due to COVID. DCS will put together virtual trainings regarding medical enforcement procedures and distribution of payments (including assignment of "buckets" and pass

				through payments) and including how to read applicable screens.
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<p>B. Increase awareness and understanding of Tribal culture.</p>	<p>DCS staff associated with the Tribal Team will be given appropriate training (i.e. Government-to-Government & 7.01 Training). DCS may consider providing tribal panel discussions at its annual conferences</p> <p>DCS policy is to send all personnel who will be working with Tribal agencies and counterparts to Government-to-Government training and this is being done routinely. It's recommended for any staff members who wish to participate in any tribal cultural event. To date, all Tribal Liaisons have been trained, as well as many other DCS staff.</p>	<p>Enhanced knowledge of DCS staff on Tribal history, culture and practices.</p>	<p>State: Steve McDannel</p> <p>Tribe: Maria Huynh</p> <p>Target Date: 8/1/21</p>	<p>All DCS Tribal Liaisons have had Government to Government Training, as well as 7.01 Training.</p> <p>DCS will explore if there's a way to bring 7.01 Training to the Prosecutor Attorneys who work with child support cases.</p> <p>This item is also included on the Directors' 7.01 Plan.</p>
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6. Policy Identification: Communication and Problem Solving				Progress Report
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status
A. Provide avenues to discuss problems and solutions	<p>All Division of Child Support staff commits to be accessible and approachable.</p> <p>Tribal staff is encouraged to call the SEO 4 Tribal Liaison, the District Manager, or TRT should front-line efforts at DCS not meet expectations or there are suggestions for improvement.</p>	Problems will be corrected quickly and effectively.	<p>State: Steve McDannel, Heidi Montgomery, or TRT</p> <p>Tribes: Maria Huynh</p> <p>Target Date: review annually.</p>	Larger issues are noted in this plan. Smaller issues have been resolved quickly. As new issues arise, they will be addressed timely.
B. Effectively working hard-to-collect cases involving PGST tribal members where collection remedies have been exhausted by the Tribe.	<p>Line staff from both offices will discuss individual cases and their circumstances to best identify the most effective way to work the case.</p> <p>DCS will periodically meet with PGST to review cases and DCS will come to PGST whenever requested.</p>	Cases will continue to be worked utilizing the resources available to both DCS and the Tribe in a way that preserves the Tribe's jurisdiction and maximizes available collection remedies.	<p>State: Steve McDannel, Mary Groom</p> <p>Tribes: Maria Huynh</p> <p>Target Date: as requested</p>	<p>It is very beneficial for DCS staff to meet face to face to go over more difficult cases.</p> <p>The advent of COVID-19 has curtailed opportunities to meet in person for the time being, however, staff from both agencies make effective use of electronic communication and the phone in the interim.</p>

<p>C. Promote regular meetings between Tribal and DCS Staff. PGST can request additional meetings as needed.</p>	<p>DCS and Tribal staff will meet separately from the regular 7.01 meetings to discuss issues of unique concern or process to this program and relationship.</p> <p>The District Manager Heidi Montgomery and the Tribal Unit staff will meet with all Tribal Representatives on a quarterly basis at our "7.01 Meetings."</p>	<p>Enhanced communication; understanding and respect; cross program discussions; problem solving; issue identification; mutual support.</p>	<p>State: Heidi Montgomery, Steve McDannel, Mary Groom</p> <p>Tribe: Maria Huynh</p> <p>Office of Indian Policy: Brenda Francis-Thomas</p> <p>Target Date: Quarterly</p>	<p>Quarterly 7.01 meetings work very well. DCS will organize and facilitate the meetings. These meetings have occurred regularly (quarterly) for many years.</p> <p>With the advent of COVID-19, these meetings have successfully continued quarterly, but in a virtual format using the Skype platform.</p>
<p>D. Effectively communicate circumstances where DCS receives an overpayment on a case and the payment has come from PGST.</p>	<p>DCS and PGST to consult with each other before refunding overpayments to clients.</p> <p>DCS/PGST communicates as to where the refund should go if there is an overpayment and whether payment should be refunded or held for rollover.</p> <p>Also, DCS will contact PGST regarding any payments being held for rollover.</p>	<p>Prevent financial errors in applying and refunding money inappropriately.</p>	<p>State: Mary Groom, Steve McDannel</p> <p>Tribe: Maria Huynh</p> <p>Target Date: 8/1/21</p>	<p>Progress continues.</p> <p>PGST recently switched from remitting 24 times/year to 26/year (annualizing payments) and so there have been fewer instances of overpayments.</p> <p>However, there are still instances where overpayments occur. Tacoma will work with PGST to develop a plan for handling these overpayments for cases in which PGST is responding to DCS.</p>

7. Policy Identification: Hiring				Progress Report
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status
Inclusion of Tribal Staff in major DCS hiring decisions	<p>DCS will invite Tribal Staff to participate in interview panels and/or consult on major hiring decisions that have direct impact on Tribal Team workload, including District Manager, Child Support Program Manager, Supervisor and Tribal Liaisons.</p> <p>PGST will be asked to participate in interview panels and provide tribal aspect in hiring decisions that have a direct impact on the tribal team</p>	Increased relationship building through participation in key hiring decisions.	<p>State: Heidi Montgomery, Steve McDannel</p> <p>Tribe: Maria Huynh</p> <p>Target Date: review annually.</p>	<p>There have been no applicable hiring events since 7/1/20, but offers have been made, and often accepted, to participate on previous interview panels and the process will continue as applicable.</p> <p>Provided clarification on March 4, 2021 as to how and for what positions tribal members are invited to participate in hiring decisions.</p>
8. Policy Identification: Teambuilding				Progress Report
Goals/Objectives	Activities	Expected Outcomes	Lead Staff and Target Date	Status
Build a stronger sense of teamwork between the DCS Tribal SEOs and Tribal Program Staff.	DCS staff and PGST will advise each other of relevant office or cultural events.	DCS and PGST will participate in gatherings as opportunities arise.	<p>State: Heidi Montgomery, Steve McDannel</p> <p>Tribe: Maria Huynh</p> <p>Target Date: annual</p>	The advent of COVID-19 has curtailed such opportunities for the time being.

9. Policy Identification: Institutional Memory				Progress Report
Goals/Objectives	Activities	Expected Outcomes	Lead Staff and Target Date	Status
To memorialize decisions and agreements between PGST and DCS for future reference	In addition to items in this 7.01 Plan, a DCS Desk Manual was developed. The Desk guide is updated when issues are identified and to date is current.	To capture procedures and guidelines that were discussed and mutually agreed upon.	State: Mary Groom Tribe: Maria Huynh Target: Review Annually	The current iteration has been added to the bottom of this plan.

Completed or Tabled Items

*List of Acronyms

ACES – Automated Client Eligibility System (IV-A database)

FC - Foster care

DCS - Division of Child Support

DM – District Manager

FC – Foster Care

HQ – Headquarters

OIP – Office of Indian Policy

PGST- Port Gamble S’Klallam Tribe

SEMS – Support Enforcement Management System (DCS’s database for cases and case work)

TANF – Temporary Assistance to Needy Families (Cash benefits)

TFO – Tacoma DCS Field Office

TL - Tribal Liaison

TRT- Tribal Relations Team

Goal/Activity/Outcome	Date	Item
MEO cases referred when biological parents in the home	October 2013	Completed
Requested access to more SEMS WEB screens	December 2013	Complete can revisit at a future date if necessary
PGST requested training on SEMS and ACES	February 2013	Training Provided
Request for multiple Tribal Access Code	December 2015	Unable to update SEMS, can revisit at a future date if necessary
PGST requested DCS look at ways to get orders enforced without having to serve notice as there is a delay in enforcement	March 2016	TRT provided language that other Tribal courts used for immediate enforcement. PGST provided that language to their tribal court.
Foster Care Referrals. DCS is working with Children's Administration to ensure foster care cases are coded correctly	March 2016	Complete. DCS discovered why cases are not coded correctly and are working with Children's Administration to resolve this issue.
PGST requested ability to look at case file images to see the order. SEMS WEB only allows them to view DATA only	March 2016	PGST requested this item be moved to completed as they cannot access case file images only Court Order summaries in SEMS WEB.
PGST requested DCS look at easier options for payment to be deposited directly. The online web portal requires a debit which is not an option for the tribe.	March 2017	Unable to resolve at this time, may revisit in the future.
PGST requested DCS provide Conference Board training.	2017	Training provided.
DCS to train their HQ and Field Set-up staff on ways to identify Tribal cases.	2017	Training held at HQ and in Field Office.
PGST requested DCS look into other options for direct payments	2017	Due to limitations on both ends, no resolution was found. This may be revisited in the future.
Find and close cases that were originally opened for Medical Enforcement only and for which DCS has never received an application for full services.	January 2018	It appears all cases have been identified and closed.

Goal/Activity/Outcome	Date	Item
PGST participation on DCS hiring panels.	March 2019	In the past, PGST has been invited to hiring panels in Tacoma DCS for the positions of District Manager, Child Support Program Manager and on the Tribal team. They have participated when they were available to do so. This continues.
DCS to provide a list of common cases for which TANF has terminated so PGST can determine who should continue/resume services.	March 2019	DCS has provided a list each month and has networked with PGST to determine continuation of services for each case. This continues.
When requested, allowing continuation of services to revert to PGST when foster care ends.	December 2017	A change in policy now allows DCS to let PGST provide continuation of services with the new CP when ongoing foster care ends. The policy changed, but the process is ongoing.
Conference Board training was provided.	January 24, 2019	Completed
PGST^ requested access to view/use the Employer Inquiry screen in SEMS to search for addresses for new employers. Because it is housed within SEMS and not on SEMS Web, DCS is not able to do this. However, TL's can/will look up any employer for PGST whenever they request it.	January 2019	Completed
WA Policy was modified to allow distribution of payments that do not follow the algorithm when PGST requests for business purposes and/or to match their laws and policies.	July 1, 2018	Completed WAC 388-14A-5007

Goal/Activity/Outcome	Date	Item
Stop sending automatic letters to inmates expected to be incarcerated six months or longer regarding modifying their child support order for tribal cases.	July 2019	Completed

Replication of Tacoma DCS Tribal Desk Guide (Port Gamble S’Klallam Tribe’s section):

Port Gamble S’Klallam Tribe

TLs are directed not to disclose IRS or FTI to Tribal child support programs in any way, verbally or written. Payment amounts may be described as voluntary or involuntary, or administrative/non-administrative.

Caseload Assignments

The 6624 caseload is Responding to PGST CSP, it is a combination of “IRS Only”, Full Enforcement and Associated cases. The 1963 caseload is Initiating to PGST for enforcement.

Communication methods

PGST CSP prefers to be contacted by email, but if immediate assistance is required please contact the assigned Case Manager via the telephone. Please list NCP’s initials in the Subject line.

If DCS is contacted by other states, Maria has given approval to give out her direct contact information.

Employment and Enrollment Verifications

Send a Secure email to Amber Caldera; provide the parties (*name, social security number and date of birth*) if employment verification also include the tribal employer’s name.

Providing Continuation of Services

If there are any, then the Tribal Liaison will contact PGST CSP to discuss which agency will provide continuation of services to the CP. The CP must send DCS a written request to close the case if PGST CSP will continue enforcement. If the CP doesn't, DCS will send a letter to the CP to ask which agency should continue services. Then if there is still no response, DCS will initiate case closure based on non-cooperation. Meanwhile, DCS will hold current support payments until resolved.

Referrals for Paternity and Order Establishment

(Do not delay this process just because we do not have a current address for the NCP. As soon as it is identified that the NCP is a PGST member, start the process. If in doubt, check with PGST).

1. Send 9-881 to CP (**2 week waiting period**)
2. Transmittal #1 – 18-570 and Acknowledgment - 18-729
3. Confidential Information form – 18-730
4. CBRI or Birth certificate (if available in SEMS or Barcode). If not, send a screen shot of DOH birth record screen.
5. Print out of Dates on/off TANF (*4R Screen*) and Dates on/off Foster Care (use dates in Famlink).
6. Scan referral and send via secure email to Amber Caldera, do not mail originals. Amber will send a response confirming receipt of referral and who has been assigned as Case Manager
7. Add Intergovernmental information to the 'BC' screen
8. Tribal Access Code: 25 and Non US FIPS Code: TR-025.
9. Set RC out for 6 months, to check status. (When possible, please send/email all DCS forms & additional information to PGST together in one combined PDF).

Referrals for Enforcement

1. Send 9-881 to CP (**2 week waiting period**)
2. Send Transmittal #1 – 18-570 and Acknowledgment - 18-729
3. Confidential Information form – 18-730
4. CBRI or Birth certificate (if available in SEMS or Barcode). If not, send a screen shot of DOH birth record screen.
5. Print out of Dates on/off TANF (*4R Screen*) and Dates on/off Foster Care.
6. Copy of Court Order

7. Split version of Debt Calculation to show buckets (no certification required)
8. Case Payment History
9. AH screen if NCP has multiple cases
10. Scan referral and send via secure email to Amber Caldera; PGST CSP does not require certified copies and do not mail originals. Amber will send a response confirming receipt of referral and who has been assigned as Case Manager.
10. Add Intergovernmental information to the 'BC' screen
11. Tribal Access Code: 25 and Non US FIPS Code: TR-025.
12. Set RC out for 6 months, to check status. (When possible, please send/email all DCS forms & additional information to PGST together in one combined PDF).

Referred back to DCS – Paternity and Order Establishment

PGST CSP will attempt to work a case; if unsuccessful they will refer the case back to DCS in approximately 6 months for enforcement. If DCS has jurisdiction to proceed, the Tribal Liaison will work it like a regular case.

Refunds and Rollover Payments

When a case becomes current and there are additional funds held in suspense by DCS, the Tribal Liaison will contact PGST CSP to confirm if the payment should be refunded, held or applied to the next month's support or sent back to PGST to refund.

Special Distribution Cases

Leeanne will notify Mary to set SI on cases when the tribal payment needs to be disbursed differently than by the algorithm, per PGST CSP request.

Treasury Offset Cases

Our Treasury Offset Agreements with tribes *do not* include passport denial and never have. So if the only case we have is for treasury offset, we will need to manually deselect the passport denial option. Also, the Credit Bureau should be set to "E" = Exempt.

Treasury Offset Certifications

1. PGST CSP may send cases for enforcement even if the debt has not yet met the threshold for certification. This is will be done if no additional payments from the NCP are anticipated.
2. Leeanne will continue to send the Treasury Offset Certification List by the 10th of each month.
3. If a case/debt is paid in full by the Treasury Offset payment, the case will remain open.

Credit Bureau Reporting

The Credit Bureau Reporting indicator should be set to E (Exempt) on IRS only cases received for enforcement from the Port Gamble S'Klallam Tribe.

Domestic Violence Information

Domestic Violence information should be listed on page 2 of the Transmittal #1 under Section VI. Other Pertinent Information.

Miscellaneous Information

1. After a new referral has been received and DCS has completed setting up a case, send a "Split Debt Calc" to PGST. This will inform them that the case set-up has been completed and this will also provide PGST with the DCS case D# that has been assigned to the new case.
2. School Enrollment & H.S. Graduation dates for children turning 18 yrs. old (Please contact PGST Case Managers to coordinate which agency will contact the necessary parties for this information). Per PGST, the request for this information will be handled on a case by case basis.
3. PGST has no "Statute of Limitations."

Locate Only Request

1. Use the 18-572 form. In the (To) Section list the below information for (Agency Name and Address).

WA DIVISION OF CHILD SUPPORT
ATTN: DCS IN-REM SERVICES
PO BOX 11520
TACOMA, WA 98411-5520

2. Select Box 10 (Other) and type "Locate Information". When forwarding VIA email 18-572 that is received from Tribe & there is not an open case, send 18-572 to "Convert Images" (D#99999979/Referrals/Interstate/RB).

Policy 7.01 Implementation Plan and Progress Report

Timeframe: July 1, 2021 through June 30, 2022

Updated: 4/13/2021

Division: Child Support

Region/Office: Tacoma Division of Child Support (DCS)

Tribe: Puyallup (PTCSP)

Plan and Progress Report Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to OIP) of each year.

Puyallup Tribal Sovereignty Statement. The Puyallup Tribe has existed since creation as the aboriginal people who are the owners and guardians of their lands and water. The Puyallup Tribe is an independent sovereign nation, having historically negotiated with several foreign nations, including the United States in the Medicine Creek Treaty.

The Puyallup Tribal Council is the governing body of the Puyallup Tribe in accordance with the authority of its sovereign rights as the aboriginal owners and guardians of their lands and water, reaffirmed in the *Medicine Creek Treaty*, and their *Constitution and Bylaws*, as amended and approved by the Tribe and the Assistant Secretary of the Interior.

The Puyallup Tribe was the first in Washington state to receive direct IV-D federal funding to operate its child support program. Child support cases are heard in the Puyallup Tribal Court, a judicial forum known for its stubborn devotion to due process of law.

The work of the Puyallup Tribal Court and of the Puyallup Tribal Child Support Program for its sacred citizens, the Tribe's children and their families, adheres to the Tribe's statutory policy:

"Children are the most vital resource to the continued existence and integrity of the Puyallup Tribe. Therefore, the Tribe has a compelling interest in promoting and maintaining the health and well-being of all Puyallup children."

"Child support orders shall reflect the understanding that in order for children to prosper, their parents must provide for their own needs as well as the needs of their children. Therefore, a child support order should not be so burdensome that the parent obligated to pay is left with insufficient resources necessary for their own livelihood." *Section 7.24.020 Puyallup Parental Responsibility Act*

DSHS 7.01 Policy, Tribal Sovereignty Statement: Federal law recognizes Federally Recognized Tribes as possessing sovereignty over their members and their territory. The Code of Federal Regulations (CFR) for the Bureau of Indian Affairs identifies territory as the Service Area and the CFR for the Indian Health Services defines territory as the Contract Health Services Delivery Area. Sovereignty means that tribes have the legislative, executive and judicial power to make and enforce laws, and to establish courts and other forums for resolution of disputes.

Implementation Plan				Progress Report
1. Policy Identification: Case Referrals				
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status
<p>Referral Criteria:</p> <p>DCS will refer cases to PTCSP where the NCP, CP and /or child is a member of the Puyallup Tribe.</p>	<p>Deidre Finley will e-mail Mary Squally to request verification of tribal enrollment.</p> <p>DCS agrees that use of enrollment status information is strictly limited to identifying cases for referral to PTCSP.</p> <p>Deidre Finley will send needed case info to Mary Squally to review to see if PTCSP wants to take the case.</p>	<p>All appropriate cases will be referred to PTCSP.</p>	<p>State: Deidre Finley</p> <p>Tribe: Mary Squally</p> <p>Target Date: Review Annually</p>	<p>Referral process is monitored as each referral is received. DCS will advise all staff members on appropriate identification and handling of tribal cases.</p> <p>Update 2/1/2021: PTCSP is aware of one administrative Notice and Finding of Financial Responsibility (NFFR) that was improperly ordered in 2018 and was referred to PTCSP for enforcement in January 2021. There are two cases for the one order. PTCSP is entering new orders that will supersede the flawed NFFR.</p>

<p>Employment Verifications:</p> <p>DCS will refer for enforcement cases to PTCSP where NCP works for a Tribal entity or enterprise.</p>	<p>Deidre Finley will e-mail Mary Squally to request verification of tribal employment.</p> <p>DCS agrees that use of tribal enrollment status information is strictly limited to identifying cases for referral to the PTCSP.</p>	<p>All appropriate cases will be referred to PTCSP.</p>	<p>State: Deidre Finley</p> <p>Tribe: Mary Squally</p> <p>Target Date: Review Annually</p>	<p>Referral process is on-going.</p> <p>Update 3/18/21: Since 7/1/20, there have been four inappropriate enforcement actions taken by other field offices. The specific Support Officers were notified of the errors. DCS continues educating DCS staff to check all employers before contact for Tribal affiliations. When one is identified, Deidre will contact Puyallup for appropriate action.</p> <p>Automation has been improved to help improve SEO awareness. Reminders are provided to all staff 2-4times/year and our training curriculum is being revised to incorporate reminders throughout the training as opposed to the current process of</p>
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2. Policy Identification: Coding Tribal Cases Correctly				Progress Report
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status
DCS will properly code in SEMS with Tribal coding.	<p>DCS and PTCSP will work to correctly identify Puyallup tribal members and tribal employers and make sure coding on the case is correct. PTCSP will notify DCS of any cases not set up correctly with the Tribal Access Code and/or where parties were not coded with the Puyallup Tribal membership code.</p> <p>DCS will input the case specific information onto the Tracking Sheet for Inappropriate Referrals and Actions.</p>	To reduce or eliminate the miscoding of Tribal cases.	<p>State: Steve McDannel, Deidre Finley</p> <p>Tribe: Mary Squally</p> <p>Target Date: Review Annually</p>	<p>SEMS was re-programmed to create a warning pop-up if/when DCS attempts to generate a form to a known Tribal employer with a correct FEIN identifier in the SEMS system. This should significantly reduce inappropriate contact. DCS has identified employers with improper coding and are checking alternate databases in an attempt to locate the correct identifiers for the employers in question.</p> <p>Update 2/24/21: Employer inquiry was addressed to the Puyallup Tribe of Indians (PTOI) at PTCSP's address. The person is not employed by PTCSP. Employer inquiries ask for highly invasive personal information including SSN. The proper government to government procedure for PTOI employees is to contact the PTCSP Director for verification. DCS followed up by emailing the SEO to explain the inappropriateness of this action, as well as emailing her supervisor. The SEO apologized and stated she will not do it again. Her supervisor also shared this information with her team, reminding them of the importance of working through DCS Tribal Liaisons.</p>

3. Policy Identification: Technology				Progress Report
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status
<p>Locate Services:</p> <p>DCS will assist PTCSP to locate parties in the most expedient manner possible.</p> <p>There is a perception that DCS is providing less locate information and requiring more formality in making requests for locate on Puyallup tribal cases.</p>	<p>Tacoma FO tribal liaisons will assist PTCSP with locate services through DCS Central Services.</p> <p>Address these perceptions. Tacoma FO Tribal Liaisons will provide information regarding ESD wage and UC information as needed.</p>	<p>Enhanced locate abilities for PTCSP.</p> <p>PTCSP wants to receive the best locate assistance available from our Tribal Liaison.</p>	<p>State: Deidre Finley</p> <p>Tribe: Mary Squally</p> <p>Target Date: Review Annually</p>	<p>DCS assists with locate requests as they are received.</p> <p>Update 2/24/21: PTCSP has experienced no locate problems this past year.</p>
4. Policy Identification: Training Opportunities				Progress Report
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status
<p>Sharing training opportunities</p>	<p>Deidre will provide and/or arrange training for PTCSP staff for SEMS and ACES upon request of the PTCSP Director.</p> <p>Arrange refresher Conference Board training annually.</p>	<p>Increased participation by both DCS and PTCSP staff in each other's training events.</p> <p>Help new staff become proficient with WA's databases used for casework.</p> <p>Increase understanding of the Conference Board process.</p>	<p>State: Steve McDannel, Deidre Finley</p> <p>Tribe: Mary Squally</p> <p>Target Date: Review Annually</p>	<p>State continues its policy of providing Government- to-Government Training for all Tribal Liaison personnel and for other positions that have contact with Tribes.</p> <p>All Tribal Liaisons in Tacoma had taken Government to Government and 7.01 Training, but in this period they have also taken other trainings that cross over, such as Customer Service training.</p> <p>State continues to advise Tribe of upcoming training opportunities and applicable SEO Academy sessions.</p>

5. Policy Identification: Communication & Problem Solving				Progress Report
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status
On-site meetings with PTCSP and DCS field representative to communicate and problem solve on joint cases.	Deidre Finley will be available on-site at PTCSP with a laptop and SEMS connection as needed.	To communicate and problem solve on cases.	State: Deidre Finley, Heidi Montgomery Tribe: Lynn Weible, Angelia Hendrix, Mary Squally Target Date: Review Annually	Deidre Finley will meet with PTCSP case managers once a month and more often if needed. Update 2/24/21: Due to COVID-19, in-person meetings have been suspended until further notice, but Deidre uses other communication tools to work with PTCSP.
Regular 7.01 Meetings will be held	A joint meeting between the DCS District Manager and the Tacoma DCS Tribal staff will be held quarterly with the region Tribal Program Directors.	Meetings will be held	State: Heidi Montgomery, Steve McDannel, Deidre Finley, Branden Aasen, Mary Groom, Aldon Ekstrom , Kay'd Gonzales Office of Indian Policy: Heather Hoyle Tribe: Mary Squally Target Date: Annually	Meetings are held quarterly. Over the past year, they have been held with a virtual format (Skype) due to COVID-19. Until such time as it is deemed safe to meet in person again, they will continue to be held virtually. Although this is not ideal, the meetings have been going as well as could be expected.
Annual 7.01 plan update and finalization meeting(s)	The Tribe, DCS and OIP staff should meet - either in-person or via conference call - each year to discuss updates of the 7.01 Plan, and agree on a final version that will be submitted to DSHS's Economic Services Administration (ESA).	A fully agreed upon Plan that describes and documents on-going activities and accomplishments	State: Heidi Montgomery, Steve McDannel Office of Indian Policy: Heather Hoyle DCS Tribal Relations Team: Chris Franks Tribe: Mary Squally Target Date: Annually (ideally prior to ESA 7.01 Plan submission deadlines - usually around May)	Due to COVID-19 planning was done via email this year.

<p>General Problem Resolution</p>	<p>DCS staff will be available to work through particular issues as requested.</p> <p>Separate meeting with the DCS District Manager and PTCSP Director as needed.</p>	<p>Problems will be resolved quickly and efficiently.</p>	<p>State: Heidi Montgomery, Steve McDannel</p> <p>Tribe: Mary Squally</p> <p>Target Date: Review Annually</p>	<p>PTCSP will bring to Steve McDannel and Heidi Montgomery any issues that need to be resolved and they will alert Mary of any they identify.</p> <p>Update 2/24/21: To date in this 7.01 period, the issues identified are mentioned above (inappropriate contact with Puyallup employers, inappropriate order setting by DCS).</p>
<p>Cases will be worked using the resources available to both DCS and the Tribe in a way that preserves the Tribe's jurisdiction and utilizes appropriate collection remedies.</p>	<p>Line staff from both offices will discuss individual cases and the related circumstances to best identify the most effective way to work the case.</p>	<p>Cases will continue to be worked utilizing the resources available to both DCS and the Tribe in a way that preserves the Tribe's jurisdiction and maximizes available collection remedies.</p>	<p>State: Steve McDannel, Deidre Finley</p> <p>Tribe: Mary Squally</p> <p>Target Date: Review Annually</p>	<p>Process continues – no changes</p> <p>Update 2/24/2021: This has been an ongoing process for many years and continues to work well.</p>
<p>Facilitate DNA testing with PTCSP and the Pierce County Prosecuting Attorney's Office.</p>	<p>Discussion with DCS Government Liaison and Pierce Prosecuting Attorney.</p>	<p>Create a pathway to assist with DNA testing at the Pierce County Jail.</p>	<p>State: Steve McDannel, Deidre Finley</p> <p>Tribe: Mary Squally</p> <p>Target Date: August 31, 2019</p>	<p>Update 2/24/2021: PTCSP has not been doing DNA testing during COVID.</p>

6. Policy Identification: Hiring				Progress Report
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status
Inclusion of Tribal Staff in major DCS hiring decisions	DCS will invite Tribal Staff to participate in interview panels and/or consult on major hiring decisions in this office, particularly any that have direct impact on Tribal Team workload. Such positions shall include Regional Program Manager and Tribal Liaison. Discuss with Steve to make sure all key positions are included.	Increased relationship building through participation in key hiring decisions.	State: Heidi Montgomery, Steve McDannel Tribe: Mary Squally Target Date: Review Annually	<p>Puyallup Tribe continues to participate in interview panels and provide tribal aspect in hiring decisions that have a direct impact on the tribal team.</p> <p>DCS will invite Tribal Staff to participate in interview panels and/or consult on major hiring decisions in this office, particularly any that have direct impact on Tribal Team workload. Such positions shall include District Manager, Child Support Program Manager, Tribal Team Supervisor and Tribal Liaison. Also tribes will be invited to participate in higher level hiring decisions, such as for the DCS Director, Field Operations Chief and Policy Chief.</p> <p>There were no applicable hiring events in Tacoma in the past year, but tribal members have been invited to, and attended, previous events. There was one applicable hiring event at headquarters and there was a tribal member on the hiring panel and will be represented at future hiring events that apply.</p>

7. Policy Identification: Teambuilding				Progress Report
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status
Building a stronger sense of teamwork between the DCS Tribal SEOs and Tribal Program Staff	Meetings, luncheons, and gatherings will be held whereby staff of the two programs can come together.	As appropriate, staff will be invited to each other's offices to participate in celebrations and team building luncheons.	State: Heidi Montgomery, Steve McDannel Tribe: Mary Squally Target Date: Review Annually	DCS/PTCSP share and participate in events that affect both offices. Update 2/24/2021: The advent of COVID-19 has curtailed such events for the time being.

8. Institutional Memory.				Progress Report
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status
To memorialize decisions and agreements between PTCSP and DCS for future reference	In addition to items in this 7.01 Plan, add an attachment of the Desk Manual that DCS uses work PTCSP case.	To capture procedures and guidelines which were developed mutually.	State: Deidre Finley Tribe: Mary Squally Target: Review Annually	The current iteration has been added to the bottom of this plan.

Completed Historical Section			
Date Completed	Goals/Objectives	Outcome	Date to Re-visit Issue
2014	Request Additional SEMS WEB screens	Allowed access to AH (all payment History) and DH (Distribution History) screens. Denied access to IA (individual Addr) and BI (Basic Individual) screens.	Revisit requesting access to IA and BI screens at a future date.
2015	Cases referred timely.	Cases need to be referred to PTCSP within 30 days of determination that the PTCSP should receive the case	Deidre Finley and the PTCSP Case Managers met in January and February to review current referral process and discuss areas for improvement.

2016	Case count and reconciliation	PTCSP has all appropriate tribal cases.	Can revisit as necessary.
2016	Tribal Access Code for cases; Tribes/State have in common	DCS is unable to accommodate this request due to the extensive nature of the programming that would be involved to make this change.	Can revisit if there is a future need.
2018	Quick Program Training	PTCSP Case Managers have access to the Quick Program and will contact DCS when they want training.	Can revisit if there is a future need.
2019	Work-Around Cases: Payments on DCS/PTCSP work around cases going to PTCSP instead of directly to the CP • Training Opportunity	Unfortunately, this is no longer possible due to laws and regulations. Payments on these cases will continue to be sent to PTCSP in the form of checks. Conference Board Training held 1/24/19.	Can be revisited if/when laws and regulations change.
2020	Locate Services Training opportunities	DCS follows the same process in providing locate services to all intergovernmental Since 7/1/20, no new training needs have been identified.	

DCS Tribal Desk Guide (excerpts relevant to PTCSP):

TLs are directed not to disclose IRS or FTI to Tribal child support programs in any way, verbally or written. Payment amounts may be described as voluntary or involuntary, or administrative/non-administrative.

Employment and Enrollment Verifications

Send a Secure email to Mary Squally, PTCSP Director; provide the parties (*name, social security number and date of birth*). If employment verification is needed, also include the tribal employer's name. (See example below)

To: mary.squally@puyalluptribe-nsn.gov
Cc:
Subject: [secure] Employment/Enrollment Verification

Hi Mary,

Can you please verify if John Doe, xxx-xx-xxxx, 11/11/19 is employed at (Employer Name - e.g. Emerald Queen Casino)?

OR

Can you please verify if John Doe, xxx-xx-xxxx, 11/11/19 is an enrolled member of the Puyallup Tribe?

Thank you for your assistance. Have a good day.

Make a 76 case comment when you send the email and when you receive a response.

- Tribal Review: Sent request to PTCSP to verify NCP (employment or enrollment).
- Tribal Review: Rcvd response from PTCSP; confirmed (NCP is a member of the Puyallup Tribe - NCP is employed at Emerald Queen Casino). Case meets criteria for inclusion in tribal caseload.
- Tribal Review: Rcvd response from PTCSP; NCP is not a member of the Puyallup Tribe – NCP is not employed at Emerald Queen Casino.

Referring case for Order Establishment

(Do not delay this process just because we do not have a current address for the NCP. As soon as it is identified that the NCP is a Puyallup member, start the process. If in doubt, check with PTCSP).

1. Send 9-881 to CP (**20 days waiting period**)
2. 18-570 - Include NCP BI # and Tribal Affiliation of both NCP and CP (if known)
3. 18-730 (Confidential Information Form)
4. 18-576 (Uniform Support Petition, completed by SEO)
5. 18-578 (General Testimony, completed by SEO)
6. Copy of CBRI (if available)
7. Send referral via secure email to Mary Squally, PTCSP Director and Tallis King George, Tribal Attorney. Forward email to Service, ConvertImage (Subject: Other Agency/Outgoing).
8. Add Intergovernmental information to the 'BC' screen and Tribal Access Code: 36 and Non US FIPS Code: TR-036.

Referring for Paternity Establishment with both biological parents

(Do not delay this process just because we do not have a current address for the NCP. As soon as it is identified that the NCP is a Puyallup member, start the process. If in doubt, check with PTCSP).

(Make sure both parents are listed as Respondents on the referral – Transmittal and USP)

If CP is not the biological parent, put State of Washington as Petitioner. Once PTCSP establishes paternity, then DCS can send referral for Order Establishment with the non-parental CP.

1. Send 9-881 to CP (**20 days waiting period**)
2. 18-570 - Include NCP BI # and Tribal Affiliation of both NCP and CP if known
3. 18-730 (Confidential Information Form)
4. 18-576 (Uniform Support Petition, completed by SEO)
5. 18-578 (General Testimony, completed by SEO)
6. Send referral via secure email to Mary Squally, PTCSP Director and Tallis King George, Tribal Attorney. Forward email to Service, ConvertImage (Subject: Other Agency/Outgoing).
7. Add Intergovernmental information to the 'BC' screen and Tribal Access Code: 36 and Non US FIPS Code: TR-036.

Referring Foster Care case for Paternity and/or Order Establishment

(Do not delay this process just because we do not have a current address for the NCP. As soon as it is identified that the NCP is a Puyallup member, start the process. If in doubt, check with PTCSP).

(Make sure both parents are listed as Respondents on the referral – Transmittal and USP)

If NCP mom, only request Order Establishment for Enforcement

If NCP is alleged father, request Paternity and Order Establishment or Enforcement

8. Send 9-881 to CP (**20 days waiting period**)
9. 18-570 - Include NCP BI # and Tribal Affiliation of both NCP and CP if known
10. 18-730 (Confidential Information Form)
11. 18-576 (Uniform Support Petition, completed by SEO)
12. 18-578 (General Testimony, completed by SEO)
13. Send referral via secure email to Mary Squally, PTCSP Director and Tallis King George, Tribal Attorney. Forward email to Service, ConvertImage (Subject: Other Agency/Outgoing).
14. Add Intergovernmental information to the 'BC' screen and Tribal Access Code: 36 and Non US FIPS Code: TR-036.

Referring case for Enforcement of Existing Order

1. Send 9-881 to CP (**2 week waiting period**)
2. 18-570 - Include NCP BI # and NCP and CP Tribal Affiliation (if known). Include Tribal Employer name (if known)
2. 18-730 (Confidential Information Form)
3. 18-576 (Uniform Support Petition, completed by SEO) - Check box: Other Remedy Sought, type "Request registration of Child Support Order for Enforcement".
3. 18-577 (Registration Statement) - Include separate 18-577's for each order
4. Certified copy of Order(s) - Use 9-984 form to certify both Administrative and Court Orders
5. Certified copy of Debt Calculation
6. Send referral via secure email to Mary Squally, PTCSP Director and Tallis King George, Tribal Attorney. Forward email to Service, ConvertImage (Subject: Other Agency/Outgoing).
7. Add Intergovernmental information to the 'BC' screen and Tribal Access Code: 36 and Non US FIPS Code: TR-036.

Credit Bureau Reporting

Some Puyallup Tribe Orders now have the following language added which states "Credit Reporting Prohibited. Puyallup tribal law does not authorize disclosure of a child support debt or lack of it to credit reporting agencies. The court hereby holds that disclosure of a child support debt or lack of it, to a credit reporting agency, by any entity, is a violation of this order and of Puyallup tribal law." For these cases, change the Credit Bureau indicator on the CF screen to E for Exempt and add a white board posting to the case.

Domestic Violence Information

Domestic Violence information should be listed on page 2 of the Transmittal #1 under Section VI. Other Pertinent Information

Jail Withholds

If the NCP is a Puyallup Tribe member, "Do Not" issue a 9-286 without contacting the PTCSP Case Manager for approval.

Statute of Limitations

Puyallup Tribe Child Support Orders do not have a Statute of Limitations.

RX 16 List

Pull the RX 16 List monthly, review cases and if there hasn't been a payment made. Send an email to

the PTCSP Case Manager for status.

Work-Around Cases

These are cases where the CP has applied directly for DCS services by submitting a Non-Assistance Application, but has requested their payments be sent to them via the PTCSP. These cases should be set up as Intergovernmental cases to PTCSP.

DRAFT Policy 7.01 Plan and Progress Report
Timeframe: July 1, 2021 to June 30, 2022
Division of Child Support Region 3 / Quileute Tribe

Annual Due Date: April 30 (submit Assistant Secretary's Plan to OIP).

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
Continue to provide child support services to Quileute members. Provide information regarding our services to Quileute tribal staff.	The Olympia Tribal Team works all cases for tribal members and employees of the Quileute Nation.	Services provided as appropriate. Members and employees of the Quileute Tribe can expect to interact with knowledgeable staff.	Andy Ewing, Tribal Team Supervisor (360) 664-6927 andy.ewing@dshs.wa.gov Lisa Vasquez, Tribal Liaison (360) 664-6859 lisa.vasquez@dshs.wa.gov	The Quileute Tribe child support caseload currently has open case involving 79 Non-Custodial Parents (NCPs) whom self-identify as members of the Quileute Tribe. The Quileute caseload also includes Quileute TANF cases and the NCPs associated with these cases. All Quileute associated cases are assigned to Lisa Vasquez. Attached is a chart showing Child Support collections from Quileute Tribal members from November 2019 through December 2020
	Provide direct access to Olympia Tribal Team via dedicated toll free number 866-850-1496	Quileute member's calls are automatically routed to the Tribal Team.	The direct contact for Quileute members is Lisa Vasquez, Tribal Liaison at (360) 664-6859.	Quileute caseload calls are directed to Lisa Vasquez. If Lisa is unavailable, those calls are taken by other Tribal Liaisons in the Olympia FO
	Ensure communication with Quileute Tribe for information sharing, joint planning and problem solving.	Completed meeting with Quileute Staff to finalize our 7.01 plan on	Andy Ewing Lisa Vasquez Michael Canonica, Olympia Field Office District Manager michael.canonica@dshs.wa.gov Regina Williams, Quileute Human Services Director (360) 374-0336 Humanservices.director@quileutetribe.com	7.01 meeting, via Zoom, held on 1/19/2021. The Quileute Tribe was represented by Regina Williams, Charlene Meneely & Heather Brux. Andy Ewing, Lisa Vasquez and Michael Canonica were at the meeting for DCS Also, present at the meeting were representatives from OIP: Tim Collins and Brenda Francis-Thomas

			<p>Charlene Meneely, Quileute ICW Program Manager (360) 374-4349 Charlene.meneely@quileutetribe.com</p> <p>Heather Brux, Quileute TANF Coordinator (360) 374-5185 Heather.BruX@quileutetrivbe.com</p> <p>Tim Collins and Brenda Francis-Thomas, DSHS Office of Indian Policy</p>	
	Identify needs of American Indian clients & communities and whether current programs and policies meet these needs.	<p>Completed outreach efforts by making presentation to staff, meeting with clients or participating in the Quileute Health Fair and other tribal related events.</p> <p>Schedule a monthly teleconference between the Division of Child Support and Quileute TANF staff for the purpose of discussing cases referred by the Quileute to DCS</p>	<p>Lisa Vasquez Andy Ewing Regina Williams</p> <p>Michele Pullen, TANF Case Manager (360) 374-5185 michele.pullen@quileutenation.org</p> <p>Stephanie Calderon, TANF/Special Program Assistant (360) 374-4271 Stephanie.calderon@quileutenation.org</p>	<p>Once it is safe to do and is approved by the tribe, the Olympia Tribal Team desires to provide outreach to the Quileute community; ideally four times a year. The tribal team will be in contact with Quileute Human Services staff to set up dates for visits and to ensure that the Quileute community is aware of upcoming visits. There has been no outreach since Fall 2019 due to the Covid pandemic.</p> <p>Lisa Vasquez will contact Michele Pullen to set up these meetings</p>
The Division of Child Support is willing to partner with the Quileute Tribe in developing strategies and innovative approaches aimed at improving the lives of the children of the Quileute community	Educating Quileute tribal staff on child support issues so they can better address concerns and questions from community members	Quileute staff will be better equipped to counsel community members regarding their child support issues.	Lisa Vasquez, Tribal Liaison Andy Ewing, Tribal Team supervisor	The Division of Child Support is willing to give a "Child Support 101" presentation to interested Quileute staff/tribal council members to provide better understanding of relevant child support issues such as modifying child support obligations, conference board write-offs and contacting DCS. DCS is willing and able to provide this training virtually on platforms such as Skype

	Provide Quileute Human Services staff the ability to use SEMS Web for research purposes	Quileute staff will be better equipped to assist clients who have barriers related to child support.	Heather Brux	<p>The Quileute Tribe may have the software necessary to access SEMS Web. This is being checked into by DSHS Tribal Relations programs staff. Once software is installed, training can be provided to Quileute staff by DCS tribal liaison</p> <p>The Olympia FO tribal team is committed to improving our service to the Quileute Tribe and so suggestions and feedback are always welcome</p>

Policy 7.01 Plan and Progress Report
 Timeframe: July 1, 2021 through June 30, 2022

Quinault Indian Nation

Annual Due Date: April 30 (submit Assistant Secretary's Plan to OIP).

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
Continue to provide child support services to Quinault tribal members. Provide information regarding our services to QIN staff.	<p>The Olympia Tribal Team works all cases involving Quinault tribal members and employees of tribal enterprises.</p> <p>Provide direct access to Tribal Team via dedicated toll free number 866-850-1496.</p>	<p>Services provided as appropriate</p> <p>Quinault tribal members can expect to talk to knowledgeable staff</p>	<p>Andy Ewing, Tribal Team Supervisor ewingar@dshs.wa.gov</p> <p>Ann Bailie, Tribal Team Lead Worker bailiad@dshs.wa.gov</p> <p>Stephanie Silberlicht, Tribal liaison silbesj@dshs.wa.gov</p>	<p>All Quinault Indian Nation (QIN) cases are assigned to Ann Bailie and Stephanie Silberlicht. These cases include:</p> <ul style="list-style-type: none"> -Non-custodial parents (NCPs) whom identify as QIN members - Cases referred to DCS by the Quinault IV-D program - NCPs whom are employed by the QIN <p>DCS will provide the Quinault Indian Nation annual reports regarding child support collections made by the Division of Child Support from QIN members.</p>
Ensure communication with Quinault Indian Nation for information sharing, joint planning and problem solving.	<p>Annual 7.01 meeting</p> <p>QIN will invite DCS staff to participate in community events and the Tribal</p>	7.01 Plan updated to meet the needs of the Quinault Indian Nation and DCS		<p>The Division of Child Support participated in the following Quinault community events in 2019:</p> <p>May 2- Health Fair in Queets May 9- Health Fair in Taholah</p>

	Team will attend QIN community events when available	<p>QIN community members are familiar with DCS staff and more likely to access their services</p> <p>Needs of QIN community clients will be identified and policies, practices and programs will be developed or updated to meet these needs</p>		The Division of Child Support will continue to participate in Quinault Health fairs and if appropriate and upon invitation will participate in other Quinault community events. The Quinault Tribe hosts an annual Employee Benefits Fair and will invite DCS to participate in this fair
<p>Ensure that intergovernmental cases involving DCS and the Quinault IV-D program are managed efficiently and effectively</p> <p>DCS & Quinault IV-D share information regarding clients and case actions leading to better case management</p>	<p>The Olympia Tribal Team is committed to meeting with Quinault tribal staff at least once every 2 months over the next year. The DCS tribal team will be in contact with Quinault Child Support staff to set up dates for visits</p>	Debts on cases will be accurate/ increased collections for both DCS and the Quinault IV-D program	Ann Bailie, Tribal Lead worker & Stephanie Silberlicht, Tribal Liaison	<p>Since January 1, 2019 Ann Bailie & Stephanie Silberlicht have partnered with Quinault IV-D staff to discuss and work together on intergovernmental cases on the following dates</p> <p>2/25 & 2/26/2019, 4/25 & 4/26/2019, 7/29 & 7/30/2019, 10/28 & 10/29/2019 and 1/13 & 1/14/2020</p> <p>The Division of Child Support will continue to have Tribal Team staff work onsite with the Quinault IV-D at least once every 2 months in 2020.</p>

Ensure Quinault IV-D staff have the skills and knowledge necessary to effectively use the SEMS Web program	The Division of Child Support is willing to provide training on the use of SEMS Web to staff of the Quinault IV-D program.	Quinault IV-D staff will be able to effectively uses the SEMS Web database		SEMSWeb Training to be held with QIN IV-D staff virtually on March 18, 2021
	Assist in paternity establishment and resulting orders	Paternity establishment for tribal members.		DCS communicates and coordinates with QIN IV-D staff to determine if QIN wants jurisdiction before we proceed with establishment on any tribal member
Quinault IV-D program provides a monthly summary report per the Federal Offset Agreement to the Division of Child Support by the 10th of each month	The Division of Child Support will provide whatever support is needed to achieve the goal of providing a monthly report	The Quinault IV-D program will provide a monthly summary report to DCS for Federal Offset purposes	Ann Bailie, Tribal Lead worker & Stephanie Silberlicht, Tribal Liaison Gina James and the Quinault IV-D staff	In 2019, the Division of Child Support received a timely Federal Offset report (10 th of the month report) from the Quinault IV-D program each month
Explore alternate options for collection/enforcement	Gaining the ability to send driver's and professional license suspension notices to Quinault Tribal members based on addition of language allowing license	Need to serve NCP license suspension notice via certified mail reduced in future due to addition of license suspension language in Quinault orders	Gina James- Quinault IV-D Director	An example of the language (including RCW reference) regarding license suspension will be provided to Gina James for possible inclusion in future Quinault child support orders. RCW 26.23.050 and RCW 74.20A.320 was sent to Gina James on 2/13/2020 Mid-year update:

	suspension in Quinault orders			<p>No outreach has been done with the Quinault Indian Nation since the 7.01 meeting with the Quinault on 1/21/2020</p> <p>Quinault Tribal members and staff are able to communicate with DCS through e-mail and via phone.</p> <p>DCS tribal liaisons maintain regular communication with their counterparts in the QIN IV-D program</p>
	Streamline ability to withhold from earnings of Quinault Tribal members employed by QBRC			Gina James will consult with tribal attorney regarding whether QBRC withholding of Quinault Tribal members can begin prior to recognition of child support order by Quinault Tribal Court

DRAFT Policy 7.01 Plan and Progress Report
Timeframe: July 1, 2021 to June 30, 2022
Shoalwater Bay Indian Tribe

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
1) Continue to provide child support services to Shoalwater Bay tribal members. Provide information regarding our services to Shoalwater Bay tribal staff.	The Olympia Tribal Team works all cases for Shoalwater Bay tribal members and employees. Tribal members and staff have direct access to Olympia Tribal Team via dedicated toll free number 866-850-1496	Shoalwater Bay tribal members can expect to talk to knowledgeable staff.	Andy Ewing, Tribal Team Supervisor (360) 664-6927 ewingar@dshs.wa.gov Stephanie Silberlicht, Tribal Liaison (360) 664-6977 silbesj@dshs.wa.gov	The Shoalwater Bay child support caseload currently has 1 open case involving a Non-Custodial parent whom is a member of the Shoalwater Bay Tribe The Shoalwater Bay caseload also includes: <ul style="list-style-type: none"> a) Tribal TANF cases and the non-custodial parents associated with these cases. b) Non-custodial parents employed by the Shoalwater Bay Tribe Shoalwater Bay member's calls that come in to the Olympia Field Office are currently routed to Stephanie Silberlicht.
2) Ensure communication with Shoalwater Bay Tribe for information sharing, joint planning and problem solving	.Annual 7.01 meeting	7.01 plan update to meet needs of Shoalwater Bay and DCS	Andy Ewing, Tribal Team Supervisor/ Stephanie Silberlicht, Tribal Liaison	The Shoalwater Bay Tribe has opted not to meet with many DSHS agencies this year including DCS (as of 3/26/20)
3) The Division of Child Support will partner with the Shoalwater Bay Tribe to develop strategies to increase the number of tribal members who will pay towards their child support obligation	a) Educating Shoalwater Bay Social Services staff and/ or tribal members on child support issues	Social Services staff are better equipped to address questions & concerns community members have concerning child support issues	Stephanie Silberlicht, Tribal Liaison/ Andy Ewing Tribal Team supervisor	The Division of Child Support is more than willing to meet with Social Services staff and/or community members on child support issues such as modifying child support obligations, conference board write-offs and contacting DCS. The Shoalwater Bay Tribe honors the wage withholding orders they receive from the Division of Child Support DCS regularly communicates with payroll for Shoalwater Bay tribal employers

	b) Participating in events held to benefit Shoalwater Bay members and the surrounding community	Participation by DCS in events such as health fairs gives the community the opportunity to learn about the Division of Child Support and get advice/ have questions addressed regarding child support issues		<p>The Division of Child Support is strongly interested in participating in events held to benefit the Shoalwater Bay community.</p> <p>No outreach has been done recently with the Shoalwater Bay Tribe primarily due to Covid-19</p>

Policy 7.01 Plan and Progress Report

Timeframe: July 1, 2021 to June 30, 2022

Division of Child Support: Skokomish Tribe

Annual Due Date: April 30 (submit Assistant Secretary's Plan to OIP).

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
<p>Goal/Objective: Continue to provide child support services to Skokomish members. Provide information regarding our services to Skokomish tribal staff</p>	<p>Provide direct access to Olympia Tribal Team via dedicated toll free number. 866-850-1496</p>	<p>Skokomish members' calls are automatically routed to the Tribal Team.</p>	<p>Direct contact for Skokomish members is Dorothea Dunn, Skokomish Tribal Liaison- 360-664-6863 Dorothea.dunn@dshs.wa.gov</p> <p>Andy Ewing- Tribal Team supervisor (360) 664-6927 Andy.ewing@dshs.wa.gov</p> <p>Other team members will take calls as needed</p>	<p>Calls coming in on Skokomish cases are routed to Dorothea Dunn; other Tribal team members will take calls as needed.</p>
	<p>Child support cases of Skokomish members will be worked by Olympia Tribal Team members.</p>	<p>Provide Excellent Services to Skokomish Tribe and its members.</p>	<p>Cases for Skokomish members, employees and Tribal TANF cases associated with the Skokomish Tribe are currently assigned to Dorothea Dunn</p>	<p>The Skokomish child support caseload currently has open cases involving 79 Non-custodial parents whom self-identify as Skokomish members. The Skokomish caseload also includes:</p> <ul style="list-style-type: none"> a) Skokomish Tribal TANF cases and the non-custodial

				<p>parents associated with these cases.</p> <p>b) Non-custodial parents employed by the Skokomish Tribe (includes Lucky Dog casino)</p> <p>Attached is a chart showing Child Support collections from Skokomish Tribal members from January through September 2020</p>
	<p>Ensure communication with Skokomish Tribe for information sharing, joint planning & problem solving.</p>	<p>Completed meeting with Skokomish Tribal Staff to discuss our 7.01 plan.</p>	<p>Representing the Skokomish Tribe: Karla Miller, Deputy Director, Skokomish Tribe Health Dept. karlam@skokomish.org</p> <p>Division of Child Support representatives included: Dorothea Dunn Andy Ewing Michael Canonica, Olympia FO District Manager (360) 664-6868 Michael.Canonica@dshs.wa.gov Chris Franks, Senior Manager-Tribal Relations (360) 664-5031 Christopher.franks@dshs.wa.gov</p>	<p>7.01 meeting held October 7, 2020 via Zoom.</p> <p>The Skokomish Tribe and DCS are open to having an in-person 7.01 meeting follow-up in 2021 (if circumstances allow for such a meeting)</p>

			OIP representatives present at the meeting included Tim Collins, Marie Natrall & Brenda Francis-Thomas	
	Identify needs of American Indian clients & communities and whether current programs and policies meet these needs.	Completed outreach efforts by making presentation to staff, meeting with clients or participating in activities such as Health and employment Fairs.	<p>Dorothea Dunn, Tribal Liaison and other members of the Olympia Tribal Team</p> <p>Prior to COVID-19, the Division of Child Support made regular outreach visits to the tribe on the fourth Thursday of each month. Our hours of outreach were from 10AM until noon at the Skokomish TANF office and after that Ms. Dunn would stop by Tuwaduq Family Services to see if there were clients for her to see</p>	<p>Due to the COVID-19 Pandemic, all outreach has been suspended to the Skokomish Tribe. Over time, the relationship DCS has forged with the Skokomish has resulted in an increase in the number of clients DCS met with during these outreach visits. DCS and the Skokomish Tribe will look at resuming some form of in-person outreach once the Skokomish Tribe deems it safe and appropriate.</p> <p>Dorothea Dunn and the Olympia FO tribal team welcome the opportunity to participate in health fairs and similar events held to benefit the Skokomish community. All outreach will remain on hold until the Skokomish Tribe approves the resumption of DCS Outreach to their community</p> <p>Chris Franks will bring this issue to DCS Director Sharon Redmond's attention. Karla Miller will explore whether a PC can be provided by the</p>
		Develop alternative to in-person outreach	Discussion was held on the possibility of Skokomish tribal members contacting their tribal liaison via a PC that the Skokomish Tribe would put in	

			place to afford more direct contact with DCS	<p>Skokomish Tribe for the purpose of contacting DCS Liaisons</p> <p>The Skokomish Tribe is open to the Division of Child Support placing an informational article in their newsletter, "The Sounder" The article would provide the community info on services available and how to contact DCS.</p>
The Division of Child Support is willing to partner with the Skokomish Tribe in developing strategies and innovative approaches aimed at increasing the number of tribal members paying towards their support obligation	If tribe is interested in meeting with DCS, we are extremely flexible on meeting date/time and location	Increase the number of non-custodial parents supporting their children with child support payments.	As needed	The Division of Child Support is willing and ready to meet with Skokomish Tribe officials to discuss strategies that results increasing the amount of child support children born to Skokomish Tribal members receive each month
	Educating Skokomish Tribal Family Services staff and/or Tribal Council on child support issues so they can address concerns & questions of the community they serve	Skokomish staff will be better equipped to counsel community members regarding their child support issues.	<p>Dorothea Dunn, Tribal liaison as well as other members of the Olympia Tribal team</p> <p>As requested by tribe.</p>	<p>The Division of Child Support is willing to provide "Child Support 101" training to Skokomish Tribal staff on topics such as modifying child support obligations and conference board write-offs.</p> <p>Skokomish Tribe reps have been informed that this training is available upon the tribe's request</p>

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Policy 7.01 Plan and Progress Report (DRAFT)

Timeframe: July 1, 2021 through June 30, 2022

Division of Child Support/ Region 3 Olympia Field Office/ RAIO: SPIPA

Annual Due Date: April 30 (submit Assistant Secretary's Plan to OIP).

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
Initiate contact with Recognized American Indian Organization (RAIO) South Puget Intertribal Planning Agency (SPIPA).	DSHS Office of Indian Policy representatives contacted SPIPA about their interest in meeting with the Division of Child Support re: 7.01 plan.	Determine if SPIPA is interested in a 7.01 meeting and creating a 7.01 plan.	State: Steve McDannel, Marie Natrall RAIO: DeeAnn Harris, Debra Gibson, Reba VanBrunt Review Annually	SPIPA declined a 7.01 meeting as all five tribes participating in the consortium are federally recognized and have individual 7.01 plans with DSHS/DCS. SPIPA gives first priority to the sovereignty of the individual Tribes in the consortium. If the Tribes request SPIPA have a 7.01 meeting, SPIPA would be willing to meet. SPIPA and DSHS/DCS continue to collaborate on cases and meet as needed to work on processes.

DRAFT Policy 7.01 Plan and Progress Report

Timeframe: July 1, 2021 to June 30, 2022

Division of Child Support: Squaxin Island Tribe

Annual Due Date: April 30 (submit Assistant Secretary's Plan to OIP).

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
1) Continue to provide child support services to Squaxin Island tribal members. Provide information regarding our services to tribal staff.	<p>a) Child support cases of Squaxin Island members & employees of their tribal enterprises will be worked by Olympia Tribal Team staff.</p> <p>b) Provide direct access to Tribal Team via dedicated toll free number 866-850-1496. Dorothea Dunn is Squaxin Island's liaison and her direct line is (360) 664-6863.</p>	<p>Service provided as needed.</p> <p>Squaxin Island tribal members can expect to speak to knowledgeable staff.</p>	<p>Andy Ewing, Tribal Team Supervisor; andy.ewing@dshs.wa.gov (360) 664-6927</p> <p>Dorothea Dunn, Tribal Liaison. dorothea.dunn@dshs.wa.gov (360) 664-6863</p> <p>Charlene Abrahamson-Squaxin Island Family Services Director cabrahamson@squaxin.us</p> <p>Jolene Peters, Office Manager-Family Services JoPeters@squaxin.us</p>	<p>The Squaxin Island child support caseload currently has open cases involving 66 Non-custodial parents whom self-identify as Squaxin members.</p> <p>The Squaxin Island caseload also includes:</p> <ul style="list-style-type: none"> a) Squaxin Island Tribal TANF cases and the non-custodial parents associated with these cases. b) Non-custodial parents employed by the Squaxin Island Tribe, Little Creek Casino, Island Enterprises, Salish Seafood etc. <p>Squaxin Island member's calls that come in to the Olympia Field Office are currently routed to Dorothea Dunn.</p> <p>Currently the Olympia Field Office is closed to the public. All communications for Squaxin Island Tribal Members must occur via phone or email.</p>

<p>2) Ensure communication with Squaxin Island Tribe for information sharing, joint planning and problem solving.</p>	<p>a) Annual 7.01 meeting</p> <p>b) The Division of Child Support will do outreach at the Squaxin Island reservation</p> <p>c) Develop alternative to in-person outreach</p>	<p>a) 7.01 plan updated to meet the needs of the Squaxin Island Tribe and the Division of Child Support</p> <p>b) Clients have an opportunity to meet with DCS staff and have questions/issues addressed</p> <p>Squaxin Island staff and DCS liaison can discuss clients' issues in depth</p>		<p>7.01 meeting, via Zoom, was held on 10/22/2020. The Squaxin Island Tribe was represented by Jamie Queen and Jolene Peters. Andy Ewing, Dorothea Dunn, Michael Canonica and Sandi Cheek were at the meeting for DCS.</p> <p>The Division of Child Support will provide the Squaxin Island Tribe annual reports regarding child support collections from Squaxin Island tribal members</p> <p>Prior to the COVID pandemic, DCS did bi-monthly outreach at Squaxin Island. On occasion DCS staff have travelled to Squaxin Island, outside of normal outreach hours, to meet with a client.</p> <p>DCS also regularly participated in the Building Strong Families Through Culture program. This was an excellent opportunity to connect with community members who may not be able to meet with DCS staff during our regular outreach hours</p> <p>Due to the COVID-19 pandemic, all outreach to Squaxin Island has been suspended until further notice</p>
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	<p>d) DCS welcomes the opportunity to participate in community events such as health fairs and other events held to benefit the Squaxin community</p>	<p>c) Squaxin community members become familiar with DCS staff and are more likely to access services and/or discuss child support issues with them.</p>	<p>Dorothea Dunn and other Tribal Team staff</p> <p>Upon invitation from the Squaxin Island Tribe</p>	<p>Discussion was held about designating a PC that Squaxin Island tribal members could use to contact a DCS tribal liaison during a designated time. DCS is supportive of this idea and is checking into the feasibility of it.</p> <p>DCS would like to meet with the Squaxin Island Tribe, once COVID restrictions have been lifted, to discuss what future outreach to the Squaxin Island community will look like. (Frequency, format, location etc.)</p>
<p>3) Educating Squaxin Island Tribal Family Services staff on child support issues so they can better address child support related concerns & questions of the community they serve</p> <p>4) Better communication to custodial parents & non-custodial parents (NCPs)</p>		<p>Squaxin Island staff will be better equipped to counsel community members regarding their child support issues</p> <p>.</p> <p>b) DCS will annually acknowledge NCPs thanking them for child support paid</p>	<p>Dorothea Dunn and other Tribal Team staff</p>	<p>DCS is willing to give a “Child Support 101” presentation to interested Squaxin Island staff/tribal council members as well as to the community at large in an effort to provide a better understanding of relevant child support issues such as modifying child support obligations, conference board write-offs and contacting DCS. Due to the pandemic, DCS is willing to do this training virtually (WebEx)</p> <p>Letters are sent every January to Squaxin Island parents whom pay their child support timely</p>

		during the prior year		
	Continually expounding on available services for Non-Custodial Parents to assist in payment towards child support debts.	<p>Increased usage by the Squaxin Island community of Employment Pipeline and Alternative Solutions Programs,</p> <p>Review child support orders for plausible modifications, and provide assistance to our clients in requesting write-offs of State and SPIPA debt due to hardship</p>		<p>The Division of Child Support is willing and ready to meet with Squaxin Island Tribe officials in regards to increasing the amount paid each month by the tribe's non-custodial parents</p> <p>Dorothea Dunn has worked the Alternative Solutions referral process into enforcement protocols and regularly refers possible Alternative Solutions participants to the program.</p>

Policy 7.01 Plan and Progress Report

Timeframe: July 1, 2021 through June 30, 2022

Updated 03/20/2020

Division: Child Support

Region/Office: Tacoma Field Office


RAIO: STOWW

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP).

Implementation Plan

Progress Report

1. Policy Identification: Communication

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
<p>Meet with Recognized American Indian Organization (RAIO) Small Tribes Organization of Western Washington (STOWW).</p>	<p>Develop a working relationship to improve services, provide resources, and positively impact the economic lives of STOWW's membership and our shared clients.</p>	<p>DCS/STOWW perceives a need for DCS outreach and services.</p>	<p>State: Heidi Montgomery, DCS District Manager Steve McDannel, DCS Tribal Liaison Supervisor (Position currently vacant), Regional Manager Region 3 (South) Office of Indian Policy Lisa Rivera/STOWW</p>	<p>DCS/OIP is willing to provide STOWW with outreach/services. Informal training is available to STOWW staff on 7.01.</p> <p>Ms. Rivera/STOWW was sent this email message: <i>It's time again for the Division of Child Support to update our annual 7.01 Plans per DSHS policy and under the guidance of the Office of Indian Policy, so I'm reaching out to see if you would like to discuss this. In the past, you have not and that's fine, but we want you to know that we are always happy to discuss this if/when you'd like.</i></p> <p>She respectfully declined the offer on 3/5/2021 and we responded we are always happy to assist if they need anything and encouraged her to reach out to us, if so.</p> <p align="right">  Re Attention Lisa Rivera.msg </p>

Policy 7.01 Implementation Plan and Progress Report

Timeframe: July 1, 2021 through June 30, 2022*

Updated 04/8/2021

Division: Child Support

Region/Office: Tacoma Field Office

Tribe(s): Suquamish

Plan and Progress Report Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to OIP) of each year.

Contact Info:

Logan Green,	Suquamish Tribe Child Support Enforcement Program Manager	360-394-8527	lgreen@suquamish.nsn.us
Gidget Lincoln,	SCSEO Case Manager	360-394-7166	glincoln@suquamish.nsn.us
David Stillman,	WA State Economic Services Assistant Secretary	360-725-4350	david.stillman@dshs.wa.gov
Sharon Redmond	WA State Division of Child Support Director	360-664-5440	redmosj@dshs.wa.gov
Andrew Chin	WA State Division of Child Support Chief of Field Operations	360-664-5320	achin@dshs.wa.gov

Implementation Plan				Progress Report
1. Policy Identification: Case Referrals				
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status
Identification and appropriate referral of NCP & CP cases that fall within the jurisdiction of the Suquamish Child Support Office (SCSEO). Goal is for DCS to consult with SCSEO immediately after a client is identified as a Suquamish member or employee.	Ongoing review and joint determination of cases will be made regarding whether or not it is appropriate to refer/transfer cases from DCS to SCSEO. Mary Groom will regularly communicate with the SCSEO regarding status of cases to be referred.	Cases are transferred to SCSEO in an efficient and timely manner with minimal impact to shared clients.	State: Mary Groom, TRT Tribe: Gidget Lincoln Target Date: Review Annually	Referral process is on-going. Transfers/referrals involving CP Suquamish Tribal members are to be reviewed on a case-by-case basis. DCS will continue to train staff on appropriate identification and handling of tribal cases. TRT has developed a tracking sheet to track inappropriate referrals which is reviewed to identify trends and training issues.

				<p>TRT shares reporting from the tracking sheet bi-annually at the IV-D Directors' Meetings, as well as upon request of the SCSEO Director.</p> <p>Training has been provided to HQ Set-up staff to help identify tribal connections in case set up and referral processing.</p> <p>Tacoma DCS sends emails several times a year to remind staff to check for tribal affiliations before sending correspondence to employers and to not do so when they are found, but to instead contact Mary to take appropriate actions.</p> <p>Mary Groom is meeting this goal with high consistency and is very attentive.</p>
<p>Reducing the risk of child support distributions incorrectly on Tribal cases.</p> <p>Collaboration on how to best serve our shared clients.</p> <p>SCSEO request a case count.</p>	<p>DCS will send a debt calc, and certified order on non-Suquamish orders. Other requested documentation will be included in the referral based on mutual agreement. The tribe will notify DCS when to set Special Instructions on cases to minimize distribution errors.</p>	<p>Reduce or eliminate any tribal funds being paid out to clients that should be paid through to SCSEO.</p>	<p>State: Mary Groom</p> <p>Tribe: Logan Green</p> <p>Target Date: Review Annually</p>	<p>Process is working well.</p>
<p>SCSEO request for demographics on Suquamish CP's.</p>	<p>Upon SCSEO request, identify cases where CP is a Suquamish Tribal member but NCP is not affiliated.</p>	<p>How many cases can be identified and what does the NCP look like? Is he/she paying? Does he/she have an employer? Is there a child support order? Do we have him/her located?</p>	<p>State: Steve McDannel</p> <p>Tribe: Logan Green</p>	<p>Completed as requested and may be requested again in the future. NCP physical description. When requested, DCS can provide:</p> <ul style="list-style-type: none"> • Payment status • Employer data • Order status

			Target date: Review Annually	<ul style="list-style-type: none"> Other locate info
2. Policy Identification: Technology and SEMS Information and Access				Progress Report
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status
Suquamish Tribe requested that the DCS tribal liaison be made available to provide the necessary IV-D information to effectively and efficiently work cases, research issues, provide relevant information to SCSEO clients and complete locate on SCSEO clients via SEMS WEB screens.	Tacoma FO tribal liaison will look at ways to assist the tribe with locate services. Tacoma FO tribal liaison will provide the necessary IV-D information that Suquamish tribe needs. Tacoma FO tribal liaison will provide information regarding ESD wage and UC information as needed. Tribes authorized to access SEMS WEB screens.	Tacoma FO tribal liaison will provide tribe all available locate and case information as resources allow.	State: Mary Groom Tribe: Gidget Lincoln Target Date: Review Annually	Tacoma FO tribal liaison and Suquamish Tribe Child Support continue to work together to get the information needed to work the case. SCSEO Case Manager and Financial Specialist now have SEMS WEB access. DCS TRT (Chris) will be working with DCS IT and Anthony to configure Anthony's new PC for SEMSWeb access. Mary Groom and Deidre Finley or Steve McDannel will provide SEMSWeb training once all SCSEO users have their access restored. Update: Suquamish is working with DCS Tribal Relations Team at HQ to reactivate ACES access.
3. Policy Identification: Treasury Offset Certification				Progress Report

<p>Goals/Objectives</p> <p>Certify appropriate cases for Treasury Offset certification</p>	<p>Activities</p> <p>SCSEO is requesting Treasury Offset certification of child support debt from DCS.</p>	<p>Expected Outcome</p> <p>Suquamish cases referred by the Tribe will be certified for Treasury Offset.</p>	<p>Lead Staff and Target Date</p> <p>State: Mary Groom</p> <p>Tribe: Logan Green</p> <p>Target Date: Review Annually</p>	<p>Status</p> <p>SCSEO provides DCS a monthly certification of support debt.</p> <p>Cases remain open for Treasury Offset certification until Paid in full. (PIF)DCS will hold spouse payments for 180 days</p> <p>DCS provides SCSEO no FTI</p>
<p>4. Policy Identification: Training Opportunities</p>				<p>Progress Report</p>
<p>Goals/Objectives</p> <p>Increase awareness and understanding of Tribal culture.</p>	<p>Activities</p> <p>DCS staff associated with the Tribal Team will be given appropriate training (i.e. Government-to-Government Training). DCS may consider providing tribal panel discussions at its annual conferences</p>	<p>Expected Outcome</p> <p>Enhanced knowledge of DCS staff on Tribal history, culture and practices.</p>	<p>Lead Staff and Target Date</p> <p>State: Steve McDannel</p> <p>Tribe: Logan Green</p> <p>Target Date: 7/31/2021</p>	<p>Status</p> <p>DCS policy is to send all personnel who will be working with Tribal agencies and counterparts to Government-to-Government training and this is being done routinely. It's recommended for any staff members who wish to participate in any tribal cultural event. To date, all Tribal Liaisons have been trained, as well as many other DCS staff.</p> <p>Mary will work to set up a virtual SEMS and ACES training for Suquamish and when things open up, Mary will come out to reinforce the training with Suquamish using their live cases.</p> <p>Suquamish would like Medical Training/refresher. Mary will arrange to</p>

				sit in on Academy training or DCS will provide a separate module.
Share training opportunities	DCS will advise Tribe of ongoing training events and collaborate with the Tribe to provide access to training materials and opportunities.	Well trained and knowledgeable staff. A shared understanding of each program's policies and procedures to increase collaboration on providing the best services to clients.	State: Steve McDannel, Mary Groom Tribe: Logan Green Target Date: Review Annually	Tacoma DCS to notify SCSEO through email (and any other available methods) of upcoming trainings that SCSEO may want to attend and share resources as identified. Since the DCS academy now relies heavily on using Live SEMS, having tribal partners attend is no longer viable. Instead, tribal liaisons can/will travel to SCSEO to provide any desired module.
5. Policy Identification: Communication and Problem Solving				Progress Report
Goals/Objectives Joint line-staff meetings between DCS Tribal Team and SCSEO.	Activities Line staff from both offices will be encouraged to develop their own agenda to have face-to-face meetings to discuss daily procedural and working issues between offices.	Expected Outcome Building rapport and strengthening relationships through regular meetings.	Lead Staff and Target Date State: Mary Groom Tribe: Gidget Lincoln Target Date: Review Annually	Status Process continues – no changes. Both SCSEO and Tacoma DCS are open to ad hoc meetings as needed. If SCSEO staff members become aware of parents who want to speak to DCS directly, they will coordinate with Mary Groom.
Regular 7.01 meetings	The Tacoma District Manager and Tribal Staff will meet with all Tribal Representatives on a quarterly basis as our "7.01 Meeting."	Cross program discussions, problem solving, issue identification, mutual support	State: Heidi Montgomery, Steve McDannel Tribe: Logan Green Target Date: Review Annually	Quarterly meetings continue. With the advent of COVID-19, these meetings have temporarily transitioned into a virtual format, but have and will continue virtually until such time as in-person meetings become an option again. Despite this limitation, the meetings have been successful.

<p>Outreach to SCSEO and Tribal members</p>	<p>The DCS tribal liaison, Mary Groom, will be available on-site at SCSEO to SCSEO staff and Tribal members on the first Wednesday of each month and more often as/when requested.</p>	<p>Provide service to customers, potential customers, and Suquamish Tribal Staff. DCS should ensure Mary has ability to log into SEMS while doing outreach and provide Mary with resources to refer cases to Suquamish tribe while doing outreach.</p>	<p>State: Steve McDannel, Mary Groom Tribe: Logan Green Target Date: Review Annually</p>	<p>Mary is authorized to utilize a State laptop at SCSEO and has been given a FOB and VPN access so that she can access SEMS. Tacoma DCS is committed to trouble shooting any computer/SEMS connection issues to make sure that Mary has full access to SEMS while she is at SCSEO. Mary will prepare cases needing referrals to work on while at SCSEO.</p> <p>Outreach occurs on an as-needed basis, and Mary Groom is very accommodating of the SCSEO schedule. Meetings have occurred approximately once per month.</p> <p>Update: With the advent of COVID-19, in-person events have been curtailed and business is being handled virtually. As soon as things open up, in-person events will continue.</p>
<p>Problem resolution and planning that is specific to the Suquamish Tribe</p>	<p>DCS will be available to meet to work through issues outside the regular 7.01 meetings.</p>	<p>Problems will be resolved and plans solidified to facilitate good service for each other.</p>	<p>State: Steve McDannel, Mary Groom Tribe: Logan Green Target Date: Review Annually</p>	<p>Mary continues to work with Suquamish as issues arise and the process is working well.</p>

<p>Re-examine State Office Tribal Relations Team action agenda.</p>	<p>Have new Senior Manager of the Tribal Relations Team meet with Tribal Child Support Directors to review action agenda for TRT and recalibrate the agenda as appropriate.</p>	<p>Potential for more Tribal Child Support Programs? More progressive enhancements for Tribal Child Support Programs.</p>	<p>State: TRT Tribes: Tribal Child Support Directors Target Date: Review Annually</p>	<p>TRT will schedule a meeting with all the Tribal IV-D directors regarding this item. DCS also suggests SCSEO consider attending the quarterly ESA Subcommittee meetings in Olympia, WA (or via WebEx)</p>
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6. Policy Identification: Hiring				Progress Report
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status
<p>Inclusion of Tribal Staff in major ESA/ DCS hiring decisions affecting tribal interests.</p>	<p>-DCS will invite Tribal Staff to participate in interview panels and/or consult on major hiring decisions in this office, particularly any that have direct impact on Tribal Team workload. -Include more Tribal representatives on interview panels. -Invite Tribal representatives to formulate interview questions. -Examine & remove barriers in minimum qualifications to Tribal job applicants.</p>	<p>Increased relationship building through participation in key hiring decisions.</p>	<p>State: Heidi Montgomery, Steve McDannel, Sharon Redmond, Andrew Chin, David Stillman, Tribes: Tribal Child Support Directors Target: Review Annually</p>	<p>Suquamish Tribe continues to participate in interview panels and provide tribal aspect in hiring decisions that have a direct impact on the tribal team. ESA/DCS always makes a concerted effort to include Tribal partners on hiring panel for key positions impacting Tribes. TRT will remind DCS Leadership to extend an offer to Tribal partners on interview panels to draft and/or review interview questions. Heidi will be contacting Tribe's Child Support Program Manager (Logan) regarding hiring panel participation when Tacoma DCS starts the hiring process for their new Program Manager.</p>

Increase ESA/DCS recruitment of tribal members for state employment.	Develop outreach activities that educate tribal members about www.career.wa.gov and the possibilities of a state career in child support enforcement & provide notification to tribal members of hiring opportunities.	Increased tribal members among the ranks of state child support employees	State: Heidi Montgomery, Steve McDannel, Sharon Redmond, David Stillman Tribes: Tribal Child Support Directors Target Date: Review Annually	Tacoma DCS is willing and available to present at any events/venues SCSEO identifies, such as high school career day, job fairs, etc. TRT forwards DCS recruitment announcements to tribal partners and stakeholders.
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7. Policy Identification: Institutional Memory				Progress Report
Goals/Objectives	Activities	Expected Outcomes	Lead Staff and Target Date	Status
Transparency in the working of cases in common.	SCSEO help plan, the Desk Manual that DCS uses to work SCSEO cases.	Good working relations between DCS and SCSEO To capture guidelines that were mutually developed.	State: Mary Groom Tribe: Gidget Lincoln Target: Review Annually	DCS will provide SCSEO contact with a copy of the Desk Guide and let SCSEO know when it is amended. DCS works collaboratively with Suquamish whenever additions or edits are made to the Suquamish section of the Desk Guide.

Completed Historical Section			
Date Completed	Goals/Objectives	Outcome	Date to Re-visit Issue
2016	Provide SCSEO staff with SEMS Web access to the AH, DH and DI screens	Access provided to the AH and DH. After the data mapping evaluation it was determined that the Distribution Inquiry (DI) screen did not provide any data elements that were not	As needed

		already available on other screens to which the Tribes have access so access to this screen is not needed.	
2/23/2017	Provide demographic info to identify cases where CP is a Suquamish Tribal member but NCP is not affiliated.	SQ list provided in the form of an Excel spreadsheet.	As requested by SCSEO
7/1/18	Reducing the risk of child support distributing incorrectly on Tribal cases.	WA Policy was modified to allow distribution of payments that do not follow the algorithm when Suquamish requests for business purposes and/or to match their laws and policies. WAC 388-14A-5007 to allow this was amended and became effective 7/1/18.	Process to apply per SCSEO's direction is ongoing.
Shorten DCS response time to Tribal policy requests.	Implement bi-annual meetings between the State's Tribal Child Support Directors and DCS's Director.	DCS now holds quarterly meetings with DCS's director and tribal directors/program managers from around the state to address higher level issues.	If/as needed.

Suquamish Tribe

TLs are directed not to disclose IRS or FTI to Tribal child support programs in any way, verbally or written. Payment amounts may be described as voluntary or involuntary, or administrative/non-administrative.

Conference Board Requests

If there are reasons to not recommend approving a Conference Board request (from any party) and there's a chance that more info may help move it towards approval, Suquamish should be contacted to see if they can help. SEO4 agreed to not recommend denying any Conference Board (if not able to recommend approving, SEO4 will forward to HQ with "no opinion" and ask CB Chair to contact Suquamish before deciding to deny).

Distributions

1. Distributions are not Per Capita payments.
2. They cannot be used in computing income for any person owing support.
3. They may be distributed monthly, quarterly or twice a year, depending on the recipient's preference.
4. Case Manager (Gidget) will calculate, negotiate with clients, and process the percentage based on what the Suquamish Code allows to garnish.
5. Case Manager will then send to DCS Liaison a list of cases to set SI on for "soon to come" payments from the distribution.
6. Once SCSEO receives the Distribution payments from the Tribe, the FS (position currently vacant) will process payments according to her algorithm and the Suquamish Code.
7. After payments are applied per case, FS will request a check to be sent to WSSR and a list will be sent to the DCS Liaison so that when the check arrives in Suspense, DCS will know where to apply the funds and how much per case to apply.

Clarification:

Cases where NCP is a **tribal member** and receiving (Suquamish Distribution) payments should have SI set and payments are applied per the SCSEO request noted on the remittance stub.

Cases where NCP is employed by a Suquamish Tribe Entity should not have SI set and payments are applied by SEMS per the algorithm.

Employment and Enrollment Verifications

Send a Secure email to Gidget Lincoln; provide the parties (*name, social security number and date of birth*). If for employment verification then also include the tribal employer's name.

Financial Questions

All questions about payments and allocations need to be addressed by vacant, Financial Specialist (in the interim, by Gidget Lincoln at 360-394-7166).

Paternity

SCSEO has a process whereby paternity can be established with an administrative notice (9-275). When paternity is established in this manner, the child's coding should be coded as BOW Y/Paternity at issue/Resolved by order. If the NCP objects, then a request for genetic testing can be

made.

Process Service Assistance

All requests go to Gidget Lincoln to facilitate service by others on the Tribal land/areas i.e. Tribal Police, Tribal Court.

Need to make sure to send 2 copies of all that needs to be served along with a proof of service form.

(Service to Non-Tribal Members living on Reservation Property is OK VIA Certified mail.)

Referrals

(Do not delay this process just because we do not have a current address for the NCP. As soon as it is identified that the NCP is a Suquamish member, start the process. If in doubt, check with SCSEO). Note: SCSEO code does not contain a provision similar to the DCS Sixty Day Rule, so delays in referrals may result in orders with higher arrears than would be ordered if DCS established the order.

1. Send 9-881 to CP (2 week waiting period)
2. Transmittal #1 - Need to include address, phone numbers, social security numbers, employer with address, dates of updated address, phone, SSN, and employer with address and department and whether the child was born out of wedlock, we need the date of paternity establishment {If NCP is Bio-Mother, add Bio-Father name & DOB if available to Transmittal #1 in "Other Pertinent Info"} and specific instructions in the "additional case information" section as to the TANF time frames.
3. Paternity established: send CBRI, birth certificate or paternity order (even if the father is not a party to the case). (Copy of what you have in the file already or can print from system, no need for original).
4. Paternity not established for NCP mom: Request establishment and enforcement of an order. Only ask for paternity to be established if it's needed and if not, say so. Provide father's name and status of paternity establishment (even if it's that we have a closed case for non-coop).
5. Orders (if any)
6. 1 copy of order sent with referral via secure email
7. 2 certified copies of orders to follow via mail – Do not hold referral while waiting for certified copies
8. Debt Calculation - Need certified debt calculation to follow via mail (the Running Balance version)
9. May be sent via confidential email to case manager (vacant) to get process started with all certified copies to follow via regular mail or at next visit
10. Add Intergovernmental information to the 'BC' screen

11. Tribal Access Code: 46 and Non US FIPS Code: TR-046
12. Confidential Information form 18-730
13. Acknowledgment 18-729

**** Discuss all new potential referrals with Gidget Lincoln Case Manager prior to sending.**

Refunds

Refunds go back to SCSEO to refund NCP (PO Box 617, Suquamish, WA 98392). SCSEO must be notified of all refunds.

Statute of Limitations

As of June 2017, the Suquamish Child Support Enforcement Office reports that SCSEO applies the State of Washington's Statute of Limitation when enforcing a Washington State child support order. It is advisable to contact SCSEO to inquire about the tribe's treatment of SOL in other scenarios.

Treasury Offset Cases

Our Treasury Offset Agreements with tribes *do not* include passport denial and never have. So if the only case we have is for treasury offset, we will need to manually deselect the passport denial option. Also, the Credit Bureau should be set to "E" = Exempt.

Treasury Offset Certification

SCSEO will send monthly debt spreadsheet that includes client information, debt, and payment date of last payment. (This will be sent out by the 10th of each month). These need to be reconciled with the corresponding CF screens when received.

Credit Bureau Reporting

The Credit Bureau Reporting indicator should be set to E (Exempt) on IRS only cases received for enforcement from the Suquamish Tribe.

Domestic Violence Information

Domestic Violence information should be listed on page 2 of the Transmittal #1 under Section VI. Other Pertinent Information.

Suquamish Child Support Program

Logan Green, Program Manager: 360-394-8527

Gidget Lincoln, Case Manager: 360-394-7166

(Vacant), Financial Specialist: 360-394-

(Vacant), Support Enforcement Technician: 360-394-8424