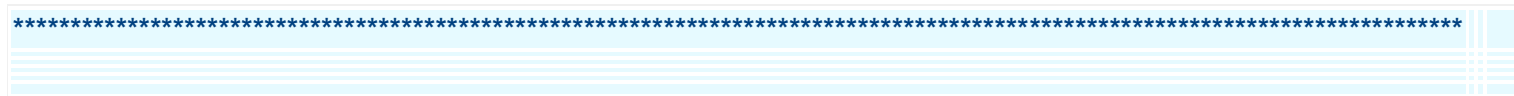


Department of Social and Health Services  
Community Services Division  
**Social Services Manual**

Revision: # 145  
Category: **Incapacity Determination – PEP Step II**  
Issued: March 28, 2018  
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**Summary**

Revised and updated this page in accordance with the passage of Engrossed Substitute House Bill (ESHB) 2667. Clients primarily incapacitated due to a substance use disorder who meet requirements described in WAC 388-400-0070 are eligible for the HEN Referral Program.



## Incapacity Determination - PEP Step II

~~Created on:~~

~~Oct 21 2014~~ Revised on: March 28, 2018

~~PEP Step II – Determining the Severity of mental Impairments~~

~~**NOTE:** The DSHS 13-865 Psychological/Psychiatric Evaluation form, DOC 13-450 Behavioral Health Discharge Summary, or typed narrative evaluation may be used to assess mental health impairments.~~

**WAC 388-447-0040 Progressive evaluation process step II - How does the department determine the severity of mental impairments?**

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## Clarifying Information

1. ~~The Short Clinical Scale is no longer used in the mental health community and has been removed from the psychological evaluation form.~~ Any symptom that **affects work function** and is ~~listed~~contained in the current Diagnostic and Statistical Manual of Mental Disorders (DSM) IV or DSM-V may be listed by the mental health provider.
2. Only consider symptoms that have an impact on work function when determining incapacity.
3. See the learning disabilities and deficits chapter when a learning disorder is diagnosed. Most learning disorders aren't incapacitating.
4. ~~Don't consider diagnosis and symptoms of alcohol or substance abuse, or dependence, when determining incapacity through the PEP.~~
5. ~~Alcohol and substance use information is requested in order to differentiate between substance use and mental health symptoms, and to provide information for the development of a case plan.~~
6. ~~A symptom that was not observed by the evaluator may be considered when determining incapacity accepted if consistent with others symptoms of a diagnosis the evaluator observed.~~

**NOTE:** The DSHS 13-865 Psychological/Psychiatric Evaluation form, DOC 13-450 Behavioral Health Discharge Summary, or typed narrative evaluation may be used to assess mental health impairments.