

# Welcome to Our Office

We're here to help and we work hard to make sure our office is safe and respectful for everyone. Sometimes, wait times can be longer than expected because we serve many people each day. Thank you for your patience!

## Behavior

To keep things safe and pleasant, inappropriate behavior will not be tolerated. Please honor the following behaviors:

- No smoking or vaping.
- No drugs or alcohol (including being under the influence).
- Be respectful, even if you don't agree with a decision. Our employees are following federal and state rules for our programs.
- No offensive, derogatory, or disrespectful language or behavior.
- No inappropriate touching, harassment, or other misconduct.
- Only service animals are allowed inside.
- No illegal activities.
- No threats or harmful actions toward anyone.

**If you cannot agree to follow these behaviors, we may ask you to leave.  
If needed, we will call the police.**

Thank you for helping us keep this a safe and welcoming place for everyone!



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