



# RULE-MAKING ORDER EMERGENCY RULE ONLY

## CR-103E (December 2017) (Implements RCW 34.05.350 and 34.05.360)

CODE REVISER USE ONLY

OFFICE OF THE CODE REVISER  
STATE OF WASHINGTON  
FILED

DATE: March 28, 2023

TIME: 9:37 AM

WSR 23-08-030

**Agency:** Department of Social and Health Services, Developmental Disabilities Administration (DDA)

**Effective date of rule:**

**Emergency Rules**

- Immediately upon filing.  
 Later (specify) March 31, 2023

**Any other findings required by other provisions of law as precondition to adoption or effectiveness of rule?**

- Yes  No If Yes, explain:

**Purpose:** The purpose of this filing is to create regulations for the services provided at the Rainier School.

**Citation of rules affected by this order:**

New: WAC 388-829Z-005, WAC 388-829Z-010, WAC 388-829Z-015, WAC 388-829Z-020, WAC 388-829Z-025, WAC 388-829Z-030, WAC 388-829Z-035, WAC 388-829Z-040, WAC 388-829Z-045, WAC 388-829Z-050, WAC 388-829Z-055, WAC 388-829Z-060, WAC 388-829Z-065, WAC 388-829Z-070, WAC 388-829Z-075, WAC 388-829Z-080, WAC 388-829Z-085, WAC 388-829Z-090

Repealed:

Amended:

Suspended:

**Statutory authority for adoption:** RCW 71A.12.030, RCW 71A.12.120

**Other authority:** RCW 71A.20.020, RCW 71A.20.050

**EMERGENCY RULE**

Under RCW 34.05.350 the agency for good cause finds:

- That immediate adoption, amendment, or repeal of a rule is necessary for the preservation of the public health, safety, or general welfare, and that observing the time requirements of notice and opportunity to comment upon adoption of a permanent rule would be contrary to the public interest.
- That state or federal law or federal rule or a federal deadline for state receipt of federal funds requires immediate adoption of a rule.

**Reasons for this finding:** Enacting these rules on an emergency basis is necessary for preserving the health, safety, and general welfare of clients receiving emergency transitional support services at Rainier School. Clients currently receiving these services were originally admitted to Rainier School in response to the COVID-19 public health emergency. With the declared state of emergency ending, these rules are intended to inform clients about the service they are receiving and the future of that service.

This is the third emergency filing on these rules. This filing is necessary to keep the rules in effect until DDA completes the permanent rulemaking process. The department filed a CR 101 preproposal under WSR 22-23-032.

**Note: If any category is left blank, it will be calculated as zero.  
No descriptive text.**

**Count by whole WAC sections only, from the WAC number through the history note.  
A section may be counted in more than one category.**

**The number of sections adopted in order to comply with:**

Federal statute:	New	___	Amended	___	Repealed	___
Federal rules or standards:	New	___	Amended	___	Repealed	___
Recently enacted state statutes:	New	___	Amended	___	Repealed	___

**The number of sections adopted at the request of a nongovernmental entity:**

New	___	Amended	___	Repealed	___
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**The number of sections adopted on the agency's own initiative:**

New	___	Amended	___	Repealed	___
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**The number of sections adopted in order to clarify, streamline, or reform agency procedures:**

New	<u>18</u>	Amended	___	Repealed	___
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**The number of sections adopted using:**

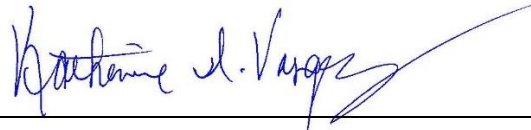
Negotiated rule making:	New	___	Amended	___	Repealed	___
Pilot rule making:	New	___	Amended	___	Repealed	___
Other alternative rule making:	New	<u>18</u>	Amended	___	Repealed	___

**Date Adopted:** March 28, 2023

**Name:** Katherine I. Vasquez

**Title:** DSHS Rules Coordinator

**Signature:**



**Chapter 388-829Z WAC**  
**EMERGENCY TRANSITIONAL SUPPORT SERVICES**

NEW SECTION

**WAC 388-829Z-005 What definitions apply to this chapter?** The following definitions apply to this chapter.

"Client" means a person who has a developmental disability as defined in RCW 71A.10.020(5) and who DDA has determined eligible to receive services under chapter 71A.16 RCW. For purposes of notification, informed consent, and decision-making requirements, the term "client" includes the client's legal representative to the extent of the representative's legal authority.

"DDA" means the developmental disabilities administration, an administration of the department of social and health services, its employees, and authorized agents.

"Direct support professional" means a person who interacts directly with a client while the client receives emergency transitional support services.

"DSHS" or "the department" means the state of Washington department of social and health services, its employees, and authorized agents.

"Legal representative" means a person's legal guardian, limited guardian when the subject matter is within the scope of the limited guardianship, attorney-at-law, attorney-in-fact, or any other person who is authorized by law to act for another person.

"Provider" means the state-operated entity on the Rainier School campus providing emergency transitional support services.

"State of emergency" means an emergency proclaimed as such by the governor pursuant to RCW 43.06.010.

NEW SECTION

**WAC 388-829Z-010 What is the purpose of this chapter?** This chapter establishes rules for emergency transitional support services. These state-funded services, administered by DDA at Rainier School, were created in direct response to a state of emergency declared by the governor.

**ELIGIBILITY**

NEW SECTION

**WAC 388-829Z-015 Who may receive emergency transitional support services?** (1) To receive emergency transitional support services, a person must:

(a) Have been admitted to Rainier School to receive that service on or before March 31, 2023; or

(b) Meet the following criteria:

(i) The person is eligible for DDA services under chapter 388-823 WAC;

(ii) The person is age 18 or older; and

(iii) The person is:

(A) At risk of being hospitalized without medical need; or

(B) Hospitalized without medical need and there are no safe discharge options immediately available to the person.

(2) Emergency transitional support services are limited to specific legislative appropriations and program capacity.

**PROVIDER QUALIFICATIONS**

NEW SECTION

**WAC 388-829Z-020 What are the minimum requirements for direct support professionals providing emergency transitional support services?** To provide emergency transitional support services, a direct support professional must:

(1) Have a high school diploma or GED equivalent, unless hired before September 1, 1991;

(2) Be age 18 older; and

(3) Have a current background check as required by WAC 388-829Z-025.

NEW SECTION

**WAC 388-829Z-025 Who must have a background check?** (1) A direct support professional, volunteer, and any other employee who may have unsupervised access to a DDA client must have a background check.

(2) Any person required to have a background check under this section must have a nondisqualifying background check result as required by DSHS.

NEW SECTION

**WAC 388-829Z-030 What will disqualify a direct support professional or a volunteer from working in a capacity that may involve access to DDA clients?** (1) Criminal convictions and pending charges that disqualify a direct support professional or a volunteer from working with DDA clients are listed in chapter 388-113 WAC.

(2) A volunteer or person employed by an emergency transitional support services provider who receives a DSHS background check with a disqualifying result is prohibited from any unsupervised access to DDA clients.

**SERVICE DELIVERY**

NEW SECTION

**WAC 388-829Z-035 What services and activities must be a part of emergency transitional support services?** The provider must provide the following services and activities at no cost to the client:

- (1) A furnished home environment, including a private bedroom;
- (2) Access to a safe outdoor area for recreation;
- (3) Support accessing social and recreational opportunities in the community;
- (4) Access to physical and behavioral health services prescribed by the client's treating professional;
- (5) Three nutritious meals and two snacks per day;
- (6) Bedding and towels;
- (7) Access to laundry facilities; and
- (8) Access to a telephone and a place to make private calls.

NEW SECTION

**WAC 388-829Z-040 What policies and procedures must the provider have?** (1) The provider must develop and implement policies and procedures that address:

- (a) Client rights, including a client's right to file a complaint or suggestion without interference;
- (b) Reporting requirements for suspected abuse, neglect, financial exploitation, and abandonment;
- (c) Client protections when there have been allegations of abuse, neglect, financial exploitation, or abandonment;
- (d) Emergent situations that may pose a danger or risk to the client or others;
- (e) Response to a missing person and other client emergencies;

- (f) Emergency response plans for natural and other disasters;
- (g) Client access to medical, mental health, and law enforcement resources;
- (h) Notifications to client's primary caregiver, legal representative, or relatives in case of emergency;
- (i) Client grievances, including timelines, possible remedies, and information about how to submit unresolved grievances to the department; and
- (j) Aspects of medication management, including:
  - (i) Supervision of medication; and
  - (ii) Client refusal.
- (2) The provider must train employees on its policies and procedures, maintain current written policies and procedures, and make them available upon request to all employees, clients, client legal representatives, and DDA.

NEW SECTION

- WAC 388-829Z-045 What requirements must be met before a provider transports a client?** Before transporting a client, a provider or direct support professional must have:
- (1) Automobile insurance coverage under chapter 46.30 RCW; and
  - (2) A valid driver's license under chapter 46.20 RCW.

NEW SECTION

- WAC 388-829Z-050 How must the provider regulate the water temperature at Rainier School?** (1) The provider must regulate the water temperature at Rainier School as follows:
- (a) Maintain the water temperature in the household between 105 degrees and 120 degrees Fahrenheit; and
  - (b) Check the water temperature at least once every six months.
- (2) The provider must document compliance with these requirements.

NEW SECTION

- WAC 388-829Z-055 What records must the provider keep?** (1) For each client, the provider must keep the following information:
- (a) The client's name and address;
  - (b) The name, address, and telephone number of the client's primary guardian or legal representative;
  - (c) A copy of the client's most recent person-centered service plan;
  - (d) Nurse delegation records, if applicable;
  - (e) Progress notes;
  - (f) Incident reports, if applicable;

(g) Medication documentation, including a medication intake form and medication administration records, if applicable;

(h) A list of the client's personal property upon arrival, acquisition of new property - other than consumables, and property at departure; and

(i) A record of money or gift cards managed by the provider on behalf of the client, if applicable.

(2) An emergency transitional support services provider must also keep the following:

(a) Water temperature monitoring records;

(b) Direct support professional training records; and

(c) Direct support professional time sheets specific to locations worked.

#### NEW SECTION

**WAC 388-829Z-060 How must a provider report suspected abuse and neglect?** A provider must immediately report suspected abandonment, abuse, financial exploitation, or neglect of vulnerable adults to:

(1) Adult protective services using the DSHS online reporting tool or by calling 1-877-734-6277 (TTY: 1-800-977-5456); and

(2) Law enforcement agencies as required under chapter 74.34 RCW, including when there is reason to suspect sexual or physical abuse.

### **TERMINATION**

#### NEW SECTION

**WAC 388-829Z-065 When may DDA terminate a client's emergency transitional support services?** DDA may terminate a client's emergency transitional support services if:

(1) The client chooses not to receive the service;

(2) The service no longer meets the client's health and safety needs; or

(3) The service is not funded by the legislature, or the program lacks sufficient capacity.

#### NEW SECTION

**WAC 388-829Z-070 What are a client's notice and appeal rights?**

(1) DDA must provide 30 days' advance notice for termination of emergency transitional support services.

(2) A client does not have a right to appeal termination of emergency transitional support services if the basis for termination is a lack of funding or lack of capacity.

## CERTIFICATION

### NEW SECTION

**WAC 388-829Z-075 What are the certification requirements for providers of emergency transitional support services?** (1) The provider of emergency transitional support services must be certified by DDA no more than 90 days after the first date of service delivery.

(2) DDA certifies the provider through a certification evaluation.

(3) DSHS-contracted evaluators conduct the certification evaluations.

(4) The provider must participate in a certification evaluation at least once every 12 months.

### NEW SECTION

**WAC 388-829Z-080 What if the emergency transitional support services provider disagrees with a certification evaluation or certification decision?** If an emergency transitional support services provider disagrees with a certification evaluation or certification decision under this chapter, the provider may request an informal dispute resolution meeting with DDA by:

(1) Submitting a written request to DDA no more than 10 days after receiving the final certification letter and report; and

(2) Including a written statement that identifies the challenged action, describes the provider's concerns, and lists regulations and contract standards cited.

### NEW SECTION

**WAC 388-829Z-085 What happens if the provider is found to be out of compliance?** (1) If DDA finds in its evaluation that the emergency transitional support services provider is out of compliance with any part of this chapter, the provider and DDA must develop a plan of correction.

(2) The plan of correction must:



- (a) Outline methods for the provider to comply with the required corrections; and
- (b) Provide a time frame for the provider to complete the corrective actions.

NEW SECTION

**WAC 388-829Z-090 When may DDA stop admission authorization for emergency transitional support services?** DDA may stop admission authorization for emergency transitional support services if:

- (1) The provider demonstrates inadequate performance or inability to deliver quality care that jeopardizes the client's health, safety, or well-being;
- (2) The provider does not complete the corrective actions within the agreed upon time frame;
- (3) The provider fails to comply with the requirements of this chapter; or
- (4) DDA has substantial evidence that a client's health, safety, or well-being is at risk.